



**MCHENRY COUNTY**  
**BOARD OF HEALTH**  
**MINUTES • OCTOBER 28, 2019**

**Regular Meeting**

**County Board Conference Room**

**6:30 PM**

667 Ware Rd, Administration Building, Woodstock, IL 60098

**1. CALL TO ORDER**

Meeting called to order at: 6:34 PM by William Stinson.

PRESENT: McCann, Lorenc, Stinson, Clarke, Morawski, Lin, Adamson, Nomm, Karras, Howell, Buthod, Volant

ABSENT: Gaffney, Faccone, Trevino

**2. PUBLIC COMMENT**

**3. MINUTES APPROVAL**

A. Board of Health - Regular Meeting - Aug 26, 2019 7:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Clarke
<b>SECONDER:</b>	Mary McCann
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Morawski, Lin
<b>ABSENT:</b>	Gaffney, Faccone, Trevino

**4. DEPARTMENT & DIVISION UPDATES**

Ms. Adamson informed board members there are currently two vacancies on the Board of Health. There is one applicant who will go before the Public Health and Community Service committee on Thursday, October 31. Their recommendation will then go to the Chairman.

Mr. Clarke asked if the Department advertised the vacancies. Ms. Adamson said the vacancies are posted on the County website. If the vacancies don't fill soon, the Department may do some active recruiting or look into other options. Ms. Clarke suggested posting the vacancies on the McHenry County Department of Health Facebook page.

Ms. Nomm reminded board members that this is the third weekend of our recycling events. The Department is participating in the Green Expo at McHenry County College and having a free paint recycling collection on Saturday, November 2, 2019.

Nursing staff has been moved downstairs in order to complete the upper floor in Building A. Ms. Karras said the move went smoothly.

Ms. Karras said the Nursing Division is in full swing with flu vaccinations. Ms. Karras informed board members that the outbreak of mumps among the ICE detainees is over. There have not been any new cases since the outbreak was identified, but we anticipate other outbreaks will happen.

Operation Dropbox is now over. Ms. Karras said this year we received three times the amount of donations over last year. Ms. Karras explained our volunteer staff and the ERC staff sort out the items,

and in conjunction with the Department of Transportation, box everything up and send them to the facilities that are accepting the donations. This project meets all our goals for training as well as meeting the needs of the community. We will be posting photos on our social media outlets and we do send them to the newspapers.

Ms. Karras told board members the High Risk Infant Program recently underwent a financial audit and we were informed that we passed and had no findings in need of correction.

Dr. Lorenc asked Ms. Adamson about the letter from Senator Dick Durbin regarding the ICE program and the mump outbreak. Ms. Adamson stated the Sheriff's Office received a copy of the letter, but the Health Department did not. Ms. Adamson said the Department has done everything we can internally and have worked with Corrections and the Sheriff's Office. The letter suggests the facility is the issue, but the process of how ICE detainees are moved around is part of the problem. The Sheriff offered to reach out to ICE to set up a meeting. Better information is needed to stop outbreaks before they happen, and we need ICE's help since the outbreaks seem to be associated with continuous movement of detainees. The more people are moved around and kept in close quarters such as a correctional facilities, these type of outbreaks will continue to happen.

Ms. Adamson said they had a meeting with Collaborative for Health Equity. They are connected with public health in Chicago and they want to make sure we are doing everything we need to be doing as a Public Health department. We emphasized that this is not a McHenry County facility issue, it's a systemic issue. Many of the detainees that were sick were brought here from another ICE facility.

Dr. Lorenc stated his concern if an outbreak in the detention facility would put our county's population at risk. Ms. Karras said that the 1<sup>st</sup> outbreak's investigation identified it through a community outbreak and then we had one at the facility. We had discovered a local community group had done some outreach work at the jail. We don't know which came first or if they are even the same strain. There was no connection to the public in the 2<sup>nd</sup> outbreak. However, during the first outbreak we did do mass vaccinations at the correction facility and most people did take the vaccination. Ms. Karras stated her concern is a measles outbreak and how that would impact the corrections facility. It's important to have a vaccination record of employees so the Department knows who can be excluded from work. ICE did send us a bulk amount of vaccine during the first outbreak, but now if a detainee wants a vaccine, ICE will send us an individual amount. The problem, Ms. Karras said, is that some of the detainees are here less than 24 hours and the vaccine would arrive too late.

Dr. Buthod said there is no requirement for corrections facility staff to be vaccinated. The risk is not just to the employee, but is also taking that from the facility and out to the public. Dr. Buthod said it may be a good idea to require employees of the corrections facility to be vaccinated, unless there is a medical exemption like the health care field does. Ms. McCann stated this is an issue we should pursue. Ms. Karras said we need to have documentation of the vaccination in order to know if any staff would need to be excluded from work during an outbreak.

Ms. Howell told the Board that Animal Control recently impounded 272 fowl, which included over 200+ baby chicks and chickens. All have been placed and disbursed. There were some severe violations that could not be remedied, so it was determined all the animals had to be removed. Some were impounded under the Department's ordinance and some were seized by the McHenry County Sheriff's Office.

