

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: IL-500 - McHenry County CoC

1A-2. Collaborative Applicant Name: McHenry County (Illinois)

1A-3. CoC Designation: CA

1A-4. HMIS Lead: McHenry County

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must: (1) select organizations and persons that participate in CoC meetings; and (2) indicate whether the organizations and persons vote, including selecting CoC Board members.

Organization/Person Categories	Participates in CoC Meetings	Votes, including selecting CoC Board Members
Local Government Staff/Officials	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes
Law Enforcement	No	No
Local Jail(s)	No	No
Hospital(s)	Yes	Yes
EMS/Crisis Response Team(s)	No	No
Mental Health Service Organizations	Yes	Yes
Substance Abuse Service Organizations	No	No
Affordable Housing Developer(s)	Yes	Yes
Disability Service Organizations	Yes	Yes
Disability Advocates	Yes	Yes
Public Housing Authorities	Yes	Yes
CoC Funded Youth Homeless Organizations	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes
Youth Advocates	No	No
School Administrators/Homeless Liaisons	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes
Domestic Violence Advocates	Yes	Yes
Street Outreach Team(s)	No	No
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	No	No
LGBT Service Organizations	No	No
Agencies that serve survivors of human trafficking	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes
Mental Illness Advocates	Yes	Yes
Substance Abuse Advocates	Yes	Yes

Other:(limit 50 characters)		
Maternity Home	Yes	Yes
Community Members - at large	Yes	Yes

1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness. (limit 2,000 characters)

The McHenry County CoC publishes the CoC’s Steering Council and Full CoC Board meeting agendas and packets to the McHenry County Public Meeting Portal. The Meeting Portal is comprised of County-wide meetings, so the posting of CoC agendas provide the public the opportunity to review CoC meetings and the meeting location and time. Meeting agendas are also emailed to a CoC Distribution List, which is comprised of a broad array of CoC Members agencies and interested Partner Entities. CoC Members and Partners may forward the agendas to other professional/personal connections who then may attend the meetings or provide an opinion to the topics being addressed. In addition to the meeting agendas, the McHenry County CoC’s Community Awareness Committee meets monthly to discuss public educational initiatives and events within the County. One consistent event has been the McHenry County People in Need Forum. For the last two years, CoC members participated at the Forum by hosting a table with CoC information, information on the Member agencies, and led 2 breakout sessions. Both sessions were well attended and CoC Members spoke with individuals after each session to discuss homelessness and potential actions that can be done to reduce homelessness in the County. Actions and ideas discussed after these sessions have been brought back to the CoC’s Committees for further discussion and development. The Community Awareness Committee is planning an event for World Homelessness Day which will be held on October 10, 2018. This event will coincide with other communities around the world in acknowledging and confronting homelessness. Information gathered from the public at this will be brought before future CoC meetings as discussion points. Lastly, the County’s Citizen Participation Plan encourages feedback on homeless services and issues.

**1B-2.Open Invitation for New Members. Applicants must describe:
(1) the invitation process;
(2) how the CoC communicates the invitation process to solicit new members;
(3) how often the CoC solicits new members; and
(4) any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
(limit 2,000 characters)**

Interested individuals and entities are welcomed and encouraged to become CoC members at each CoC meeting and on a rolling basis. McHenry County CDBG and HOME subrecipients are recruited for membership, and several have

become members and provide information about diversion, healthcare, and other social services used by the homeless population. McHenry County offices, such as the Veterans Assistance Commission, Regional Office of Education, and Department of Transportation are members and provide information and opportunities to expand services in conjunction with CoC funded initiatives. The McHenry County CoC Steering Council and Full CoC Board meetings are published on the McHenry County Meeting Portal website and available to the general public. Committee meetings are listed on a CoC Calendar which can be found under the Community Development Division webpage within the County's website. All meetings are open to the public. Events such as the People in Need Forum, which occurs annually in the winter, also provide an avenue to the solicitation of new members. Interested parties may join the CoC Distribution List as CoC Partners and are informed they can join the CoC at any time by completing a Memorandum of Understanding. The CoC Distribution List consists of 146 individual contacts representing individuals and organizations within and beyond the County's geographic area. Individuals currently or formerly experiencing homelessness are invited by providers to attend meetings and offer input regarding services and steps that can be taken to address situations they encountered on their journey out of homelessness. The CoC requires each funded agency to have a homeless or formerly homeless board representation per 24 CFR 576.

1B-3.Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals. (limit 2,000 characters)

On June 25, 2018 the McHenry County Community Development Division, the Collaborative Applicant (CA), opened the proposed FY 2018 CoC Competition Ranking and Review process for public comments for a period of seven (7) days. In addition, the CA hosted an open meeting on June 28, 2018 for public feedback and discussion. Notification of the proposed process, open meeting and the local competition deadline was published in the Northwest Herald on June 27, 2018 as well as emailed to the CoC Distribution List. Both notifications provided information on steps necessary to submit an application for funding. The CA amended the proposed Ranking and Review process based upon the feedback received during the comment period and open meeting. Amendments were then brought before the McHenry County CoC Steering Council, which was held July 5, 2018, and Full CoC Board, held July 19, 2018, and were approved as presented. The release of the NOFA and the dates of the local competition were announced at each meeting. Affirmative measures such as emails and phone calls were conducted with potential applicants for renewal, new, and bonus applications. For applicants not previously funded who stated an interested in applying, technical assistance was provided to assist the applicant in successfully submitting an application. Technical assistance was also offered to returning applicants. As a result of these actions, the CA received applications that covered a variety of activities. The CoC received an application from a new provider seeking support for a TH-RRH approach to serving victims of human trafficking. However; this applicant withdrew their application prior to its presentation at the CoC Ranking and Review Workgroup.

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. CoCs Coordination, Planning, and Operation of Projects. Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Not Applicable
Temporary Assistance for Needy Families (TANF)	No
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	No
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:
(1) consulted with ESG Program recipients in planning and allocating ESG funds; and
(2) participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.
(limit 2,000 characters)

McHenry County does not receive direct ESG funds, but does coordinate the disbursement of a State ESG entitlement to McHenry County agencies on a competitive level. The County conducts scoring meetings to establish the rubric, and then proposes the tool to the full CoC for approval. The County then uses

the approved rubric to score projects requesting funding and hosts the ranking and funding hearing. Projects are chosen for tier one or two based upon their alignment with overall CoC goals and performance requirements. Funded organizations are required to report results to the ESG grantee on a quarterly basis. This information is used to develop the State-PER report to HUD and Congress. The Community Development Division, as Planning Grantee, monitors State ESG Subrecipients for compliance per 24 CFR 576. All Subrecipients were monitored in 2018 using HUD-approved monitoring forms in addition to the State of Illinois ESG Policies and Procedures Manual.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area? Yes to both

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated Plan(s)? Yes

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:

- (1) the CoC's protocols, including the existence of the CoC's emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and**
 - (2) how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.**
- (limit 2,000 characters)**

People who are homeless or at risk of homelessness due to domestic violence are referred to Turning Point, the county's only Illinois Coalition Against Domestic Violence (ICADV) protocol-approved agency. The agency houses up to 21 DV survivors at its shelter nightly. The Illinois Domestic Violence Act and VAWA require specialized education, training and certifications for DV victim services due to the risk of lethality and severe emotional, physical and mental health consequences of DV. The shelter has electronic surveillance, exterior lighting, locked security entries, alarm system, police panic connection and 24-hour staff and operation. Clients in shelter aren't required to participate in other services or housing programs, though the agency collaborates with other area service provider agencies to provide opportunities for those interested in extended services. Turning Point programs utilize a trauma-informed, victim-centered approach and are available to male victims of domestic violence as well as women and children. The agency runs a 24-hour DV crisis hotline staffed by trained advocates. Turning Point clients who choose to exit to Home of the Sparrow's Transitional Shelter are assured of similar safety precautions, and those who choose HOS Rapid Rehousing programs receive continued case management services. All CoC member service provider agencies are trained in

HMIS- related PII/PHI data security.Coordinated Entry is being implemented throughout the CoC. DV victims on the housing priority list use a pseudonym known only to the victim service provider. A placeholder will be used in the HMIS housing priority list. When a client is matched with housing, the housing provide will supply information to the victim service provider. Should a client move into housing, they would become a client of the housing provider and thus, would enter into the HMIS system while still masking their names and/or using pseudonyms.

1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

The DV provider was supplied with HUD intake forms for their RRH program that satisfy capturing of required data elements. The RRH program extends through Sept. 30, 2019, at which point Home of the Sparrow, the county’s primary housing specialist for women and children, will begin providing Rapid Rehousing and other forms of affordable hosuing to DV victims based on Turning Point referrals.

Coordinated Entry is being implemented throughout the CoC: DV victims will be placed on the housing priority list using a pseudonym known only to the victim service provider due to the trauma-informed, victim-centered approach used to provide services to clients. A placeholder will be used in the HMIS housing priority list and when that client is matched with housing the housing provider will supply information to the victim service provider. The CoC will ensure that these actions meet the safety protocols of the Illinois Coalition Against Domestic Violence. Should a client move into housing, they would become a client of the housing provider and thus, would enter into the HMIS system. On an annual basis, the CoC is provided with training on the services offered by Turning Point as well as basic DV protocols.

1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database. (limit 2,000 characters)

Turning Point, the CoC’s domestic violence provider, provides data from its Infonet system for use in discussions and as a part of long-range planning for the CoC.

In 2017, Turning Point saw nearly 1,600 clients in its victims’ programs. These represent clients who are in active domestic violence situations. Each of these clients is entered into the Infonet; an HMIS comparable database used by trauma-informed DV providers in the State of Illinois. Information entered into this database such as client demographics are tracked similar to that of the HMIS system. This data entry system is used when completing reports or analyzing trends of the domestic violence population.

Additionally, the HMIS system tracks clients in other service provider programs who have had domestic violence in their past.

**1C-4. DV Bonus Projects. Is your CoC Yes
 applying for DV Bonus Projects?**

**1C-4a. From the list, applicants must indicate the type(s) of DV Bonus
 project(s) that project applicants are applying for which the CoC is
 including in its Priority Listing.**

SSO Coordinated Entry	<input type="checkbox"/>
RRH	<input checked="" type="checkbox"/>
Joint TH/RRH	<input type="checkbox"/>

1C-4b. Applicants must describe:

- (1) how many domestic violence survivors the CoC is currently serving in the CoC's geographic area;**
- (2) the data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**
(limit 2,000 characters)

Turning Point is the sole ICADV-approved service provider for domestic violence in the jurisdiction, although other providers will serve clients with a history of abuse or stalking. Turning Point serves about 1,600 victims of domestic violence annually, and about 130 victims within its secure emergency shelter. Refuge for Women serves about 12 victims of human trafficking annually tracked through client records. These individuals are all defined as being homeless and low-to-moderate income due to directly fleeing domestic violence. Turning Point collects data for the CoC using the secure Infonet system, and intakes clients similar to that of any agency using the HMIS database. This alternate system provides for protection of confidential data. The CoC has used this information to develop reports, mostly for reporting under the ESG Program through both quarterly reports and/or the State-PER report for identifying aggregate numbers of homeless individuals and families.

1C-4c. Applicants must describe:

- (1) how many domestic violence survivors need housing or services in the CoC's geographic area;**
- (2) data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**
(limit 2,000 characters)

The DV provider, Turning Point, uses Infonet, and collects data at project entry and exit as well as through client surveys. This information is used by the CoC as reported by Turning Point as the CoC considers Infonet to be a comparable system. Turning Point reported serving approximately 1600 individuals in all their programs. Turning Point services are advertised throughout the county: restroom signage, flyers in hospital rooms, libraries, schools, and various social service providers. In its last fiscal year, the organization provided secure emergency shelter to 130 clients coming from 65 households. Additionally, 593 clients were provided with support in the courthouse for Orders of Protection (OP). Through review of surveys of shelter and OP clients and Infonet data, Turning Point and the CoC identified that 125 households annually would

benefit from Rapid Rehousing or other safe, permanent housing away from their abuser. Turning Point also provides shelter and services to any gender of victims as well as court-ordered abuser education classes.

1C-4d. Based on questions 1C-4b. and 1C-4c., applicant must:

- (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;**
 - (2) quantify the unmet need for housing and services for DV survivors;**
 - (3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and**
 - (4) describe how the CoC determined the unmet need for housing and services for DV survivors.**
- (limit 3,000 characters)**

Turning Point provides emergency shelter services in McHenry County for up to 30 days. However, individuals who enter the shelter need a plan to safely exit the shelter. Once they time out of emergency services, they need access to a safe place to live as they rebuild their lives. In addition to limited availability of affordable housing in McHenry County, survivors often have limited work history and limited ability to earn a livable wage. Many experienced accompanying financial abuse and have little experience with managing a budget. Longer term housing support is a critical and unmet need for over 125 households annually based on CoC data sourced through Turning Point/Infonet data and client surveys Turning Point collaborates with Home of the Sparrow to assist clients past those first 30 days of emergency services. Home of the Sparrow offers short term Transitional Shelter services for some, and short term Rapid Rehousing assistance for others. Those who enter Shelter services are in need of continued counseling and trainings in life skills and financial management before they are ready for independent living. Others are ready to be assisted through short-term Rapid Rehousing financial support. Still others would thrive in community housing but need longer-term financial support while they build employment skills and financial resources. The 2018 Illinois Poverty Report shows that an hourly wage of \$23.69 is needed to afford a two bedroom apartment at the Fair Market Rate. Few clients entering services through either agency earn more than minimum wage. Turning Point serves about 1,600 victims of domestic violence annually. The agency collects data for the CoC using the secure Infonet system. Between 70 and 75 percent of all Home of the Sparrow clients report a history of domestic violence; during its 2018 fiscal year, Home of the Sparrow served 420 unduplicated clients across all programs. Home of the Sparrow collects data in HMIS. Both Turning Point and Home of the Sparrow are active participants in the CoC and regularly discuss client needs and gaps in services.

1C-4e. Applicants must describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors.
(limit 2,000 characters)

In the last fiscal year, Turning Point served 65 households, comprised of 130 people in their emergency shelter. 25-30%, or approximately 35 sheltered clients, would have benefited but were unable to access rapid rehousing due to greater demand than available resources. In addition to shelter clients, another

110 households of 593 seeking Orders of Protection reported that through anonymous surveys that they would feel safer in their own housing setting rather than returning to their existing housing despite the absence of an abuser or the presence of laws to protect them. Through review of data on a comparable system, at least 125 households annually would benefit from the safety of their own housing setting, a significant level of unmet need in McHenry County. Data has shown most victims are female and have two young children under age 12: the shortage of rapid rehousing beds is a contributing factor to victims who choose to return to their abuser in order to provide a sense of stability to their children. Additional DV dedicated RRH beds will help decrease the length of time home survivors spend in the emergency shelter, and thus the availability of emergency beds when needed by those immediately fleeing abusive situations. The DV bonus project will provide much-needed additional resources specifically targeted to domestic violence survivors through a Rapid Rehousing strategy that fosters the use of safety planning by program participants.

1C-4f. Applicants must address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing:

- (1) rate of housing placement of DV survivors;**
 - (2) rate of housing retention of DV survivors;**
 - (3) improvements in safety of DV survivors; and**
 - (4) how the project applicant addresses multiple barriers faced by DV survivors.**
- (limit 4,000 characters)**

Turning Point executed its first contract with HUD for two Rapid Rehousing projects beginning in the summer of 2017. The projects quickly rehoused 4 households of DV survivors to full project capacity; 100% of these households have maintained their placement in housing at the six month benchmark. Turning Point sought to have their project dollars move to Home of the Sparrow due to improved economies of scale. Home of the Sparrow has operated Rapid Rehousing projects since 2014. In its last Annual Performance Report, the organization proposed to serve 40 clients annually with 40 beds available at any given time. The organization actually served 78 clients during the APR period and utilized over 85% of the beds at any given time. Despite not specifically being focused on serving DV Survivors, the Home of the Sparrow RRH project identified that 10 of the 27 households being served had some level of experience with domestic violence, with two of the households directly fleeing DV. However, Turning Point chose to voluntarily reallocate their RRH to Home of the Sparrow. The decision was based on efficiency: Home of the Sparrow has an internal structure large enough to provide an economy of scale, and by combining the resources of Turning Point and their secure shelter and Home of the Sparrow's track record of successful housing placements, DV clients are able to find immediate, safe shelter and have access to the resources needed to quickly stabilize in a new home. Common barriers of DV survivors would include unsafe housing settings, a lack of safety planning or resources, lack of access to finances, threats to separate the victim from children or other relatives, threats to safety, and stalking. Both Turning Point and Home of the Sparrow have a wide breadth of self-sufficiency programs that address multiple socio-economic barriers, as well as trauma-informed counseling, safety planning, and case management. In the last year Turning Point has assisted

593 people in obtaining Emergency Orders of Protection, and through a county-wide education outreach program have reached hundreds of middle and high school aged individuals. During the last fiscal year, one third of all adult shelter clients were aged 18-29; preliminary data suggests McHenry County transitional aged youth are experiencing homelessness due family rejection of their gender identity or sexual orientation. Regionally, the Broadway Youth Center in Chicago reported that 40% of its clients served in FY 2017 as LGBTQ; the McHenry County CoC intends to investigate if there is a correlation between increasing transitional aged youth in emergency shelter and domestic violence experienced due to sexual orientation.

1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC’s geographic areas:

- (1) Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were experiencing homelessness at the time of admission;**
- (2) Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and**
- (3) Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?
McHenry County Housing Authority PH	57.14%	Yes-Both	No
McHenry County Housing Authority HCV	17.74%	Yes-Both	Yes

If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.

1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy. (limit 2,000 characters)

As stated in the McHenry County Housing Authority (MCHA) Administrative Plan, MCHA has adopted a "Moving On" plan and will allocate up to 10 housing choice vouchers to operate a "Moving On" program. It will open a separate waiting list with a preference for individuals and families transitioning from Permanent Supportive Housing units of a McHenry County Continuum of Care agency. Only applicants meeting this preference will be placed on the Moving On waiting list.

1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)? Yes

**Move On strategy description.
(limit 2,000 characters)**

The local permanent supportive housing providers identified that their formerly homeless clients had become stabilized and able to live independently, but did not have the necessary income to afford the rents in McHenry County. The providers worked with the Housing Authority to create a program that would provide rental assistance for clients able to move on, thereby opening available space for new homeless clients in need of the permanent supportive housing units. This allows for clients to vacate the limited Permanent Supportive Housing beds funded all or in part by the CoC in order to accept new clients on the PSH/Coordinated Entry waiting list. A 25 unit permanent supportive housing complex targeted to disabled veterans is being constructed in McHenry with a target lease-up beginning in December of 2018. This project was developed through a variety of funding streams, including Project Based Vouchers, Low Income Housing Tax Credits, and local HOME funding. The project is strictly targeted to serve disabled individuals and veterans, with a prioritization made for veterans.

**1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender (LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness.
(limit 2,000 characters)**

McHenry County hosted a Fair Housing training on September 7, 2018. The presentation addressed the various legislation governing HUD-assisted housing, but this year's content focused on gender identity and discrimination. The 2012 "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity; Final Rule" and the 2016 "Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs" was presented. Participants learned the background and substance of the rules, and was provided copies of each rule, primers on Fair Housing, and compliance guidance which included the draft version of HUD's "Notice on Equal Access Regardless of Sexual Orientation, Gender Identity, or Marital Status for HUD's Community Planning and Development Programs." Special attention was paid to CPD Notice 15-102, "Appropriate Placement For Transgendered Persons In Single-Sex Emergency Shelters and Other Facilities"; discussion included possible real-life scenarios and the appropriate way to handle possible accommodation needs. All of the organizations providing shelter to individuals have identified appropriate strategies to serve the LGBT populations. In particular, the TLS veterans shelter is designed more like an SRO, and therefore could easily serve clients of any gender. Other programs provide the resources necessary to serve any

clients. The CoC reviews these strategies, and positive strategies are taken into funding considerations.

1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	Yes

1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area. Select all that apply.

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
Implemented communitywide plans:	<input checked="" type="checkbox"/>
No strategies have been implemented:	<input type="checkbox"/>
Other:(limit 50 characters)	
Communicated with regional leadership	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-8. Centralized or Coordinated Assessment System. Applicants must:
(1) demonstrate the coordinated entry system covers the entire CoC geographic area;
(2) demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;
(3) demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and
(4) attach CoC's standard assessment tool.
(limit 2,000 characters)

The CE system uses the VI-SPDAT to determine whether a client has high, medium or low acuity. At the discretion of the CE workgroup, applicants may be offered housing regardless of vulnerability due to the physical or mental health not reflected in VI-SPDAT score and/or high utilizers of Co. Services. McHenry County utilizes a "no wrong door" approach, thereby providing anyone in need of assistance the opportunity to be assessed and referred to the "by name" list. The entire geographic area of McHenry County is reached via multiple providers with offices across the county, with outreach services to hospitals, libraries, police stations, food pantries, and other locations that may be accessed by potential clients in need of housing assistance but not yet homeless. The CE policy requires the referring provider initiate a referral to CE within one week, and the receiving provider acknowledge the referral, demonstrated through contact with the client within three days.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Discharge Planning–State and Local. Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Discharge Planning Coordination. Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1E-1. Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

- (1) objective criteria;**
- (2) at least one factor related to achieving positive housing outcomes;**
- (3) a specific method for evaluating projects submitted by victim services providers; and**
- (4) attach evidence that supports the process selected.**

Used Objective Criteria for Review, Rating, Ranking and Section	Yes
Included at least one factor related to achieving positive housing outcomes	Yes
Included a specific method for evaluating projects submitted by victim service providers	Yes

1E-2. Severity of Needs and Vulnerabilities. Applicants must describe:

- (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and**
- (2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.**

(limit 2,000 characters)

A number of factors were involved in prioritization. The McHenry County CoC considered veterans; families with children; and individuals with a physical, mental health, substance abuse, or other disability as more vulnerable during the project ranking process and thusly identified these as a higher priority. Other factors in selection included identifying projects with low barriers to entry and those with permanent housing components. Service levels were considered, especially projects with trauma-informed, victim-centered programming as indicated in their e-snaps applications. Projects with clear anti-discrimination policies (including LGBTQ), higher past performance with vulnerable populations, and those with demonstrated financial capacity were ranked as a higher priority. In the FY 2018 competition, an emphasis was placed on projects that could demonstrate one or more of the following: 1) the ability to provide Rapid Rehousing to DV Survivors; 2) the ability to provide housing with attached substance abuse services (such as PSH with that focus); and, 3) projects that could establish an ability to significantly reduce the homeless population. The CoC received and prioritized projects focused on DV survivors

and prioritized these projects. The CoC will continue to seek projects with a focus on harm-reduction and permanant housing in order to reduce the overall homeless population.

- 1E-3. Public Postings. Applicants must indicate how the CoC made public:**
- (1) objective ranking and selection process the CoC used for all projects (new and renewal);**
 - (2) CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the CoC Program Competition application submission deadline; and**
 - (3) attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC Consolidated Application, including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.**

Public Posting of Objective Ranking and Selection Process		Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings	
CoC or other Website	<input checked="" type="checkbox"/>	CoC or other Website	<input checked="" type="checkbox"/>
Email	<input checked="" type="checkbox"/>	Email	<input checked="" type="checkbox"/>
Mail	<input type="checkbox"/>	Mail	<input type="checkbox"/>
Advertising in Local Newspaper(s)	<input checked="" type="checkbox"/>	Advertising in Local Newspaper(s)	<input type="checkbox"/>
Advertising on Radio or Television	<input type="checkbox"/>	Advertising on Radio or Television	<input type="checkbox"/>
Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>

1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions.

Reallocation: Yes

1E-5. Local CoC Competition. Applicants must indicate whether the CoC:

- (1) established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline—attachment required;**

**(2) rejected or reduced project application(s)–attachment required; and
(3) notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline–attachment required. :**

(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e-snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?	Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required. Yes

2A-1a. Applicants must: 2
(1) provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
(2) indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required. Yes

2A-3. HMIS Vender. What is the name of the HMIS software vendor? Mediware

2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage area. Single CoC

2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:
(1) total number of beds in 2018 HIC;
(2) total beds dedicated for DV in the 2018 HIC; and

(3) total number of beds in HMIS.

Project Type	Total Beds in 2018 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	86	21	65	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	102	0	102	100.00%
Rapid Re-Housing (RRH) beds	46	8	38	100.00%
Permanent Supportive Housing (PSH) beds	31	0	31	100.00%
Other Permanent Housing (OPH) beds	73	0	73	100.00%

2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months. (limit 2,000 characters)

Not applicable. Rate is established at 100% across the board. McHenry County does not have Safe Haven beds at this time.

2A-6. AHAR Shells Submission: How many 2017 Annual Housing Assessment Report (AHAR) tables shells did HUD accept? 4

2A-7. CoC Data Submission in HDX. Applicants must enter the date the CoC submitted the 2018 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy) 04/30/2018

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. PIT Count Date. Applicants must enter the date the CoC conducted its 2018 PIT count (mm/dd/yyyy). 01/24/2018

2B-2. HDX Submission Date. Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy). 04/12/2018

2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC’s sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018. Specifically, how those changes impacted the CoC’s sheltered PIT count results.
 (limit 2,000 characters)**

The McHenry County CoC transitioned from Pioneer Center to McHenry County Community Development Division as HMIS administrator in late 2016. Community Development staff established quality assurance procedures for assessments and data quality. This was done to ensure assessments were completed by the proper type (HUD) and in a timely manner relative to client entry into the system. Shelter tracking was changed to avoid nightly exits. Data quality and accuracy measures were brought into place and have established long-term improvements in data quality. The County has hosted annual vendor-led week-long HMIS instruction (January of each calendar year) along with quarterly refreshers, admin training, and one-on-one technical assistance to each provider as needed. Data quality and client outcomes are now measured almost daily, and presented before the entire CoC monthly. In the 18 months the County has run HMIS, providers report a dramatic increase in their confidence with data. Total license distribution to agencies has increased by 25% due to demand. The CoC is partnering with additional community providers, including non-CoC funded agencies and providers of prevention services, to track outcomes and diversion activities by the beginning of 2019. Continued data improvement is anticipated and is being implemented more significantly in data-driven grant scoring and ranking and data-driven prioritization of projects. HMIS users have reported that they feel very confident in the success of the Coordinated Entry implementation and its association with HMIS.

