

JOB POSTING FORM

Company Name: Manpower

Contact Person: Megan Marsh Title: Recruiter

Company Address: 2531 Technology Drive #302

Phone Number: 847.426.4300 Email Address: Megan.marsh@manpower.com

Job Title: Shipping and Receiving Associate (Harvard, IL)

Job Description:

- Picking and packing orders
- Orders will be given off a pick list or RF scanner
- Training on Walkie Rider or Sit Down Fork Lift
- Lifting 40 lbs consistently and team lifting over 50 lbs

Is a High School Diploma or GED **required**? Yes No

Are Bi-Lingual skills helpful? Yes No If yes, what Language? _____

Experience and Skills Required:

- High attention to detail and ability to follow directions
- Ability to work on your feet for an extended period of time
- Great attitude and ability to work on a team
- Picking and packing experience is a plus

Hours and Days: Sunday-Thursday starting 6pm (varying shift hours) Full/Part time: Full Time

Hourly Rate/Salary: \$11-\$14.00 per hour

_____ /Contract-to-Hire _____ (after _____ Day)/Direct Hire _____

If interested, applicant should apply by: Mailing/Faxing Resume Calling

Applying in Person Emailing Resume

Thank You,

Apply ON LINE –www.ilmanpower.com

DATE POSTED: _____

McHenry County Workforce Network
500 Russel Court – Woodstock, IL 60098
815-338-7100 ext. 2771 – (Fax 815-338-7125)
Email to: workforcesolutions@co.mchenry.il.us

Removed after 30 days.

For an additional resource to post your job lead visit www.illinoisjoblink.com