

McHenry County Government Center
Adam Letendre, Director of Purchasing
Administration Building Room 200
Woodstock, IL 60098
Phone: 815-334-4818

November 7, 2018

ADDENDUM #1
RFP #18-84 Healthy Community Study
Due November 16, 2018 by 3:00PM (CST)

Additions & Clarifications to RFP

Question #1: Are you open to other suggestions on how to get community leader input?

Response: Yes, we are open to any suggestions regarding community leader input.

Question #2: For the community survey, will the survey questions be the same as those used in 2017?

Response: No, we would like to use some of the same questions but revise the majority.

Question #3: For the community survey, would you consider doing a random sample rather than a convenience sample?

Response: We would like to continue to use a convenience sample.

Question #4: Do you want the community survey to be conducted in both English and Spanish?

Response: Yes, we must have the option for both languages.

Question #5: Are you interested in comparing the community survey results to IL and national data, where available?

Response: Yes, we would like the survey data compared to IL and National data, where available.

Question #6: Can you please explain in greater detail the assistance you will need with the community analysis and provide an estimate of how many hours you think it will entail.

Response: The community analysis will consist of existing data sources for many different components. This will be completed internally by the Health Department Epidemiologist. However, we would like the vendor to be available for questions and other collaboration as needed. Hours cannot be determined at this point. The number of hours would depend on the time it takes to review the community analysis data, correlate with other components of the study and tie the information into the executive summary. The previous community analysis is available on www.mcdh.info for comparison.

Question #7: What is the budget available for the entire study?

Response: Budgetary information will be reviewed with the awarded firm.