

**MCHENRY COUNTY BOARD OF HEALTH PLANNING, REGULATION, ORDINANCE &  
PUBLIC RELATIONS COMMITTEE**

**MCHENRY COUNTY BOARD OF HEALTH**

**667 Ware Rd., Woodstock, IL.**

**Conference Room C**

**MEETING MINUTES**

**August 28, 2017**

**6:08 PM**

**CALL TO ORDER**

**PRESENT:** Dr. William Stinson, Cindy Gaffney, Mary McCann, Laura Hatch

**ABSENT:** Joseph Clarke

**HEALTH DEPARTMENT STAFF:** Michael Hill, Maryellen Howell, Pam Morzos, Patti Nomm, Darleen Volant

**PUBLIC COMMENT**

None

**MIINUTES APPROVAL**

A motion to approve the minutes of the Planning, Regulation, Ordinance & Public Relations Committee meetings of February 22, 2016 and August 22, 2016 was made by Mary McCann, second by Laura Hatch.

**REVIEW OF PROPOSED CHANGES TO PUBLIC HEALTH ORIDINANCES**

Patti Nomm gave an overview of some of the updates made to ordinances in Environmental Health. Many of the changes are minor to better define and clarify information. One of the most significant changes is the in the Food Protection article, which will bring the Department in compliance with the state's adoption of the FDA Retail Food Code.

The permit renewal process will be updated to remove the late fee and to provide a 5 day extension for payment or they will be issued a 30 day conditional permit for 25% of the permit fee. It will allow businesses that might be struggling extra time to get their payment without a penalty and will cut down on the amount of time staff goes out to the facilities to collect payment.

Ms. Gaffney asked what the price range is for food permits. Ms. Nomm stated that they are between \$175.00 - \$525.00.

A blueprint fee was added and some lab fees were also updated.

Ms. Gaffney suggested making some additional changes to the managed feral cat colony ordinance. She would like to have an Animal Control approval for organizations that manage feral cat colonies. Ms. Howell stated that the Department does not have a process for approval.

Ms. Gaffney said that organizations outside of McHenry County and residents inside the county are doing TNR and micro-chipping and is difficult to identify who the cats belong to for the management of care and treatment.

It was also suggested that an organization name and phone number be marked on all cages, traps, etc used for colonies.

Ms. Gaffney stated that the feral cat management organization should be responsible for communication with Animal Control and any fines occurring because of the removal of a colony by Animal Control. It should not be the caretaker's responsibility.

Ms. Howell said that over the next year, Animal Control will be working on getting owners to get their cats spayed/neutered and micro-chipped.

Ms. McCann asked if we know of any shelters that are not licensed by the state. Ms. Howell stated the State is notified of unlicensed shelters.

Ms. Howell said he initial registration fee has been adjusted to correct a fee discrepancy for puppies under 6 months of age. There will be an increase in fines for dangerous or vicious dogs not in compliance with vaccinations, as well as service fees for rabies specimens.

Pam Morzos informed members that a Wellness Screening was added and is combined with the County Health Wellness Committee. It is being offered to the community, not just to Health Department employees.

The fees have been updated to coincide with Medicare and Medicaid re-imburement, which will actually change as the fees change. We are using vaccine from Minnesota multi-state Coalition, a governmental coalition which allows us to purchase vaccine at cost and we can charge only the actual cost, which is often less than other clinics.

A nursing evaluation fee has been added, which is an allowable fee thru Medicaid & Medicare , and a doctor evaluation fee for both the new patient and the established patient for the TB program.

Instead of a doing a full comprehensive STD screening, we now run them as individual tests, since not everyone wants all four tests done. Different titer tests for Hepatitis B, C, mumps and measles have now been added.

## **ADJOURNMENT**

Motion to adjourn was made by Laura Hatch, second by Mary McCann to adjourn the meeting at approximately 6:52PM. This motion was passed by a voice vote.