

McHenry County Veterans Assistance Commission

Minutes of the General Meeting

17 April 2019

Chairman, Joseph Kersten called the meeting of the Veterans Assistance Commission to order at 1914 Hours in Conference Room 209I, at the McHenry County Administration Building, 667 Ware Road, Woodstock, Illinois 60098.

VSO II Jane Dorfner **called the roll.** A quorum of officers and a quorum of 11 delegates and alternates representing 11 posts or organizations were present.

Officer's present: (*Appointed)

Chairman	Joseph Kersten	Sr. Vice Chairman	Patrick Conley
Jr. Vice Chairman	Frank Steckleberg		
Judge Advocate	Harry Van Beetz	Sergeant At Arms	Jim Koch
McHenry County Board Rep.	Excused	Parliamentarian*	Harry Van Beetz
Chaplain*	Excused	IACVAC Delegate*	Patrick Conley
IACVAC Alternate*	Excused	Secretary*	Excused

Posts Represented:

American Legion	#119 Fox River Grove Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>	#171 Crystal Lake Del <input type="checkbox"/> Alt <input type="checkbox"/>
	#192 Marengo Del <input type="checkbox"/> Alt <input type="checkbox"/>	#253 Richmond Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
	#265 Harvard Del <input type="checkbox"/> Alt <input type="checkbox"/>	#276 Cary Del <input type="checkbox"/> Alt <input type="checkbox"/>
	#412 Woodstock Del <input type="checkbox"/> Alt <input type="checkbox"/>	#491 McHenry Del <input type="checkbox"/> Alt <input type="checkbox"/>
	#606 Hebron Del <input type="checkbox"/> Alt <input type="checkbox"/>	#673 Huntley Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
	#1231 Lake In the Hills Del <input type="checkbox"/> Alt <input type="checkbox"/>	Cooties Put Tent #79 Del <input type="checkbox"/> Alt <input type="checkbox"/>
	AMVETS	#245 Cary-Grove Del <input type="checkbox"/> Alt <input type="checkbox"/>
Veterans Of Foreign Wars	#4600 McHenry Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>	#5040 Woodstock Del <input checked="" type="checkbox"/> Alt <input checked="" type="checkbox"/>
	#12014 Crystal Lake Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>	#11496 Johnsburg Del <input type="checkbox"/> Alt <input type="checkbox"/>
Sad Sacks 0962 Del <input type="checkbox"/> Alt <input type="checkbox"/>	Student Veterans Association Del <input type="checkbox"/> Alt <input type="checkbox"/>	
Marine Corps League Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>	Polish Legion Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>	VietNow Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>
Guests	Mr. Don Curfman, McHenry County College Veteran Student Liaison.	

Officers Remarks:

There were no officer's remarks.

Routine Reports:

The March Minutes: Copies of the March minutes were made available to all delegates and alternates. The motion to accept the March minutes as presented was made by Harry Van Beetz (VFW Post #12014) and seconded by John Widmayer (VFW Post #5040) with one correction under Committee Reports to be noted spelling correction of Door Township should be Dorr Township. The motion was passed by unanimous vote.

VAC March Financial Report: Copies of the March 2019 Year to Date Financial Report and March Financial Report were made available to all delegates and alternates.

The VAC Office addressed 36 requests for financial assistance to 11 unique clients for a total of \$4,182.19 in Veterans Assistance during March. The office submitted 48 new Claims to the US Department of Veterans Affairs during March. Year to Date the VAC has successfully prosecuted 51 outstanding claims for a total benefit to our local veterans of \$945,621. This equates to \$6.34 coming back to our veterans for each VAC budget dollar spent. The VAC used 24.89% of the allotted funds in the VAC budget up through March. This is less than the 25.00% allotted in the VAC budget up through March. The allotted budget is \$598,909.00 and the 2018 tax levy was \$400,000.00. The VAC may need to draw up to \$52,231.72 from the reserve fund as the projected budget usage may exceed the \$400,000.00 tax levy by that amount. Charles Chapman (VFW Post 4600) made the motion to accept the March VAC financial reports as read. Don Stage (AmVets 269) seconded the motion. The motion was passed by unanimous vote.

Public Participation:

Mr. Don Curfman (MCC Veteran Student Liaison) reported that the upcoming 2019 Patriot's Run will host a 5 Mile run, a one mile run, and a five kilometer run on June 30th, 2019. The change in the race length 5 miler will require extra course guides to accommodate the course length changes. The first race will begin at 0730 Hours. The spring semester graduating class will graduate on May 18th, 2019. The college plan to set up a welcome center just off the Lucas Road entrance. The VITA Tax Clinic was a great success. The SVA is moving from their current location to Bldg A, near the Welcome Center. Twenty-Two veterans will be graduating on 5/18/19. SVA meetings average 25 veterans every other Monday.

