



# JOB POSTING FORM

Company Name: PolyOne Corporation  
Contact Person: Elena Suaste Title: Sr. HR Manager  
Company Address: 833 Ridgeview Dr, McHenry, IL 60050  
Phone Number: 815-759-2602 Email Address: Elena.suaste@polyone.com  
Job Title: Machine Operator

## Job Description:

PolyOne Corporation (NYSE:POL), is an award-winning workplace because of the value we place on our people and their contributions through, recognition programs, competitive pay, community involvement, and opportunities to grow professionally and personally. We have a proven track record of promoting from within by providing professional development opportunities. We are a \$3 billion world-class, global provider of polymer solutions with our materials used in everyday products ranging from sports equipment to medical devices to electronics and more. With approximately 6,000 global associates and 70+ facilities around the world, we collaborate closely with our customers to deliver innovative products and services. If you like to be challenged in a fast-paced, team environment and to work with top, innovative talent, then PolyOne is the ideal company for you to build a career.

## General Summary

Position is an entry-level position within the manufacturing area, primarily responsible for performing weigh-up or packaging duties within the production department. Ensures the highest quality product at the lowest possible cost and meets customer specifications and delivery requirements in accordance with PolyOne policies and procedures.

## Essential Duties & Responsibilities

- Obtains the correct documentation for the batch.
- Ensures the correct ingredients are delivered to the work area. May be required to obtain the correct ingredients for mixing and weigh out the ingredients to meet the recipe specifications.
- Sets up and starts any weigh-up or packaging machinery, checking all controls for adherence to operating/safety procedures.
- Notifies appropriate personnel of any issues, problems or concerns in a timely manner.
- Safely and neatly processes, batch off, screen, cut up, package and/or skid material to correct size/container according to customer specifications.
- Accurately supplies/supports Production Operators with appropriate materials/functions to efficiently keep all equipment operational.
- Performs all required machine cleaning.
- Completes and maintains required paperwork and/or documents.
- Follows and complies with all safety and work rules and regulations.
- Maintains departmental housekeeping standards.
- Other duties as assigned.

## Competencies

Each position at PolyOne focuses on 12 competencies in the areas of Personal and Strategic Skills as well as Thought Rigor and demonstrating an Action Bias attitude. Each position ties to specific competencies and levels of proficiency which help individuals excel at their current role as well as chart their growth path with the company through our Career Planning process.

**Physical/Environmental Demands**

While performing the duties of this job, the employee is regularly required to stand; walk; stoop, kneel, crouch or crawl; use hands to finger, handle or feel objects, tools, or controls; talk and/or hear. Occasionally required to sit. The employee must frequently lift and/or move up to 55 pounds and occasionally handle up to 250 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Requires the use of safety equipment as dictated by the work area such as safety glasses and shoes, dust mask, hard hat, face shield, hearing protection, chemical suit, gloves, aprons, etc.

The noise level in the work environment is usually moderate with the exception of high noise areas. Proper personal safety equipment needs to be used while performing this job and that equipment is dictated by the plant safety guidelines. While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions, dust, fumes, airborne particles, chemical dust, and risk of electric shock, vibration, non-hazardous chemical agents and outside weather conditions. Regularly exposed to moving mechanical parts and fumes or airborne particles. The employee is frequently exposed to vibration. The employee is occasionally exposed to toxic or caustic chemicals and risk of electrical shock.

We offer a competitive salary, incentive and benefit plan to eligible employees. Benefits include medical, dental, vision, life insurance, disability, spending accounts and 401(k).

PolyOne Corporation is a drug free workplace. PolyOne is an equal opportunity employer. We maintain a policy of non-discrimination in providing equal employment to all qualified employees and candidates regardless of race, sex, sexual orientation, gender identity, age, color, religion, national origin, disability, genetic information, protected veteran's status, or other legally protected classification in accordance with applicable state and local law.

Is a High School Diploma or GED **required**?      Yes       No

Are Bi-Lingual skills helpful?      Yes       No       If yes, what Language? \_\_\_\_\_

Experience and Skills Required:

**Required Education, Length & Type of Experience**

US High School diploma, GED equivalency or relevant experience

Six (6) months to one (1) year of industrial experience preferred

**Knowledge, Skills & Abilities:**

- Must be able to read/comprehend written and oral instructions in English; read and comprehend safety rules, operating and maintenance instructions, procedure manuals and product recipes/materials.
- Must have mathematical skill to add, subtract, multiply and divide and apply these skill to weights, measures of volume and distance.
- Must effectively communicate in writing and verbally, in English.
- Competency in computer and PC software including email, internet, and MS office.
- Must have manual dexterity for hand tools of various types.
- Must be able to drive a fork lift.
- Must have problem solving skills and some mechanical aptitude.

Preferred Certification:

- Fork lift Certification

Hours and Days: \_\_\_\_\_ M-F 3<sup>rd</sup> Shift, 10:45pm – 7:15am      Full/Part time: Full-Time

Hourly Rate/Salary: \_\_\_\_\_ Starting at \$15.00/hr based on experience

\_\_\_\_\_ /Contract-to-Hire \_\_\_\_\_ (after \_\_\_\_\_ Day)/Direct Hire \_\_\_\_\_

If interested, applicant should apply by:      Mailing/Faxing Resume       Calling

Thank You,

Applying in Person       Emailing Resume   
Apply ON LINE –[www.polyone.com/careers](http://www.polyone.com/careers)

**DATE POSTED:** \_\_\_7/26/19\_\_\_\_\_

McHenry County Workforce Network  
500 Russel Court – Woodstock, IL 60098  
815-338-7100 ext. 2771 – (Fax 815-338-7125)  
[workforcesolutions@co.mchenry.il.us](mailto:workforcesolutions@co.mchenry.il.us)

Removed after 30 days.

For an additional resource to post your job lead visit [www.illinoisjoblink.com](http://www.illinoisjoblink.com)

Si es necesario, llamar al 913-871-6719 para la traducción y comprensión de la información en este documento.