



JOB POSTING FORM

Company Name: Signal 88 Security of Arlington Heights

Contact Person: Sam Marino Title: General Manager

Company Address: 7115 Virginia Road Suite: 115

Phone Number: 815-261-0110 Email Address: smarino@signal88.com

Job Title: Patrol & Dedicated Security Officers

Job Description:

Patrol Officers & Dedicated Security Officers- Full Time and Part Time Openings

Location: Various Locations

ATTENTION: Open position with our Patrol requires that you work during OVERNIGHT HOURS. Compensation is based on your experience and interview with a range of \$13.00 to \$15.00 per hour. Our dedicated positions require various daytime start times

We offer Health Insurance with dental and vision!

Responsibilities of a Patrol Officer include:

- Conducting patrols driving a marked Signal 88 security vehicle through parking lots and other areas of the property to monitor for damage, criminal activity, etc.
- Conducting foot patrols of courtyards, management offices, pools, and/or other corridors to ensure that the property is safe of any illegal or inappropriate activity, as well as take preventative actions to protect the property of the residents.
- Monitoring the property for suspicious activity which could include unauthorized vehicles, vehicles that have been broken into, trespassers or people loitering, trash and lighting issues, or other items that are not normal to that property.
- Writing clear and accurate reports according to the Operations Manual guidelines to document all that you saw during the patrol.
- Maintain vehicle and change vehicle tires if needed

Responsibilities of a Dedicated Officer include:

- Conducting foot patrols of management offices, warehouse, and/or other corridors to ensure that the property and employees are safe of any illegal or inappropriate activity, as well as take preventative actions to protect the property of the employees.
- Monitoring the property for suspicious activity which could include unauthorized personal, unauthorized vendors or visitors, trespassers or people loitering, or other items that are not normal to that property.
- Staffing information and reception desk
- Writing clear and accurate reports according to the Operations Manual guidelines to document all that you saw during shift.

Is a High School Diploma or GED **required**? Yes No

Are Bi-Lingual skills helpful? Yes No If yes, what Language? Spanish