2C-2. Did your CoC change its provider coverage in the 2018 sheltered count? No

2C-2a. If “Yes” was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.

Beds Added:	0
Beds Removed:	0
Total:	0

2C-3. Presidentially Declared Disaster Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC’s 2018 sheltered PIT count? No

2C-3a. If “Yes” was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.

Beds Added:	0
Beds Removed:	0
Total:	0

2C-4. Changes in Unsheltered PIT Count Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct and unsheltered PIT count in 2018, select Not Applicable. Not Applicable

2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your CoC implement specific measures to identify youth experiencing homelessness in its 2018 PIT count? Yes

2C-5a. If “Yes” was selected for question 2C-5., applicants must describe: (1) how stakeholders serving youth experiencing homelessness were engaged during the planning process; (2) how the CoC worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and (3) how the CoC involved youth experiencing homelessness in counting during the 2018 PIT count. (limit 2,000 characters)

The CoC engaged multiple youth service partners, including regional McKinney-Vento homeless education liaisons and agencies providing services to the population to ensure that the needs of youth were taken into consideration for the PIT. Youth were counted or surveyed in the same manner as their adult counterparts; however, specific needs of this population were identified in order to better serve the population. On the night of the PIT, teams dedicated themselves to finding youth. After the PIT, the CoC gleaned feedback from the surveyors to continue to improve how we find youth in

the PIT. Historically, homeless youth have commonly left the County to Chicago, a population which would be difficult to count or track. This has been reported to providers by youth who have attempted to run away.

2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC implemented in its 2018 PIT count to better count:
(1) individuals and families experiencing chronic homelessness;
(2) families with children experiencing homelessness; and
(3) Veterans experiencing homelessness.
(limit 2,000 characters)

The 2018 PIT count benefited from improved overall HMIS usage: end users received comprehensive, vendor-led training in January 2017 and February 2018 to ensure accurate data collection and data entry. Actions taken include: awareness of data element changes (such as the introduction of gender and household definition changes), HMIS lead oversight of monthly data completeness reports leading to a 50% reduction in null or unanswered variables (FY 16 4.9% missing data and FY 17 2.4% missing data), and education regarding the importance of data and the role it plays in overall CoC strategy. Coordinated Entry began in January 2018, initially populating the by name list with identified Chronically Homeless individuals and families eligible for Permanent Supportive Housing. The McHenry County CoC Coordinated Entry Lead is located in the same building as the RHY program; youth homeless are identified and prioritized for short-term fixed-site shelter; and the HMIS lead initiated the process of moving McHenry County SSVF data from a separate HMIS system into the McHenry County HMIS in order to better coordinate veteran housing program resources with Coordinated Entry.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.

Number of First Time Homeless as Reported in HDX.	202
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3A-1a. Applicants must:

- (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;**
- (2) describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

The CoC utilizes existing partnerships with social service providers to identify individuals at risk of becoming homeless. The region’s 211 system is complemented by a mobile-based application called McHelp, offering support available all day, every day, and behavioral health support lists and links provided by the McHenry County Mental Health Board network of providers. Other resources within the County include: Community Services Block Grant (CSBG) Program for homelessness prevention; Prairie State Legal Services providing legal advocacy for issues such as lockouts and landlord negotiation; and last, a joint program between the Domestic Service provider Turning Point and Prairie State Legal Services to provide legal services for victims of domestic violence and enforce laws designed to protect victims and keep them housed (funded via the McHenry County CDBG Program). Pioneer Center is the Coordinated Entry Lead, but all providers may assess a client presenting as imminently at risk of homelessness. The entire CoC is responsible for the oversight and strategy used to reduce the number of first time homeless. Home of the Sparrow provides an outreach and referral service to identify common homeless risk factors including job loss, car issues, mental health concerns, substance abuse, and deferred home maintenance.

3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:

- (1) provide the average length of time individuals and persons in families remained homeless (i.e., the number);**
- (2) describe the CoC’s strategy to reduce the length-of-time individuals and persons in families remain homeless;**
- (3) describe how the CoC identifies and houses individuals and persons**

**in families with the longest lengths of time homeless; and
 (4) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.
 (limit 2,000 characters)**

LOT in ES & SH: 225 individuals, 150 days average & 63 days median -- LOT in ES, SH, and TH: 374 individuals, 206 average days & 150 median days. McHenry County is the HMIS lead, and presents monthly reports to the full membership of the continuum regarding the number of individuals in ES and TH, as well as their average LOT. The HMIS lead and the CE lead meet monthly to identify and discuss each individual or family that has spent more than one month homeless, as well as outlier clients that have been service resistant and therefore remain homeless for a greater length of time. McHenry County as Planning Grantee has conducted a gap analysis prior to this NOFA competition and identified there is a need for more residential services programs for active substance users. The County as Planning Grantee is currently collaborating with the county mental health board in order to provide enhanced services to the active substance abuse population. In their role as HMIS lead, the county has contracted with Mediware for customized assessments that will capture greater detail of each client's unique needs, and through coordinated entry quickly connect clients to the supports and interventions needed to shorten their length of time homeless and ensure retention of permanent housing. The entire CoC is responsible for strategy implementation.

3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:

- (1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and**
- (2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.**

	Percentage
Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.	50%
Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	84%

3A-3a. Applicants must:

- (1) describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and**
- (2) describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.
 (limit 2,000 characters)**

The coordinated entry system will serve to increase the rate of permanent housing placement through RRH. Starting with the 2017 competition, the

McHenry County CoC has transitioned all of its CoC programs to have a permanent housing component, much through the use of the new TH-RRH joint component. Additionally, McHenry County as entitlement grantee and PJ has prioritized tenant based rental assistance in its consolidated plan, and to incentivize providers to apply for HOME TBRA there is an automatic 20% CDBG funded public service dollar parity to all HOME TBRA awards. McHenry County HOME TBRA administrative plan prioritizes homeless individuals or families seeking assistance. Additionally, county staff has provided guidance to providers regarding how to use HOME TBRA to supplement CoC RRH, and therefore provide assistance to those imminently at risk of homelessness or ineligible to receive assistance through existing programs such as HUD VASH or PHA vouchers. There is an expected additional 15-20 households that will benefit from HOME TBRA beginning with the 2018 award, and another 15-20 expected to be assisted with 2019 CPD funding. The number of RRH assisted households in McHenry County continues to increase each year.

3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX.

	Percentage
Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX	1%

3A-4a. Applicants must:

- (1) describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;**
 - (2) describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
 - (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families returns to homelessness.**
- (limit 2,000 characters)**

McHenry County's rate of recidivism dropped from 4.5% (FY 15) to 1% (FY 16). Intake interviews and case management sessions inform providers of the leading causes of returns to homelessness. McHenry County has not historically experienced a high rate of recidivism, and will be instituting a comprehensive rental assistance program policy and guidance tool for use by all providers, regardless of the source of the housing assistance (CPD or SNAP funded). This includes standardized documents, policies, and thresholds for suggested support which correspond with a weighted assessment of each individual/household referred for rental assistance. Homeless prevention providers are going to start using HMIS in order to enhance the longitudinal tracking of at-risk, currently homeless, or formerly homeless clients and better identify what resources they can access. The County, as HMIS lead, has begun the process of populating the HMIS with homeless prevention provider information that can be used to produce referrals and track which clients follow-up on those referrals. The usage of Mediware Resource Point will provide current information about other providers and services not currently engaged with the CoC but still useful as poverty-alleviation partners and supportive service providers. It is anticipated that the CoC can maintain the 1% recidivism rate; this is significantly lower than the HUD benchmark of 5% that would define

a High-Performing Community.

3A-5. Job and Income Growth. Applicants must:

- (1) describe the CoC’s strategy to increase access to employment and non-employment cash sources;**
 - (2) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - (3) provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.**
- (limit 2,000 characters)**

The McHenry County Community Development Division amended its Consolidated Plan to allow for microenterprise assistance. CoC members all provide employment program referrals and related case management services. There are several SOAR trained case managers at all of our providers. All clients are asked about mainstream benefits at intake, and provided assistance in obtaining benefits if it is required. Some organizations like Thresholds, TLS Veterans, and Pioneer Center have internal job training programs coordinated with the State of Illinois DRS program. Others rely on linkage to the McHenry County Workforce Network, which offers comprehensive programs including training and education as well as job placement for those with a criminal record. Last, the McHenry County Housing Authority is able to provide scholarships to very low income individuals through the Community Services Block Grant Program.

3A-6. System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System Performance Measures data in HDX, which included the data quality section for FY 2017 (mm/dd/yyyy) 05/21/2018

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:**
- (1) total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and**
 - (2) total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were identified in (1) above as DedicatedPLUS Beds.**

Total number of beds dedicated as DedicatedPLUS	23
Total number of beds dedicated to individuals and families experiencing chronic homelessness	14
Total	37

3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required. Yes

3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.

History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of previous homeless episodes	<input checked="" type="checkbox"/>
Unsheltered homelessness	<input checked="" type="checkbox"/>
Criminal History	<input type="checkbox"/>
Bad credit or rental history	<input checked="" type="checkbox"/>
Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-2.2. Applicants must:

- (1) describe the CoC’s current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;**
 - (2) describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and**
 - (3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.**
- (limit 2,000 characters)**

The CoC strategy to rehouse households with children within 30 days of becoming homeless begins with an initial assessment and identification of chronically homeless households eligible for PSH. A new RRH assessment tool will be phased in to complement the VI-SPDAT as objective measures of appropriate interventions for each unique individual or family. Housing is then offered based on need, availability, & participant preference. Since there has been little or no demand for PSH for families, the CoC focused its strategies on increasing the availability of RRH assistance. The number of RRH beds has increased over 100%-- doubling the RRH beds from 2015 (21 beds) to 2017 (46 beds). The majority of our RRH funds have been awarded to an agency with a portfolio of affordable housing units with a total of 73 beds. The combination of assistance for use with market-rate housing, the supply of affordable housing exclusively available to the homeless, as well as the introduction of HOME funded TBRA is expected to bring decrease average LOS in ES/TH awaiting a PH placement. The CoC through its CE lead oversees this strategy to reduce family homelessness.

3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing.

CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC conducts optional training for all CoC and ESG funded service providers on these topics.	<input checked="" type="checkbox"/>
CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>
CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.	<input type="checkbox"/>

3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied homeless youth

includes the following:

Human trafficking and other forms of exploitation	Yes
LGBT youth homelessness	Yes
Exits from foster care into homelessness	Yes
Family reunification and community engagement	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC's current strategy to prioritize unaccompanied youth based on their needs.

History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
Unsheltered Homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad Credit or Rental History	<input type="checkbox"/>

3B-2.6. Applicants must describe the CoC's strategy to increase:
 (1) housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and
 (2) availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.
 (limit 3,000 characters)

A local agency holds the CCBYS state contract to provide crisis services for runaway and homeless youth. This contract consists of state funding for services to complete a crisis assessment, YASI, reunification, and youth shelter stay when needed. Additionally, this agency has a federal Basic Center Program grant to provide both stabilization, prevention, and adjunctive services to address the issues that lead to the minor experiencing homelessness. In order to leverage additional resources, the organization receiving funding utilizes an existing homeless shelter to house a portion of the clients. This organization has requested additional CDBG funding for both homeless services overall and for retrofitting the shelter to better serve the Youth population. Existing homeless services have been modified for the Youth populations to ensure they are more consistent and equitable to this population's needs.

3B-2.6a. Applicants must:
 (1) provide evidence the CoC uses to measure both strategies in question

3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;
(2) describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and
(3) describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC’s strategies.
(limit 3,000 characters)

The CoC, in partnership with CE, works with the existing providers to work with homeless youth in a manner consistent with the way young people interact with our system, including the more recent development of the McHelp App through which the CoC is improving youth-specific outreach/engagement strategies, assessment questions, and communication techniques. Transitional aged youth (18-24) are prioritized for a bed in the dorm-like year-round shelter. Efficiency is measured through reporting that incorporates the System Performance Measures such as Length of Time Homeless, returns to homelessness (recidivism), number of newly homeless youth, placement in permanent housing, and increases in benefits and income. These measures have been chosen as they are consistent with HUD’s System Performance Measures. This information can be extracted from the HMIS system. Life skills and independent living coping mechanisms are taught, and reunification with family of origin is encouraged where appropriate. Appropriate reunification would be demonstrated by a household in which disruptions or disagreements between the youth and family structure are mitigated to a peaceful co-existence. The McHenry County CoC has more commonly witness an exodus of youth clients from its more rural/suburban nature to the City of Chicago. 100% of RHY referred to RHYP will receive emergency shelter placement when needed. 90% of RHY referred to RHYP will have successful reunification with guardian after initial crisis intervention. 100% of crisis calls received by RHYP will be responded to within 90 minutes. RHYP staff will conduct street outreach services on a monthly basis in identified McHenry County locations of high RHY populations.

3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:
(1) youth education providers;
(2) McKinney-Vento State Education Agency (SEA) and Local Education Agency (LEA);
(3) school districts; and
(4) the formal partnerships with (1) through (3) above.
(limit 2,000 characters)

Staff members of the Regional Office of Education attend CoC meetings and link with provider agencies to assist with resolution of special needs. Up to 65% of residents of the HOS Transitional Shelter are children ages birth through 17. Home of the Sparrow, PADS, and Turning Point have case managers that connect with school liaison staff for homeless children to coordinate services, arrange for tutors when needed, and facilitate workable approaches to solving problems, always being sensitive to the needs of children. A team approach includes the child, parent, a therapist, school staff members, and a pediatrician if applicable. Case managers gather all necessary documentation, arrange for transportation, and when needed link parents and children with specialized services. Due to the passage of IL HB0261 on August 25, 2017, the McHenry

County

CoC will confer with education providers on how best to implement the new law that allows educational providers to offer housing assistance: "...if the school district of the child's school of origin is thereby required to pay the transportation costs of the child to and from his or her school of origin and the school district can save money by providing housing assistance to the parent or guardian of the child such that it would allow the child to attend his or her school of origin instead of providing transportation to and from the child's school of origin, then the school district may, at its discretion, provide rental or mortgage assistance." The CD Division has partnered with Lake County to provide cross-training opportunities for DCFS staff, early educational providers through the State Educational Agency, and homeless service providers.

3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)

The CoC adopts the States Emergency Solutions Grant Policy Manual developed in 2017 to comply with that program. It is a de facto set of procedures to comply with 24 CFR 576 and its association with the 24 CFR 578 CoC Program, particularly related to the importance of ensuring homeless children attend school. CoC-funded agencies are monitored for compliance with McKinney-Vento state and local agency rules regarding education of homeless children and youth. Agencies that serve children fully embrace the need for education as a means of breaking the cycle of homelessness. Case managers work closely with parents to ensure that children and youth take full advantage of educational services and opportunities.

3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select "Yes" or "No". Applicants must select "Yes" or "No", from the list below, if the CoC has written formal agreements, MOU/MOA's or partnerships with providers of early childhood services and support.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	Yes
Head Start	No	Yes
Early Head Start	No	Yes
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visiting Program	No	No
Other: (limit 50 characters)		
Homeless Services Providers		Yes
DV Services Provider		Yes

3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD). (limit 2,000 characters)

All CoC providers administer an intake assessment that asks clients veteran status in a non-confrontational manner. This information is indicated in HMIS or a comparable database. All clients that identify as veterans are referred to the veteran homeless service provider, as well as the County Veteran's Assistance Commission and/or the VA. Homeless Veterans in the jurisdiction arrive by self-referral, or from referrals from the VA hospitals, service providers, and entry into emergency shelters such as PADS. Veterans are assessed and referred to the program that best meets their assessed needs: New Horizons GPD, the SSVF program, the VA hospital temporarily if substance abuse or mental health issues are prohibiting their ability to function, or are assisted to move into permanent supportive housing if their income level allows. They are referred to supports such as HUD-VASH (45 available), Veterans Assistance Commission emergency funds, the VFW emergency assistance, and Catholic Charities utilities assistance as well as other financial supports to help enter a housing situation. If they are assessed by a particular program that deems the placement inappropriate, a referral is made to an alternate situation and supports are provided (peer-to-peer Veteran support, food, and temporary motel stay) until housing is achieved.

3B-3.2. Does the CoC use an active list or by name list to identify all Veterans experiencing homelessness in the CoC? Yes

3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran homelessness? Yes

3B-3.4. Does the CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach? Yes

3B-5. Racial Disparity. Applicants must: No
(1) indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless assistance;
(2) if the CoC conducted an assessment,

attach a copy of the summary.

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 4A-1. Healthcare. Applicants must indicate, for each type of healthcare listed below, whether the CoC:**
- (1) assists persons experiencing homelessness with enrolling in health insurance; and**
 - (2) assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		
Family Health Partnership Traveling Health Van	Yes	Yes

- 4A-1a. Mainstream Benefits. Applicants must:**
- (1) describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;**
 - (2) describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and**
 - (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)**

Many providers leverage additional community resources, especially through philanthropy, to enhance direct client assistance programs. All providers are screening clients for benefits received; if a client does not have benefits the case manager can assist with applications for food stamps, child care, WIC, TANF, Medicare and Medicaid. Multiple providers have SOAR trained staff. The CoC has invited representatives from other social service organizations to speak about programs involving potential benefits for homeless clients and has plans to invite DHS providers for an update on food stamp eligibility. On a monthly basis, the CoC invites providers to speak about specific topics like transportation and substance abuse. The CoC Coordinated Entry Grantee and the full CoC is responsible for this implementation.

4A-2.Housing First: Applicants must report:
(1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and
(2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.

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Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	11
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.	100%

4A-3. Street Outreach. Applicants must:
(1) describe the CoC’s outreach;
(2) state whether the CoC's Street Outreach covers 100 percent of the CoC’s geographic area;
(3) describe how often the CoC conducts street outreach; and
(4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)

Street outreach occurs throughout the whole (100% of the) CoC region, with frequency and activity varying by community. In larger towns, outreach occurs at least weekly at libraries, schools, parks and other known locations to identify, engage, and screen people for housing/services. In smaller communities and rural areas, outreach workers provide information twice annually to local service agencies and partners such as law enforcement and respond to specific outreach needs when requested. To reduce barriers to assistance, outreach workers come to people as much as possible, rather than scheduling office appointments that require travel. Workers receive training in trauma-informed person-centered care, motivational interviewing, and unique strategies for youth, veterans, persons with serious mental illness, and other unsheltered homeless persons. When needed, workers access translation services through Language Line and State Services for the Blind/Deaf to facilitate written and verbal communication.

4A-4. Affirmative Outreach. Applicants must describe:
(1) the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and

(2) how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above. (limit 2,000 characters)

Providers are asked to supply their discrimination policy during the CoC competition and those without the policy lost ranking points. TBRA remains prioritized in McHenry County's Consolidated Plan, and CD staff provided one-on-one assistance training potential applicants on how to create an Affirmatively Furthering Fair Housing Marketing Plan. These plans are required of CoC projects and employ a methodology of identifying individuals least likely to apply for support. Anti-discrimination language is built into new HMIS training, Fair Housing training, and updated policies. Organizations have access to multiple language translation, particularly for the five most common non-English languages spoken in the PJ. The County planned for the development of an Affirmatively Furthering Fair Housing Plan, but a HUD rule change temporarily discontinued this Plan, meaning that the County as the Public Jurisdiction will resort to the development of an updated Analysis of Impediments to Fair Housing by the same date. It is anticipated that the CoC will adopt the A of I as a local benchmark for Fair Housing. The PJ will continue efforts at providing workshops and training related to Fair Housing and Non-Discrimination. Organizations recommended for CoC funding are required to comply with 24 CFR 578.93 (c).

4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.

	2017	2018	Difference
RRH beds available to serve all populations in the HIC	35	46	11

4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4A-7. Homeless under Other Federal Statutes. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other Federal statutes? No

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
1C-5. PHA Administration Plan–Homeless Preference	No	IL-500 McHenry Co...	09/10/2018
1C-5. PHA Administration Plan–Move-on Multifamily Assisted Housing Owners' Preference	No	IL-500 McHenry Co...	09/10/2018
1C-8. Centralized or Coordinated Assessment Tool	Yes	IL-500 McHenry Co...	09/11/2018
1E-1. Objective Criteria–Rate, Rank, Review, and Selection Criteria (e.g., scoring tool, matrix)	Yes	IL-500 McHenry Co...	09/11/2018
1E-3. Public Posting CoC-Approved Consolidated Application	Yes	IL-500 McHenry Co...	09/17/2018
1E-3. Public Posting–Local Competition Rate, Rank, Review, and Selection Criteria (e.g., RFP)	Yes	IL-500 McHenry Co...	09/11/2018
1E-4. CoC's Reallocation Process	Yes	IL-500 McHenry Co...	09/11/2018
1E-5. Notifications Outside e-snaps–Projects Accepted	Yes	IL-500 McHenry Co...	09/18/2018
1E-5. Notifications Outside e-snaps–Projects Rejected or Reduced	Yes	IL-500 McHenry Co...	09/18/2018
1E-5. Public Posting–Local Competition Deadline	Yes	IL-500 McHenry Co...	09/11/2018
2A-1. CoC and HMIS Lead Governance (e.g., section of Governance Charter, MOU, MOA)	Yes	IL-500 McHenry Co...	09/11/2018
2A-2. HMIS–Policies and Procedures Manual	Yes	IL-500 McHenry Co...	09/11/2018
3A-6. HDX–2018 Competition Report	Yes	IL-500 McHenry Co...	09/11/2018
3B-2. Order of Priority–Written Standards	No	IL-500 McHenry Co...	09/11/2018

3B-5. Racial Disparities Summary	No		
4A-7.a. Project List–Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
Other	No		
Other	No		
Other	No		

Attachment Details

Document Description: IL-500 McHenry County CoC PHA Administration Plan - Homeless Preference

Attachment Details

Document Description: IL-500 McHenry County CoC PHA Administration Plan - Move on - Mutifamily Owners

Attachment Details

Document Description: IL-500 McHenry County CoC CE Tool VI SPDAT

Attachment Details

Document Description: IL-500 McHenry County CoC Objective Criteria - Ranking Documents

Attachment Details

Document Description: IL-500 McHenry County CoC Public Posting - Collaborative Application

Attachment Details

Document Description: IL-500 McHenry County CoC Public Posting

Attachment Details

Document Description: IL-500 McHenry County CoC Reallocation Process

Attachment Details

Document Description: IL-500 McHenry County CoC Projects Accepted by Ranking Order

Attachment Details

Document Description: IL-500 McHenry County CoC Projects Reduced or Eliminated

Attachment Details

Document Description: IL-500 McHenry County CoC Public Posting - Local Competition Deadline

Attachment Details

Document Description: IL-500 McHenry County CoC Bylaws

Attachment Details

Document Description: IL-500 McHenry County CoC HMIS Policies and Procedures

Attachment Details

Document Description: IL-500 McHenry County CoC HDX SYS PM Report

Attachment Details

Document Description: IL-500 McHenry County CoC Order of Priority-Written Standards

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/17/2018
1B. Engagement	09/18/2018
1C. Coordination	09/18/2018
1D. Discharge Planning	09/17/2018
1E. Project Review	09/17/2018
2A. HMIS Implementation	09/18/2018
2B. PIT Count	09/18/2018
2C. Sheltered Data - Methods	09/17/2018
3A. System Performance	09/18/2018
3B. Performance and Strategic Planning	09/17/2018
4A. Mainstream Benefits and Additional Policies	09/17/2018
4B. Attachments	09/18/2018

FY2018 CoC Application	Page 46	09/18/2018
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Submission Summary

No Input Required

**McHENRY COUNTY
HOUSING AUTHORITY**

**SECTION 8 HOUSING CHOICE
VOUCHER
ADMINISTRATIVE PLAN**

*McHenry County Housing Authority
Board of Commissioners
Approval Date: August 20, 2018*

added to the list. The MCHA will mail all applicant families a letter requesting that they contact the Housing Authority within 21 days. If an applicant family does not respond, or a letter is returned as undeliverable, the household will be sent a second letter indicating that they have been removed from the waiting list and have 14 days to dispute the decision. Those applicant families that respond to the letter(s) within the allotted timeframe will have a criminal background check run on all family members 17 years of age or older. Applicant families will then be scheduled to attend an orientation, followed by an eligibility determination meeting with a housing specialist.

Those persons that contact the Housing Authority within 45 days after their name is pulled and claim they did not receive their notifications letters will be given the opportunity to provide third party documentation proving extenuating circumstances such as hospitalization, family emergencies, etc.

The following families will not be considered part of the waiting list and will be handled as defined herein:

Portability families from another jurisdiction holding a valid Voucher.

Families "targeted" by HUD to receive a special type of Voucher.

Transfers from the McHenry County Housing Authority Public Housing program. Transfers will only be permitted if the public housing unit is either too large or too small for the family size.

C. *Establishing Preferences*

In accordance with the Quality Housing and Work Responsibility Act of 1998, the MCHA has ended federal preferences. A local preference for people living or working within McHenry County was established March 18, 1996.

MCHA will allocate up to 10 housing choice vouchers to operate a "Moving On" program. It will open a separate waiting list with a preference for individuals and families transitioning from Permanent Supportive Housing units of a McHenry County Continuum of Care agency. Only applicants meeting this preference will be placed on the Moving On waiting list.

MCHA will allocate 5 housing choice vouchers to operate a "Housing First" program. It will open a separate waiting list with a preference for homeless individuals and families that are working with Thresholds, a McHenry County Continuum of Care agency that provides housing and mental health services for homeless families and individuals. Only applicants meeting this preference will be placed on the Housing First waiting list.

program, within a 12 mile radius of the development, or applicants that are unemployed by reasons of age or disability.

