



LAKE COUNTY FOREST PRESERVES EMPLOYMENT OPPORTUNITY

CURRENTLY RECRUITING Independence Grove Attendant Team Leader

Temporary Position: April – October 2020

Hourly Rate: \$11.75 – \$15.75/hr.

Location: Libertyville, IL

Application deadline: Open Until Filled

SUMMARY

The Independence Grove Attendant Team Leader will assist patrons as well as Independence Grove Attendants at the entrance gate, marina, beach and visitor's center. Depending on the rotation, the Team Leader will provide customer service by collecting user fees and disseminating site-specific information, provide patrons with boat rentals and safety information, assist patrons with beach related services and/or purchases, or answer phone calls. Conducts proper cash control in the collection of revenue, reconciliation of receipts, collects partial deposits and places in drop safe. Disseminates employee regulations in the absence of a Manager, ensuring completion of all tasks and maintenance of a clean and safe work environment. Provides coverage during various shifts allowing for continued Preserve operation during staff breaks. Assists in the training and mentoring of Independence Grove Attendants. Performs tasks that will require walking, bending, stooping, standing, kneeling, climbing reaching and sitting. Performs lifting tasks up to 50 pounds.

EXPERIENCE

One year experience as an Independence Grove Attendant. One year experience in customer service/cash handling. Possess a strong knowledge of Preserve operations, acting as a reliable source for visitors and Independence Grove Attendants.

HOW TO APPLY AND APPLICATION DEADLINES

Interest in Forest Preserve employment can only be expressed by submitting a Forest Preserve Employment Application. Applications are accepted online at www.LCFPD.org. Applications are accepted only for posted positions.

ABOUT LAKE COUNTY FOREST PRESERVES

As principal guardian of Lake County's open space and natural areas since 1958, we manage more than 30,900 acres of land and offer innovative educational, recreational and cultural opportunities for all people. Visitors of all ages can enjoy over 205 miles of trail for a variety of outdoor recreation uses, ponds and lakes for fishing, public golf courses, historical and cultural venues, public access to the Fox River and Lake Michigan and award-winning nature and history education programs and events.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Date Posted: January 9, 2020

Smoking is not permitted in our facilities.

