



# McHenry County Department of Planning and Development

[www.co.mchenry.il.us/plandev](http://www.co.mchenry.il.us/plandev)

OFFICE: McHenry County Admin. Bldg.  
667 Ware Road, Woodstock, Illinois

MAIL: 2200 N. Seminary Ave.  
Woodstock, Illinois 60098

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P: 815-334-4560 F: 815-334-4546

## Training Software Borrow Agreement - NPDES MS4 Illicit Discharge Detection and Elimination (IDDE)

To borrow the "IDDE - A Grate Concern" training video (on DVD and CD) and the external DVD/CD player, the borrower agrees to the following conditions by signing this agreement:

A completed and signed copy of this borrowing agreement must be submitted to the Department of Planning and Development (P&D) as identified below (by email or delivered to P&D office) prior to picking up software and hardware. The Software/hardware shall be picked up and returned to the P&D office within the specified time:

Scott Kuykendall, Water Resources Specialist  
McHenry County Planning and Development (P&D)  
667 Ware Road, Suite 208  
Woodstock, IL 60098  
[SHKuykendall@mchenrycountyil.gov](mailto:SHKuykendall@mchenrycountyil.gov)

1. Borrower must be an employee of McHenry County government, or a municipality/ township within the County of McHenry, Illinois. Software/hardware will be available on a first come, first served basis.
2. The Excal Visual Software is intended to be utilized as a staff training tool. Borrower agrees to copyright restrictions. The quiz can be copied as needed (PDF available on County's NPDES webpage).
3. Borrower shall assume full responsibility to replace the software/hardware if it is lost, stolen or damaged.
4. Standard borrowing periods are for 7 calendar days which will include the date of pick-up. Software/hardware that is not returned within 10 days will be considered lost or damaged and borrower will be responsible for the immediate replacement of the software in-kind.
5. In-kind replacement cost of the software is \$495, and hardware is \$25, plus shipping (Subject to Change).
6. Borrower is assumed to possess the knowledge to operate the software/hardware safely and correctly.

I agree to the above conditions

Signature:

\_\_\_\_\_

Printed Name:

\_\_\_\_\_

Government Entity:

\_\_\_\_\_

Address:

\_\_\_\_\_

Phone:

\_\_\_\_\_

E-Mail:

\_\_\_\_\_

**DVD/CD Software:**

**DVD/CD Player (Hardware):**

**Date Checked Out:** \_\_\_\_\_ **Date Due:** \_\_\_\_\_



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### "IDDE - A Grate Concern" MS4 Training Video on DVD or CD

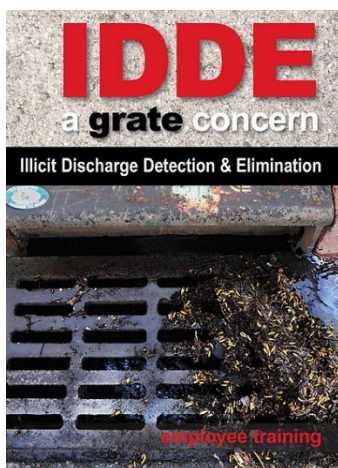
#### Video Description and Operating Instructions

The McHenry County Department of Planning and Development has purchased a training video from Excal Visual Inc. that you can check-out from us (for free). This is perfect for providing an introduction or quick refresher to staff.

Municipal separate storm sewer system (MS4) operators are required to train employees and contractors on control measures for stormwater pollution prevention. One such control measure is illicit discharge detection and elimination (IDDE). This kit is designed to train government employees and contractors on IDDE.

This 14½ minute video focuses on the hazards of illicit discharges and shows employees how to spot them. It shows typical illicit discharges occurring at their source (at storm drain inlets) and at outfalls. It shows what evidence of past illicit discharges looks like. It instructs employees to report any suspected illicit discharges.

The video is provided on a DVD that is suitable for most DVD players and computers. A CD version is also provided to run on some PC's. An employee quiz based on information covered in the video is also included with the kit.



#### To Run the DVD:

1. Plug DVD/CD Player into **USB** on computer
2. Insert DVD disk into DVD/CD Player
3. Open Windows Explorer, and double click on **DVD RW Drive (D:)**
4. Open the **CDROM Folder**
5. Double Click on **CDmenu.exe**, to open pop-up window for **IDDE a grate concern**
6. Click on **Green button** to Play the video

For more information contact Scott Kuykendall, McHenry County Water Resources Specialist, at 815-334-2863 or [SHKuykendall@mchenrycountyil.gov](mailto:SHKuykendall@mchenrycountyil.gov)