For the Residences of Lake in the Hills, the site-based waiting list will contain a preference for persons with disabilities transitioning from licensed nursing facilities into a private rental unit. If a person with a disability who is on the Section 8 waiting list and who resides in a licensed nursing facility develops a service plan and is determined eligible by MCHA, the person will receive a preference for the next available identified project-based voucher unit in Residences of Lake in the Hills. Individuals and families who do not claim this preference will be placed on the waiting list in order of the date when their application was received by MCHA.

* For the Villas of Lake in the Hills, the site-based waiting list will contain a preference for persons referred from the State of Illinois Referral Network. If a person referred from the State of Illinois Referral Network is determined eligible by MCHA, the person will receive a preference for the next available identified project-based voucher unit in Villas of Lake in the Hills. MCHA will outreach to its waiting list and to local agencies that work with individuals that are homeless, at risk of homelessness and/or have a disability to inform them of these units. Individuals and families who do not claim this preference will be placed on the waiting list in order of the date when their application was received by MCHA.

For the Garden Place Apartment in Cary, IL, the site-based waiting list will contain a preference for persons who are living or working in McHenry County. Individuals and families who do not claim this preference will be placed on the waiting list in order of the date when their application was received by MCHA.

For Creekview Apartments in Richmond, IL, the site-based waiting list will limit applicants to individuals that are 55 years and older.

For Huntley Horizons Apartments in Huntley, IL, the site-based waiting list will contain a preference for persons who are living or working in McHenry County. Individuals and families who do not claim this preference will be placed on the waiting list in order of the date when their application was received by MCHA.

G. *CONVERSION TO REGULAR HOUSING CHOICE VOUCHER*

After one year of occupancy in a project-based unit, the occupant may request a regular housing choice voucher and move with assistance, provided that MCHA has available unutilized housing choice vouchers and the participant is in good standing with MCHA.

**McHENRY COUNTY
HOUSING AUTHORITY**

**PUBLIC HOUSING PROGRAM
ADMISSIONS & CONTINUED
OCCUPANCY POLICY
(ACOP)**

APPROVED BY:
*McHENRY COUNTY HOUSING AUTHORITY
BOARD OF COMMISSIONERS*
January 22, 2018

4. Change in Preference Status While on the Waiting List

(a) MCHA maintains its Public Housing waiting list on a first-come first-serve basis.

(b) Tenants currently participating in the Section 8 Program will be considered for immediate transfer to the Low Rent Program if there is a unit available and if one or more of the following applies-

- Homeless due to fire, tornado, or other natural causes
- The Section 8 unit they are occupying fails HQS due to landlord neglect and the family size is eligible for a three bedroom unit
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(c) Applicants living or working in McHenry County will be offered assistance before applicants living or working outside of the County.

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(d) Preference will be given to homeless applicant families, otherwise eligible, who are currently unsheltered or residing in Emergency Shelter, or Transitional Shelter, and participating in homeless services at/in/through a participating McHenry County Continuum of Care agency (at the time of verification) and that agency has provided a Continuum of Care Participation Verification form that is not more than 30 days old. The Continuum of Care Participation Verification form will contain information confirming the eligible applicant's current successful program participation, services received, and recommendation for housing assistance through McHenry County Housing Authority. The referring agency will verify that supportive service through the agency will continue to be available for the participant after the participant begins Public Housing tenancy.

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2. Interviews and Verification Process

**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

**Prescreen Triage Tool for Single Adults
Modified With Additional CT HMIS Questions
Updated: 3-10-16**

AMERICAN VERSION 2.0

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___ : __ AM/PM	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

SCORE:

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters
- Transitional Housing
- Safe Haven
- Outdoors**
- Other (specify):**

- Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

2. How long has it been since you lived in permanent stable housing? _____

Refused

3. In the last three years, how many times have you been homeless? _____

Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? _____ Refused
- b) Taken an ambulance to the hospital? _____ Refused
- c) Been hospitalized as an inpatient? _____ Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ Refused
- e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____ Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

5. Have you been attacked or beaten up since you've become homeless? Y N Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? Y N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do? Y N Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? Y N Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Y N Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y N Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Y N Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:

D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? Y N Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? Y N Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? Y N Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Y N Refused
19. When you are sick or not feeling well, do you avoid getting help? Y N Refused
20. *FOR FEMALE RESPONDENTS ONLY:* Are you currently pregnant? Y N N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? Y N Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern? Y N Refused
- b) A past head injury? Y N Refused
- c) A learning disability, developmental disability, or other impairment? Y N Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

IF THE RESPONDENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

AMERICAN VERSION 2.0

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? **Y** **N** Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? **Y** **N** Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? **Y** **N** Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	Score: Recommendation: 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
GRAND TOTAL:	/17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ___ : ___ or Morning/Afternoon/Evening/Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- legal status in country
- children that may reside with the adult at some point in the future
- ageing out of care
- income and source of it
- safety planning
- mobility issues
- current restrictions on where a person can legally reside

ADDITIONAL CT HMIS QUESTIONS

1. Number of adults in the household: _____

2. Number of children under the age of 18 in the household: _____

3. HIV / AIDS: Y N Refused

4. Has physical violence, threat of physical violence, or stalking by a spouse or intimate partner caused or contributed to your current homelessness? Y N Refused

5. Domestic violence victim/survivor: Y N Refused

If Yes, when the experience occurred: Within the past three months 3–6 months
 6 months to one year One year or more Doesn't Know Refused

6. Are you currently working with a case worker from DCF? Y N Refused

7. Have you slept on the streets/place not meant for human habitation or in a shelter in a state other than CT in the past 3 years? Y N Refused

8. Additional Intake / CAN Specific Notes (optional):

**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

**Prescreen Triage Tool for Families
Modified With Additional CT HMIS Questions
Updated: 3-10-16**

AMERICAN VERSION 2.0

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**COMMUNITY
SOLUTIONS**



Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___ : __ AM/PM	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

PARENT 1	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
PARENT 2	Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> No second parent currently part of the household		
	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No			
IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.			SCORE: <div style="border: 1px solid black; width: 50px; height: 20px; margin: 0 auto;"></div>

Children

1. How many children under the age of 18 are currently with you? _____ Refused
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _____ Refused
3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? Y N Refused
4. Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. **SCORE:**

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

A. History of Housing and Homelessness

5. Where do you and your family sleep most frequently? (check one)
 - Shelters
 - Transitional Housing
 - Safe Haven
 - Outdoors**
 - Other (specify):** _____
 - Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**

6. How long has it been since you and your family lived in permanent stable housing? _____ Refused
7. In the last three years, how many times have you and your family been homeless? _____ Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? Refused
- b) Taken an ambulance to the hospital? Refused
- c) Been hospitalized as an inpatient? Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

- 9. Have you or anyone in your family been attacked or beaten up since they've become homeless? **Y** N Refused
- 10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

- 11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? **Y** N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

- 12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? **Y** N Refused
- 13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? Y N Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Y N Refused

IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR MONEY MANAGEMENT. **SCORE:**

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY. **SCORE:**

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y N Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE. **SCORE:**

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? Y N Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS. **SCORE:**

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? Y N Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? Y N Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? Y N Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Y N Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH. **SCORE:**

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? Y N Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern? Y N Refused

b) A past head injury? Y N Refused

c) A learning disability, developmental disability, or other impairment? Y N Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? Y N N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? Y N Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

31. *YES OR NO:* Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? Y N Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? **Y** N Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.

SCORE:

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? **Y** N Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days? **Y** N Refused

36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week? Y **N** N/A or Refused

IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.

SCORE:

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? **Y** N Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.

SCORE:

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? Y **N** Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? **Y** N Refused

b) 2 or more hours per day for children aged 12 or younger? **Y** N Refused

41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? **Y** N N/A or Refused

IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/2	Score: Recommendation: 0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
E. FAMILY UNIT	/4	
GRAND TOTAL:	/22	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Morning/Afternoon/Evening/Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

ADDITIONAL CT HMIS QUESTIONS

1. Number of adults in the household: _____

2. Number of children under the age of 18 in the household: _____

3. HIV / AIDS: Y N Refused

4. Has physical violence, threat of physical violence, or stalking by a spouse or intimate partner caused or contributed to your current homelessness? Y N Refused

5. Domestic violence victim/survivor: Y N Refused

If Yes, when the experience occurred: Within the past three months 3–6 months
 6 months to one year One year or more Doesn't Know Refused

6. Are you currently working with a case worker from DCF? Y N Refused

7. Have you slept on the streets/place not meant for human habitation or in a shelter in a state other than CT in the past 3 years? Y N Refused

8. Additional Intake / CAN Specific Notes (optional):

2018 McHenry County Continuum of Care to End Homelessness NEW Project Scoring Rubric

McHenry County Continuum of Care to End Homelessness

Name of Project Program Statistics	GY Request	
	Score	Comments
Financial Capacity Assessment (Total possible points - 19)		
1. Financial Capacity Measure Point calculation: (financial capacity measure score) * 12 points		
2. Leveraged Resources (attachment) with at least a total of 25% match made except for Leasing dollars 2: 200% or greater 1.5: 199.99% - 175% 1: 174.99% - 150% 0.5: 149.99% - 100% 0: Less than 100%		
3. Housing Emphasis: % Eligible housing activities (PROPOSED) 3: Greater than or equal to 80% 1.5: 60% to 79.99% 0: Less than 60%		
4. Proposed Cost Analysis of CoC Grant Costs (CoC funds only) For PSH Projects 2: Costs per bed <u>below</u> CoC average 0: Costs <u>above</u> CoC average		
For TH or TH-RRH projects 2: Costs per bed <u>below</u> CoC average 0: Costs <u>above</u> CoC average		
For RRH projects 2: Annual cost per household is <u>below</u> McHenry County CoC average 0: Annual cost per household is <u>above</u> McHenry County CoC average		
Compliance/Past Performance Requirements (Total possible points - 33)		
1. Project Monitoring and Financial Audit 5: Project monitored with no findings <u>or</u> project not monitored and evidence of a clean financial audit 3: Project monitored with no findings or project not monitored but no evidence of a clean financial audit 2: Findings with corrective actions implemented or in progress or implementation plan 0: Findings with no corrective actions implemented or in progress or implementation plan		

2018 McHenry County Continuum of Care to End Homelessness NEW Project Scoring Rubric

2. Affirmatively Furthering Fair Housing - Please provide AFHMP 3: Yes 0: No		
3. Consumer Participation - Does your organization have a consumer on its governing board? 3: Yes 0: No		
4. Sexual Orientation and Gender Identity - Provide your organization's policy 3: Policy states organization will provide services regardless of sexual orientation and/or gender identity 0: Policy limits organization to provide services to a sexual orientation and/or gender identity		
5. Organization attendance at Full CoC Meeting between 10/1/16 - 9/30/17 Point calculation (90% or higher is full points, otherwise is a percentage of available points: (Number of meeting attendance / 12) * 14 points		
6. Project has policies/procedures to ensure data quality 5: Yes 3: Yes, but not written 0: No		
System Performance Measures Except Housing Stability, which is included above (Total possible points - 20 points)		
1. High reduction in the number of homeless individuals and families system-wide. Is the proposed project capable of reducing the CoC's overall annual homeless number by 5%? This would be at least 35 INDIVIDUALS served annually. For projects that propose this, a score is awarded as a percentage of up to 10 points for each percent over 35. For example, a project that can reasonably serve 70 individuals annually would be allocated full points - OR - For renewal projects, number of clients served versus how many were proposed to be served. 10: Project served more than the proposed number 8: Project served 90% - 100% of the proposed number 6: Project served 80% - 89.99% of the proposed number 4: Project served 70% - 79.99% of the proposed number 0: Project served 69.99% or less of the proposed number		
2. Percentage of beds in the project following a Housing First approach? (Housing First: people experiencing homelessness are provided with permanent housing directly and with few to no treatment preconditions, behavioral contingencies, or barriers) PROPOSED Point calculation: Percentage of beds in project following Housing First * 10 = awarded points		
Severity of Needs (Total possible points - 26) RESPONSES ARE PROPOSED FOR NEXT GRANT TERM UNLESS OTHERWISE INDICATED		
1. What is the percentage of veterans intended to be served? * Point calculation: Percentage of veterans * 3 = awarded points		

2018 McHenry County Continuum of Care to End Homelessness NEW Project Scoring Rubric

<p>2. What is the percentage of Chronically Homeless <u>Dedicated</u> Beds? For renewal projects, what percent of the clients served were Chronically Homeless? 8: 85% - 100% 4: 65% - 84.99% 0: Less than 65%</p>		
<p>3. What is the percentage of households with children under 18 intended to be served?*</p> <p>Point calculation: Percentage of "households" with children under 18 * 7 = awarded points</p>		
<p>4. What is the percentage of homeless youth (individual between ages 18-24) intended to be served?*</p> <p>Point calculation: Percentage of homeless youth * 2 = awarded points</p>		
<p>5. What is the percentage of DV survivors, including children of adult survivors? Percentage * 6 = awarded points.</p>		
<p>Presentation Score (Total possible points - 40)</p>		
<p>1. Rate of participants served with domestic violence experience*</p> <p>5: Greater than 50% 3: 25% - 34.99% 1: 15% - 24.99% 0: Less than 15%</p>		
<p>2. Rate of Adults with physical health, behavioral health or substance abuse at entry*</p> <p>5: 90% or higher 4: 80% - 89.99% 3: 65% - 79.99% 0: Less than 65%</p>		
<p>3. Bed Utilization Rates (this is stated by CD staff prior to presentation)</p> <p>5: 85% - 100% 0: Less than 85%</p>		
<p>4. Capacity of Organization to Carry Out Project (up to 25 points based on presentation)</p>		
<p>Bonus Points</p>		
<p>1. This is a project that better assists the CoC in reducing the number of overall homeless individuals and families experiencing domestic violence through a capacity that involved permanent housing</p> <p>Yes: 10 No: 0</p>		
<p>2. Financial Capacity sigma measure</p> <p>Point calculation: Project awarded 5 points for each sigma measure beyond financial capacity mean score. Maximum of 10 points.</p>		

2018 McHenry County Continuum of Care to End Homelessness NEW Project Scoring Rubric

3. Substance Abuse focus: 10 points bonus for a project specifically focused on individuals with a primary diagnosis of substance abuse.		
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* = N/A for projects without a full year of APR data

Total: 0.00 of 138 possible points
Ranking Percentage: 0%

2018 McHenry County Continuum of Care to End Homelessness RENEWAL-REVISION Project Scoring Rubric

McHenry County Continuum of Care to End Homelessness

Name of Project Program Statistics	GY Request	
	Score	Comments
Financial Capacity Assessment (Total possible points - 24)		
1. Returned Funds FOR PROPOSED PROJECT 5: No returned funds in 3 years, or project is new or bonus 3: Returned funds one time in 3 years 0: Returned funds every year or twice in 3 years		
2. Financial Capacity Measure Point calculation: (financial capacity measure score) * 12 points		
3. Leveraged Resources (attachment) with at least a total of 25% match made except for Leasing dollars 2: 200% or greater 1.5: 199.99% - 175% 1: 174.99% - 150% 0.5: 149.99% - 100% 0: Less than 100%		
4. Housing Emphasis: % Eligible housing activities (PROPOSED) 3: Greater than or equal to 80% 1.5: 60% to 79.99% 0: Less than 60%		
5. Proposed Cost Analysis of CoC Grant Costs (CoC funds only) For PSH Projects 2: Costs per bed <u>below</u> CoC average 0: Costs <u>above</u> CoC average		
For TH or TH-RRH projects 2: Costs per bed <u>below</u> CoC average 0: Costs <u>above</u> CoC average		
For RRH projects 2: Annual cost per household is <u>below</u> McHenry County CoC average 0: Annual cost per household is <u>above</u> McHenry County CoC average		
Compliance/Past Performance Requirements (Total possible points - 54)		
1. APR Submission - Please send last APR 4: Last APR submitted by deadline or HUD granted late submission waiver 2: Last APR not submitted by deadline but explanation included 0: Last APR not submitted by deadline and no explanation included		

2018 McHenry County Continuum of Care to End Homelessness RENEWAL-REVISION Project Scoring Rubric

<p>2. Project Monitoring and Financial Audit</p> <p>5: Project monitored with no findings <u>or</u> project not monitored and evidence of a clean financial audit</p> <p>3: Project monitored with no findings or project not monitored but no evidence of a clean financial audit</p> <p>2: Findings with corrective actions implemented or in progress or implementation plan</p> <p>0: Findings with no corrective actions implemented or in progress or implementation plan</p>		
<p>3. Affirmatively Furthering Fair Housing - Please provide AFHMP</p> <p>3: Yes</p> <p>0: No</p>		
<p>4. Consumer Participation - Does your organization have a consumer on its governing board?</p> <p>3: Yes</p> <p>0: No</p>		
<p>5. Sexual Orientation and Gender Identity - Provide your organization's policy</p> <p>3: Policy states organization will provide services regardless of sexual orientation and/or gender identity</p> <p>0: Policy limits organization to provide services to a sexual orientation and/or gender identity</p>		
<p>6. Organization attendance at Full CoC Meeting between 10/1/16 - 9/30/17</p> <p>Point calculation (90% or higher is full points, otherwise is a percentage of available points: (Number of meeting attendance / 12) * 14 points</p>		
<p>7. Project has policies/procedures to ensure data quality</p> <p>5: Yes</p> <p>3: Yes, but not written</p> <p>0: No</p>		
<p>8. For PSH Projects, percentage of clients who maintained or exited into permanent housing</p> <p>17: Greater than 80%</p> <p>11: 70% - 79.99%</p> <p>6: 60% - 69.99%</p> <p>0: Less than 60%</p>		
<p>For TH Projects, percentage of clients who exited into permanent housing</p> <p>17: Greater than 75%</p> <p>11: 70% - 74.99%</p> <p>6: 65% - 69.99%</p> <p>0: Less than 65%</p>		
<p>For RRH Projects, percent of HOUSEHOLDS that exited into permanent housing</p> <p>17: Greater than 75%</p> <p>12: 70% - 74.99%</p> <p>9: 65% - 69.99%</p> <p>0: Less than 65%</p>		

2018 McHenry County Continuum of Care to End Homelessness RENEWAL-REVISION Project Scoring Rubric

System Performance Measures Except Housing Stability, which is included above (Total possible points - 56 points)		
<p>1. High reduction in the number of homeless individuals and families system-wide. Is the proposed project capable of reducing the CoC's overall annual homeless number by 5%? This would be at least 35 INDIVIDUALS served annually. For projects that propose this, a score is awarded as a percentage of up to 10 points for each percent over 35. For example, a project that can reasonably serve 70 individuals annually would be allocated full points - OR - For renewal projects, number of clients served versus how many were proposed to be served.</p> <p>10: Project served more than the proposed number 8: Project served 90% - 100% of the proposed number 6: Project served 80% - 89.99% of the proposed number 4: Project served 70% - 79.99% of the proposed number 0: Project served 69.99% or less of the proposed number</p>		
<p>2. Long term client recidivism (up to 8 points)</p> <p>Point calculation: Capped at -8 8 points - 2 points per recidivated household</p>		
<p>3. Increased Income*</p> <p>For PSH Projects: % participants with increased total income 18: 90% - 100% 12: 70% - 89.99% 6: 60% -69.99% NO POINTS UNDER 60%</p>		
<p>For TH and RRH Projects: % adult leavers increased non-earned (total) income 9: Greater than 85% 5: 70% - 84.99% 2: 60% - 69.99% NO POINTS UNDER 60%</p>		
<p>For TH and RRH Projects: % adult leavers increased earned income 9: Greater than 77% 5: 62% -76.99% 2: 55% - 61.99% NO POINTS UNDER 55%</p>		
<p>4. Enrollment and Participation in Mainstream Benefits (i.e. SNAP, MEDICAID, MEDICARE, State's Children Health Insurance, WIC, VA Medical Services, TANF, Temporary Rental Assistance, Section 8, Public Housing, Rental Assistance): % of participants with benefits * 10 points possible</p> <p>Point calculation: Percentage of enrollment and participate of program clients * 10 points</p>		
<p>5. Percentage of beds in the project following a Housing First approach? (Housing First: people experiencing homelessness are provided with permanent housing directly and with few to no treatment preconditions, behavioral contingencies, or barriers) PROPOSED</p> <p>Point calculation: Percentage of beds in project following Housing First * 10 = awarded points</p>		
Severity of Needs (Total possible points - 26) RESPONSES ARE PROPOSED FOR NEXT GRANT TERM UNLESS OTHERWISE INDICATED		
<p>1. What is the percentage of veterans intended to be served?*</p> <p>Point calculation: Percentage of veterans * 3 = awarded points</p>		

2018 McHenry County Continuum of Care to End Homelessness RENEWAL-REVISION Project Scoring Rubric

2. What is the percentage of Chronically Homeless <u>Dedicated</u> Beds? For renewal projects, what percent of the clients served were Chronicaly Homeless? 8: 85% - 100% 4: 65% - 84.99% 0: Less than 65%		
3. What is the percentage of households with children under 18 intended to be served?*		
Point calculation: Percentage of "households" with children under 18 * 7 = awarded points		
4. What is the percentage of homeless youth (individual between ages 18-24) intended to be served?*		
Point calculation: Percentage of homeless youth * 2 = awarded points		
5. What is the percentage of DV survivors, including children of adult survivors? Percentage * 6 = awarded points.		
Presentation Score (Total possible points - 40)		
1. Rate of participants served with domestic violence experience*		
5: Greater than 50% 3: 25% - 34.99% 1: 15% - 24.99% 0: Less than 15%		
2. Rate of Adults with physical health, behavioral health or substance abuse at entry*		
5: 90% or higher 4: 80% - 89.99% 3: 65% - 79.99% 0: Less than 65%		
3. Bed Utilization Rates (this is stated by CD staff prior to presentation)		
5: 85% - 100% 0: Less than 85%		
4. Capacity of Organization to Carry Out Project (up to 25 points based on presentation)		
Bonus Points		
1. This is a project that better assists the CoC in reducing the number of overall homeless individuals and families experiencing domestic violence through a capacity that involved permanent housing Yes: 10 No: 0		
2. Finacial Capacity sigma measure Point calculation: Project awarded 5 points for each sigma measure beyond financial capacity mean score. Maximum of 10 points.		
3. Substance Abuse focus: 10 points bonus for a project specifically focused on individuals with a primary diagnosis of substance abuse.		

* = N/A for projects without a full year of APR data

Total: 0.00 of 200 possible points
Ranking Percentage: 0%

2018 CoC Competition Project Oral Presentation Score Sheet

Agency Name: _____ (Agency name) _____

Questions A thru C are scored using a scale from 0 (lowest score) to 5 (best score). The statements beneath each question can be used as a guide when scoring the presentation.

A. Low Barrier/Less Restrictive Eligibility

<p>The Presenters:</p> <ul style="list-style-type: none"> • Really understand what these terms mean and what that requires so that the project can continue to work with the individual even with problematic behaviors related to substance use or mental health issues <i>(5 points)</i>
<ul style="list-style-type: none"> • Have an intellectual understanding of these terms and will work towards implementing them but have not fully thought thru the implementation requirements and so implementation will initially be less than what the terms mean <i>(3 points)</i>
<ul style="list-style-type: none"> • Have an intellectual understanding of the terms but have not well planned how the project will deal with the significant mental health/substance use issues that will arise <i>(0 points)</i>

Project Titles			
(Title)	(Title)	(Title)	(Title)

B. Working Well with Other Providers and Resources to Likely Improve Outcomes

The Presenters:

- Really understand that not only should a project have not just within the agency or within the agency and its partner providers the broad array of likely supports needed but to also have a wide array of other contacts/working relationships to assist in meeting less frequently occurring issues individuals may have (5 points)
- Have an intellectual understanding of these terms, have a good network of outside resources if needed, but really seem to see the project by itself as being able to meet all of an individual’s needs (3 points)
- Have some understanding of these terms, have minimal outside resources, but have not yet established an outside network if needed (0 points)

(Title)	(Title)	(Title)	(Title)

C. Quality Improvement

The Presenters:

- Understand the need for internal monitoring as demonstrated by a structured plan addressing a wide array of outcomes and how to utilize this information to change the project’s practices to improve outcomes (5 points)
- Understand the need for internal monitoring addressing a wide array of outcomes and the need to have a feedback loop to improve outcomes but there is not a structured plan in place to easily do so (3 points)
- Understand the need to monitor outcomes but it does not address a broad array of outcomes and does not have a structured plan in place that will lead to successful improvement (0 points)

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Question D and E should be scored with 0, 1.5, or 3 points.

D. Connection to population being served

The Presenters:
• Appear to have very strong connections to the community/population they are planning to serve (3 points)
• Appear to have somewhat of a connection to the community/population they are planning to serve (1.5 points)
• Appear to have little/no connection to the community/population they are planning to serve (0 points)

(Title)	(Title)	(Title)	(Title)

E. Working History

The Presenters have a history/record of working with persons with multiple issues contributing to their homelessness
It is an exceptional history: 3 points
It is a satisfactory history: 1.5 points
There is no history or only a very weak history: 0 points

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Question F should be scored with 0, 2, or 4 points

F. Overall Sense

This presentation gave a good understanding of the proposed project and how it would benefit the individuals served and the Continuum of Care.
I strongly agree: 4 points
I agree: 2 point
I disagree: 0 points

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Overall total score:			
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**McHenry County
Department of Planning and Development**

OFFICE: McHenry County Admin. Bldg. 667 Ware Road, Woodstock, Illinois
 MAIL: 2200 N. Seminary Ave. Woodstock, Illinois 60098

**Community Development
Division**
www.mchenrycountyil.gov/cd
 Ph: 815-334-4560 Fax: 815-334-4608
mchenrycountycddev@mchenrycountyil.gov

7 August 2017

Ranking Work Group
 McHenry County Continuum of Care to End Homelessness
 c/o McHenry County Department of Planning and Development
 2200 North Seminary Avenue
 Woodstock, IL 60098

Re: Certified CoC Attendance for Applicants 10/01/2016 to 09/30/2017

Dear Ranking Work Group Members:

One of the scoring mechanisms for CoC applicants is the test of attendance at the standard Full Continuum of Care meeting that occurs monthly.

