

McHenry County Veterans Assistance Commission

Minutes of the General Meeting

17 June 2019

Chairman, Joseph Kersten called the meeting of the Veterans Assistance Commission to order at 1922 Hours in Conference Room 104A, at the McHenry County Administration Building, 667 Ware Road, Woodstock, Illinois 60098.

Secretary, Michael Wisniewski **called the roll.** A quorum of officers and a quorum of 13 delegates and alternates representing 12 posts or organizations were present.

Officer's present: (*Appointed)

Chairman	Joseph Kersten	Sr. Vice Chairman	Patrick Conley
Jr. Vice Chairman	Excused		
Judge Advocate	Excused	Sergeant At Arms	Jim Koch
McHenry County Board Rep.	Tom Wilbeck	Parliamentarian*	Excused
Chaplain*	Eugene Boxlietner	IACVAC Delegate*	Patrick Conley
IACVAC Alternate*	Lee Totman	Secretary*	Michael Wisniewski

Posts Represented:

American Legion	#119 Fox River Grove Del <input type="checkbox"/> Alt <input type="checkbox"/>	#171 Crystal Lake Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
	#192 Marengo Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>	#253 Richmond Del <input type="checkbox"/> Alt <input type="checkbox"/>
	#265 Harvard Del <input type="checkbox"/> Alt <input type="checkbox"/>	#276 Cary Del <input type="checkbox"/> Alt <input type="checkbox"/>
	#412 Woodstock Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>	#491 McHenry Del <input type="checkbox"/> Alt <input type="checkbox"/>
	#606 Hebron Del <input type="checkbox"/> Alt <input type="checkbox"/>	#673 Huntley Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>
	#1231 Lake In the Hills Del <input type="checkbox"/> Alt <input type="checkbox"/>	Cooties Put Tent #79 Del <input type="checkbox"/> Alt <input type="checkbox"/>
	AMVETS	#245 Cary-Grove Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
Veterans Of Foreign Wars	#4600 McHenry Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>	#5040 Woodstock Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
	#12014 Crystal Lake Del <input type="checkbox"/> Alt <input type="checkbox"/>	#11496 Johnsburg Del <input type="checkbox"/> Alt <input type="checkbox"/>
Sad Sacks 0962 Del <input type="checkbox"/> Alt <input type="checkbox"/>	Student Veterans Association Del <input type="checkbox"/> Alt <input type="checkbox"/>	
Marine Corps League Del <input checked="" type="checkbox"/> Alt <input checked="" type="checkbox"/>	Polish Legion Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>	VietNow Del <input type="checkbox"/> Alt <input type="checkbox"/>
Guests	Mr. Don Curfman, McHenry County College Veteran Student Liaison. 2. Mr. Victor Somoza, VAC Veteran Service Officer.	

Officers Remarks:

There were no officer's remarks.

Routine Reports:

The May Minutes: Copies of the May minutes were made available to all delegates and alternates. The motion to accept the May minutes as presented was made by Neil Donner (AMVETS Cary Grove Post #245) and seconded by Donald Stage (AMVETS Woodstock Post #269). The motion was passed by unanimous vote.

VAC May Financial Report: Copies of the May 2019 Year to Date Financial Report and May Financial Report were made available to all delegates and alternates.

The VAC Office addressed 33 requests for financial assistance to 11 unique clients for a total of \$3,713.17 in Veterans Assistance during May. The office submitted 34 new Claims to the US Department of Veterans Affairs during May. Year to Date the VAC has successfully prosecuted 83 outstanding claims for a total benefit to our local veterans of \$1,235,831. This equates to \$5.45 coming back to our veterans for each VAC budget dollar spent. The VAC used 37.86% of the allotted funds in the VAC budget up through May. This is less than the 50.00% allotted in the VAC budget up through May. The allotted budget is \$598,909.00 and the 2018 tax levy was \$400,000 00. The VAC may need to draw up to \$53,551.46 from the reserve fund as the projected budget usage may exceed the \$400,000.00 tax levy by that amount. Lee Totman (MCL Post #1009) made the motion to accept the May VAC financial reports as read. John Widmayer (VFW Woodstock Post #5400) seconded the motion. The motion was passed by unanimous vote.

Public Participation:

Mr. Victor Samoza (VAC VSO) had no comments.

Correspondence:

- 1) Thank-you note from the A.L. Lake In The Hills Post #1231 for VAC driver, Frank Guignon for providing transportation services for their Memorial Day Parade.
- 2) Thank you from the A.L. McHenry Post #491 for VAC driver, Roy Allsup for providing transportation services for their Memorial Day Parade.
- 3) Thank you note from a client to VAC VSO Victor Samoza for the successful prosecution of a VA disability claim.
- 4) VAC VSOII Jane Dorfner got one of her clients a 100% VA disability rating in four areas.
- 5) VAC Superintendent, Michael Iwanicki received a thank you note from a client for his assistance on a VA disability claim.