Ms. Howell said the Assistant Manager position is currently vacant; however, prior to posting/filling the position, she would like to review the job description. She also wants to make sure new officers who have been there less than a year are set before someone new comes in on a permanent basis. Negotiations are beginning in a few weeks. Ms. Howell said the Department is reviewing the agreements for what changes need to be made.

**5. CONSENT AGENDA**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ted Lorenc
<b>SECONDER:</b>	Juliana Morawski
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Morawski, Lin
<b>ABSENT:</b>	Gaffney, Faccone, Trevino

- A. Income & Expenses
- B. Administrator Report
- C. ADM Division Report
- D. ENV Division Report
- E. PHN Division Report
- F. VPH Division Report

**6. NORTHWESTERN MEDICINE DISBURSEMENTS**

- 1. Northwestern Medicine Disbursements

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Mary McCann
<b>SECONDER:</b>	Joseph Clarke
<b>AYES:</b>	McCann, Clarke, Morawski, Lin
<b>ABSTAIN:</b>	Lorenc, Stinson
<b>ABSENT:</b>	Gaffney, Faccone, Trevino

**7. FAMILY HEALTH PARTNERSHIP DISBURSEMENTS**

- 1. Family Health Partnership Disbursements

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ted Lorenc
<b>SECONDER:</b>	Mary McCann
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Morawski, Lin
<b>ABSENT:</b>	Gaffney, Faccone, Trevino

**8. CONTRACTS AND AGREEMENTS - NEW**

**9. PROGRAM HIGHLIGHTS**

Program Highlights

Ms. Adamson reviewed the timeline that is required if the proposed changes to the public health ordinances are to be effective January 1, 2020. She noted if there are any issues throughout the process, the ordinances could be delayed by approximately one month.

Ms. Nomm explained Environmental Health made an effort to notify close to 3,000 people that would be impacted by ordinance changes. Ms. Nomm said considering the amount of people notified, very few comments were received. Ms. Nomm reviewed the more significant proposed changes to Articles I-V. One important change to Article I - General Provisions was establishing a Board of Health Hearing Committee as a committee of the Board of Health. This committee would hear appeals and then make recommendation to the Board of Health.

Another of the bigger changes was to Article III - Food by removing local definition of food establishments. The Department will exempt facilities that only offer pre-packaged food that don't require temperature controls. This is consistent with other counties in the area as well as the State definition. Another significant change was to waive second inspections of medium risk facilities such as fast food restaurants based on their performance and reduce the number of routine vending machine inspections to one per year.

Ms. Nomm stated Article IV - Wastewater and Sewage Treatment and Disposal is a large ordinance and there were a number of changes. Redundant language and outdated drawings were removed and updated information in tables that designers use. Ms. Nomm named some significantly different changes than what Environmental Health is currently doing. One of the changes would be to consider new construction in non-residential structures when we have an expectation of increased waste strength. Ms. Nomm said Environmental Health is proposing a size reduction for our Type 4 & Type 5 systems with use of a Class 1 aeration device and also proposing a 50% reduction in seepage size if NSF 350 pre-treatment unit is used. She said they also would allow increased credit for chamber systems, which is warranted and consistent with other counties.

Regarding Article V - Private, Semi-Private, Closed Loop, and Non-Community Water Supplies, Ms. Nomm stated she is still awaiting the IDPH comments on these changes. We are proposing that designs be completed by well drillers, Environmental Health practitioners or engineers. This will streamline the process and move through the process quicker with experienced people doing the designs.

There is also a proposal to increase the distance to a community water line from 200 to 300 ft. from a lot line. If there is a community water line available within a 300 feet of a property line, we don't issue a permit for a well. Ms. Nomm said we are proposing to require water sampling for arsenic in new, modified, and/or replacement wells. This is based on recommendations from the Illinois State Water Survey and the samplings that we have been doing for the last 10-12 years.

Other significant changes in Article V are any critical variances on new or replacement water wells will need to be recorded, registering our non-potable water wells in the county so we are aware of their locations, and including hydrogeological assessment criteria for high capacity water wells in the ordinance.

Ms. Howell went over some of the changes to Articles VI - Animal Control and VII - Fees that were discussed at several previous committee meetings. Mr. Clarke brought to the committee's attention a section of the Humane Care for Animals Act that dealt with good husbandry practices. On Mr. Clarke's recommendation and after a discussion with the State's Attorney's Office, it was added to Article VI under the General Provisions section. A definition was added for a potentially dangerous dog and a system for declaring a dog potentially dangerous.

Ms. Howell noted that Animal Control is now required to enforce cat vaccinations.

Under the Public Nuisances section regarding impoundment, the redemption process is better defined. Ms. Howell stated barking dogs is always a challenge to enforce and a section has been added to allow the public to help rectify severe barking issues in the neighborhood. A clarification was added to Nuisance

Wildlife to inform the public that nuisance wildlife is handled by the Illinois Department of Natural Resources and licensed wildlife removal sources.

