



**MCHENRY COUNTY**  
**BOARD OF HEALTH**  
**MINUTES • FEBRUARY 28, 2019**

**Regular Meeting**

**Animal Control & Adoption Center**

**5:00 PM**

100 North Virginia Street, Crystal Lake, IL 60014

**1. CALL TO ORDER**

It should be noted that the regularly scheduled February 25<sup>th</sup> Board of Health meeting was rescheduled due to lack of quorum. No substantive action/business took place on 2/25/19; however, the remaining members in attendance heard a presentation from Family Health Partnership Clinic on its dental clinic, as well as program updates from the Public Health Administrator and Division Directors/Managers.

Meeting called to order at: 5:21 PM by William Stinson.

PRESENT: McCann, Lorenc, Stinson, Gaffney (5:30 PM - 5:50 PM), Clarke, Faccone, Morawski, Adamson, Gugle, Nomm, Karras, Howell, Volant  
ABSENT: Hatch, Axman, Lin, Trevino

**2. PUBLIC COMMENT**

**3. MINUTES APPROVAL**

A. Board of Health - Regular Meeting - Jan 28, 2019 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED BY VOICE</b>
----------------	--------------------------

**4. ADMINISTRATOR'S ORAL REPORT**

**5. CONSENT AGENDA**

A. Disbursements

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Faccone
<b>SECONDER:</b>	Ted Lorenc
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

B. Income & Expenses

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Faccone
<b>SECONDER:</b>	Ted Lorenc
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

C. Administrator Report

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** David Faccone  
**SECONDER:** Ted Lorenc  
**AYES:** McCann, Lorenc, Stinson, Clarke, Faccone, Morawski  
**ABSENT:** Gaffney, Hatch, Axman, Lin, Trevino

D. ADM Division Report

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** David Faccone  
**SECONDER:** Ted Lorenc  
**AYES:** McCann, Lorenc, Stinson, Clarke, Faccone, Morawski  
**ABSENT:** Gaffney, Hatch, Axman, Lin, Trevino

E. ENV Division Report

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** David Faccone  
**SECONDER:** Ted Lorenc  
**AYES:** McCann, Lorenc, Stinson, Clarke, Faccone, Morawski  
**ABSENT:** Gaffney, Hatch, Axman, Lin, Trevino

F. PHN Division Report

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** David Faccone  
**SECONDER:** Ted Lorenc  
**AYES:** McCann, Lorenc, Stinson, Clarke, Faccone, Morawski  
**ABSENT:** Gaffney, Hatch, Axman, Lin, Trevino

G. VPH Division Report

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** David Faccone  
**SECONDER:** Ted Lorenc  
**AYES:** McCann, Lorenc, Stinson, Clarke, Faccone, Morawski  
**ABSENT:** Gaffney, Hatch, Axman, Lin, Trevino

H. Interagency Agreement-Inspections of Bathing Beach Swimming Facilities

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** David Faccone  
**SECONDER:** Ted Lorenc  
**AYES:** McCann, Lorenc, Stinson, Clarke, Faccone, Morawski  
**ABSENT:** Gaffney, Hatch, Axman, Lin, Trevino

I. MOU-BrightStar Care

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Faccone
<b>SECONDER:</b>	Ted Lorenc
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

## 6. CONTRACTS AND AGREEMENTS - NEW

### A. Northern Lakes Equine Practice

Ms. Howell stated Dr. Golden was in the process of solidifying her new practice when the original contract came through. To reflect the focus on larger animals such as horses and other farm animals, contract language was revised. The availability of testing for horses was also added.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ted Lorenc
<b>SECONDER:</b>	Juliana Morawski
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

### B. MOU-Independence Health & Therapy

Ms. Karras said this is a Memorandum of Understanding to act as a Closed Point of Dispensing (POD) during a public health emergency. Dr. Stinson asked how the dispensing sites are determined. Ms. Karras stated the department looks at locations with the ability to dispense medications to the population they serve (e.g., long-term care facilities).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Clarke
<b>SECONDER:</b>	David Faccone
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

### C. Food & Alcohol Training Services Inc.

Ms. Nomm explained to the board that a Licensed Environmental Health Practitioner who is a certified instructor will provide training to approximately 20 staff members from Environmental Health and Public Health Nursing. It offers us the chance to become certified Food Protection Managers, which is state requirement for all our food operators.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Clarke
<b>SECONDER:</b>	Ted Lorenc
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

### D. IDPH-Local Health Protection Grant

Mr. Gugle stated the Local Health Protection Grant funds a variety of programs/services in the Nursing, Environmental Health, and Administration Divisions. This year, the contract bundled several different grants together (e.g., Tanning, Body Art, and Vaccines for Children. The grant period runs 7/1/18 to 6/30/19. The department does not report any of its activities to and/or get reimbursed by the state until the contract is approved. Dr. Lorenc asked if the total for the contract is the same as if there were individual contracts. Ms. Karras and Ms. Nomm stated they were the same amounts.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ted Lorenc
<b>SECONDER:</b>	Juliana Morawski
<b>AYES:</b>	McCann, Lorenc, Stinson, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Gaffney, Hatch, Axman, Lin, Trevino

## 7. OLD BUSINESS

### A. Greater Leadership of McHenry County

<b>RESULT:</b>	<b>CONTINUED</b>	<b>Next: 3/25/2019 7:00 PM</b>
----------------	------------------	--------------------------------

## 8. NEW BUSINESS

### A. Recommendation from Personnel & Finance Committees

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	William Stinson
<b>SECONDER:</b>	Juliana Morawski
<b>AYES:</b>	McCann, Lorenc, Stinson, Gaffney, Clarke, Faccone, Morawski
<b>ABSENT:</b>	Hatch, Axman, Lin, Trevino

## 9. BOARD ISSUES

Mr. Faccone asked board members if they would be interested in changing the starting time of Board of Health meetings to an earlier hour. Some board members would be interested depending on the starting time.

Mr. Faccone also suggested varying the location of the meetings between Woodstock and Crystal Lake. It was decided to add both items to the March agenda for further discussion.

It was agreed to add to the agenda a discussion to give administrative authority to approve intergovernmental grants and renewal contracts.

Ms. McCann told the board she was in attendance at a meeting for E911, which is the Emergency Exchange. Ms. McCann said they have their own budget, their own board, and they have to report to the county similar to the Department of Health. Ms. Gaffney asked Ms. McCann if there is any county whose Board of Health controls the general fund money. Ms. McCann stated there is not, they have their own separate levy, McHenry County does not.

Ms. Gaffney asked if everyone the Public Health Administrator hires is under the Board of Health's direction. Ms. McCann stated that was correct. Mr. Gugle explained the Department of Health has its own personnel policy and they can have one by statute. The County provides benefit packages and salary structures. If the Public Health Administrator wanted to add another position or it was a grant funded position it would have to go through the Board of Health and the County.

## 10. INFORMATION AND COMMUNICATIONS

**11. OTHER BUSINESS**

**12. EXECUTIVE SESSION (AS NECESSARY)**

**13. APPENDIX**

**14. ADJOURNMENT**

Motion by Mr. Faccone, second by Dr. Lorenc to adjourn meeting at 5:50 pm. Motion was passed unanimously with a voice vote.