Committee Reports:

Executive Board Meeting: No report.

By-Laws: No Report.

Corporate Report: The VAC Inc. held their regular monthly meeting prior to the regular VAC General Meeting.

Public Relations Committee: No report.

Report of IACVAC Delegates: No report.

Superintendents Report:

- 1) The Superintendent has observed a FBI training session at a training facility by the Great Lakes Naval Base. He has been invited to attend the FBI Citizen Academy.

Chairman Joe Kersten opened the floor to Old Business.

- 1) A letter will be sent to the County Board regarding the Commissions concerns.
- 2) The VAC Office is progressing with retraining an ex-VSO employee, Keith Dugan as the next VSO.

- 3) The VAC Office is still dealing with the issues concerning the totaled VAC van. County Administration is demanding that information above and beyond that provided to Pace Bus and the McHenry County Highway Department before the insurance funds are released to purchase a replacement vehicle. The VAC will be able to lease Pace Bus Company vehicles under favorable terms and replace the present Pace buses with vans.
- 4) The VAC Office is planning to use the services of the McHenry County IT specialists to update forms.
- 5) The State Association had recommended reaching out to the IDVA regarding cohabitating with the VAC. The Superintendent sent a letter to the Acting Director of the IDVA to get a picture of how such an arrangement will look.
- 6) The VAC Superintendent will attempt to again address the issues which are preventing County Administration and the County Chairman from releasing the insurance money awarded from the wrecked VAC vehicle so the VAC can acquire a replacement VAC vehicle.

Chairman Joe Kersten opened the floor to New Business:

- 1) The VA published an expenditure report for the 2018 fiscal report on both national and Illinois by county. The McHenry VAC rates well in veterans' benefits awarded in relation of other Illinois counties.
- 2) The Pace Bus Company is offering to swap out the old buses for new vehicles, at the same favorable leasing rates.
- 3) The VAC Survey results are still being tabulated and the surprising amount of feedback involves the use of the VAC transportation for taking clients to the McHenry CBOC and to VA sponsored outside medical facilities. A formal report on the survey will soon be published.
- 4) The VAC 2020 fiscal year budget proposal was reviewed by the delegation. Michael Wisniewski (MOC P.T. #79) made the motion for the Commission to approve the budget for submittal to the McHenry County Government as a just and necessary expense. Charlie Chapman (VFW McHenry Post #4600) seconded the motion. The motion was passed by unanimous vote.

Chairman Joe Kersten opened the floor for the good of the association.

No good of the association items.

The Benediction: Chaplain, Eugene Boxlietner gave the Benediction.

The Colors were saluted.

Chairman, Joseph Kersten adjourned the meeting at 2003 Hours.

Respectfully Submitted,

Michael F Wisniewski

Michael F. Wisniewski

(Electronically Signed)

Superintendents June 2019 Financial Report

Financial Report Highlights for the Month of May 2019

Veterans Assistance Expenditures

Worksheet

	Month		Year To Date	
	Financial Granted	Requests	Financial Granted	Requests
Emergency Shelter	\$ -	0	\$ -	0
Indp Living	\$ 3,786.51	8	\$ 17,412.88	40
Utilities	\$ 167.37	4	\$ 3,276.21	41
Gasoline	\$ -	0	\$ -	0
Transportation	\$ 106.86	20	\$ 692.26	65
Food	\$ 25.00	1	\$ 400.00	16
Total	\$ 4,085.74	33	\$ 23,771.61	203
Total Requests Denied		1		3
Total Requests		34		206
Unique Clients		11		66

VetraSpec

Total Assistance Granted By Applicants Township		
Township	Monthly Total	YTD Total
Alden	\$ -	\$ -
Algonquin	\$ 1,748.94	\$ 9,495.96
Burton	\$ -	\$ -
Chemung	\$ -	\$ 2,121.50
Coral	\$ -	\$ -
Dorr	\$ 924.00	\$ 924.00
Dunham	\$ -	\$ -
Grafton	\$ 306.50	\$ 1,748.00
Greenwood	\$ -	\$ -
Hartland	\$ -	\$ -
Hebron	\$ -	\$ 3,197.42
Marengo	\$ -	\$ -
McHenry	\$ -	\$ 162.00
Nunda	\$ 999.44	\$ 2,406.02
Richmond	\$ -	\$ 2,522.00
Riley	\$ -	\$ -
Seneca	\$ -	\$ -
Totals	\$ 3,978.88	\$ 22,576.90
Total Townships	4	8