Attendance by funded organizations is vital in ensuring that the entity can convey its current successes and challenges on ending homelessness to the entire CoC body.

The following chart identifies attendance by applicant organization for 10/1/16 – 09/30/17:

Organization	O	N	D	J	F	M	A	M	J	J	A	S	T
Pioneer Center	P	P	P	P	P	P	P	P	P	P	P	P	12
Thresholds	P	P	P	P	P	P	P	P	P	P	P	P	12
HOS	P	P	P	P	P	P	P	P	P	P	P	P	12
TLS	P	P	P	P	P	P	P	P	P	P	P	P	12
Refuge 4 Women	A	A	A	A	A	A	A	A	A	A	A	A	0
McHenry County	P	P	P	P	P	P	P	P	P	P	P	P	12

P = Present A = Absent

This attendance has been confirmed through the review of approved CoC minutes for the aforementioned time frame.

Best Regards,

Hans Mach
 Community Development Administrator

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Oct. 13, 2016 , 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: Members: Lynn O'Shea, AID; Tiffany Little, Arms of Love; Melissa O'Donnell, Thresholds; Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Linda Strueber, Family Alliance; Kathy Chwedyk, Catholic Charities; Julie Biel Claussen, McHenry County Housing Authority; Rich Ring, Community Member; Debbie DeGraw, Home of the Sparrow; Barbara Iehl, Home of the Sparrow; Tom Riley, Pioneer; Lynnsey Osborne, McHenry County Planning and Development; Margaret Dillon, Lake County Residential Development Corp; Andrea McCarthy, Crystal Lake Food Pantry; Dave Esposito, Thresholds (by phone); Angela Serritella, Pioneer; Chelsey Wintersteen, Prairie State Legal Services; Jessica Montaigne, Salvation Army; Matthew Morrison, McHenry Township; Tom Rogers, Community Member; Lillie Prince, Lovell FHCC-HCHV; Emily Nelson, Lovell FHCC-HCHV; Jena Hencin, MC Planning and Development; Meghan Powell-Filler, PADS Lake County; Sarah Mocco, TLS; Stephanie Larson, TLS; Charles Sprague, New Life Transitions

Community Partners: Erin Brumfield Grima, Pioneer; Stephanie Larson, TLS; Bev Thomas, MCC; Sonia Cataneda, VAC; Liz Vinick, Crisis; Jennifer Bishop, HOS; Meredith Foydl, Family Alliance

ABSENT: Angie Reeks (5); Crystal Lake Bank & Trust (5); Family Health Partnership Clinic (5); McHenry County Workforce Network (5); Michael Dudek (5); The Aarrk (5); McHenry County Attainable Housing (4); McHenry County Sheriff's Office (3); CCCS (2); McHenry Savings Bank (2); Restoration America (2), Ron Ecklund, Head Start, McHenry County Mental Health Board, McDOT, Regional Office of Education

NEXT MEETING DATE/TIME/LOCATION: Nov. 10, 2016 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

TOPIC	DISCUSSION	ACTION: WHO, WHEN
<i>Welcome</i> 1.0	Melissa O'Donnell called the meeting to order at 9:05 am.	
<i>Review and Approval 6/9/16 Meeting Minutes</i> FOR ACTION 2.0	Approval of 9/6/16 minutes Discussion to approve 9/6/16 minutes to reflect discussion about ranking committee and the change to a three member quorum. Minutes stated the discussion was about the NOFA committee	Rich Ring motioned, Tom Riley seconded, motion was approved
<i>Client Story</i> 3.0	Bev Thomas spoke about the People in Need forum, to be held Jan. 28, 2017. The forum has been in place for five years and has grown quickly, attracting a diverse group of people. Thomas said there is more that could be done, and encouraged all CoC members to stay involved.	

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Nov. 10, 2016 , 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: Members: Bob Zima, AID; Tiffany Little, Arms of Love; Roseanne Neumann, Arms of Love; Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Linda Strueber, Family Alliance; Kathy Chwedyk, Catholic Charities; Julie Biel Claussen, McHenry County Housing Authority; Rich Ring, Community Member; **Debbie DeGraw, Home of the Sparrow; Barbara Iehl, Home of the Sparrow; Tom Riley, Pioneer; Lynnsey Osborne, McHenry County Planning and Development;** Margaret Dillon, Lake County Residential Development Corp; MJ Towne, Crystal Lake Food Pantry; Angela Serritella, Pioneer; Chelsey Wintersteen, Prairie State Legal Services; Matthew Morrison, McHenry Township; Tom Rogers, Community Member; **Jena Hencin, MC Planning and Development;** Meghan Powell-Filler, PADS Lake County; **Sarah Mocco, TLS;** Charles Sprague, New Life Transitions; Mary Reid, Head Start; Scott Hennings, McDOT; Sue Rose, McHenry County Housing Authority; Terry Braune, McHenry County Mental Health Board; Kathrine Violet, McHenry Savings Bank; Matt Tabar, Regional Office of Education; Art Krzyanowski, Thresholds; Jane Dorfner, VAC

Community Partners: **Erin Brumfield Grima, Pioneer; Jennifer Bishop, HOS; Justin Padoan, Lovell FHCC-HCHV; Lisa Reemer, PADS; Jessica Musnik, Pioneer;** Barb Swanson, Habitat for Humanity; Kurt Gamlin, United Methodist Church, Faith Santana, community member; Jennifer Enrici, Willow Creek; Alex Campbell, Willow Creek; **Veronica Gockenbach, Thresholds**

ABSENT: Angie Reeks (6); Crystal Lake Bank & Trust (6); Family Health Partnership Clinic (6); McHenry County Workforce Network (6); Michael Dudek (6); The Aarrk (6); McHenry County Attainable Housing (5); McHenry County Sheriff's Office (4); CCCS (3); Restoration America (3), Ron Ecklund (2), Salvation Army (1)

NEXT MEETING DATE/TIME/LOCATION: Dec. 8, 2016 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Kathrine Violet at 9:01 a.m. Lisa Reemer introduced herself as the new Saturday emergency PADS site manager

2.0 Review and approval of 10-13-16

Kathrine Violet noted two spelling errors under item 2.0 and confusion where discussion ended for 6.1 and 6.2, asking that the minutes be more clearly formatted in the future. Debbie DeGraw motioned for approval of minutes as amended. Julie Biel Claussen seconded. Minutes were approved.

3.0 Client Story

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Dec. 8, 2016 . 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: Members: Bob Zima, AID; Danielle Laha, AID; Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Kathy Chwedyk, Catholic Charities; Julie Biel Claussen, McHenry County Housing Authority; Sue Rose, MCHA; Rich Ring, Community Member; Barbara Iehl, Home of the Sparrow; Tom Riley, Pioneer; Lynnsey Osborne, McHenry County Planning and Development; Angela Serritella, Pioneer; Jena Hencin, MC Planning and Development; Laura Franz, TLS; Charles Sprague, New Life Transition; Mary Reid, Head Start; David Esposito, Thresholds; Jane Dorfner, VAC; Howard Fiedler, Crystal Lake Bank and Trust; Barb Swanson, Habitat for Humanity; Melissa O'Donnell, Thresholds; Sonia Castenneda, VAC; Bev Thomas, MCC,

Community Partners: Jennifer Bishop, HOS; Emily Nelson, Lovell FHCC-HCHV; Veronica Gockenbach, Thresholds; Liz Vinik; Centegra – Crisis; Elizabeth Heneks, HOS; Ron Smith, community member; Susan Keller, Pioneer; Cindy Welleck, Wendall Farm

ABSENT: Angie Reeks (7); ; Family Health Partnership Clinic (7); McHenry County Workforce Network (7); Michael Dudek (7); The Aarrk (7); McHenry County Attainable Housing (6); McHenry County Sheriff's Office (5); CCCS (4); Restoration America (4), Ron Ecklund (3), Salvation Army, Arms of Love, Family Alliance, Lake County Residential Development Corporation, Crystal Lake Food Pantry, Prairie State Legal Services, McHenry Township, Tom Rogers, PADS Lake County, McDOT, Mental Health Board, McHenry Savings Bank, Regional Office of Education

NEXT MEETING DATE/TIME/LOCATION: Jan. 18, 2017 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:04 a.m.

2.0 Review and approval of 11-10-16

Minutes were tabled until the January meeting. Mike Neumann noted that an addendum to the minutes wasn't included in the file emailed to the CoC.

3.0 Client Story

Ron Smith introduced himself and spoke of his success in finding Section 8 housing and the importance of music in his recovery.

4.0 Public Comment Period

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Jan. 19, 2016 , 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: *Members:* Danielle LaHa, AID; Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Kathy Chwedyk, Catholic Charities; Sue Rose, MCHA; Rich Ring, Community Member; Barbara Iehl, Home of the Sparrow; Liz Heneks, HOS; Tom Riley, Pioneer; Erin Brumfield Grima, Pioneer; Sam Tenuto, Pioneer; Lynnsey Osborne, McHenry County Planning and Development; Zak Klehr, MC Planning and Development; Charles Sprague, New Life Transition; Mary Reid, Head Start; Jane Dorfner, VAC; Melissa O'Donnell, Thresholds; Roseanne Neumann, Arms of Love; Tiffany Little, Arms of Love; Andrea McCarthy, Crystal Lake Food Pantry; Linda Strueber, Family Alliance; Lillie Prince, Lovell Federal Healthcare; Scott Block, Mental Health Board; Hans Mach, MC Planning and Development; Kathrine Violett, McHenry Savings Bank; Chris Samuels, Restoration America (by phone); Chelsey Wintersteen, PSLS

Community Partners: Jennifer Bishop, HOS; Emily Nelson, Lovell FHCC-HCHV; Veronica Gockenbach, Thresholds; Susan Keller, Pioneer; Cyndy Wolleck, Wendall Farm; P.J. Talluso; Lisa Reemer; Jessica Misrue, Pioneer; Susan Keller, Pioneer; Laura Crain; Shannon Wilder; Jim Menzel, Regional Office of Education; Matt Tabor; Hope Schmidt, TLS

ABSENT: Angie Reeks (8); Family Health Partnership Clinic (8); McHenry County Workforce Network (8); Michael Dudek (8); The Aarrk (8); McHenry County Attainable Housing (7); McHenry County Sheriff's Office (6); CCCS (5); Ron Ecklund (4), Salvation Army (2), Lake County Residential Development Corporation (2), McHenry Township (2), Tom Rogers (2), PADS Lake County (2), McDOT (2), Crystal Lake Bank and Trust, Habitat for Humanity, MCC

NEXT MEETING DATE/TIME/LOCATION: Feb. 9, 2017 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:10 a.m.

2.0 Review and approval of 11-10-16 and 12-08-16 minutes

Chelsey Wintersteen noted that Prairie State Legal Services will need client information on referral forms so it can contact client, which wasn't noted at a previous meeting. Mary Reid motioned to approve the minutes, Kathrine Violett seconded. The motion passed.

3.0 Client Story

Chelsey Wintersteen said PSLS had a client with an abusive spouse. The client had a hard time with paperwork, which led to her losing public benefits. The woman found herself owing many months of back rent to her landlord. The agency was able to negotiate with the landlord to help keep her in her home.

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Feb. 16, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: Members: Danielle Laha, AID; Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Kathy Chwedyk, Catholic Charities; Julie Biel Claussen, McHenry County Housing Authority; Sue Rose, MCHA; Rich Ring, Community Member; Barbara Iehl, Home of the Sparrow; Tom Riley, Pioneer; Lynnsey Osborne, McHenry County Planning and Development; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Jane Dorfner, VAC; Howard Fiedler, Crystal Lake Bank and Trust; Barb Swanson, Habitat for Humanity; Melissa O'Donnell, Thresholds; Bev Thomas, MCC; Kathrine Violet, McHenry Savings Bank; Matthew Morrison, McHenry Township; PJ Patterson, AID; Sam Tenuto, Pioneer; Erin Brumfield Grima; Chelsey Wintersteen, PSLs; Jim Menzer, Regional Office of Education; Matt Tabar, Regional Office of Education; Ron Ecklund, Community Member; Cyndi Wollack, Wendal Farm; Tracy Johanson, Arms of Love; Rosanne Neumann, Arms of Love; Tiffany Little, Arms of Love; Linda Strueber, Family Alliance; Liz Heneks, HOS; Debbie DeGraw, HOS; Lillie Prince, Lovell FHCC-HCHV; Scott Hennings, McDOT; Susan Borucki, McDOT; Virginia Peschke, CCCS (by phone); David Espisito, Thresholds (by phone); Sean Merchant, TLS (by phone)

Community Partners: Susan Keller, Pioneer; Lisa Reemer, First United Methodist; Laura Crain, McHenry County Substance Abuse Coalition; Jennifer Enrici, Willow Creek; Aaron Kinert, Thresholds; Stephany Rico, Family Health Partnership Clinic

ABSENT: Angie Reeks (8); McHenry County Workforce Network (8); Michael Dudek (8); The Aarrk (8); McHenry County Attainable Housing (7); McHenry County Sheriff's Office (6); Restoration America (5), CCCS (5), Salvation Army (2), Lake County Residential Development Corporation (2), Crystal Lake Food Pantry (2), Tom Rogers (2), PADS Lake County (2), Mental Health Board (2),

NEXT MEETING DATE/TIME/LOCATION: March 8, 2017 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:04 a.m.

2.0 Review and approval of 1-19-17

Jane Dorfner motioned to approve minutes. Kathrine Violet seconded. Chelsey Wintersteen noted that a client story incorrectly stated that PSLs worked with a landlord to allow a client to stay in their home when the client actually moved into a new home.

3.0 McDOT presentation

Scott Hennings provided a presentation about the county's current PACE system.

4.0 Public Comment Period

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: March 9, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: Members: Danielle Laha, AID; Nancy Erickson, Turning Point; Sue Rose, MCHA; Julie Biel-Claussen, MCHA; Rich Ring, Community Member; Barbara Iehl, Home of the Sparrow;; Jena Hencin, McHenry County Planning and Development; Charles Sprague, New Life Transition; Jane Dorfner, VAC; Melissa O'Donnell, Thresholds; Bev Thomas, MCC; Kathrine Violett, McHenry Savings Bank; Matthew Morrison, McHenry Township; Erin Brumfield Grima, Pioneer Center; Paul Zukowski, PSLs; Cyndi Wollack, Wendal Farm; Tiffany Little, Arms of Love; Linda Strueber, Family Alliance; Liz Heneks, HOS; Debbie DeGraw, HOS; Virginia Peschke, CCCS; MJ Town, Crystal Lake Food Pantry; Jennifer Bishop, HOS; Bill Meath, Hope Takes Action; Terry Braune; Mental Health Board; Zak Klehr, McHenry County Planning and Development; Hans Mach, McHenry County Planning and Development; Meghan Powell-Filler, PADS Lake County; Anna Hill, Restoration America (by phone); David Esposito, Thresholds (by phone); Tom Riley, Pioneer Center; Angela Seritella, Pioneer Center

Community Partners: Susan Keller, Pioneer; Veronica Gockenbach, Thresholds; Jane Montgomery, SEDOM; Nick Weber, Woodstock Public Library

ABSENT: Angie Reeks (7); McHenry County Workforce Network (7); Michael Dudek (7); The Aarrk (7); McHenry County Attainable Housing (6); McHenry County Sheriff's Office (5); Lake County Residential Development Corporation (1), Tom Rogers (1), Crystal Lake Bank and Trust, Habitat for Humanity; Mike Neumann, Turning Point; Lillie Prince, Lovell FHCC-HCHV

NEXT MEETING DATE/TIME/LOCATION: April 13, 2017, 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:06 a.m.

2.0 Review and approval of 2-16-17 minutes

Tabled

3.0 DCFS presentation

Nicole Gladney from Full Circle Communities was present to review the new Creekside Apartments senior project that would be coming into being in the future. This project is a 25 unit building funded in part with Community Development Block Grant funding and has attached Project-Based Vouchers. Materials were handed out related to the project. It is expected to open in the summer.

4.0 Public Comment Period

Email
from
then loc
secretary
includes
TLS
to these
minutes

Zachary Klehr

From: Mike Neumann <mneumann@turnpt.org>
Sent: Tuesday, August 7, 2018 9:18 AM
To: Zachary Klehr
Subject: Re: Question on two meeting minutes

Hi Zak,

It probably means that they were in attendance and voted but didn't sign in. I don't still have the sheets but can almost guarantee that's what happened. If they are listed as voting, they were there.

Thanks!

Mike Neumann
Development Manager
Turning Point, Inc.
P.O. Box 723
Woodstock, IL 60098
(815) 338-8081
mneumann@turnpt.org

From: Zachary Klehr <ZAKlehr@mchenrycountyil.gov>
Sent: Monday, August 6, 2018 9:49:56 AM
To: Mike Neumann
Subject: Question on two meeting minutes

Good morning Mike

Hope you have been doing well.

I am reviewing the meeting minutes from 10/1/16 – 9/30/17 and wanted to verify two meeting minutes. For March 9, 2017, TLS is not noted as being absent or present; however there is indication they voted. For April 12, 2017, TLS is noted as being absent, but they abstained and voted during the meeting. I attached both meeting minutes in question.

Based on the voting activity, should TLS be considered as being present at these meetings? If you still have the sign in sheets can you check these two months? Thanks!

Take care,

Zak Klehr

Zak Klehr
Community Development Specialist
McHenry County Planning and Development
Community Development Division
Phone: 815-334-4088

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: April 13, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: Members: Danielle Laha, AID; Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Sue Rose, MCHA; Rich Ring, Community Member; Barbara Iehl, Home of the Sparrow; Lynnsey Osborne, McHenry County Planning and Development; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Jane Dorfner, VAC; Melissa O'Donnell, Thresholds; Bev Thomas, MCC; Kathrine Violet, McHenry Savings Bank; Matthew Morrison, McHenry Township; Erin Brumfield Grima, Pioneer Center; Paul Zukowski, PSLs; Cyndi Wollack, Wendal Farm; Rosanne Neumann, Arms of Love; Tiffany Little, Arms of Love; Linda Strueber, Family Alliance; Liz Heneks, HOS; Debbie DeGraw, HOS; Lillie Prince, Lovell FHCC-HCHV; Virginia Peschke, CCCS; MJ Town, Crystal Lake Food Pantry; Jennifer Bishop, HOS; Bill Meath, Hope Takes Action; Terry Braune; Mental Health Board; Zak Klehr, McHenry County Planning and Development; Hans Mach, McHenry County Planning and Development; Meghan Powell-Filler, PADS Lake County; Anna Hill, Restoration America (by phone); David Esposito, Thresholds (by phone); Liz Vinik, Centegra;

See
email
for
TLS
inclusion

Community Partners: Susan Keller, Pioneer; Emily Nelson; Lovell Federal Healthcare, Merchant Smith, Salvation Army, Ronald Smith, community member; Veronica Gockenbach, Thresholds

ABSENT: Angie Reeks (8); McHenry County Workforce Network (8); Michael Dudek (8); The Aarrk (8); McHenry County Attainable Housing (7); McHenry County Sheriff's Office (6); CCCS (5), Lake County Residential Development Corporation (2), Tom Rogers (2), TLS, Crystal Lake Bank and Trust, Habitat for Humanity, Regional Office of Education, Ron Ecklund, McDOT

NEXT MEETING DATE/TIME/LOCATION: May 18, 2017, 9:00-10:30 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:06 a.m.

2.0 Review and approval of 2-16-17

Kathrine Violet motioned to approve minutes. Rich Ring seconded. Mike Neumann said CCCS should have been listed as attending by phone instead of absent. The motion was approval with the change.

3.0 DCFS presentation

Nobody from DCFS was present for presentation.

4.0 Public Comment Period

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: May 18, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: *Members:* Mike Neumann, Turning Point; Nancy Erickson, Turning Point; Sue Rose, MCHA; Julie Biel Claussen, MCHA; Rich Ring, Community Member; Barb Iehl, Home of the Sparrow; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Jane Dorfner, VAC; Melissa O'Donnell, Thresholds; Kathrine Violett, McHenry Savings Bank; Matthew Morrison, McHenry Township; Erin Brumfield Grima, Pioneer Center; Cyndi Wollack, Wendal Farm; Rosanne Neumann, Arms of Love; Tiffany Little, Arms of Love; Linda Strueber, Family Alliance; Liz Heneks, HOS; Lillie Prince, Lovell FHCC-HCHV; Virginia Peschke, CCCS; Terry Braune; Mental Health Board; Hans Mach, McHenry County Planning and Development; Meghan Powell-Filler, PADS Lake County; Anna Hill, Restoration America (by phone); David Esposito, Thresholds; Kathy Chwedyk, Catholic Charities; Veronica Gockenbach, Thresholds; Stephanie Larson, TLS; Bev Thomas, MCC

Community Partners: Marissa Dent, Family Health Partnership Clinic; Laura Crain, McHenry County Substance Abuse; Mary Reid

ABSENT: Angie Reeks; McHenry County Workforce Network; Michael Dudek; The Aarrk; McHenry County Attainable Housing; McHenry County Sheriff's Office; Lake County Residential Development Corporation, TLS, Crystal Lake Bank and Trust, Habitat for Humanity, Regional Office of Education, Ron Ecklund, McDOT; AID; Centegra; Head Start, Crystal Lake Food Pantry; Hope Takes Action; Prairie State;

NEXT MEETING DATE/TIME/LOCATION: June 8, 2017, 9:00-10:15 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:05 a.m.

2.0 Client or program story

Sue Rose noted that all 51 fire victims in Woodstock are now placed in housing.

Melissa O'Donnell said Thresholds is partnering with the Mental Health Board and Centegra to house clients appropriate for Thresholds programs.

3.0 Consent Agenda items

3.1 Review and approval of March 9, 2017 and April 13, 2017 minutes (tabled)

3.2 Committee meeting minute reports

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: June 8, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: *Members:* Mike Neumann, Turning Point; Sue Rose, MCHA; Julie Biel Claussen, MCHA; Rich Ring, Community Member; Barb Iehl, Home of the Sparrow; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Melissa O'Donnell, Thresholds; Matthew Morrison, McHenry Township; Erin Brumfield Grima, Pioneer Center; Cyndi Wollack, Wendal Farm; Rosanne Neumann, Arms of Love; Tiffany Little, Arms of Love; Linda Strueber, Family Alliance; Liz Heneks, HOS; Lillie Prince, Lovell FHCC-HCHV; Hans Mach, McHenry County Planning and Development; Kathy Chwedyk, Catholic Charities; Stephanie Larson, TLS; Bev Thomas, MCC; Liz Vinik, Centegra; Ed Beckstrom, CCCS; Andrea McCarthy, Crystal Lake Food Pantry; MJ Towne, Crystal Lake Food Pantry; Jennifer Bishop, HOS; Lynnsey Osborne, MC Planning and Development, Zak Klehr, MC Planning and Development, Tom Riley, Pioneer; Angela Serritella, Pioneer; Chelsey Wintersteen, PSLs; Mercant Smith, Salvation Army; Art Krzyzanowski, Thresholds

Community Partners: Laura Crain, McHenry County Substance Abuse; Susan Keller, Pioneer; Jim Dolan, Illinois Joining Forces; Meredith Foyal, Family Alliance; Jen Enrici, Willow Creek; Tom Rogers, Shepherd of the Hills

ABSENT: Angie Reeks; McHenry County Workforce Network; Michael Dudek; The Aarrk; McHenry County Attainable Housing; McHenry County Sheriff's Office; Lake County Residential Development Corporation, Crystal Lake Bank and Trust, Habitat for Humanity, Regional Office of Education, Ron Ecklund, McDOT; AID; Head Start, Hope Takes Action; Mental Health Board, VAC, McHenry Savings Bank

NEXT MEETING DATE/TIME/LOCATION: July 13, 2017, 9:00-10:15 Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:03 a.m.

2.0 Client or program story

Susan Keller gave a presentation on Pioneer Center's Runaway Youth Program. (see attached presentation)

After the presentation, Chelsey Wintersteen asked if there were any common legal issues facing these clients. Susan said many of warrants out for arrests. While she said Prairie State doesn't often handle criminal cases, she said expungement type of cases may be something her agency can offer.

3.0 Consent Agenda items

3.1 Review and approval of April 13, 2017 and May 18, 2017 minutes

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: July 13, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: *Members:* Mike Neumann, Turning Point; Sue Rose, MCHA; Julie Biel-Claussen, MCHA; Rich Ring, Community Member; Barb Iehl, Home of the Sparrow; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Melissa O'Donnell, Thresholds; Erin Brumfield Grima, Pioneer Center; Tiffany Little, Arms of Love; Linda Strueber, Family Alliance; Liz Heneks, HOS; Kathy Chwedyk, Catholic Charities; Stephanie Larson, TLS; Bev Thomas, MCC; Liz Vinik, Centegra; Andrea McCarthy, Crystal Lake Food Pantry; Jennifer Bishop, HOS; Lynnsey Osborne, MC Planning and Development, Tom Riley, Pioneer; Angela Serritella, Pioneer; Chelsey Wintersteen, PSLs; Mercant Smith, Salvation Army; Art Krzyzanowski, Thresholds; Danielle LaHa; Suzanne Hoban, Family Health Partnership Clinic; Barb Iehl, HOS; Debbie DeGraw, HOS; Bill Meath, Hope Takes Action; Terry Braune, Mental Health Board; Meghan Powell-Filler, PADS Lake County; Jane Dorfner, VAC; Cindy Wollack, Wendal Farm

Community Partners: Karen Seager, MCHA

ABSENT: Angie Reeks; McHenry County Workforce Network; Michael Dudek; The Aarrk; McHenry County Attainable Housing; McHenry County Sheriff's Office; Lake County Residential Development Corporation, Crystal Lake Bank and Trust, Habitat for Humanity, Regional Office of Education, Ron Ecklund, McDOT; Head Start, McHenry Savings Bank; Lovell FHCC-HCHV, CCCS

NEXT MEETING DATE/TIME/LOCATION: Aug. 10, 2017, 9:00 a.m. Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:03 a.m.