The Cruelty to Animals section will now provide specific guidelines for shelter, extreme weather conditions and tethering. Ms. Howell said that the Animal Control Division required a way to post security when we have to impound animals and hold for the duration of a case that isn't a criminal charge.

A process was added to allow Animal Control the right to request follow-up inspections on a property or ask a judge to limit the amount of animals an owner is allowed to have for a certain period of time. The Reckless Dog Owner Declaration was added, which is connected with the inspections and limitations. Ms. Howell explained when an owner chronically violates our ordinances, the declaration serves to not allow the owner to have an animal for a certain amount of time. The state law requires the owner to pay a \$25.00 public safety fee for a dog who has bitten a person. This is now included in the county ordinance.

Ms. Adamson noted in Article VII - Fees, there is a slight increase to Vital Records for copies of birth and death certificates. Some of the lab fees in the Nursing Division were adjusted to be consistent with State Medicaid/Medicare max reimbursement rates/contract rates.

Most of the fee changes are connected to ordinance changes in Animal Control. Added fees include cat registration, reckless dog owner, potentially dangerous dog, impounds for animal cruelty, owner requested euthanasia and rabies observation/release.

A Comparison of Registration Fees sheet was distributed and Ms. Howell reviewed some of the fees and discounts from surrounding counties with board members. For the first year Ms. Howell explained, Animal Control will try to offer discounted vaccinations at clinics done by the Department if we can obtain vaccine at a discounted price or work with another organization.

Ms. Howell said Animal Control will offer the 1<sup>st</sup> vaccine at a discount and will also offer microchipping at a discounted rate. The vaccination fee for cat registration is \$9.00 or \$4.00 if the cat is microchipped. Board members discussed the importance of keeping registration and vaccination fees low enough to cover our costs and allow people to continue with vaccinations. Board members agreed to leave cat registration fees as is for the first year.

Ms. McCann stated having an animal is very important to some people's quality of life but can often become a financial burden. She suggested offering a discount to those on a fixed income. After a short discussion, it was decided that this idea may not work for the first year, but should be re-visited at a later time.

Mr. Clarke said the language that was included in Article VI under General Provisions was subject to interpretation. He asked Ms. Howell if it's her position that this language now excludes all forms of livestock, barn dogs and cats and feral cats that are part of a working farm that produces food. Ms. Howell replied that very specifically, it would have to be normal good husbandry to exempt them from that and in those cases, we would most likely involve the Department of Agriculture that oversees that type of production and it would be their jurisdiction to make those calls.

## **10. OLD BUSINESS**

## **11. NEW BUSINESS**

### **A. Public Health Ordinances I through VII**

<b>RESULT:</b>	<b>RECOMMENDED [5 TO 1]</b>
<b>MOVER:</b>	Mary McCann
<b>SECONDER:</b>	Ted Lorenc
<b>AYES:</b>	McCann, Lorenc, Stinson, Morawski, Lin
<b>NAYS:</b>	Clarke
<b>ABSENT:</b>	Gaffney, Faccone, Trevino

**12. BOARD ISSUES**

Ms. McCann asked Ms. Adamson to tell the board about the Data Collection meeting she attended last week. Ms. Adamson said the first meeting met the requirements of the grant and there was a very good turnout. Ms. Adamson said there was a number of people that are very interested in the idea of data sharing. The Department has been helping to facilitate conversations with the County-bringing in other county departments and looking at software options to pull data in order to look at things differently.

Ms. Adamson said the Department has identified some priorities and is currently reviewing the final report from the consultants. We are not sure where this will go but it could have significant results. The Department has seen some other grants providing technical assistance around data sharing. It will be interesting, Ms. Adamson said, to see how our information intersects with other organizations.

Dr. Stinson asked what data can be shared that would have an impact on the health of McHenry County. Ms. Adamson explained the Dept. of Transportation, Planning & Development, hospitals, etc. all have information that can be shared. Our epidemiologist is getting access to new databases such as the Poison Control Center. Other entities would like to use shared information in their grant making. We are still trying to understand what data is available and hope to continue to collect and share data.

**13. INFORMATION AND COMMUNICATIONS**

A. Thank You Letter

<b>RESULT:</b>	<b>PRESENTED</b>
----------------	------------------

B. Illinois Dept of Human Services Letter-Audit 2020

<b>RESULT:</b>	<b>PRESENTED</b>
----------------	------------------

**14. EXECUTIVE SESSION (AS NECESSARY)**

**15. APPENDIX**

A. Media Details

<b>RESULT:</b>	<b>PRESENTED</b>
----------------	------------------

B. Webstats

<b>RESULT:</b>	<b>PRESENTED</b>
----------------	------------------

C. ENV Well & Septic Report

**RESULT:       PRESENTED**

D. ENV Lab Report

**RESULT:       PRESENTED**

E. PHN Reports

**RESULT:       PRESENTED**

F. VPH Reports

**RESULT:       PRESENTED**

**16. ADJOURNMENT**

Motion made by Ms. McCann, second by Ms. Morawski to adjourn regular meeting at 8:00 pm. The motion passed unanimously with a voice vote.