



Evergreen Academy
McHenry County Regional Safe School Program
3917 Mercy Dr., McHenry, IL 60050
815-239-0001

Remote Learning Plan 2020-2021

At Evergreen Academy, our greatest priority and responsibility is student and staff safety. Our commitment of innovative learning and support becomes even more critical as we face this pandemic. We will continue to provide personalized and authentic learning experiences by applying teaching strategies and tools to help students develop and apply competencies and skills. My outstanding staff is doing everything they can to tap the resources we have available to meet the learning and support needs of our students. Thank you for your patience and partnership as we navigate through this challenging time.

Access and Connectivity

Student learning will be delivered through Google Classroom and can be completed on any device, including a school issued Chromebook or home device. In the event a student does not have access to Wi-Fi or a device, Evergreen will work to support families to gain access. A Chromebook, charger, carrying case, and a hotspot device which must be used with the Chromebooks regardless of internet availability.

Instruction and Learning

The Illinois State Board of Education (ISBE) requires a minimum number of instruction/learning minutes in order for students to receive a meaningful educational experience focused on their academic knowledge, skills, and competencies. During remote learning, teachers will be instructing their classes virtually while students will be learning in a remote setting. We will be using a combination of synchronous and asynchronous instruction to deliver daily lessons. Synchronous learning is an approach where teachers and students are engaged online in learning at the same time. Teachers will provide learning resources and tasks through video-conferencing enabled through Google Classroom and other programs. In asynchronous learning, teachers and students are not online at the same time. Our certified staff members provide learning resources and tasks through Google Classroom during that set class period. All in-person and class expectations apply to online classes.



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Asynchronous Learning Examples	Synchronous Learning Examples
<ul style="list-style-type: none"> ● Read various texts in multiple modalities ● Writing Tasks ● Pre-recorded and/or self-paced lessons <ul style="list-style-type: none"> ● Instructional videos ● Virtual work-based learning ● Student creation (Jamboards, etc.) ● Discussion Boards 	<ul style="list-style-type: none"> ● Scheduled time for real-time instruction, (whole group, small group, individualized) ● Scheduled time for students to virtually collaborate ● Whole class discussion ● Socratic seminars <ul style="list-style-type: none"> ● Teacher or student demonstrations/presentations. ● Providing feedback through conferencing.

Attendance

Students are expected to log in and be in attendance for each class on time. Student attendance will be taken and recorded. If a student will not be attending a remote learning class or will be missing a full day of remote learning, the parent/guardian must call the school prior to 9 a.m. to excuse the absence.

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Academic Expectations

The Remote Learning academic expectations are:

- Students will be expected to be on time for each remote learning course and stay until the teacher dismisses
- Students will be engaged in each course which will require them to participate in synchronous instruction virtually through the camera on their device. Students are expected to show their entire face while virtual class is in session.
- Students will be expected to be polite and respectful
- Students will access their Google Classroom and Evergreen Academy email daily to review class announcements and obtain materials or lessons.
- Students will contact teachers with questions pertaining to activities or assignments via Google Classroom or email. Students will submit assignments in the method determined by the teacher to receive credit.

Teachers will email/call students and their parents if the student is struggling with engagement during remote learning. If it is a consistent problem, students



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and parents will be contacted by Evergreen Academy Director to develop an intervention plan to support the student. Grading practices, including progress reports, quarter grades and semester grades, for remote learning will be based on learning activities, completed work and assessments, and virtual meeting participation. Accountability for learning assignments or activities follow the course syllabus and teacher expectations.

Google Classroom

Evergreen Academy will be using Google Classroom as our learning management system. Teachers will be posting daily lessons, announcements, and learning activities for each class. Students are expected to complete the daily coursework assigned. Coursework will aim to recreate learning activities that would normally be done in a traditional in-person classroom. Learning activities may include; live instruction, recorded video, independent/flexible student work time with teacher check-in, and virtual teacher/student conferences.

How to log-on:

1. Sign-in to your @evergreenacad.org email.

Email: First initialLastname@evergreenacad.org

Ex. Student named Michael Jordan: mjordan@evergreenacad.org

Password: FirstinitialLastname2020

Ex. mjordan2020

2. Accept your teacher's classroom invitation

Students are strongly encouraged to communicate directly with classroom teachers via email. Teachers will be actively checking their emails throughout the day from 8:00 am - 3:00 pm to support student learning. Emails received after 3:00 pm may not be responded to until the following school day.

A/B Block Schedule

A Day		B Day	
Period	Time	Period	Time
1	8:00-9:15	5	8:00-9:15
2	9:20-10:35	6	9:20-10:35



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Lunch	10:35-11:05	Lunch	10:35-11:05
3	11:10-12:25	7	11:10-12:25
4	12:30-1:45	8	12:30-1:45

Assessments

In order to demonstrate learning, students will be assessed in a variety of ways. Evidence collected from authentic assessments will be used to inform instruction in order to personalize learning. Teachers will establish clear criteria (rubrics, scoring guides, etc.) so that students understand what is expected. Students will be given multiple opportunities to demonstrate proficiency. Feedback will be meaningful, clear, specific, and timely in order for students to utilize feedback to revise their work.

Support Services

During remote learning, students will continue to be required to meet virtually with our social worker for a minimum of 30 minutes per week. The social worker will be available for additional support on an as needed basis. Mrs. Ramirez will reach out to each student to schedule a meeting day and time

. Savannah Ramirez: sramirez@evergreenacad.org