2.0 Client or program story

None

3.0 Consent Agenda items

3.1 Review and approval of June 8, 2017 minutes

Chelsey Wintersteen clarified that Prairie State does not handle any criminal cases. Jane Dorfner motioned to approve the minutes with the change. Lynnsey Osborne seconded. The motion was approved.

3.2 Committee meeting minute reports

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Aug. 10, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: *Members:* Mike Neumann, Turning Point; Julie Biel-Claussen, MCHA; Rich Ring, Community Member; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Melissa O'Donnell, Thresholds; Erin Brumfield Grima, Pioneer Center; Linda Strueber, Family Alliance; Liz Heneks, HOS; Kathy Chwedyk, Catholic Charities; Stephanie Larson, TLS; Bev Thomas, MCC; Zak Klehr, MC Planning and Development, Tom Riley, Pioneer; Chelsey Wintersteen, PSLs; Mercant Smith, Salvation Army; Art Krzyzanowski, Thresholds; Danielle LaHa; Debbie DeGraw, HOS; Terry Braune, Mental Health Board; Jane Dorfner, VAC; Cindy Wollack, Wendal Farm; Scott Hennings, McDOT; Kathrine Violett, McHenry Savings Bank; Joe Camp, New Life Transitions

Community Partners: Susan Keller, Pioneer; Juan Tapia, Family Alliance; Kristin Hartsaw, Federation/SOAR

ABSENT: Angie Reeks; McHenry County Workforce Network; Michael Dudek; The Aarrk; McHenry County Attainable Housing; McHenry County Sheriff's Office; Lake County Residential Development Corporation, Crystal Lake Bank and Trust, Habitat for Humanity, Regional Office of Education, Ron Ecklund, Head Start, Lovell FHCC-HCHV, CCCS, Centegra, Crystal Lake Food Pantry, Family Health Partnership Clinic, PADS Lake County

NEXT MEETING DATE/TIME/LOCATION: Sept. 14, 2017, 9:00 a.m. Mental Health Board, 620 Dakota Street, Crystal Lake

1.0 Welcome and introductions

Meeting was called to order by Melissa O'Donnell at 9:08 a.m.

2.0 Client or program story

Kristin Hartsaw gave a presentation about SOAR, the challenges and benefits of the program. While all agreed that SOAR is a time consuming process, Charles Sprague said there is the ability to pick and choose clients who are chosen to be part of the SOAR process. Erin Grima Brumfield said three Pioneer staff have been SOAR trained, and they have found the knowledge beneficial. Debbie DeGraw wondered if a collaborative grant would be a potential future opportunity, perhaps from the MHB. Terry Braune said the MHB recently had its funding competition, so it may be difficult to fund anything else at this juncture.

3.0 Consent Agenda items

3.1 Review and approval of Aug. 10, 2017 minutes

Tabled.

**(McHenry County Continuum of Care to End Homelessness)
MEETING MINUTES**

MEETING DESCRIPTION: CoC Meeting

DATE/TIME/LOCATION: Sept. 14, 2017, 9:00-10:30am; McHenry County Mental Health Board, 620 Dakota Street, Crystal Lake, IL

ATTENDEES: *Members:* Mike Neumann, Turning Point; Julie Biel-Claussen, MCHA; Rich Ring, Community Member; Jena Hencin, MC Planning and Development; Charles Sprague, New Life Transition; Erin Brumfield Grima, Pioneer Center; Linda Strueber, Family Alliance; Kathy Chwedyk, Catholic Charities; Bev Thomas, MCC; Tom Riley, Pioneer; Art Krzyzanowski, Thresholds; Debbie DeGraw, HOS; Terry Braune, Mental Health Board; Jane Dorfner, VAC; Cindy Wollack, Wendal Farm; Kathrine Violet, McHenry Savings Bank; Juan Tapia, AID; Tracy Johanson, Arms of Love; Tiffany Little, Arms of Love; Lillie Prince, Lovell Federal Healthcare Center; Hans Mach, MC Planning and Development; Matthew Morrison, McHenry Township; Joe Canup, New Life Transitions; Meghan Powell Filler, PADS Lake County; Chelsey Wintersteen, Prairie State Legal Services; Josh Broilier, Thresholds (phone); Nancy Erickson, Turning Point; Laura Franz, TLS. Virginia Peschke, CCCS (phone); Zak Klehr, MC Planning and Development (phone)

Community Partners: Viktor Bekeris; Tina Karaway, NAMI; Virginia Everist, Arms of Love; Erica Hill (phone)

ABSENT: Angie Reeks; McHenry County Workforce Network; Michael Dudek; The Aarrk; McHenry County Attainable Housing; McHenry County Sheriff's Office; Lake County Residential Development Corporation, Crystal Lake Bank and Trust, Habitat for Humanity, Regional Office of Education, Ron Ecklund, Head Start, Centegra, Crystal Lake Food Pantry, Family Health Partnership Clinic, McDOT

NEXT MEETING DATE/TIME/LOCATION: Oct. 19, 2017, 9:00 a.m. McHenry County Government Administration Building

1.0 Welcome and introductions

Meeting was called to order by Kathrine Violet at 9:07 a.m.

Before client or program story, Kathrine noted that Melissa O'Donnell was no longer continuing her position as chairperson for the CoC due to taking a new job.

Rich Ring introduced two PADS members to the meeting, who discussed their experiences at the agency and some of the challenges they face on a daily basis. Sam Tenuto said he was appreciative to hear the challenges and noted that the agency would continue to collaborate with agencies to find ways to improve services.

Woodstock Police Chief John Lieb was in attendance to discuss the increasing number of incidents involving homeless residents at the Old Firehouse Assistance Center. He said an increase in open alcohol, fighting and theft has taken place. Sam Tenuto said he understands the difficult balance the police face and said the CoC needs maintain a pulse on the situation without being rigid. Kathrine suggested a separate conversation be had with members in the room who are having issues and/or want to see changes.



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Financial Management and Capacity Scoring Rider

Organization: **Pioneer Center for Human Services** FY: **2017 (July 1, 2016 to June 30, 2017)**

		Description	Factor	Percent	Score Allowed	Score Awarded
1	CURRENT RATIO					
	Current Assets	\$1,618,304.00	Points are Based on Ratio	100% of a factor of 2	18.05%	12.5
	Current Liabilities	\$4,483,150.00	Minimum Score for Points: 2	up to 500% of a		0.00
	of current assets for every \$1 of current liabilities	0.36	Maximum Score For Points: 10	factor of 2		NO SCORE
2	DEBT RATIO					
	Total Liabilities	\$7,118,430.00	Lower number is better	Each percent lower	290.58%	12.5
	Total Unrestricted Net Assets	\$3,645,036.00	\$0.00 is max score	than \$0.50	higher	
	of liabilities for every \$1 of unrestricted net assets	\$1.95	\$0.50 is zero score			NO SCORE
3	SELF SUFFICIENCY RATIO					
	Total Income (Revenue)	\$11,699,163.00	Dollar value income compared	Percent of 10¢	-59.67%	12.5
	Total Expenses	\$12,441,577.00	to expenses. Higher number	over \$1.00 baseline		
	of expenses are supported by income	\$0.94	is better.			NO SCORE
			Score range \$1.00 to \$1.10			
4	PROGRAM DELIVERY RATIO					
	Total Program Delivery Expense	\$10,354,236.00	Score range 80% to 100%	Based on % over 80	42.52%	12.5
	Total Income	\$11,699,163.00	Higher score is better	Divided by the 20		
	of income spent on programs	88.50%		percent point range		5.32
			between 80% to 100%			
5	GEN, ADMIN & FUNDRAISING COST RATIO (ILLINOIS METHOD)					
	General & Admin + Fundraising Expense	\$2,087,341.00	Lower value is better	Distance of % between	58.89%	12.5
	Total Expenses	\$12,441,577.00	Range of 5% to 25% score	5%-25% range	into range	
	of expenses spent on administration & fundraising	16.78%		inversed		5.14
6	UNITED WAY RATIO					
	General & Admin + Fundraising Expense	\$2,087,341.00	Lower value is better	Distance of % between	64.21%	12.5
	Total Revenue	\$11,699,163.00	Range of 5% to 25% score	5%-25% range	into range	
	of revenue spent on administration & fundraising	17.84%		inversed		4.47
7	FUNDRAISING EFFICIENCY					
	Total contributed income (Support)	\$893,371.16	Higher value is better	100% of a factor of \$2	124.98%	12.5
	Total fundraising expenses	\$357,403.00	Total fundraising expenses	up to 500% of a		
	funds raised for each dollar spent	\$2.50	Demonstrates effectiveness	factor of \$2		3.12
8	GOVERNMENT FUNDING RELIANCE					
	Total Government Grant Revenue	\$8,362,336.21	Lower value is better	Percent Lower than 100%		
	Total Revenue	\$11,699,163.00		Diversifies Funding	28.52%	12.5
	Percentage of Revenue from Government Sources	71.48%		lower		3.57

Total Score for Evaluation/Ranking Form:

21.62



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Financial Management and Capacity Scoring Rider

Organization: **Thresholds** FY: 2017 (July 1, 2016 to June 30, 2017)

		Description	Factor	Percent	Score Allowed	Score Awarded	
1	CURRENT RATIO						
	Current Assets	\$32,635,077.00	Points are Based on Ratio	100% of a factor of 2	387.86%	12.5	9.70
	Current Liabilities	\$4,207,076.00	Minimum Score for Points: 2	up to 500% of a			
	of current assets for every \$1 of current liabilities	7.76	Maximum Score For Points: 10	factor of 2			
2	DEBT RATIO						
	Total Liabilities	\$33,033,207.00	Lower number is better	Each percent lower	51.47%	12.5	0.00
	Total Unrestricted Net Assets	\$43,617,469.00	\$0.00 is max score	than \$0.50	over \$.50		
	of liabilities for every \$1 of unrestricted net assets	\$0.76	\$0.50 is zero score				
3	SELF SUFFICIENCY RATIO						
	Total Income (Revenue)	\$96,990,336.00	Dollar value income compared	Percent of 10¢	34.47%	12.5	4.31
	Total Expenses	\$93,758,594.00	to expenses. Higher number	over \$1.00 baseline			
	of expenses are supported by income	\$1.03	is better.	Score range \$1.00 to \$1.10			
4	PROGRAM DELIVERY RATIO						
	Total Program Delivery Expense	\$79,211,716.00	Score range 80% to 100%	Based on % over 80	8.35%	12.5	1.04
	Total Income	\$96,990,336.00	Higher score is better	Divided by the 20			
	of income spent on programs	81.67%		percent point range			
5	GEN, ADMIN & FUNDRAISING COST RATIO (ILLINOIS METHOD)						
	General & Admin + Fundraising Expense	\$14,546,878.00	Lower value is better	Distance of % between	52.58%	12.5	5.93
	Total Expenses	\$93,758,594.00	Range of 5% to 25% score	5%-25% range	inversed		
	of expenses spent on administration & fundraising	15.52%					
6	UNITED WAY RATIO						
	General & Admin + Fundraising Expense	\$14,546,878.00	Lower value is better	Distance of % between	49.99%	12.5	6.25
	Total Revenue	\$96,990,336.00	Range of 5% to 25% score	5%-25% range	inversed		
	of revenue spent on administration & fundraising	15.00%					
7	FUNDRAISING EFFICIENCY						
	Total contributed income (Support)	\$3,617,644.00	Higher value is better	100% of a factor of \$2	156.38%	12.5	12.50
	Total fundraising expenses	\$1,156,686.00	Total fundraising expenses	Score range \$2 to \$10	up to 500% of a		
	funds raised for each dollar spent	\$3.13	Demonstrates effectiveness	factor of \$2			
8	GOVERNMENT FUNDING RELIANCE						
	Total Government Grant Revenue	\$79,982,941.00	Lower value is better	Percent Lower than 100%			
	Total Revenue	\$96,990,336.00		Diversifies Funding	17.54%	12.5	2.19
	Percentage of Revenue from Government Sources	82.46%					

Total Score for Evaluation/Ranking Form:

41.92



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Financial Management and Capacity Scoring Rider

Organization: **Home of the Sparrow, Inc.** FY: 2017 (July 1, 2016 to June 30, 2017)

		Description	Factor	Percent	Score Allowed	Score Awarded
1	CURRENT RATIO					
	Current Assets	\$1,946,402.00	Points are Based on Ratio	100% of a factor of 2	465.09%	12.5
	Current Liabilities	\$209,250.00	Minimum Score for Points: 2	up to 500% of a		11.63
	of current assets for every \$1 of current liabilities	9.30	Maximum Score For Points: 10	factor of 2		
2	DEBT RATIO					
	Total Liabilities	\$368,550.00	Lower number is better	Each percent lower	-81.84%	12.5
	Total Unrestricted Net Assets	\$4,060,033.00	\$0.00 is max score	than \$0.50	lower	10.23
	of liabilities for every \$1 of unrestricted net assets	\$0.09	\$0.50 is zero score			
3	SELF SUFFICIENCY RATIO					
	Total Income (Revenue)	\$4,819,754.00	Dollar value income compared	Percent of 10¢	110.44%	12.5
	Total Expenses	\$4,340,387.00	to expenses. Higher number	over \$1.00 baseline		12.50
	of expenses are supported by income	\$1.11	is better.			MAX POINTS
			Score range \$1.00 to \$1.10			
4	PROGRAM DELIVERY RATIO					
	Total Program Delivery Expense	\$3,996,568.00	Score range 80% to 100%	Based on % over 80	14.60%	12.5
	Total Income	\$4,819,754.00	Higher score is better	Divided by the 20		1.83
	of income spent on programs	82.92%		percent point range		between 80% to 100%
5	GEN, ADMIN & FUNDRAISING COST RATIO (ILLINOIS METHOD)					
	General & Admin + Fundraising Expense	\$343,819.00	Lower value is better	Distance of % between	14.61%	12.5
	Total Expenses	\$4,340,387.00	Range of 5% to 25% score	5%-25% range	into range	10.67
	of expenses spent on administration & fundraising	7.92%		inversed		
6	UNITED WAY RATIO					
	General & Admin + Fundraising Expense	\$343,819.00	Lower value is better	Distance of % between	10.67%	12.5
	Total Revenue	\$4,819,754.00	Range of 5% to 25% score	5%-25% range	into range	11.17
	of revenue spent on administration & fundraising	7.13%		inversed		
7	FUNDRAISING EFFICIENCY					
	Total contributed income (Support)	\$3,560,819.00	Higher value is better	100% of a factor of \$2	736.30%	12.5
	Total fundraising expenses	\$241,805.00	Total fundraising expenses	up to 500% of a		12.50
	funds raised for each dollar spent	\$14.73	Demonstrates effectiveness	factor of \$2		MAX POINTS
8	GOVERNMENT FUNDING RELIANCE					
	Total Government Grant Revenue	\$962,463.00	Lower value is better	Percent Lower than 100%		
	Total Revenue	\$4,768,872.00		Diversifies Funding	79.82%	12.5
	Percentage of Revenue from Government Sources	20.18%				9.98

Total Score for Evaluation/Ranking Form:

80.49



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Financial Management and Capacity Scoring Rider

Organization: **Transitional Living Services DBA TLS Veterans** FY: **2017 (January 1, 2017 to December 31, 2017)**

		Description	Factor	Percent	Score Allowed	Score Awarded
1	CURRENT RATIO					
	Current Assets	\$475,700.00	Points are Based on Ratio	100% of a factor of 2	348.64%	12.5
	Current Liabilities	\$68,222.00	Minimum Score for Points: 2	up to 500% of a		8.72
	of current assets for every \$1 of current liabilities	6.97	Maximum Score For Points: 10	factor of 2		
2	DEBT RATIO					
	Total Liabilities	\$692,149.00	Lower number is better	Each percent lower	277.73%	12.5
	Total Unrestricted Net Assets	\$366,477.00	\$0.00 is max score	than \$0.50	higher	0.00
	of liabilities for every \$1 of unrestricted net assets	\$1.89	\$0.50 is zero score	than \$0.50		NO SCORE
3	SELF SUFFICIENCY RATIO					
	Total Income (Revenue)	\$1,915,112.00	Dollar value income compared	Percent of 10¢	76.70%	12.5
	Total Expenses	\$1,778,692.00	to expenses. Higher number	over \$1.00 baseline	over	9.59
	of expenses are supported by income	\$1.08	is better.			
			Score range \$1.00 to \$1.10			
4	PROGRAM DELIVERY RATIO					
	Total Program Delivery Expense	\$1,629,132.00	Score range 80% to 100%	Based on % over 80	25.34%	12.5
	Total Income	\$1,915,112.00	Higher score is better	Divided by the 20		3.17
	of income spent on programs	85.07%		percent point range		between 80% to 100%
5	GEN, ADMIN & FUNDRAISING COST RATIO (ILLINOIS METHOD)					
	General & Admin + Fundraising Expense	\$149,560.00	Lower value is better	Distance of % between	17.04%	12.5
	Total Expenses	\$1,778,692.00	Range of 5% to 25% score	5%-25% range	into range	10.37
	of expenses spent on administration & fundraising	8.41%		inversed		
6	UNITED WAY RATIO					
	General & Admin + Fundraising Expense	\$149,560.00	Lower value is better	Distance of % between	14.05%	12.5
	Total Revenue	\$1,915,112.00	Range of 5% to 25% score	5%-25% range	into range	10.74
	of revenue spent on administration & fundraising	7.81%		inversed		
7	FUNDRAISING EFFICIENCY					
	Total contributed income (Support)	\$377,012.00	Higher value is better	100% of a factor of \$2	273.00%	12.5
	Total fundraising expenses	\$69,051.00	Total fundraising expenses	up to 500% of a		6.82
	funds raised for each dollar spent	\$5.46	Demonstrates effectiveness	factor of \$2		
8	GOVERNMENT FUNDING RELIANCE					
	Total Government Grant Revenue	\$1,132,985.00	Lower value is better	Percent Lower than 100%		
	Total Revenue	\$1,915,112.00		Diversifies Funding	40.84%	12.5
	Percentage of Revenue from Government Sources	59.16%				5.10

Total Score for Evaluation/Ranking Form:

54.52



McHenry County
Department of Planning and Development

OFFICE: McHenry County Admin. Bldg. MAIL: 2200 N. Seminary Ave.
 667 Ware Road, Woodstock, Illinois 60098 Woodstock, Illinois 60098



Community Development
 Division
www.co.mchenry.il.us/cd
 P: 815-334-4560 F: 815-334-4608
 mchenrycountycomdev@co.mchenry.il.us

Financial Management and Capacity Scoring Rider

Organization: Refuge for Women FY: 2017 (January 1, 2017 - December 31, 2017)

		Description	Factor	Percent	Score Allowed	Score Awarded	
1	CURRENT RATIO						
	Current Assets	\$671,187.00	Points are Based on Ratio	100% of a factor of 2	707.76%	12.5	12.50
	Current Liabilities	\$47,416.00	Minimum Score for Points: 2	up to 500% of a			
	of current assets for every \$1 of current liabilities	14.16	Maximum Score For Points: 10	factor of 2			MAX POINTS
2	DEBT RATIO						
	Total Liabilities	\$47,416.00	Lower number is better	Each percent lower	-92.61%	12.5	11.58
	Total Unrestricted Net Assets	\$1,283,223.00	\$0.00 is max score	than \$0.50	lower		
	of liabilities for every \$1 of unrestricted net assets	\$0.04	\$0.50 is zero score				
3	SELF SUFFICIENCY RATIO						
	Total Income (Revenue)	\$1,511,451.00	Dollar value income compared	Percent of 10¢	-74.66%	12.5	0.00
	Total Expenses	\$1,633,398.00	to expenses. Higher number	over \$1.00 baseline			
	of expenses are supported by income	\$0.93	is better.				NO SCORE
4	PROGRAM DELIVERY RATIO						
	Total Program Delivery Expense	\$1,076,038.00	Score range 80% to 100%	Based on % over 80	-2.62%	12.5	0.00
	Total Income	\$1,353,899.00	Higher score is better	Divided by the 20	lower than 80%		
	of income spent on programs	79.48%	percent point range	between 80% to 100%	zero score		NO SCORE
5	GEN, ADMIN & FUNDRAISING COST RATIO (ILLINOIS METHOD)						
	General & Admin + Fundraising Expense	\$374,808.00	Lower value is better	Distance of % between	104.17%	12.5	0.00
	Total Expenses	\$1,450,846.00	Range of 5% to 25% score	5%-25% range	over range		
	of expenses spent on administration & fundraising	25.83%	inversed	zero score			NO SCORE
6	UNITED WAY RATIO						
	General & Admin + Fundraising Expense	\$374,808.00	Lower value is better	Distance of % between	113.42%	12.5	0.00
	Total Revenue	\$1,353,899.00	Range of 5% to 25% score	5%-25% range	into range		
	of revenue spent on administration & fundraising	27.68%	inversed				
7	FUNDRAISING EFFICIENCY						
	Total contributed income (Support)	\$1,088,851.00	Higher value is better	100% of a factor of \$2	345.48%	12.5	8.64
	Total fundraising expenses	\$157,584.00	Score ranging \$2 to \$10	up to 500% of a	over \$2		
	funds raised for each dollar spent	\$6.91	Demonstrates effectiveness	factor of \$2			
8	GOVERNMENT FUNDING RELIANCE						
	Total Government Grant Revenue	\$0.00	Lower value is better	Percent Lower than 100%			
	Total Revenue	\$1,245,992.31		Diversifies Funding	100.00%	12.5	12.50
	Percentage of Revenue from Government Sources	0.00%					

Total Score for Evaluation/Ranking Form: **45.22**

Zachary Klehr

From: Zachary Klehr
Sent: Tuesday, September 11, 2018 10:58 AM
Subject: FY 2018 McHenry County CoC Priority List

Bcc: 'Aaron Neal'; 'Andrea McCarthy'; 'Angela Serritella'; 'Anna Hill'; 'Anneliese Thurston'; 'Arthur Krzyzanowski'; 'Ashley Heinekamp'; 'Ashley Mika'; 'Barbara Iehl'; 'Bev Thomas'; 'Bill Meath'; 'Bobby Gattone'; 'Candice Pooran'; 'Carrie Freund'; 'Charles Sprague'; 'Chelsey Wintersteen'; 'Chris Gleason'; 'Chris Samuels'; 'Christine Nejd'; 'Debbie DeGraw'; 'Debbie Macrito'; 'Denise Bowman'; 'Denise Learned'; 'Dori Michaels'; 'Elizabeth Rosiles'; 'Emily Nelson'; 'Erin Grima'; 'Flora Parker (florahomerparker1@gmail.com)'; 'Hans Mach'; 'Homer Parker'; 'Irene Magdaleno-Baez'; 'Jake Rohn'; 'James Menzer'; 'Jane Dorfner'; 'Jane Farmer'; 'Jane Zamudio'; 'Jason Sterwerf'; 'Jeff Pal'; 'Jena Hencin'; 'Jennifer Peacock'; 'Joanne Furnas'; 'Joel Williams'; 'Julie Biel Claussen'; 'Karen Schultz'; 'Karen Seager'; 'Katherine Violet'; 'Kathy Chwedyk'; 'Kathy Roberts'; 'Kim Larson'; 'Kimberlee Roush'; 'Laura Crain'; 'Laura Franz'; 'Lillie Prince'; 'Linda Strueber'; 'Liz Heneks'; 'Lt. Robert Owen'; 'Lynn O'Shea'; 'Lynnsey Osborne'; 'Major Barbara Owen'; 'Matt Tabar'; 'Matthew Morrison'; 'McHenry Township - Craig Adams'; 'Meghan Powell-Filler'; 'Melissa O'Donnell'; 'Mercent Smith'; 'Michael Dudek'; 'Michael Iwanicki'; 'Mike Neumann'; 'MJ Towne'; 'Nancy Erickson'; 'Olivia Navar'; 'Olivia Surprenant'; 'Pat Montemurro'; 'Patrick Winn'; 'Paul Zukowski'; 'Rich Ring'; 'Sara Hollis'; 'Sarah Guarini'; 'Scott Block'; 'Stephanie Larson'; 'Sue Rose'; 'Susan Keller'; 'Suzanne Hoban'; 'Terry Braune'; 'Tiffany Little'; 'Tom Rogers'; 'Tracy Johanson'; 'Virginia Peschke'; 'Aaron Eldridge Sr.'; 'Allyson Schnoor'; 'Amy Herson'; 'Angie Reeks'; 'Bob'; 'Carole Peters'; 'Chip Eldredge III'; 'Christie Plotzke'; 'Christina Luttrell'; 'Clerk'; 'Cyndi Wollack'; 'Danielle LaHa'; 'Dave Decker'; 'David Esposito'; 'Donna Relic'; 'Ed Beckstrom'; 'Ed Montoya'; 'Eric Fistler'; 'Erica Hill'; 'Fr Paul White'; 'Gary Rukin'; 'Gianna Baker'; 'Jaclyn Kroeger'; 'Janet Dolan'; 'Jennifer Enrici'; 'Jennifer King'; 'Jerry Monica'; 'Jessica Fitzgerald'; 'Jim Dolan'; 'Josh Brollier'; 'Joshua Longhi'; 'Julie Courtney'; 'Keith Bartosik'; 'Laurie Bivona'; 'Linda Bethany'; 'Lisa Reemer'; 'Liz Vinik'; 'Lore Baker'; 'Lyn Nuck'; 'Margaret Miller'; 'Mary Ellen Tamasy'; 'Michael Redding'; 'Nancy Monica'; 'Patrick Finlon - Cary Chief of Police'; 'Patti B'; 'Paula Yensen'; 'Rhonda Wood'; 'Robert Diviacchi'; 'Robert Dorn'; 'Robert Laurie'; 'Rosanne Neumann'; 'Rosemary Mendez'; 'Samuel Tenuto'; 'St. Thomas Outreach'; 'Susan Kimble'; 'Susan Shimon'; 'Thomas Kinley'; 'Thomas Riley'; 'Todd Schroll'; 'Valerie Usalis'; 'Veronica Gockenbach'; 'Yvette Alexandria-Maxie'

Good morning CoC Members and Partners,

Hope everyone is doing well.

