

McHenry County Government Center
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August 14, 2019

ADDENDUM #1
RFP #19-29 Voter Registration & Election Management System
Due August 23, 2019 no later than 2:00PM (CST)

Additions & Clarifications to RFP

Question #1: When does the county need this new system to be ready?

Response: The County Clerk's Office would like the first phases of data conversion and voter registration to be complete by the end of the year.

Question #2: Page 11 - 12 of the PDF, under Voter Registration and Election Management System:

- **Item 5 mentions that the system should alert to suspect (felony convictions) registrations. Is there a database of felony convictions we will be able to interface to?**

Response: The Illinois Voter Registration System maintains a connection to the Department of Corrections. Local systems are expected to alert when felony convictions are updated at the state and allow for local evaluation for cancel or inactive status updates.

- **Item 8 says "8. Provide capabilities to accept and track all candidate filings, offices, objections and electoral board hearings." Does 'objections' refer to objections to a candidate's eligibility?**

Response: Candidates are required to meet apparent conformity requirements upon filing at the County Clerk's office. Voters/other candidates in the district can then file an objection to nominating papers according to alleged deficiencies. The County Clerk's office is responsible for arranging and coordinating all electoral board hearings.

- **Item 19 says "19. Maintain Deputy Registrar information including affiliate organization, location, hours of operation and commission date." Does this refer to volunteers who turn in new voter registrations?**

Response: Deputy Registrars are commissioned and trained by the County Clerk's Office based on statutory guidelines. Statute provides for registered employees of governmental entities and civic organizations to be commissioned as deputy registrars upon recommendation/appointment by the leadership. The County Clerk's office must maintain data regarding organization, registrars, signatures, commissioning date and expiration.

- **Item 20 says "20. Provide access to various query methods for record location, verification and retrieval." Does this refer to locating paper records which have been moved to storage until their destruction date? Or does it instead refer to virtual records which have been electronically stored?**

Response: Both. Properly indexed electronic/digital documents should allow for retrieval of corresponding paper records.

Question #3: Whether companies from Outside USA can apply for this? (like,from India or Canada)

Response: No, McHenry County Clerk's office requires respondents to be native to US.

Question #4: Whether we need to come over there for meetings?

Response: Yes

- Question #5:** Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
 Response: No, McHenry County Clerk's office requires respondents to be native to US.
- Question #6:** Can we submit the proposals via email?
 Response: No
- Question #7:** What is a "smart search"? In the RFP on page 15 it asks "Does the software provide for a smart search on data fields?"
 Response: Ability for the system to return a set of data based on incomplete data entry in one or more fields.
- Question #8:** Please clarify the meaning of the reference to supply chain. In the RFP it states, "Detail your approach to supply chain management, including the selection process for suppliers. Provide specific information including, but not limited to...". Does it mean the supply chain of our in-house equipment or of recommended equipment?
 Response: Any products used to produce system modules/components and recommended customer hardware. What is the corporate policy regarding hardware purchases and the decision making process?
- Question #9:** Is it the intent of the county to purchase hardware based on the specifications provided by the bidder, or is the county intending to purchase hardware from the bidder as well?
 Response: Respondent will provide recommendation for purchase process.
- Question #10:** Does the county have a preferred hardware vendor, such as DELL or HP, etc.?
 Response: McHenry County IT preference is to utilize virtual VM environment utilizing Cisco UCI server hardware. County has no preference for workstation hardware.