



# JOB POSTING FORM

Company Name: Smalley Steel Ring Company

Contact Person: Tracy Lindsay Title: HR Recruiter

Company Address: 555 Oakwood Road, Lake Zurich, IL 60047

Phone Number: Direct: 847-719-5927 Email Address: TracyL@smalley.com

Job Title: Material Handler

**Job Description:**

Smalley Steel Ring Company is the market leader in the industrial retaining ring and wave/compression spring manufacturing business. Our ingenuity, dedicated associates, engineering expertise, and technical ability are driving our success, holding over 50 years of manufacturing experience supplying the Aerospace, Automotive, and other industrial markets. We take pride in ourselves, the quality of our innovative products, our focus on continuous improvement, and the service of excellence that we provide to our loyal customers.

Smalley is currently hiring Warehouse staff on 2nd shift!

**Material Handler:** this position is responsible for manually delivering materials to and from work stations and keeping them supplied. The Material Handler is a vital position that ultimately controls the flow and productivity of various departments.

Is a High School Diploma or GED **required**? Yes  No

Are Bi-Lingual skills helpful? Yes  No  If yes, what Language? \_\_\_\_\_

**Experience and Skills Required:**

- Authorized to work in the US on a permanent basis
- Effective communication skills, both written and verbal
- Pass required exam of basic math and English

Hours and Days: 2<sup>nd</sup> Shift Full/Part time: Full-Time

If interested, applicant should apply by: Apply online at: [www.smalley.com/careers](http://www.smalley.com/careers)