	Month		Year to Date	
	Requests	Requests	Requests	Requests
Electric	72.00	1	\$ 529.71	9
Gas Heat	\$ 20.60	1	\$ 1,283.91	11
Phone	\$ 40.00	1	\$ 239.85	6
Trash	\$ -	0	\$ 270.09	5
Water / Sewer	\$ 34.77	1	\$ 952.65	10
Total Utility	\$ 167.37	4	\$ 3,276.21	41

Total Expenditures

Month	Year to Date
\$ 36,870.53	\$ 211,343.88
Projected Annual	\$ 422,687.76
Less: Funded by Levy	\$ 400,000.00
Projected Reserve Add (Use)	\$ (22,687.76)

VA Disability and Pension Claims

	Month	Year to Date
New VA Claims	34	213
VA Paperwork Processed	229	1667
VA Claims Awarded 2019		83
New Claims \$\$ Awarded 2019		\$ 1,235,831
VA Award Ratio to VAC Total Expense (per \$1)		\$ 5.85
4 Year Cummulative Awards 2019 Value		\$ 9,315,219

VAC Lovell FHCC Transportation Service

VA Hospital Applications Year to Date 40

	Month	Annual
Miles	2764	12320
Passengers	268	1189
Driver Cost	\$ 5,541.53	\$ 22,389.88
Dispatch-Adm	\$ 2,283.61	\$ 13,701.70
Vehicle Cost	\$ 1,407.38	\$ 5,674.72
Total	\$ 9,232.53	\$ 41,766.30
Cost per Rider	\$ 34.45	\$ 35.13
Goal Cost per Rider is <		\$ 35.00
Bus Fund	\$ 12,711.71	