Please know that the FY 2018 McHenry County CoC Priority List has been published on the McHenry County Community Development Division, Continuum of Care to End Homelessness webpage. In addition, materials used to determine the ranking of the CoC projects are also posted. Please click the following link to be directed to the CoC webpage:
www.mchenrycountyil.gov/CD/CoC

A draft version of the Collaborative Application is forthcoming.

Take care,
Zak Klehr
Zak Klehr

Priority Listing posted to the McHenry County Continuum of Care to End Homelessness webpage

County Government » DEPARTMENTS J-Z » Planning & Development » Divisions » Community Development »

Continuum of Care to End Homelessness

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United Way 2-1-1 can put you in touch with organizations ready to help with:

- Emergency Shelter
- Food Pantries
- Day Care
- Rent or Utility Assistance
- Elderly Care
- Mental Health Services
- Employment Services
- Health Resources
- Educational/Vocational Training
- Disability Resources
- Drug/Alcohol Rehabilitation
- Domestic Abuse
- Counseling
- Disaster Recovery
- Much More

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****NEW****

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- + Planning, Zoning and Land Use
- + Building Division
- + Water Resources
- Community Development
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 - HUD Programs Applications
 - CDHG Commission
 - Fair Housing
 - Minority & Woman Businesses
 - CD Planning Documents
 - Continuum of Care to End Homelessness**
 - CoC Calendar
 - Senior Services Grant Commission
 - I Want To....
 - Contact Information & Office Hours
 - Staff Directory
 - + Commissions, Committees & Boards
 - A to Z – Documents & Links
 - FOIA Request
 - + MCSEEP HOME
 - Electronic Records Search
 - Payment Information
 - Permit Reports

Zachary Klehr

From: Zachary Klehr
Sent: Tuesday, September 11, 2018 4:17 PM
Subject: DRAFT FY 2018 McHenry County CoC Collaborative Application

Bcc: 'Aaron Neal'; 'Andrea McCarthy'; 'Angela Serritella'; 'Anna Hill'; 'Anneliese Thurston'; 'Arthur Krzyzanowski'; 'Ashley Heinekamp'; 'Ashley Mika'; 'Barbara Iehl'; 'Bev Thomas'; 'Bill Meath'; 'Bobby Gattone'; 'Candice Pooran'; 'Carrie Freund'; 'Charles Sprague'; 'Chelsey Wintersteen'; 'Chris Gleason'; 'Chris Samuels'; 'Christine Nejd'; 'Debbie DeGraw'; 'Debbie Macrito'; 'Denise Bowman'; 'Denise Learned'; 'Dori Michaels'; 'Elizabeth Rosiles'; 'Emily Nelson'; 'Erin Grima'; 'Flora Parker (florahomerparker1@gmail.com)'; 'Hans Mach'; 'Homer Parker'; 'Irene Magdaleno-Baez'; 'Jake Rohn'; 'James Menzer'; 'Jane Dorfner'; 'Jane Farmer'; 'Jane Zamudio'; 'Jason Sterwerf'; 'Jeff Pal'; 'Jena Hencin'; 'Jennifer Peacock'; 'Joanne Furnas'; 'Joel Williams'; 'Julie Biel Claussen'; 'Karen Schultz'; 'Karen Seager'; 'Katherine Violet'; 'Kathy Chwedyk'; 'Kathy Roberts'; 'Kim Larson'; 'Kimberlee Roush'; 'Laura Crain'; 'Laura Franz'; 'Lillie Prince'; 'Linda Strueber'; 'Liz Heneks'; 'Lt. Robert Owen'; 'Lynn O'Shea'; 'Lynnsey Osborne'; 'Major Barbara Owen'; 'Matt Tabar'; 'Matthew Morrison'; 'McHenry Township - Craig Adams'; 'Meghan Powell-Filler'; 'Melissa O'Donnell'; 'Mercent Smith'; 'Michael Dudek'; 'Michael Iwanicki'; 'Mike Neumann'; 'MJ Towne'; 'Nancy Erickson'; 'Olivia Navar'; 'Olivia Surprenant'; 'Pat Montemurro'; 'Patrick Winn'; 'Paul Zukowski'; 'Rich Ring'; 'Sara Hollis'; 'Sarah Guarini'; 'Scott Block'; 'Stephanie Larson'; 'Sue Rose'; 'Susan Keller'; 'Suzanne Hoban'; 'Terry Braune'; 'Tiffany Little'; 'Tom Rogers'; 'Tracy Johanson'; 'Virginia Peschke'; 'Aaron Eldridge Sr.'; 'Allyson Schnoor'; 'Amy Hernon'; 'Angie Reeks'; 'Bob'; 'Carole Peters'; 'Chip Eldredge III'; 'Christie Plotzke'; 'Christina Luttrell'; 'Clerk'; 'Cyndi Wollack'; 'Danielle LaHa'; 'Dave Decker'; 'David Esposito'; 'Donna Relic'; 'Ed Beckstrom'; 'Ed Montoya'; 'Eric Fistler'; 'Erica Hill'; 'Fr Paul White'; 'Gary Rukin'; 'Gianna Baker'; 'Jaclyn Kroeger'; 'Janet Dolan'; 'Jennifer Enrici'; 'Jennifer King'; 'Jerry Monica'; 'Jessica Fitzgerald'; 'Jim Dolan'; 'Josh Brollier'; 'Joshua Longhi'; 'Julie Courtney'; 'Keith Bartosik'; 'Laurie Bivona'; 'Linda Bethany'; 'Lisa Reemer'; 'Liz Vinik'; 'Lore Baker'; 'Lyn Nuck'; 'Margaret Miller'; 'Mary Ellen Tamasy'; 'Michael Redding'; 'Nancy Monica'; 'Patrick Finlon - Cary Chief of Police'; 'Patti B'; 'Paula Yensen'; 'Rhonda Wood'; 'Robert Diviacchi'; 'Robert Dorn'; 'Robert Laurie'; 'Rosanne Neumann'; 'Rosemary Mendez'; 'Samuel Tenuto'; 'St. Thomas Outreach'; 'Susan Kimble'; 'Susan Shimon'; 'Thomas Kinley'; 'Thomas Riley'; 'Todd Schroll'; 'Valerie Usalis'; 'Veronica Gockenbach'; 'Yvette Alexandria-Maxie'

Good afternoon CoC Members and Partners,

The DRAFT version of the FY 2018 McHenry County CoC Collaborative Application has been published on the McHenry County Community Development Division, Continuum of Care to End Homelessness webpage. Please click the following link to be directed to the CoC webpage to view the application: www.mchenrycountyil.gov/CD/CoC

Please know that I will be out of the office the rest of the week to attend training. I hope the rest of the week goes well and you all have a great weekend!

Take care,

Zak Klehr

Zak Klehr

Community Development Specialist

McHenry County Planning and Development

Draft FY 2018 McHenry County Collaborative Application posted to the McHenry County Continuum of Care to End Homelessness webpage



- + Planning, Zoning and Land Use
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County Government » DEPARTMENTS J-Z » Planning & Development » Divisions » Community Development »

Continuum of Care to End Homelessness

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CALL 2-1-1 Illinois
Get Connected. Get Answers.
United Way of Greater McHenry County, Inc.

- get needed answers
- 24 hours a day
- 7 days a week
- get on the right track
- strictly confidential

United Way 2-1-1 can put you in touch with organizations ready to help with:

- Emergency Shelter
- Food Pantries
- Day Care
- Rent or Utility Assistance
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- Mental Health Services
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Zachary Klehr

From: Zachary Klehr
Sent: Friday, June 22, 2018 4:43 PM
Subject: 2018 Continuum of Care NOFA
Attachments: 2018 CoC NOFA.pdf; 06-21-18 FY 2018 CoC Competition.pptx

Bcc: Aaron Eldridge Sr.; Aaron Neal; Allyson Schnoor; Amy Herson; Angie Reeks; Bob; Carole Peters; Carrie Freund; Chip Eldredge III; Chris Samuels; Christie Plotzke; Christina Luttrell; Christine Nejd; Clerk; Cyndi Wollack; Danielle LaHa; Dave Decker; David Esposito; Donna Relic; Ed Beckstrom; Ed Montoya; Eric Fistler; Erica Hill; Erin Grima; Fr Paul White; Gary Rukin; Gianna Baker; Jaclyn Kroeger; Janet Dolan; Jennifer Enrici; Jennifer King; Jerry Monica; Jessica Fitzgerald; Jim Dolan; Josh Broliier; Joshua Longhi; Julie Courtney; Keith Bartosik; Kimberlee Roush; Laurie Bivona; Linda Bethany; Lisa Reemer; Liz Vinik; Lore Baker; Lyn Nuck; Margaret Miller; Mary Ellen Tamasy; Michael Redding; Nancy Monica; Patrick Finlon - Cary Chief of Police ; Patti B; Paula Yensen; Rhonda Wood; Robert Diviacchi; Robert Dorn; Robert Laurie; Rosanne Neumann; Ryan lehl; St. Thomas Outreach; Susan Kimble; Susan Shimon; Todd Schroll; Valerie Usalis; Veronica Gockenbach; Yvette Alexandria-Maxie; Andrea McCarthy; Angela Serritella; Anna Enriquez; Anna Hill; Arthur Krzyzanowski; Ashley Heinekamp; Ashley Mika; Barbara lehl; Bev Thomas; Bill Meath; Bobby Gattone; Candice Pooran; Captain Carol Lewis; Charles Sprague; Chelsey Wintersteen; Chris Gleason; Debbie DeGraw; Debbie Macrito; Denise Bowman; Denise Learned; Dori Michaels; Elizabeth Rosiles; Emily Nelson; Flora Parker (florahomerparker1@gmail.com); Hans Mach; Homer Parker; Irene Magdaleno-Baez; James Menzer; Jane Dorfner; Jane Farmer; Jane Zamudio; Jason Sterwerf; Jeff Pal; Jena Hencin; Joanne Furnas; Joel Williams; Julie Biel Claussen; Karen Schultz; Karen Seager; Katherine Violet; Kathy Chwedyk; Kathy Roberts; Kim Larson; Laura Crain; Laura Franz; Laurie Larsen; Lillie Prince; Linda Strueber; Liz Heneks; Lynn O'Shea; Lynnsey Osborne; Matt Tabar; Matthew Morrison; Mayra Leanos; McHenry Township - Craig Adams; Meghan Powell-Filler; Melissa O'Donnell; Mercent Smith; Michael Dudek; Michael Iwanicki; Mike Neumann; MJ Towne; Nancy Erickson; Olivia Navar; Patrick Winn; Paul Zukowski; Rich Ring; Sam Tenuto; Sara Hollis; Sarah Guarini; Scott Block; Stephanie Larson; Sue Rose; Susan Keller; Suzanne Hoban; Terry Braune; Tiffany Little; Tom Riley; Tom Rogers; Tracy Johanson; Veronica Resendez; Virginia Peschke

Good evening CoC Members and Partners,

As many of you know, the CoC Competition is official open!

In addition to the other CoC related emails you receive from me, the next month or some will include Competition related updates. This first update is to release the Local CoC NOFA which you will find attached. In addition, attached is the PowerPoint Hans presented at yesterday's Full CoC Board meeting. This PowerPoint has been updated to include important competition dates and project ranking information. Further updates and announcements are forthcoming.

Have a good weekend!

Take care,

Zak Klehr

Zak Klehr
Community Development Specialist
McHenry County Planning and Development

PUBLIC NOTICE

NOFA – NOTICE OF FUNDING AVAILABILITY HUD FY 2018 CONTINUUM OF CARE (CoC) FUNDING FOR HOMELESS SERVICES AND HOUSING

As the Collaborative Applicant, the McHenry County Department of Planning and Development – Community Development Division is releasing this notice of the availability of renewal and new/bonus project funding under the United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program for Year 2018.

Funding is available to qualified provider entities for the purpose of executing CoC eligible activities that confront homelessness in McHenry County. The total estimated amount of funding to be allocated this round is between \$900,014 and \$1,061,356. This amount is subject to a reduction, freeze, elimination or increase. Prospective grantees are required to be registered with both DUN & Bradstreet and the federal System for Award Management (SAM). Prospective applicants will be required to have access to eSnaps in order to complete a project request. ESnaps is the system utilized by HUD to prioritize project applications and complete the Collaborative Application.

On Monday, June 25, 2018 by 9:00 am CDT, proposed project ranking materials (evaluation tool), a proposed funding reallocation strategy, and a project prioritization strategy will be made available on the County website at www.mchenrycountyil.gov/cd/coc

An open meeting is planned for Thursday, June 28, 2018 at 2:00 pm CDT to review the proposed strategies and offer the community the ability to participate. Written Public Comments on the proposed strategies will be accepted for a period of ten (10) calendar days from 9:00 am CDT Monday, June 25, 2018 until 9:00 am CDT Thursday, July 5, 2018. Public Comments should be directed to:

Hans Mach
Community Development Administrator
McHenry County Department of Planning and Development
2200 North Seminary Avenue
Woodstock, IL 60098
Email: HDMach@mchenrycountyil.gov

At the McHenry County CoC Steering Council meeting on July 5, 2018 at 2:00 pm CDT held at the McHenry County Administration Building – Conference Room B, 667 Ware Road, Woodstock, IL 60098, the McHenry County Continuum of Care to End Homelessness will evaluate the proposed strategies, evaluation tools, and public comments in order to recommend the Evaluation Tool/Rubric for the purposes of evaluating new and renewal projects. Policies and procedures for ranking and reallocating projects for the FY 2018 Competition will also be authorized at this meeting.

The final New/Bonus and Renewal Project Scoring Evaluation Tools/Rubrics as well as the FY 2018 Prioritization and Reallocation Plans will be approved at the full Continuum of Care meeting at 9:00 am CDT on July 19, 2018. This meeting will be held at the McHenry County Mental Health Board located at 620 Dakota Street, Crystal Lake, IL 60012.

Prospective grantees are required to complete a project application in eSnaps for each renewal, bonus, and reallocation project they seek to have funded by 4:00 pm CDT on Monday, July 30, 2018. Applications are time stamped by the eSnaps system, therefore, late applications will be rejected by the CoC. There is no local application to complete for the 2018 funding round. However, the Community Development Division will request additional materials from project applicants.

Renewal or New/Bonus applicants are encouraged to apply. HUD is prioritizing a special Domestic Violence bonus project for competitive CoC's, with a minimum funding amount of \$50,000. The CoC will prioritize Domestic Violence projects that offer permanent housing placements. The Community Development Division is pleased to provide technical support, application development, reasonable statistical data on homelessness, and responses to questions regarding new or bonus project applications through July 25, 2018 at 4:00 PM CDT by appointment. An appointment may be scheduled by contacting the Community Development Division at (815) 334-4560, option 5.

All applicants will be required to present their proposed projects to the Ranking Workgroup of the McHenry County Continuum of Care to End Homelessness at a meeting to be scheduled between July 31, 2018 and August 10, 2018. Meeting dates and times are posted on the County's website at www.mchenrycountyil.gov/cd/coc under the CoC Calendar tab. The Ranking Workgroup will develop and recommend a project prioritization strategy to the full McHenry County Continuum of Care to End Homelessness at its meeting at 9:00 am CDT on August 16, 2018. This will formalize the funding strategy for Program Year 2018 and aid in the development of the CoC Collaborative Application to HUD.

The Collaborative Application is due to HUD by 5:59 pm CDT on Tuesday, September 18, 2018 through eSnaps.

For questions related to this specific allocation and process, please contact the Community Development Division of the McHenry County Department of Planning and Development at (815) 334-4560, option 5 or contact Hans Mach, Community Development Administrator, by email to HDMach@mchenrycountyil.gov

FY 2018 CoC Competition

Community Development Division
 McHenry County Department of Planning and Development
 June 21, 2018

The CoC NOFA Dropped 06/20/2018



Essentially...

- There is a 90 day window this time to complete the Collaborative Application
- Recommendation is to revise the timeline and include bonus and new at the same time
- Timeline will reflect work to be completed
- Determining this year's process for Consistency w/CP

Proposed Timeline

- Issue formal NOFA notice
- Issue proposed scoring (10 day)
- Issue proposed orders of priority
- Public meeting on scoring
- CA Available in E-Snaps
- Review/modify/accept scoring
- Review/modify/accept OOP/PP
- Formally approve OOP/PP/Rank
- Application Development
- Accept Renewal Applications
- Accept New/Bonus Applications
- Rank Applications – Rank Workgroup
- Complete CA and make notices

- Monday, June 25, 2018
- Monday, June 25, 2018 9:00 am
- Monday, June 25, 2018 9:00 am
- Between June 27 – 29, 2018
- Thursday, June 28, 2018
- Thursday, July 5, 2018
- Thursday, July 5, 2018
- July 19, 2018
- June 25, 2018 to July 25, 2018
- Monday, July 30, 2018 4:00 pm
- Monday, July 30, 2018 4:00 pm
- July 31, 2018 to August 10, 2018
- Friday, September 14, 2018 target

HUD Collaborative Application Scoring

FY 2017 200 Points

- CoC Governance and Structure (50)
- Data Collection and Quality (46)
- CoC Performance and Strategic Planning (82)
- Cross Cutting Policies (22)

FY 2018 200 Points

- CoC Coordination & Engagement (48)
- Project Capacity, Review & Ranking (29)
- HMIS (13)
- PIT (6)
- System PM (56)
- Strategic Planning (48)
- Bonus for CoC Mergers

Proposed Ranking Tool Scoring

- Objective Criteria and Past Performance (54)
- Severity of Needs and Local Performance (12)- Families, Veterans, CH, DV, Youth
- System PM Measures (56) to match HUD
- Financial Capacity (24)
- Presentation – Does organization demonstrate capacity to carry out project? Prioritization Plan? (40)
- CoC Participation (14)

Prioritization Strategy/Plan

- Has historically included Coordinated Entry and HMIS
- Planning remains separate and unranked \$27,835
- Annual Renewal Demand (ARD) is \$927,850
- Tier 1 is 94% of ARD
- Tier 2 is Difference between 106% of ARD and 94 % ARD
- Up to 10% PPRN available for DV Projects; Minimally \$50K
- DV is not a national competition

Prioritization Strategy/Plan

- Should include DV
- Recommendations to include CE and HMIS in Tier 1
- Suggestions to prioritize renewals based on performance, objective criteria, and demonstration of capacity in presentation



Zachary Klehr

From: Zachary Klehr
Sent: Monday, June 25, 2018 10:32 AM
Cc: Hans Mach; Jena Hencin; Lynnsey Osborne
Subject: CoC Competition Materials Available

Importance: High

Bcc: Aaron Eldridge Sr.; Aaron Neal; Allyson Schnoor; Amy Herson; Angie Reeks; Bob; Carole Peters; Carrie Freund; Chip Eldredge III; Chris Samuels; Christie Plotzke; Christina Luttrell; Christine Nejd; Clerk; Cyndi Wollack; Danielle LaHa; Dave Decker; David Esposito; Donna Relic; Ed Beckstrom; Ed Montoya; Eric Fistler; Erica Hill; Erin Grima; Fr Paul White; Gary Rukin; Gianna Baker; Jaclyn Kroeger; Janet Dolan; Jennifer Enrici; Jennifer King; Jerry Monica; Jerry Monica; Jessica Fitzgerald; Jim Dolan; Josh Brollier; Joshua Longhi; Julie Courtney; Keith Bartosik; Kimberlee Roush; Laurie Bivona; Linda Bethany; Lisa Reemer; Liz Vinik; Lore Baker; Lyn Nuck; Margaret Miller; Mary Ellen Tamasy; Michael Redding; Nancy Monica; Patrick Finlon - Cary Chief of Police ; Patti B; Paula Yensen; Rhonda Wood; Robert Diviacchi; Robert Dorn; Robert Laurie; Rosanne Neumann; Ryan lehl; St. Thomas Outreach; Susan Kimble; Susan Shimon; Todd Schroll; Valerie Usalis; Veronica Gockenbach; Yvette Alexandria-Maxie; Andrea McCarthy; Angela Serritella; Anna Enriquez; Anna Hill; Arthur Krzyzanowski; Ashley Heinekamp; Ashley Mika; Barbara lehl; Bev Thomas; Bill Meath; Bobby Gattone; Candice Pooran; Captain Carol Lewis; Charles Sprague; Chelsey Wintersteen; Chris Gleason; Chris Samuels; Debbie DeGraw; Debbie Macrito; Denise Bowman; Denise Learned; Dori Michaels; Elizabeth Rosiles; Emily Nelson; Flora Parker (florahomerparker1@gmail.com); Homer Parker; Irene Magdaleno-Baez; James Menzer; Jane Dorfner; Jane Farmer; Jane Zamudio; Jason Sterwerf; Jeff Pal; Joanne Furnas; Joel Williams; Julie Biel Claussen; Karen Schultz; Karen Seager; Katherine Violet; Kathy Chwedyk; Kathy Roberts; Kim Larson; Laura Crain; Laura Franz; Laurie Larsen; Lillie Prince; Linda Strueber; Liz Heneks; Lynn O'Shea; Matt Tabar; Matthew Morrison; Mayra Leanos; McHenry Township - Craig Adams; Meghan Powell-Filler; Melissa O'Donnell; Mercent Smith; Michael Dudek; Michael Iwanicki; Mike Neumann; MJ Towne; Nancy Erickson; Olivia Navar; Patrick Winn; Paul Zukowski; Rich Ring; Sam Tenuto; Sara Hollis; Sarah Guarini; Scott Block; Stephanie Larson; Sue Rose; Susan Keller; Suzanne Hoban; Terry Braune; Tiffany Little; Tom Riley; Tom Rogers; Tracy Johanson; Veronica Resendez; Virginia Peschke

Good morning CoC Members and Partners,

Hope you all had a good weekend.

For those interested in applying for CoC Competition funding or if you are curious on the competition process, please know that the following proposed competition plans and tools are posted on the McHenry County CoC webpage:

- Proposed Prioritization and Ranking Policy
- Proposed Reallocation Plan
- Proposed Ranking/Evaluation Tool
- Proposed Oral Presentation Score Tool

The CoC webpage can be found at the following URL: www.mchenrycountyil.gov/cd/coc

Please be aware there will be an open meeting this Thursday, June 28th at 2:00pm CDT to review the proposed policy/tools. The meeting will be held in room 104A of the McHenry County Administration Building.

Written public comments on these policy/tools will be accepted starting today and ending 9:00am CDT Thursday, July 5, 2018. Comments should be directed to Hans Mach at HDMach@mchenrycountyil.gov or to the following address:

Hans Mach
Community Development Administrator
McHenry County Department of Planning and Development
2200 North Seminary Avenue
Woodstock, IL 60098

For those who will be applying and plan on consolidating projects together, please reach out to the CD Division so we can communicate with you on how this consolidation can occur.

If there are any questions, please let us know!

Take care,

Zak Klehr

Zak Klehr
Community Development Specialist
McHenry County Planning and Development
Community Development Division
Phone: 815-334-4088



- + Planning, Zoning and Land Use
- + Building Division
- + Water Resources
- Community Development
 - Reporting Documents
 - HUD Programs Applications
 - CDHG Commission
 - Fair Housing
 - Minority & Woman Businesses
 - CD Planning Documents
 - Continuum of Care to End Homelessness**
 - CoC Calendar
 - Senior Services Grant Commission
 - I Want To....
 - Contact Information & Office Hours
 - Staff Directory
 - + Commissions, Committees & Boards
 - A to Z – Documents & Links
 - FOIA Request
 - + MCSEEP HOME
 - Electronic Records Search
 - Payment Information
 - Permit Reports

Continuum Of Care To End Homelessness

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CALL 2-1-1
 Illinois
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 United Way of Greater McHenry County - P.O. Box 100

United Way 2-1-1 can put you in touch with organizations ready to help with:

- Emergency Shelter
- Food Pantries
- Day Care
- Rent or Utility Assistance
- Elderly Care
- Mental Health Services
- Employment Services
- Health Resources
- Educational/Vocational Training
- Disability Resources
- Drug/Alcohol Rehabilitation
- Domestic Abuse
- Counseling
- Disaster Recovery
- Much More

The McHenry County Continuum of Care (CoC)

****NEW**

****2018 CoC Competition****

- [2018 Continuum of Care Notice of Funding Availability \(NOFA\)](#)
- [Proposed Prioritization and Ranking Policy](#)
- [Proposed Reallocation Plan](#)
- [Proposed Ranking/Evaluation Tool](#)
- [Proposed Oral Presentation Score Tool](#)

CoC Meeting Schedule for 2018

- [2018 McHenry County CoC Full Board Meeting Schedule](#)
 - [2018 McHenry County CoC Steering Council Meeting Schedule](#)
- *Click on CoC Calendar tab to view meetings this month.

2017 Collaborative Application and Priority Listing

- [IL-500 McHenry County CoC FY 2017 Collaborative Application](#)
- [IL-500 McHenry County CoC FY 2017 Ranking and Priority List](#)
- [FY 2017 Renewal Project Scoring Rubric](#)
- [FY 2017 New/Bonus Project Scoring Rubric](#)
- [FY 2017 McHenry County CoC Prioritization Plan](#)
- [FY 2017 McHenry County CoC Reallocation Plan](#)

2016 Collaborative Application and Priority Listing

- [IL-500 McHenry County CoC FY 2016 Collaborative Application](#)
- [IL-500 McHenry County CoC FY 2016 Ranking and Priority List](#)
- [FY 2016 Renewal Project Scoring Rubric](#)
- [FY 2016 New/Bonus Project Scoring Rubric](#)

2015 Collaborative Application and Priority Listing

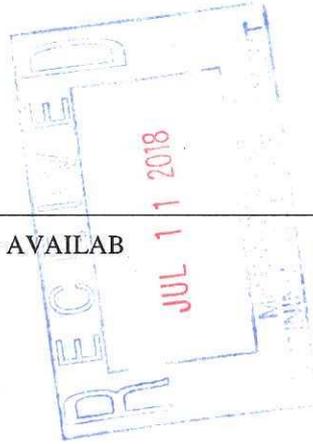
- [IL-500 McHenry County CoC FY 2015 Collaborative Application](#)



Certificate of the Publisher

Northwest Herald

Description: NOTICE OF FUNDING AVAILAB
1552858
HANS MACH



MCHENRY COUNTY PLANNING & DEV.
COMMUNITY DEVELOPMENT DIVISION
2200 N SEMINARY
WOODSTOCK IL 60098

Shaw Media certifies that it is the publisher of the Northwest Herald. The Northwest Herald is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Crystal Lake, County of McHenry, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Northwest Herald, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 06/27/2018

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by John Rung, its publisher, at Crystal Lake, Illinois, on 27th day of June, A.D. 2018

Shaw Media By:

John Rung, Publisher

Account Number 10039166

Amount \$278.14

PUBLIC NOTICE

NOFA - NOTICE OF FUNDING AVAILABILITY
HUD FY 2018 CONTINUUM OF CARE (CoC) FUNDING FOR HOMELESS SERVICES AND HOUSING

As the Collaborative Applicant, the McHenry County Department of Planning and Development - Community Development Division is releasing this notice of the availability of renewal and new/bonus project funding under the United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program for Year 2018.