Best Wishes to Mr. Curfman on his well-deserved upcoming retirement!

TLS hosts Combat Veteran Group on Wednesday nights at 5330 Elm St in McHenry.

Welcome to Greg Walkington, new alternate for VFW Post 5040.

Mr. Joe Kersten pointed out that the VAC is short staffed.

Correspondence: No report

Committee Reports:

By-Laws: No Report.

Corporate Report: The VAC Inc. held their regular monthly meeting prior to the regular VAC General Meeting.

Public Relations Committee: No report.

Report of IACVAC Delegates: Mr. Patrick Conley attended the IACVAC Meeting in Peoria. He met IDVA Interim Director Chapa LaVia. Thomas Manning, Attorney General warns of calls and mail scams. Mr. Conley reported that the IACVAC now has a member on the Governor's Taskforce Board. Also, a 200 bed home will be coming to Chicago.

Superintendents Report:

- 1) The Superintendent is on his way to GATI training in Peoria IL and VSOII Jane Dorfner will be attending the same training on May 2, 2019 in Rockford
- 2) It was decided that the VAC will not participate in the 2019 McHenry County in August.
- 3) Pace vehicle has been repaired, now the other Pace vehicle has same issue.

Chairman Joe Kersten opened the floor to Old Business.

- 1) The Commission is looking for action to be taken on the existing resolution tabled back in October. The compression adjustment for Michael Iwanicki & Jim Koch and the drivers pay increases were approved.
- 2) The VAC has a VSO Trainee position open. Job description is located on the McHenry County Employment website.
- 3) The Superintendent is still defending/justifying the VAC's need for the replacement of the Minivan and coming up with ways to fund the difference from what we received from Insurance Co and purchase price of new van.

Chairman Joe Kersten opened the floor to New Business:

- 1) We have 3 work studies at MCC, which is working out nicely.
- 2) IDVA is entertaining the idea of having their VSO's work out of VAC offices. The Superintendent requested approval of the Commission to further investigate this idea. The motion was made by Harry Van Beetz (VFW Post #12014), seconded by Patrick Conley (American Legion Post 673) to wait until a written proposal from IDVA interim Director Linda Chapa LaVia is received.

Chairman Joe Kersten opened the floor for the good of the association

Annette Roewer is the new Student Veteran Officer at MCC.

April 18th, the SVA is going to present the new MCC Board of Trustees.

The Benediction: Frank Steckelberg gave the Benediction.

The Colors were saluted.

Chairman, Joseph Kersten adjourned the meeting at 1955 Hours.

Respectfully Submitted,

Jane Dorfner

Jane Dorfner

(Electronically Signed)

Superintendents March 2019 Financial Report

Financial Report Highlights for the Month of February 2019

Veterans Assistance Expenditures

Worksheet

	Month		Year To Date	
	Financial Granted	Requests	Fianncial Granted	Requests
Emergency Shelter	\$ -	0	\$ -	0
Indp Living	\$ 3,218.07	8	\$ 6,396.20	16
Utilities	\$ 360.00	1	\$ 1,630.26	22
Gasoline	\$ 577.84	7	\$ 1,754.55	22
Transportation	\$ -	0	\$ -	0
Food	\$ 85.20	13	\$ 385.40	30
Total	\$ 4,291.11	31	\$ 10,441.41	101
Total Requests Denied		0		1
Total Requests		31		102
Unique Clients		12		31

Utilities Granted

	Month		Year to Date	
	Requests	Requests	Requests	Requests
Electric	-	1	\$ 192.92	2
Gas Heat	170.97	2	\$ 518.89	2
Phone	39.85	1	\$ 119.85	1
Trash	12.19	1	\$ 209.82	1
Water / Sewer	299.28	2	\$ 713.07	2
Total Utility	\$ 522.29	7	\$ 1,754.55	8

Total Expenditures

	Month	Year to Date
	\$ -	\$ 113,057.93
Projected Annual		\$ 452,231.72
Less: Funded by Levy		\$ 400,000.00
Projected Reserve Add (Use)		\$ (52,231.72)

VA Disability and Pension Claims

	Month	Year to Date
New VA Claims	32	82
VA Paperwork Processed	268	747
VA Claims Awarded 2019		33
New Claims \$\$ Awarded 2019		\$ 665,864
VA Award Ratio to VAC Total Expense (per \$1)		\$ 5.89
4 Year Cummulative Awards 2019 Value		\$ 8,745,252