Superintendents June 2019 Financial Report

Year to Date

Personnel		Budgeted	Expended	Remaining	50.00%		Projected
Line No.	Line Item				% Exp.	% Rem.	
301010	Salaries	\$ 215,130.00	\$ 104,953.43	\$ 110,176.57	48.8%	51.2%	\$ 209,906.86
302010	Part Time	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
302510	Holiday Pay	\$ 11,323.00	\$ 2,381.08	\$ 8,941.92	21.0%	79.0%	\$ 4,762.16
303010	Per Diem	\$ 50,000.00	\$ 17,549.50	\$ 32,450.50	35.1%	64.9%	\$ 35,099.00
304010	Over Time Salaries	\$ 750.00	\$ -	\$ 750.00	0.0%	100.0%	\$ -
305010	Merit Pool	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
310010	Uniform All.	\$ 350.00	\$ -	\$ 350.00	0.0%	100.0%	\$ -
310510	Social Security	\$ 17,598.00	\$ 7,508.92	\$ 10,089.08	42.7%	57.3%	\$ 15,017.84
310610	Medicare	\$ 4,116.00	\$ 1,719.14	\$ 2,396.86	41.8%	58.2%	\$ 3,438.28
311010	IMRF	\$ 17,998.00	\$ 8,715.76	\$ 9,282.24	48.4%	51.6%	\$ 17,431.52
314610	Health Insurance	\$ 37,584.00	\$ 21,778.86	\$ 15,805.14	57.9%	42.1%	\$ 43,557.72
Personnel		\$ 354,849.00	\$ 164,606.69	\$ 190,242.31	46.39%	53.61%	\$ 329,213.38
Contractural & Assistance		Budgeted	Expended	Remaining	% Exp.	% Rem.	
400100	Contract Service	\$ 3,750.00	\$ 899.00	\$ 2,851.00	24.0%	76.0%	\$ 1,798.00
400500	Dues/Memberships	\$ 1,000.00	\$ 670.00	\$ 330.00	67.0%	33.0%	\$ 1,340.00
400600	Training	\$ 2,000.00	\$ 1,145.00	\$ 855.00	57.3%	42.8%	\$ 2,290.00
400800	Subscriptions	\$ 250.00	\$ 174.20	\$ 75.80	69.7%	30.3%	\$ 348.40
402300	Professional Services	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
403034	Specific Insurance	\$ 11,000.00	\$ 4,305.00	\$ 6,695.00	39.1%	60.9%	\$ 8,610.00
403050	Directors Insurance	\$ 5,500.00	\$ 5,230.00	\$ 270.00	95.1%	4.9%	\$ 10,460.00
404915	PreEmp Physical	\$ 700.00	\$ -	\$ 700.00	0.0%	100.0%	\$ -
405500	Contract Printing	\$ 2,500.00	\$ 50.00	\$ 2,450.00	2.0%	98.0%	\$ 100.00
406000	Legal Note/Adv.	\$ 3,000.00	\$ -	\$ 3,000.00	0.0%	100.0%	\$ -
409600	Telecommunications	\$ 1,250.00	\$ 411.22	\$ 838.78	32.9%	67.1%	\$ 822.44
420000	Veterans Assistance	\$ 180,000.00	\$ 23,996.26	\$ 156,003.74	13.3%	86.7%	\$ 47,992.52
420010	Vets Asst - Emergency	\$ 17,500.00	\$ -	\$ 17,500.00	0.0%	100.0%	\$ -
420020	Vets Asst - Shelter	\$ 102,000.00	\$ 17,412.88	\$ 84,587.12	17.1%	82.9%	\$ 34,825.76
420025	Vets Asst - Indp Living	\$ 13,700.00	\$ 1,990.26	\$ 11,709.74	14.5%	85.5%	\$ 3,980.52
420030	Vets Asst - Electric	\$ 14,200.00	\$ 529.71	\$ 13,670.29	3.7%	96.3%	\$ 1,059.42
420031	Vets Asst - Heat	\$ 9,200.00	\$ 1,283.91	\$ 7,916.09	14.0%	86.0%	\$ 2,567.82
420032	Vets Asst - Telephone	\$ 2,200.00	\$ 239.85	\$ 1,960.15	10.9%	89.1%	\$ 479.70
420033	Vets Asst - Trash	\$ 1,250.00	\$ 269.74	\$ 980.26	21.6%	78.4%	\$ 539.48
420034	Vets Asst - Water/Sewer	\$ 7,800.00	\$ 952.65	\$ 6,847.35	12.2%	87.8%	\$ 1,905.30
420040	Vets Asst - Gasoline	\$ 500.00	\$ -	\$ 500.00	0.0%	100.0%	\$ -
420041	Vets Asst - Transportation	\$ 4,200.00	\$ 692.26	\$ 3,507.74	16.5%	83.5%	\$ 1,384.52
420045	Vets Asst - Food	\$ 7,450.00	\$ 625.00	\$ 6,825.00	8.4%	91.6%	\$ 1,250.00
424800	Medical Service	\$ 700.00	\$ 390.00	\$ 310.00	55.7%	44.3%	\$ 780.00
430600	Vehicle Maint	\$ 7,500.00	\$ 3,522.74	\$ 3,977.26	47.0%	53.0%	\$ 7,045.48
432100	Software Support	\$ 1,800.00	\$ -	\$ 1,800.00	0.0%	100.0%	\$ -
437000	Legal Services	\$ 1,000.00	\$ 498.75	\$ 501.25	49.9%	50.1%	\$ 997.50
Contractural		\$ 221,950.00	\$ 40,793.42	\$ 180,657.83	18.38%	81.40%	\$ 81,586.84
Supplies & Equipment		Budgeted	Expended	Remaining	% Exp.	% Rem.	
501000	Office Supplies	\$ 1,200.00	\$ 473.36	\$ 726.64	39.4%	60.6%	\$ 946.72
501010	Promotional Items	\$ 1,500.00	\$ -	\$ 1,500.00	0.0%	100.0%	\$ -
504000	Mileage	\$ 2,500.00	\$ 866.24	\$ 1,633.76	34.6%	65.4%	\$ 1,732.48
505000	Meeting Expense	\$ 8,500.00	\$ 1,005.12	\$ 7,494.88	11.8%	88.2%	\$ 2,010.24
511400	Office Equipment	\$ 700.00	\$ 1,097.07	\$ (397.07)	156.7%	-56.7%	\$ 2,194.14
512000	Computer Software	\$ 500.00	\$ -	\$ 500.00	0.0%	100.0%	\$ -
516000	Fuel, Oil, Grease	\$ 5,000.00	\$ 1,751.98	\$ 3,248.02	35.0%	65.0%	\$ 3,503.96
521000	Publications	\$ 150.00	\$ -	\$ 150.00	0.0%	100.0%	\$ -
525100	Promotional Events	\$ 1,250.00	\$ 750.00	\$ 500.00	60%	40%	\$ 1,500.00
Equipment		\$ 21,300.00	\$ 5,943.77	\$ 15,356.23	27.91%	72.09%	\$ 11,887.54
Other		Budgeted	Expended	Remaining	% Exp.	% Rem.	
602000	Vehicle	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
681000	Fund Bal. Enhancement	\$ 810.00	\$ -	\$ 810.00	0.0%	100.0%	\$ -
Totals		\$ 598,909.00	\$ 211,343.88	\$ 387,066.37	35.29%	64.63%	\$ 422,687.76

May 2019 Reconciliation

May Auditor				\$ 4,085.74
Less Transportation			\$ (106.86)	\$ (106.86)
May 4200 VetraSpec				\$ 3,978.88
Awaiting Payment		K8473-20	\$ 485.77	
		A9739-20	\$ 306.50	
		G4818-20	\$ 242.00	
		K9645-20	\$ 514.00	
		B1737-20	\$ 372.57	
			\$ 1,920.84	