Funding is available to qualified provider entities for the purpose of executing CoC eligible activities that confront homelessness in McHenry County. The total estimated amount of funding to be allocated this round is between \$900,014 and \$1,061,356. This amount is subject to a reduction, freeze, elimination or increase. Prospective grantees are required to be registered with both DUN & Bradstreet and the federal System for Award Management (SAM). Prospective applicants will be required to have access to eSnaps in order to complete a project request. eSnaps is the system utilized by HUD to prioritize project applications and complete the Collaborative Application.

On Monday, June 25, 2018 by 9:00 am CDT, proposed project ranking materials (evaluation tool), a proposed funding reallocation strategy, and a project prioritization strategy will be made available on the County website at www.mchenrycountylil.gov/cd/coc

An open meeting is planned for Thursday, June 28, 2018 at 2:00 pm CDT to review the proposed strategies and offer the community the ability to participate. Written Public Comments on the proposed strategies will be accepted for a period of ten (10) calendar days from 9:00 am CDT Monday, June 25, 2018 until 9:00 am CDT Thursday, July 5, 2018. Public Comments should be directed to:

Hans Mach

Community Development Administrator

McHenry County Department of Planning and Development
2200 North Seminary Avenue Woodstock, IL 60098
Email: HDMach@mchenrycountylil.gov

At the McHenry County CoC Steering Council meeting on July 5, 2018 at 2:00 pm CDT held at the McHenry County Administration Building- Conference Room B, 667 Ware Road, Woodstock, IL 60098, the McHenry County Continuum of Care to End Homelessness will evaluate the proposed strategies, evaluation tools, and public comments in order to recommend the Evaluation Tool/Rubric for the purposes of evaluating new and renewal projects. Policies and procedures for ranking and reallocating projects for the FY 2018 Competition will also be authorized at this meeting.

The final New/Bonus and Renewal Project Scoring Evaluation Tools/Rubrics as well as the FY 2018 Prioritization and Reallocation Plans will be approved at the full Continuum of Care meeting at 9:00 am CDT on July 19, 2018. This meeting will be held at the McHenry County Mental Health Board located at 620 Dakota Street, Crystal Lake, IL 60012.

Prospective grantees are required to complete a project application in eSnaps for each renewal, bonus, and reallocation project they seek to have funded by 4:00 pm CDT on Monday, July 30, 2018. Applications are time stamped by the eSnaps system, therefore, late applications will be rejected by the CoC. There is no local application to complete for the 2018 funding round. However, the Community Development Division will request additional materials from project applicants.

Renewal or New/Bonus applicants are encouraged to apply. HUD is prioritizing a special Domestic Violence bonus project for competitive CoC's, with a minimum funding amount of \$50,000. The CoC will prioritize Domestic Violence projects that offer permanent housing placements. The Community Development Division is pleased to provide technical support, application development, reasonable statistical data on homelessness, and responses to questions regarding new or bonus project applications through July 25, 2018 at 4:00 PM CDT by appointment. An appointment may be scheduled by contacting the Community Development Division at (815) 334-4560, option 5.

All applicants will be required to present their proposed projects to the Ranking Workgroup of the McHenry County Continuum of Care to End Homelessness at a meeting to be scheduled between July 31, 2018 and August 10, 2018. Meeting dates and times are posted on the County's website at www.mchenrycountylil.gov/cd/coc under the CoC Calendar tab. The Ranking Workgroup will develop and recommend a project prioritization strategy to the full McHenry County Continuum of Care to End Homelessness at its meeting at 9:00 am CDT on August 16, 2018. This will formalize the funding strategy for Program Year 2018 and aid in the development of the CoC Collaborative Application to HUD.

The Collaborative Application is due to HUD by 5:59 pm CDT on Tuesday, September 18, 2018 through eSnaps.

For questions related to this specific allocation and process, please contact the Community Development Division of the McHenry County Department of Planning and Development at (815) 334-4560, option 5 or contact Hans Mach, Community Development Administrator, by email to HDMach@mchenrycountylil.gov

(Published in the Northwest Herald on June 27, 2018) 1552858



McHenry County Continuum of Care to End Homelessness
“Working together to end homelessness in McHenry County”

c/o The McHenry County Department of Planning and Development
2200 North Seminary Avenue, Woodstock, IL 60098
815-334-4089

I. Policy Statement: CoC Reallocation Process

A. Under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH), the HUD reallocation process allows Continuums of Care (CoC) to fund new projects by transferring all or part of funds from any existing CoC grant which is eligible for renewal into a new project.

B. Under HEARTH CoC Regulations and the FY2018 Notice of Funding Availability (NOFA), a reallocation project can be funded if all of the following apply:

- The reallocation project is for permanent housing (permanent supportive housing for chronically homeless, rapid re-housing for families or individuals coming from the streets or shelters), dedicated HMIS project, SSO project for coordinated entry, construction or rehabilitation of a facility to expand existing eligible CoC activities (if permitted by HUD), or the newer Transitional Housing-Rapid Rehousing hybrid project.
- The reallocation project meets all of HUD’s threshold requirements

C. The McHenry County Continuum of Care to End Homelessness will reallocate funds granted through HEARTH CoC programs as needed to more effectively confront homelessness, help households achieve stable housing and improve CoC performance. Namely, McHenry County is seeking to significantly reduce the population of homeless individuals as quickly as possible.

D. CoC program funds may be reallocated either by a voluntary process or by a competitive system transformation process.

II. Competitive Reallocation

E. The annual NOFA will be considered an annual competition with no promise of continual funding.

F. If a project is deemed to be low performing by scoring poorly in the project scoring process and/or having unsatisfactory project performance outcomes, the CoC Lead Agency and Ranking Committee and the CoC reserve the right to reallocate funding and make it available through a competitive process.

G. The CoC Lead Agency and Ranking Committee may initiate a competitive system transformation process due to a renewal grantee ending a CoC program.

H. As part of the pre-bid process for renewal projects, applicants are required to supply cursory information, data, and outcomes so that the CoC Lead Agency can determine if each renewal project will meet the minimum threshold requirements.

I. If the CoC Lead Agency determines that a renewal project does not meet minimum threshold requirements, the Ranking Committee will determine whether or not funds should be released for a competitive reallocation process. The following process will be followed:

1. Due to the time constraints involved in grant applications, voting may be handled via conference call, e-mail or web site communication.
2. Any member of the Ranking Committee or CoC receiving funding through the CoC programs shall recuse him or herself from the deliberation process.
3. The CoC Lead Agency and Ranking Committee will make the final decision whether or not to reject the renewal application for any agency that does not meet the minimum threshold requirements.
4. All Ranking Committee and CoC deliberations will be documented in meeting minutes.
5. If any renewal projects' application is rejected, the funds that were allocated to that project will be released as new funds and agencies will have the opportunity to be allocated said funds. Any organization submitting a project concept or application that is rejected will be notified in writing by the data set by the CoC Lead Agency/Collaborative Applicant.

III. Voluntary Reallocation Process

J. CoC grantees are able to self-nominate to voluntarily reallocate CoC-funded renewal funds to create new projects. Depending on the HUD NOFA in effect, this may result in a higher score and the ability for the organization to receive a reallocation.

K. A grantee seeking the ability to reallocate funding through the Voluntary grantee-self-nominating process must do so in accordance with the timeline set by the CoC Lead agency in that year's application process and complete a new project application by the deadline set by the CoC Lead agency in order to be eligible.

L. The CoC Ranking Committee will review the applications and make determinations regarding the acceptance and ranking of the proposed project.

L. If the new project meets HUD's CoC funding priorities, local needs, and is an eligible reallocation project type under the NOFA, the applicant will be given the opportunity to be considered under the scoring mechanisms for the new project.

M. If the new project does not meet HUD's COC priorities, local needs, is an ineligible project type, or does not request the full grant amount awarded to the existing project, the funds either in total or in part not covered by the request, will be available for other eligible projects under the Continuum of Care funding process.

IV. New and/or Bonus Funding

N. Projects, whether new or renewal, shall be scored in a capacity that allows for new or bonus projects to compete with renewals in McHenry County's efforts to most effectively confront homelessness. If an organization voluntarily agrees to forfeit its award, the funding for this project population type will strongly be considered for funding to an alternate agency capable of carrying out similar activities.



**McHenry County
Department of Planning and Development**

OFFICE: McHenry County Admin. Bldg.
667 Ware Road, Woodstock, Illinois

MAIL: 2200 N. Seminary Ave.
Woodstock, Illinois 60098

 Community Development
Division

www.co.mchenry.il.us/cd

P: 815-334-4560 F: 815-334-4608

mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Mr. Matthew Kostecki, Executive Director
Home of the Sparrow, Inc.
4209 West Shamrock, Unit B
McHenry, IL 60050

**Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance at Full Request
Notification to Project Applicant – Acceptance of Project Application
HOS DV - RRH Funds Transition 2018 for 2020, Rank Number 1
Amount of Project accepted in Full: \$48,000**

Dear Mr. Kostecki:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Home of the Sparrow applied for \$48,000 in CoC funding for its new project as identified above. The CoC accepted this project into the Competition at the full request and as a replacement for projects currently operated by Turning Point that will not renew.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads 'Hans Mach'.

Hans Mach
Community Development Administrator



**McHenry County
Department of Planning and Development**

OFFICE: McHenry County Admin. Bldg.
667 Ware Road, Woodstock, Illinois

MAIL: 2200 N. Seminary Ave.
Woodstock, Illinois 60098



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24 August 2018

McHenry County Continuum of Care to End Homelessness
c/o McHenry County Department of Planning and Development
2200 N. Seminary Avenue
Woodstock, IL 60098

**Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance at Partial Request
Notification to Project Applicant/CoC Membership – Acceptance of Project Application
McHenry County HMIS, Rank Number 2
Amount of Project accepted in Portion: \$45,671**

Dear CoC Members:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

McHenry County applied for \$46,667 in CoC funding for its McHenry County HMIS project. The CoC accepted this project into the Competition at a level of \$45,671 in order to account for additional licenses that would be needed for CoC HMIS users. This represents an increase of \$7,671 over the FY 2017 Competition.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

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Hans Mach
Community Development Administrator



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Department of Planning and Development

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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Mr. Sam Tenuto, Co-CEO and Mr. Frank Samuel, Co-CEO
Pioneer Center for Human Services
4001 Dayton Street
McHenry, IL 60050

Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance at Full Request
Notification to Project Applicant – Acceptance of Project Application
PC Coordinated Entry, Rank Number 3
Amount of Project accepted in Full: \$62,000

Dear Messrs. Tenuto and Samuel:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Pioneer Center for Human services applied for \$62,000 in CoC funding for its Coordinated Entry project. The CoC accepted this project into the Competition at its full request and as a replacement for a now-defunct applicant awarded funding in the FY 2017 Competition.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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Department of Planning and Development

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667 Ware Road, Woodstock, Illinois

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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Ms. Laura Franz, Executive Director
TLS Veterans, Inc.
5330 West Elm Street
McHenry, IL 60050

Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
TLS Scattered-Site PSH, Rank Number 4
Amount of Reduction: \$1,562

Dear Ms. Franz:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

TLS Veterans was eligible to apply for up to \$59,057 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for funding in the amount of \$57,495 due to identified additional resources available for the population served.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads 'Hans Mach'.

Hans Mach
Community Development Administrator



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24 August 2018

Mr. Matthew Kostecki, Executive Director
Home of the Sparrow, Inc.
4209 West Shamrock, Unit B
McHenry, IL 60050

**Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance at Full Request
Notification to Project Applicant – Acceptance of Project Application
HOS Homelessness to Housing – TH/RRH, Rank Number 5
Amount of Project accepted in Full: \$156,457**

Dear Mr. Kostecki:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Home of the Sparrow applied for \$156,457 in CoC funding for its first time renewal project as identified above. The CoC accepted this project into the Competition at the full request.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

Mr. Matthew Kostecki, Executive Director
Home of the Sparrow, Inc.
4209 West Shamrock, Unit B
McHenry, IL 60050

Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
HOS Rapid Rehousing for Families Renewal, Rank Number 6
Amount of Reduction: \$2,820

Dear Mr. Kostecki:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Home of the Sparrow was eligible to apply for up to \$63,596 in renewal funding for the aforementioned project. However, the amount submitted as a request for funding was \$60,776, the amount awarded in the 2017 CoC Competition.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

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Hans Mach
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24 August 2018

Ms. Laura Franz, Executive Director
TLS Veterans, Inc.
5330 West Elm Street
McHenry, IL 60050

**Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance
Notification to Project Applicant – Acceptance of Project Application
TLS Transition to Home TH/RRH, Rank Number 7
Amount of Project Accepted in Full: \$77,060**

Dear Ms. Franz:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

TLS Veterans was eligible to apply for up to \$77,060 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for full funding.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

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24 August 2018

Mr. Sam Tenuto, Co-CEO and Mr. Frank Samuel, Co-CEO
Pioneer Center for Human Services
4001 Dayton Street
McHenry, IL 60050

**Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance at Full Request
Notification to Project Applicant – Acceptance of Project Application
PC Jackson Lawndale PSH, Rank Number 8
Amount of Project accepted in Full: \$182,120**

Dear Messrs. Tenuto and Samuel:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Pioneer Center for Human services applied for \$182,120 in CoC funding for its Jackson Lawndale PSH project. The CoC accepted this project into the Competition at its full request.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



**McHenry County
Department of Planning and Development**

OFFICE: McHenry County Admin. Bldg.
667 Ware Road, Woodstock, Illinois

MAIL: 2200 N. Seminary Ave.
Woodstock, Illinois 60098



Community Development
Division

www.co.mchenry.il.us/cd

P: 815-334-4560 F: 815-334-4608

mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Ms. Nadia Underhill, Vice President
Thresholds, Inc.
4101 North Ravenswood Avenue
Chicago, IL 60613

**Re: HUD FY 2018 CoC Competition – Notice of Acceptance of Project
Notification to Project Applicant – Acceptance of Project Application
Thresholds McHenry Castle Road, Rank Number 9
Amount of Project Accepted in Full: \$81,159**

Dear Ms. Underhill:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Thresholds was eligible to apply for up to \$81,159 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for funding in the full amount requested.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

Ms. Nadia Underhill, Vice President
Thresholds, Inc.
4101 North Ravenswood Avenue
Chicago, IL 60613

**Re: HUD FY 2018 CoC Competition – Notice of Acceptance of Project
Notification to Project Applicant – Acceptance of Project Application
Thresholds AMI House PSH, Rank Number 10
Amount of Project Accepted in Full: \$78,845**

Dear Ms. Underhill:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Thresholds was eligible to apply for up to \$78,845 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for funding in the full amount requested.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Mr. Matthew Kostecki, Executive Director
Home of the Sparrow, Inc.
4209 West Shamrock, Unit B
McHenry, IL 60050

Re: HUD FY 2018 CoC Competition – Notice of Project Acceptance at Full Request
Notification to Project Applicant – Acceptance of Project Application
HOS DV - RRH Bonus Project, Rank Number 11
Amount of Project accepted in Full: \$50,000

Dear Mr. Kostecki:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Home of the Sparrow applied for \$50,000 in CoC funding for its new bonus project as identified above. The CoC accepted this project into the Competition at the full request.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



**McHenry County
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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Ms. Nadia Underhill, Vice President
Thresholds, Inc.
4101 North Ravenswood Avenue
Chicago, IL 60613

**Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
McHenry Rebecca Susan Apartments Renewal, Rank Number 12
Amount of Reduction: \$1,139**

Dear Ms. Underhill:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Thresholds was eligible to apply for up to \$25,523 in renewal funding for the aforementioned project. However, the amount submitted as a request for funding was \$24,384, the amount awarded in the 2017 CoC Competition.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

Ms. Nadia Underhill, Vice President
Thresholds, Inc.
4101 North Ravenswood Avenue
Chicago, IL 60613

**Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
Thresholds McHenry Rental Assistance Project Renewal, Rank Number 13
Amount of Reduction: \$1,562**

Dear Ms. Underhill:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Thresholds was eligible to apply for up to \$55,445 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for funding in the amount of \$53,883 due to its ranking in Tier 2.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

Ms. Laura Franz, Executive Director
TLS Veterans, Inc.
5330 West Elm Street
McHenry, IL 60050

**Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
TLS Scattered-Site PSH, Rank Number 4
Amount of Reduction: \$1,562**

Dear Ms. Franz:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

TLS Veterans was eligible to apply for up to \$59,057 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for funding in the amount of \$57,495 due to identified additional resources available for the population served.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read 'Hans Mach', is written over the typed name.

Hans Mach
Community Development Administrator



**McHenry County
Department of Planning and Development**

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667 Ware Road, Woodstock, Illinois

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24 August 2018

Mr. Matthew Kostecki, Executive Director
Home of the Sparrow, Inc.
4209 West Shamrock, Unit B
McHenry, IL 60050

**Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
HOS Rapid Rehousing for Families Renewal, Rank Number 6
Amount of Reduction: \$2,820**

Dear Mr. Kostecki:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Home of the Sparrow was eligible to apply for up to \$63,596 in renewal funding for the aforementioned project. However, the amount submitted as a request for funding was \$60,776, the amount awarded in the 2017 CoC Competition.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

Ms. Nadia Underhill, Vice President
Thresholds, Inc.
4101 North Ravenswood Avenue
Chicago, IL 60613

**Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
McHenry Rebecca Susan Apartments Renewal, Rank Number 12
Amount of Reduction: \$1,139**

Dear Ms. Underhill:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Thresholds was eligible to apply for up to \$25,523 in renewal funding for the aforementioned project. However, the amount submitted as a request for funding was \$24,384, the amount awarded in the 2017 CoC Competition.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

Ms. Nadia Underhill, Vice President
Thresholds, Inc.
4101 North Ravenswood Avenue
Chicago, IL 60613

**Re: HUD FY 2018 CoC Competition – Notice of Reduction in Allocation
Notification to Project Applicant – Acceptance of Project Application
Thresholds McHenry Rental Assistance Project Renewal, Rank Number 13
Amount of Reduction: \$1,562**

Dear Ms. Underhill:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Thresholds was eligible to apply for up to \$55,445 in renewal funding for the aforementioned project. Through the ranking process, the project was recommended for funding in the amount of \$53,883 due to its ranking in Tier 2.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink, appearing to read 'Hans Mach'.

Hans Mach
Community Development Administrator



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Department of Planning and Development

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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Ms. Jane Ann Farmer, Executive Director
Turning Point, Inc.
PO Box 723
Woodstock, IL 60098

**Re: HUD FY 2018 CoC Competition – Notice of Elimination of Project
Notification to Former Project Applicant
Rapid Rehousing for DV Survivors (Bonus Renewal)
Amount Eliminated: \$47,126**

Dear Ms. Farmer:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Turning Point was eligible to apply for up to \$47,126 in renewal funding for the project identified above. However, your organization opted to refrain from making an application for funding.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or your project.

Best Regards,

A handwritten signature in purple ink, appearing to read "Hans Mach".

Hans Mach
Community Development Administrator



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Department of Planning and Development

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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Ms. Jane Ann Farmer, Executive Director
Turning Point, Inc.
PO Box 723
Woodstock, IL 60098

Re: HUD FY 2018 CoC Competition – Notice of Elimination of Project
Notification to Former Project Applicant
Rapid Rehousing for DV Survivors
Amount Eliminated: \$1,462

Dear Ms. Farmer:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Turning Point was eligible to apply for up to \$1,462 in renewal funding for the project identified above. However, your organization opted to refrain from making an application for funding.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or your project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



**McHenry County
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24 August 2018

McHenry County Continuum of Care to End Homelessness
c/o McHenry County Department of Planning and Development
2200 N. Seminary Avenue
Woodstock, IL 60098

**Re: HUD FY 2018 CoC Competition – Notice of Elimination of Project
Notification to Project Applicant/CoC Membership
McHenry County Homeless Management Information System
Amount Eliminated: \$38,000**

Dear CoC Members:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

McHenry County was eligible to apply for up to \$38,000 in renewal funding for the project identified above. However, the County opted to have its award eliminated in order to seek a higher amount of grant funding to account for an increase in the number of user licenses needed.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application. Due to this project being an actual CoC project, the County has opted to notify the full CoC.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



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24 August 2018

McHenry County Continuum of Care to End Homelessness
c/o McHenry County Department of Planning and Development
2200 N. Seminary Avenue
Woodstock, IL 60098

**Re: HUD FY 2018 CoC Competition – Notice of Elimination of Project
Notification to Full Continuum of Care (Due to Closure of Former Applicant)
McHenry County Coordinated Entry New Expansion Project
Amount Eliminated: \$62,000**

Dear CoC Members:

On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

New Life Transitions was eligible to apply for up to \$62,000 in renewal funding for the project identified above. However, the organization is no longer in operation and therefore would be ineligible to apply for renewal funding.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application. Due to the closure of New Life Transitions, the full CoC is being notified.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

A handwritten signature in purple ink that reads "Hans Mach".

Hans Mach
Community Development Administrator



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mchenrycountycomdev@co.mchenry.il.us

24 August 2018

Ms. Sarah Guarini, Grant Writer
Refuge for Women
180 South Western Avenue No. 123
Carpentersville, IL 60110

**Re: HUD FY 2018 CoC Competition – Notice of Elimination of Project
Notification to Project Applicant
Refuge for Women TH
Amount Not Accepted Into Competition: \$149,520**

Dear Ms. Guarini:

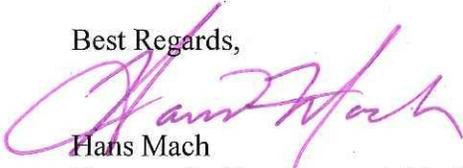
On August 23, 2018, the McHenry County Continuum of Care (CoC) Board met to review and approve funding recommendations made by the Ranking Workgroup. This meeting provided formal notice to applicants for CoC funding as to the amount awarded; whether or not the amount was reduced, and whether or not the project would be accepted into the competition.

Refuge for Women was an eligible organization to apply for new funding under the CoC Program. However, after submission of your project into the eSnaps system, our office was notified that you did not wish to proceed in the competition. Hence, the project was removed from the Competition. This letter serves as formal notice of that action.

As the Collaborative Applicant for the McHenry County Continuum of Care to End Homelessness, the Community Development Division of the McHenry County Department of Planning and Development is required to notify applicants of the status of their application no later than 15 days prior to September 18, 2018, as this is the due date of the full CoC Collaborative Application. Due to the closure of New Life Transitions, the full CoC is being notified.

Please feel free to contact me through email to hdmach@co.mchenrycountyil.gov if you would have any questions related to this letter or project.

Best Regards,

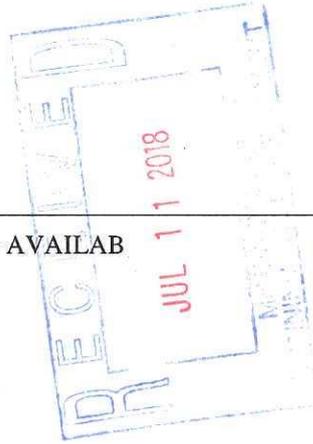

Hans Mach

Community Development Administrator

Certificate of the Publisher

Northwest Herald

Description: NOTICE OF FUNDING AVAILAB
1552858
HANS MACH



MCHENRY COUNTY PLANNING & DEV.
COMMUNITY DEVELOPMENT DIVISION
2200 N SEMINARY
WOODSTOCK IL 60098

Shaw Media certifies that it is the publisher of the Northwest Herald. The Northwest Herald is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Crystal Lake, County of McHenry, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Northwest Herald, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 06/27/2018

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by John Rung, its publisher, at Crystal Lake, Illinois, on 27th day of June, A.D. 2018

Shaw Media By:

John Rung, Publisher

Account Number 10039166

Amount \$278.14

PUBLIC NOTICE

NOFA - NOTICE OF FUNDING AVAILABILITY
HUD FY 2018 CONTINUUM OF CARE (CoC) FUNDING FOR HOMELESS SERVICES AND HOUSING

As the Collaborative Applicant, the McHenry County Department of Planning and Development - Community Development Division is releasing this notice of the availability of renewal and new/bonus project funding under the United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program for Year 2018.

Funding is available to qualified provider entities for the purpose of executing CoC eligible activities that confront homelessness in McHenry County. The total estimated amount of funding to be allocated this round is between \$900,014 and \$1,061,356. This amount is subject to a reduction, freeze, elimination or increase. Prospective grantees are required to be registered with both DUN & Bradstreet and the federal System for Award Management (SAM). Prospective applicants will be required to have access to eSnaps in order to complete a project request. eSnaps is the system utilized by HUD to prioritize project applications and complete the Collaborative Application.