VetraSpec

Total Assistance Granted By Applicants Township		
Township	Monthly Total	YTD Total
Alden	\$ -	\$ -
Algonquin	\$ 1,395.04	\$ 2,557.04
Burton	\$ -	\$ -
Chemung	\$ 729.99	\$ 1,250.62
Coral	\$ -	\$ -
Dorr	\$ -	\$ -
Dunham	\$ -	\$ -
Grafton	\$ 300.00	\$ 900.00
Greenwood	\$ -	\$ -
Hartland	\$ -	\$ -
Hebron	\$ 664.80	\$ 2,787.42
Marengo	\$ -	\$ -
McHenry	\$ 162.00	\$ 162.00
Nunda	\$ 452.08	\$ 892.58
Richmond	\$ 502.00	\$ 1,506.00
Riley	\$ -	\$ -
Seneca	\$ -	\$ -
Totals	\$ 4,205.91	\$ 10,055.66
Total Townships	7	7

Total Townships

VAC Lovell FHCC Transportation Service

VA Hospital Applications Year to Date

17

	Month	Annual
Miles	2115	4917
Passengers	152	522
Driver Cost	\$ 2,832.97	\$ 9,939.86
Dispatch-Adm	\$ 2,268.73	\$ 6,806.19
Vehicle Cost	\$ 535.19	\$ 2,195.99
Total	\$ 5,636.88	\$ 18,942.04
Cost per Rider	\$ 37.08	\$ 36.29
Goal Cost per Rider is <	\$ 35.00	
Bus Fund	\$ 8,377.10	

