

# MARRIAGE OR CIVIL UNION RECORD REQUEST FORM

To obtain a copy of a marriage or civil union record from the McHenry County Clerk's Office, please read the following: Certified copies of marriage or civil union records cost \$12 for the first copy and \$4 for each additional copy of the same record done at the same time.

## Two ways to obtain a Marriage or Civil Union record:



Mail your request to:  
McHenry County Clerk  
2200 N. Seminary Avenue  
Woodstock, IL 60098

Fill out the form on the reverse side and include:

- A check or money order payable to the McHenry County Clerk
- A photocopy of your photo identification (e.g. driver's license, or State issued identification, etc.)
- A self-addressed stamped envelope



Visit us in person and pay with cash or check:  
667 Ware Road  
Suite 107  
Woodstock, IL 60098

Call (815) 334-4242 for information.

McHenry County Clerk

# MARRIAGE OR CIVIL UNION RECORD REQUEST FORM

Number of Copies Requested: \_\_\_\_\_

Partner 1 \_\_\_\_\_  
First Middle Last

Partner 2 \_\_\_\_\_  
First Middle Maiden

Date of Marriage or Civil Union \_\_\_\_\_  
Month / Day / Year

Place of Marriage or Civil Union \_\_\_\_\_  
City or Village (in McHenry County)

Your Name \_\_\_\_\_  
First Last

Signature \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Number Street Unit Number

City State Zip Code

Telephone Number \_\_\_\_\_

\*if requesting the document by mail, please include:

- 1) a check or money order;
- 2) a photocopy of your photo identification;
- 3) a self-addressed stamped envelope



McHenry County Clerk  
2200 N. Seminary Avenue  
Woodstock, Illinois 60098  
(815) 334-4242 / [countyclerk@mchenrycountyil.gov](mailto:countyclerk@mchenrycountyil.gov)  
[www.mchenrycountyil.gov](http://www.mchenrycountyil.gov)