Superintendents March 2019 Financial Report

Year to Date

Personnel					25.00%		
Line No.	Line Item	Budgeted	Expended	Remaining	% Exp.	% Rem.	Projected
301010	Salaries	\$ 215,130.00	\$ 51,714.92	\$ 163,415.08	24.0%	76.0%	\$ 206,859.68
302010	Part Time	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
302510	Holiday Pay	\$ 11,323.00	\$ 1,658.73	\$ 9,664.27	14.6%	85.4%	\$ 6,634.92
303010	Per Diem	\$ 50,000.00	\$ 7,791.00	\$ 42,209.00	15.6%	84.4%	\$ 31,164.00
304010	Over Time Salaries	\$ 750.00	\$ -	\$ 750.00	0.0%	100.0%	\$ -
305010	Merit Pool	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
310010	Uniform All.	\$ 350.00	\$ -	\$ 350.00	0.0%	100.0%	\$ -
310510	Social Security	\$ 17,598.00	\$ 3,671.82	\$ 13,926.18	20.9%	79.1%	\$ 14,687.28
310610	Medicare	\$ 4,116.00	\$ 828.72	\$ 3,287.28	20.1%	79.9%	\$ 3,314.88
311010	IMRF	\$ 17,998.00	\$ 4,507.62	\$ 13,490.38	25.0%	75.0%	\$ 18,030.48
314610	Health Insurance	\$ 37,584.00	\$ 18,791.64	\$ 18,792.36	50.0%	50.0%	\$ 75,166.56
Personnel		\$ 354,849.00	\$ 88,964.45	\$ 265,884.55	25.07%	74.93%	\$ 355,857.80
Contractual & Assistance		Budgeted	Expended	Remaining	% Exp.	% Rem.	
400100	Contract Service	\$ 3,750.00	\$ 699.00	\$ 3,051.00	18.6%	81.4%	\$ 2,796.00
400500	Dues/Memberships	\$ 1,000.00	\$ 330.00	\$ 670.00	33.0%	67.0%	\$ 1,320.00
400600	Training	\$ 2,000.00	\$ 445.00	\$ 1,555.00	22.3%	77.8%	\$ 1,780.00
400800	Subscriptions	\$ 250.00	\$ 174.20	\$ 75.80	69.7%	30.3%	\$ 696.80
402300	Professional Services	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
403034	Specific Insurance	\$ 11,000.00	\$ 2,870.00	\$ 8,130.00	26.1%	73.9%	\$ 11,480.00
403050	Directors Insurance	\$ 5,500.00	\$ 5,230.00	\$ 270.00	95.1%	4.9%	\$ 20,920.00
404915	PreEmp Physical	\$ 700.00	\$ -	\$ 700.00	0.0%	100.0%	\$ -
405500	Contract Printing	\$ 2,500.00	\$ -	\$ 2,500.00	0.0%	100.0%	\$ -
406000	Legal Note/Adv.	\$ 3,000.00	\$ -	\$ 3,000.00	0.0%	100.0%	\$ -
409600	Telecommunications	\$ 1,250.00	\$ 160.95	\$ 1,089.05	12.9%	87.1%	\$ 643.80
420000	Veterans Assistance	\$ 180,000.00	\$ 10,666.06	\$ 169,333.94	5.9%	94.1%	\$ 42,664.24
420010	Vets Asst - Emergency	\$ 17,500.00	\$ -	\$ 17,500.00	0.0%	100.0%	\$ -
420020	Vets Asst - Shelter	\$ 102,000.00	\$ 6,396.20	\$ 95,603.80	6.3%	93.7%	\$ 25,584.80
420025	Vets Asst - Indp Living	\$ 13,700.00	\$ 1,630.26	\$ 12,069.74	11.9%	88.1%	\$ 6,521.04
420030	Vets Asst - Electric	\$ 14,200.00	\$ 192.92	\$ 14,007.08	1.4%	98.6%	\$ 771.68
420031	Vets Asst - Heat	\$ 9,200.00	\$ 518.89	\$ 8,681.11	5.6%	94.4%	\$ 2,075.56
420032	Vets Asst - Telephone	\$ 2,200.00	\$ 119.85	\$ 2,080.15	5.4%	94.6%	\$ 479.40
420033	Vets Asst - Trash	\$ 1,250.00	\$ 209.47	\$ 1,040.53	16.8%	83.2%	\$ 837.88
420034	Vets Asst - Water/Sewer	\$ 7,800.00	\$ 713.07	\$ 7,086.93	9.1%	90.9%	\$ 2,852.28
420040	Vets Asst - Gasoline	\$ 500.00	\$ -	\$ 500.00	0.0%	100.0%	\$ -
420041	Vets Asst - Transportation	\$ 4,200.00	\$ 385.40	\$ 3,814.60	9.2%	90.8%	\$ 1,541.60
420045	Vets Asst - Food	\$ 7,450.00	\$ 500.00	\$ 6,950.00	6.7%	93.3%	\$ 2,000.00
424800	Medical Service	\$ 700.00	\$ 235.00	\$ 465.00	33.6%	66.4%	\$ 940.00
430600	Vehicle Maint	\$ 7,500.00	\$ 840.09	\$ 6,659.91	11.2%	88.8%	\$ 3,360.36
432100	Software Support	\$ 1,800.00	\$ -	\$ 1,800.00	0.0%	100.0%	\$ -
437000	Legal Services	\$ 1,000.00	\$ -	\$ 1,000.00	0.0%	100.0%	\$ -
Contractual		\$ 221,950.00	\$ 21,650.30	\$ 200,299.70	9.75%	90.25%	\$ 86,601.20
Supplies & Equipment		Budgeted	Expended	Remaining	% Exp.	% Rem.	
501000	Office Supplies	\$ 1,200.00	\$ 177.29	\$ 1,022.71	14.8%	85.2%	\$ 709.16
501010	Promotional Items	\$ 1,500.00	\$ -	\$ 1,500.00	0.0%	100.0%	\$ -
504000	Mileage	\$ 2,500.00	\$ 78.18	\$ 2,421.82	3.1%	96.9%	\$ 312.72
505000	Meeting Expense	\$ 8,500.00	\$ 481.81	\$ 8,018.19	5.7%	94.3%	\$ 1,927.24
511400	Office Equipment	\$ 700.00	\$ -	\$ 700.00	0.0%	100.0%	\$ -
512000	Computer Software	\$ 500.00	\$ -	\$ 500.00	0.0%	100.0%	\$ -
516000	Fuel, Oil, Grease	\$ 5,000.00	\$ 955.90	\$ 4,044.10	19.1%	80.9%	\$ 3,823.60
521000	Publications	\$ 150.00	\$ -	\$ 150.00	0.0%	100.0%	\$ -
525100	Promotional Events	\$ 1,250.00	\$ 750.00	\$ 500.00	60%	40%	\$ 3,000.00
Equipment		\$ 21,300.00	\$ 2,443.18	\$ 18,856.82	11.47%	88.53%	\$ 9,772.72
Other		Budgeted	Expended	Remaining	% Exp.	% Rem.	
602000	Vehicle	\$ 0.00	\$ -	\$ 0.00	0.0%	100.0%	\$ -
681000	Fund Bal. Enhancement	\$ 810.00	\$ -	\$ 810.00	0.0%	100.0%	\$ -
Totals		\$ 598,909.00	\$ 113,057.93	\$ 485,851.07	18.88%	81.12%	\$ 452,231.72

February 2019 Reconciliation

Assistance Worksheet	\$4,291.11
Less	
Volunteer / Taxi Transportation	\$ (85.20)
	\$ -
February 4200 VetraSpec	\$4,205.91
Awaiting Payment at Month End	C2575-25 \$ 360.00
	\$1,302.50