On Monday, June 25, 2018 by 9:00 am CDT, proposed project ranking materials (evaluation tool), a proposed funding reallocation strategy, and a project prioritization strategy will be made available on the County website at www.mchenrycountylil.gov/cd/coc

An open meeting is planned for Thursday, June 28, 2018 at 2:00 pm CDT to review the proposed strategies and offer the community the ability to participate. Written Public Comments on the proposed strategies will be accepted for a period of ten (10) calendar days from 9:00 am CDT Monday, June 25, 2018 until 9:00 am CDT Thursday, July 5, 2018. Public Comments should be directed to:

Hans Mach

Community Development Administrator

McHenry County Department of Planning and Development
2200 North Seminary Avenue Woodstock, IL 60098
Email: HDMach@mchenrycountylil.gov

At the McHenry County CoC Steering Council meeting on July 5, 2018 at 2:00 pm CDT held at the McHenry County Administration Building- Conference Room B, 667 Ware Road, Woodstock, IL 60098, the McHenry County Continuum of Care to End Homelessness will evaluate the proposed strategies, evaluation tools, and public comments in order to recommend the Evaluation Tool/Rubric for the purposes of evaluating new and renewal projects. Policies and procedures for ranking and reallocating projects for the FY 2018 Competition will also be authorized at this meeting.

The final New/Bonus and Renewal Project Scoring Evaluation Tools/Rubrics as well as the FY 2018 Prioritization and Reallocation Plans will be approved at the full Continuum of Care meeting at 9:00 am CDT on July 19, 2018. This meeting will be held at the McHenry County Mental Health Board located at 620 Dakota Street, Crystal Lake, IL 60012.

Prospective grantees are required to complete a project application in eSnaps for each renewal, bonus, and reallocation project they seek to have funded by 4:00 pm CDT on Monday, July 30, 2018. Applications are time stamped by the eSnaps system, therefore, late applications will be rejected by the CoC. There is no local application to complete for the 2018 funding round. However, the Community Development Division will request additional materials from project applicants.

Renewal or New/Bonus applicants are encouraged to apply. HUD is prioritizing a special Domestic Violence bonus project for competitive CoC's, with a minimum funding amount of \$50,000. The CoC will prioritize Domestic Violence projects that offer permanent housing placements. The Community Development Division is pleased to provide technical support, application development, reasonable statistical data on homelessness, and responses to questions regarding new or bonus project applications through July 25, 2018 at 4:00 PM CDT by appointment. An appointment may be scheduled by contacting the Community Development Division at (815) 334-4560, option 5.

All applicants will be required to present their proposed projects to the Ranking Workgroup of the McHenry County Continuum of Care to End Homelessness at a meeting to be scheduled between July 31, 2018 and August 10, 2018. Meeting dates and times are posted on the County's website at www.mchenrycountylil.gov/cd/coc under the CoC Calendar tab. The Ranking Workgroup will develop and recommend a project prioritization strategy to the full McHenry County Continuum of Care to End Homelessness at its meeting at 9:00 am CDT on August 16, 2018. This will formalize the funding strategy for Program Year 2018 and aid in the development of the CoC Collaborative Application to HUD.

The Collaborative Application is due to HUD by 5:59 pm CDT on Tuesday, September 18, 2018 through eSnaps.

For questions related to this specific allocation and process, please contact the Community Development Division of the McHenry County Department of Planning and Development at (815) 334-4560, option 5 or contact Hans Mach, Community Development Administrator, by email to HDMach@mchenrycountylil.gov

(Published in the Northwest Herald on June 27, 2018) 1552858

PUBLIC NOTICE

NOFA – NOTICE OF FUNDING AVAILABILITY HUD FY 2018 CONTINUUM OF CARE (CoC) FUNDING FOR HOMELESS SERVICES AND HOUSING

As the Collaborative Applicant, the McHenry County Department of Planning and Development – Community Development Division is releasing this notice of the availability of renewal and new/bonus project funding under the United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program for Year 2018.

Funding is available to qualified provider entities for the purpose of executing CoC eligible activities that confront homelessness in McHenry County. The total estimated amount of funding to be allocated this round is between \$900,014 and \$1,061,356. This amount is subject to a reduction, freeze, elimination or increase. Prospective grantees are required to be registered with both DUN & Bradstreet and the federal System for Award Management (SAM). Prospective applicants will be required to have access to eSnaps in order to complete a project request. ESnap is the system utilized by HUD to prioritize project applications and complete the Collaborative Application.

On Monday, June 25, 2018 by 9:00 am CDT, proposed project ranking materials (evaluation tool), a proposed funding reallocation strategy, and a project prioritization strategy will be made available on the County website at www.mchenrycountyil.gov/cd/coc

An open meeting is planned for Thursday, June 28, 2018 at 2:00 pm CDT to review the proposed strategies and offer the community the ability to participate. Written Public Comments on the proposed strategies will be accepted for a period of ten (10) calendar days from 9:00 am CDT Monday, June 25, 2018 until 9:00 am CDT Thursday, July 5, 2018. Public Comments should be directed to:

Hans Mach
Community Development Administrator
McHenry County Department of Planning and Development
2200 North Seminary Avenue
Woodstock, IL 60098
Email: HDMach@mchenrycountyil.gov

At the McHenry County CoC Steering Council meeting on July 5, 2018 at 2:00 pm CDT held at the McHenry County Administration Building – Conference Room B, 667 Ware Road, Woodstock, IL 60098, the McHenry County Continuum of Care to End Homelessness will evaluate the proposed strategies, evaluation tools, and public comments in order to recommend the Evaluation Tool/Rubric for the purposes of evaluating new and renewal projects. Policies and procedures for ranking and reallocating projects for the FY 2018 Competition will also be authorized at this meeting.

The final New/Bonus and Renewal Project Scoring Evaluation Tools/Rubrics as well as the FY 2018 Prioritization and Reallocation Plans will be approved at the full Continuum of Care meeting at 9:00 am CDT on July 19, 2018. This meeting will be held at the McHenry County Mental Health Board located at 620 Dakota Street, Crystal Lake, IL 60012.

Prospective grantees are required to complete a project application in eSnaps for each renewal, bonus, and reallocation project they seek to have funded by 4:00 pm CDT on Monday, July 30, 2018. Applications are time stamped by the eSnaps system, therefore, late applications will be rejected by the CoC. There is no local application to complete for the 2018 funding round. However, the Community Development Division will request additional materials from project applicants.

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All applicants will be required to present their proposed projects to the Ranking Workgroup of the McHenry County Continuum of Care to End Homelessness at a meeting to be scheduled between July 31, 2018 and August 10, 2018. Meeting dates and times are posted on the County's website at www.mchenrycountyil.gov/cd/coc under the CoC Calendar tab. The Ranking Workgroup will develop and recommend a project prioritization strategy to the full McHenry County Continuum of Care to End Homelessness at its meeting at 9:00 am CDT on August 16, 2018. This will formalize the funding strategy for Program Year 2018 and aid in the development of the CoC Collaborative Application to HUD.

The Collaborative Application is due to HUD by 5:59 pm CDT on Tuesday, September 18, 2018 through eSnaps.

For questions related to this specific allocation and process, please contact the Community Development Division of the McHenry County Department of Planning and Development at (815) 334-4560, option 5 or contact Hans Mach, Community Development Administrator, by email to HDMach@mchenrycountyil.gov

Zachary Klehr

From: Zachary Klehr
Sent: Monday, July 23, 2018 7:57 AM
Subject: Reminder - CoC Competition Applications due next Monday, July 30th

Importance: High

Bcc: Aaron Eldridge Sr.; Allyson Schnoor; Amy Herson; Angie Reeks; Barbara Owen; Bob; Carole Peters; Carrie Freund; Chip Eldredge III; Chris Samuels; Christie Plotzke; Christina Luttrell; Christine Nejdli; Clerk; Cyndi Wollack; Danielle LaHa; Dave Decker; David Esposito; Donna Relic; Ed Beckstrom; Ed Montoya; Eric Fistler; Erica Hill; Erin Grima; Fr Paul White; Gary Rukin; Gianna Baker; Jaclyn Kroeger; Janet Dolan; Jennifer Enrici; Jennifer King; Jerry Monica; Jessica Fitzgerald; Jim Dolan; Josh Brollier; Joshua Longhi; Julie Courtney; Keith Bartosik; Kimberlee Roush; Laurie Bivona; Linda Bethany; Lisa Reemer; Liz Vinik; Lore Baker; Lyn Nuck; Margaret Miller; Mary Ellen Tamasy; Michael Redding; Nancy Monica; Patrick Finlon - Cary Chief of Police ; Patti B; Paula Yensen; Rhonda Wood; Robert Diviacchi; Robert Dorn; Robert Laurie; Rosanne Neumann; St. Thomas Outreach; Susan Kimble; Susan Shimon; Todd Schroll; Valerie Usalis; Veronica Gockenbach; Yvette Alexandria-Maxie; Aaron Neal; Andrea McCarthy; Angela Serritella; Anna Hill; Anneliese Thurston; Arthur Krzyzanowski; Ashley Heinekamp; Ashley Mika; Barbara Iehl; Bev Thomas; Bill Meath; Bobby Gattone; Candice Pooran; Charles Sprague; Chelsey Wintersteen; Chris Gleason; Debbie DeGraw; Debbie Macrito; Denise Bowman; Denise Learned; Dori Michaels; Elizabeth Rosiles; Emily Nelson; Flora Parker (florahomerparker1@gmail.com); Hans Mach; Homer Parker; Irene Magdaleno-Baez; James Menzer; Jane Dorfner; Jane Farmer; Jane Zamudio; Jason Sterwerf; Jeff Pal; Jena Hencin; Jennifer Peacock; Joanne Furnas; Joel Williams; Julie Biel Claussen; Karen Schultz; Karen Seager; Katherine Violet; Kathy Chwedyk; Kathy Roberts; Kim Larson; Laura Crain; Laura Franz; Lillie Prince; Linda Strueber; Liz Heneks; Lynn O'Shea; Lynnsey Osborne; Matt Tabar; Matthew Morrison; McHenry Township - Craig Adams; Meghan Powell-Filler; Melissa O'Donnell; Mercent Smith; Michael Dudek; Michael Iwanicki; Mike Neumann; MJ Towne; Nancy Erickson; Olivia Navar; Patrick Winn; Paul Zukowski; Rich Ring; Sam Tenuto; Sara Hollis; Sarah Guarini; Scott Block; Stephanie Larson; Sue Rose; Susan Keller; Suzanne Hoban; Terry Braune; Tiffany Little; Tom Riley; Tom Rogers; Tracy Johanson; Veronica Resendez; Virginia Peschke

Good morning CoC Members and Partners,

Hope you all had a good weekend.

Please remember that both the **Renewal and New/Bonus FY 2018 CoC Competition applications need to be submitted in E-snaps no later than 4:00pm next Monday, July 30, 2018.** Late submissions will be rejected from the competition. Be aware that there is potential E-snaps could run slower than usual at this deadline if multiple agencies are on the site at the same time.

Take care,

Zak Klehr

Zak Klehr
Community Development Specialist
McHenry County Planning and Development
Community Development Division

Zachary Klehr

From: Zachary Klehr
Sent: Monday, July 30, 2018 9:34 AM
Subject: Reminder 2018 CoC Competition Project Applications due today by 4:00pm

Importance: High

Bcc: Aaron Eldridge Sr.; Allyson Schnoor; Amy Herson; Angie Reeks; Bob; Carole Peters; Carrie Freund; Chip Eldredge III; Chris Samuels; Christie Plotzke; Christina Luttrell; Christine Nejdli; Clerk; Cyndi Wollack; Danielle LaHa; Dave Decker; David Esposito; Donna Relic; Ed Beckstrom; Ed Montoya; Eric Fistler; Erica Hill; Erin Grima; Fr Paul White; Gary Rukin; Gianna Baker; Jaclyn Kroeger; Janet Dolan; Jennifer Enrici; Jennifer King; Jerry Monica; Jessica Fitzgerald; Jim Dolan; Josh Brollier; Joshua Longhi; Julie Courtney; Keith Bartosik; Kimberlee Roush; Laurie Bivona; Linda Bethany; Lisa Reemer; Liz Vinik; Lore Baker; Lyn Nuck; Margaret Miller; Mary Ellen Tamasy; Michael Redding; Nancy Monica; Patrick Finlon - Cary Chief of Police ; Patti B; Paula Yensen; Rhonda Wood; Robert Diviacchi; Robert Dorn; Robert Laurie; Rosanne Neumann; Rosemary Mendez; St. Thomas Outreach; Susan Kimble; Susan Shimon; Todd Schroll; Valerie Usalis; Veronica Gockenbach; Yvette Alexandria-Maxie; Aaron Neal; Andrea McCarthy; Angela Serritella; Anna Hill; Anneliese Thurston; Arthur Krzyzanowski; Ashley Heinekamp; Ashley Mika; Barbara lehl; Bev Thomas; Bill Meath; Bobby Gattone; Candice Pooran; Charles Sprague; Chelsey Wintersteen; Chris Gleason; Debbie DeGraw; Debbie Macrito; Denise Bowman; Denise Learned; Dori Michaels; Elizabeth Rosiles; Emily Nelson; Flora Parker (florahomerparker1@gmail.com); Hans Mach; Homer Parker; Irene Magdaleno-Baez; James Menzer; Jane Dorfner; Jane Farmer; Jane Zamudio; Jason Sterwerf; Jeff Pal; Jena Hencin; Jennifer Peacock; Joanne Furnas; Joel Williams; Julie Biel Claussen; Karen Schultz; Karen Seager; Katherine Violet; Kathy Chwedyk; Kathy Roberts; Kim Larson; Laura Crain; Laura Franz; Lillie Prince; Linda Strueber; Liz Heneks; Lt. Robert Owen; Lynn O'Shea; Lynnsey Osborne; Major Barbara Owen; Matt Tabar; Matthew Morrison; McHenry Township - Craig Adams; Meghan Powell-Filler; Melissa O'Donnell; Mercent Smith; Michael Dudek; Michael Iwanicki; Mike Neumann; MJ Towne; Nancy Erickson; Olivia Navar; Patrick Winn; Paul Zukowski; Rich Ring; Sam Tenuto; Sara Hollis; Sarah Guarini; Scott Block; Stephanie Larson; Sue Rose; Susan Keller; Suzanne Hoban; Terry Braune; Tiffany Little; Tom Riley; Tom Rogers; Tracy Johanson; Veronica Resendez; Virginia Peschke

Good morning CoC Members and Partners,

Hope you all had a good weekend.

This is a reminder that all 2018 CoC Competition Project Applications must be **submitted into E-snaps by 4:00pm today**. Late submissions will be rejected. Please be aware CD Division staff will be sending emailed confirmation receipts once an application has been submitted. There may be a delay in receipts being sent at 4:00pm, but receipts would be forthcoming.

Please do not wait until 3:59pm to hit the submit button due to the potential for the system to glitch and delay your submission. E-snaps includes a date and time for each submission and this will be used to verify applications were received on time.

Take care,

Zak Klehr

Zak Klehr
Community Development Specialist
McHenry County Planning and Development
Community Development Division
Phone: 815-334-4088

Bylaws and Governance Charter

McHenry County Continuum of Care to End Homelessness

Article I: Name, Mission, and Structure

Section 1: Name

The name of this organization shall be the McHenry County Continuum of Care to End Homelessness (McHenry County CoC).

Section 2: Mission

The mission of the McHenry County CoC is:

Working together to end homelessness in McHenry County by coordinating services, increasing opportunities for funding, and educating the community regarding the unique issues facing individuals and families experiencing homelessness.

Section 3: Purpose

The purpose of the McHenry County CoC is to assist in the coordination and development of services and housing for homeless and low income persons with housing needs through planning, education, project evaluation, advocacy and funding prioritization. The McHenry County CoC is organized to act as the Continuum of Care for McHenry County, Illinois, in accordance with the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (the Act) and all applicable regulations from the U.S. Department of Housing and Urban Development (HUD Regulations).

Section 4: Structure

The McHenry County CoC shall be governed by its membership serving as the Board, which will elect a Steering Council at the Annual Meeting. The McHenry County CoC shall also have standing committees and ad hoc committees, each led by a committee Chair.

The McHenry County CoC shall be governed by the Bylaws and Governance Charter, Committee Charters, and policies (Governance Documents). It is the intent of the McHenry County CoC to propagate Governance Documents in compliance with the Act and the HUD Regulations.

Section 5: Contact Information

The McHenry County CoC's contact information and Governance Documents can be found at the McHenry County CoC website: <https://www.co.mchenry.il.us/cd/coc>.

Article II: General Provisions

Section 1: Procedure

The 11th edition of Robert's Rules of Order shall be the authority for all questions of procedure at any meeting.

Section 2: Contracts

Only the McHenry County CoC Board may authorize any Officer or agent of the McHenry County CoC to enter into any contract in the name of or otherwise act on behalf of the McHenry County CoC. Approval of such action requires a 50% or more majority vote of the McHenry County CoC Board.

Section 3: Gifts

The McHenry County CoC Board may accept any contribution, gift, bequest, or devise for the general purposes or for any special purposes of the McHenry County CoC, in accordance with the Donations Policy.

Section 4: Grants

Only the McHenry County CoC Board's identified Collaborative Applicant may apply for funding, as authorized by the McHenry County CoC Board, for the general purposes or for any special purposes of the McHenry County CoC. Approval of such action requires a 50% or more majority vote of the McHenry County CoC Board.

Section 5: Fiscal Year

The Fiscal Year of the McHenry County CoC shall be October 1 to September 30.

Section 6: Records

The McHenry County CoC shall keep correct and complete records of the following:

- Minutes of the proceedings of its Board, Steering Council, and standing and ad hoc committees or workgroups
- Funding applications
- Governance Documents in accordance with Article I, Section 5 Contact Information.

At least two individuals on the Steering Council must complete annual State of Illinois training on the Illinois Freedom of Information Act (FOIA) and Illinois Open Meetings Act and serve as FOIA Officers.

Section 7: Indemnification

All Members participate in the McHenry County CoC at their own risk.

Article III: McHenry County CoC Board

Section 1: General Description and Powers

The full membership of the McHenry County CoC will serve as the Board for the McHenry County CoC. The Board shall be the decision-making body for the McHenry County CoC.

Section 2: Responsibilities and Duties

The McHenry County CoC Board shall adhere to the stated federal regulations in 24 CFR 578.7 under the heading "Responsibilities of the Continuum of Care and shall maintain attendance which complies with the McHenry County CoC Attendance Policy.

The McHenry County CoC Board as a whole is responsible to:

- Act on behalf of the McHenry County CoC in accordance with the responsibilities of a Continuum of Care in 24 CFR 578.7;
- Meet semi-annually as required by the Act;
- Delegate the operating and planning of a Homeless Management Information System (HMIS) to an HMIS Lead;
- Delegate the Coordinated Entry system to a Coordinated Entry Lead; and
- Design, operate, and follow a collaborative process for the development of applications and approve the submission of applications in response to a Notice of Funding Availability (NOFA) published by HUD under 24 CFR 578.9.

Section 3: Membership

McHenry County CoC Board membership is open to any individual or entity that wishes to work to accomplish the mission (Article I, Section 2). Members of the McHenry County CoC Board represent and may include: human service agencies, businesses, faith organizations, individuals or families currently or formerly experiencing homelessness, and public agencies. Members are encouraged to take an active role in the McHenry County CoC Board and specific committees.

The McHenry County CoC Board shall:

- Include at least one individual who is currently experiencing or has experienced homelessness; and
- Represent the relevant organizations and projects serving homeless subpopulations, such as veterans, families with children, unaccompanied youth, persons with substance use disorders, persons with mental illness, persons with HIV/AIDS, persons experiencing chronic homelessness, and victims of domestic violence, dating violence, sexual assault, and stalking.
 - One Member may represent the interests of more than one homeless subpopulation, and the Board must represent all subpopulations to the extent that someone is available and willing to represent that subpopulation on the Board.

Section 4: Membership Process

The Membership/Nominating Committee shall develop and annually review a Memorandum of Understanding (MOU) for interested individuals or entities to become Members. MOUs are accepted on a rolling basis. Per HUD Regulations, the Membership/Nominating Committee shall make an annual public invitation in order to formally solicit new Members.

The MOU shall contain Code of Conduct and Conflict of Interest forms. Upon McHenry County CoC acceptance of the MOU with accompanying forms, the organization or individual immediately becomes a Member of the McHenry County CoC Board with all the rights and responsibilities thereof.

Upon adoption of this Bylaws and Governance Charter, all members under the former By-Laws of the McHenry County Continuum of Care to End Homelessness (last modified on December 10, 2015) shall automatically become Members of the McHenry County CoC Board and shall not need to apply for membership.

The Member(s) designated by the McHenry County CoC and receiving a funding award to fulfill the prescribed duties assigned to the roles of the Collaborative Applicant, HMIS Lead, and Coordinated Entry will sign a Memorandum of Understanding of Performance with the McHenry County CoC. The Memorandum of Understanding of Performance will detail the following:

- Performance outcomes expected, specific to the funded role
- A timeline for regularly reporting performance outcomes of the funded role to the McHenry County CoC
- McHenry County CoC Board has the right to terminate the Memorandum of Understanding of Performance with 2/3 (66%) majority vote

Section 5: Voting

All Members of the McHenry County CoC Board who have completed an MOU and signed the Code of Conduct and Conflict of Interest forms shall be eligible for voting rights.

The MOU shall identify the Primary Voting Representative and Alternate Voting Representative (Voting Representatives) for the Member. Each Member may only cast one vote per issue being decided. The Primary Voting Representative shall be entitled to vote for the Member at McHenry County CoC Board meetings. If the Primary Voting Representative is not present, the Alternate Voting Representative shall be entitled to vote instead. Any attendees not identified on the MOU as Voting Representatives shall not vote on behalf of the Member.

All Voting Representatives must follow the Code of Conduct and the Conflict of Interest Policy.

A Voting Representative must attend at least one McHenry County CoC Board meeting in the previous Fiscal Year in order to maintain Member voting rights in the following Fiscal Year. Failure to send a Voting Representative to at least one McHenry County CoC Board meeting in the previous Fiscal Year will result in a forfeiture of voting rights for the Member.

New Members and Members whose voting rights have been forfeited must establish or re-establish voting rights by attending one McHenry County CoC Board meeting within the current Fiscal Year. Then the Member will be entitled to vote at subsequent McHenry County CoC Board meetings.

Unless otherwise specified in the Governance Documents, approval of decisions voted upon by the McHenry County CoC Board requires a majority. A majority is considered to be 50% or more of the present Voting Representatives' votes.

Section 6: Meetings

The McHenry County CoC Board shall hold regular meetings at least semi-annually. The President or any three participants of the Steering Council may also call special meetings of the McHenry County CoC Board.

The Annual Meeting of the McHenry County CoC Board will be held in September each year for the purpose of electing the Steering Council and for the transaction of such other business as may be brought before the McHenry County CoC Board.

All McHenry County CoC Board meetings shall be in conformance with the Illinois Open Meetings Act. A written schedule of regular McHenry County CoC Board meetings shall be provided to the McHenry County CoC Board and made available on the McHenry County CoC website at the beginning of each Fiscal Year. The McHenry County CoC Board may conduct electronic meetings in accordance with the Electronic Meetings Policy and the Illinois Open Meetings Act.

A quorum is required at all McHenry County CoC Board meetings. A quorum shall exist if 50% or more of the Members who have established or re-established voting rights have a Voting Representative present at the meeting. It is the responsibility of the Member to attend meetings; however, a quorum shall be assumed to be present provided no Member objects. A present Member may request a quorum call, at which time the presiding Officer must determine if a quorum is present.

Section 7: Code of Conduct

Members must act professionally and with integrity, in accordance with the Code of Conduct.

Section 8: Conflict of Interest

Members must act in accordance with the Conflict of Interest Policy. The McHenry County CoC recognizes that Members may take part in legitimate employment, financial, business, charitable, and other activities outside of membership of the McHenry County CoC, but any actual or potential conflict of interest raised by those activities must be disclosed on the membership MOU and Conflict of Interest form, per the Conflict of Interest Policy.

When a Member is the subject discussed or decided upon, a conflict of interest is presumed to exist. Members must recuse themselves from voting on any items for which they have an actual or presumed conflict of interest.

Section 9: Compensation

No Member shall accept compensation from the McHenry County CoC. An individual employed by the McHenry County CoC shall not be a Member.

Section 10: Resignation of Membership

Any Member may resign from the McHenry County CoC Board by delivering a written resignation to the President, Vice President, or Chair of the Membership/Nominating Committee. Membership terminates upon delivery of the Member's resignation, and Member Voting Representatives identified on the MOU are no longer eligible to vote on behalf of the Member.

Section 11: Termination of Membership

Any McHenry County CoC Board Member may propose the termination of a Member for cause. Termination requires a 2/3 (66%) or more majority vote of a quorum of the McHenry County CoC Board.

Article IV: McHenry County CoC Steering Council

Section 1: General Description and Powers

The Steering Council shall be the coordinating body of the McHenry County CoC. It shall carry out responsibilities delegated to it by the McHenry County CoC Board, including those which are time-sensitive and more efficiently accomplished in a smaller group.

The Steering Council does not have authority to make decisions for the McHenry County CoC. The Steering Council may only make recommendations for decision by the McHenry County CoC Board.

Section 2: Responsibilities and Duties

In addition to the responsibilities and duties of the McHenry County CoC Board (Article III, Section 2), Steering Council responsibilities include, but are not limited to, participation in at least one committee.

The Steering Council as a whole is responsible for:

- Governance of the McHenry County CoC as an organization and as a HUD-identified Continuum of Care;
- Ensuring compliance with HUD regulations;
- Developing, following, and updating the Bylaws and Governance Charter every five years;
- Developing, following, and updating McHenry County CoC policies annually;
- Recording and maintaining all meeting minutes for the McHenry County CoC Board, Steering Council, and committees;
- Maintaining financial records for the McHenry County CoC;
- Creating ad hoc committees as needed and appointing Chairs of those committees; and
- Making regular reports of Steering Council activity to the McHenry County CoC Board.

Section 3: Composition

The Steering Council shall consist of positions as follows:

- Officers: President, Vice President, Secretary, and Treasurer
- Chairs of the standing committees
- Chairs of the ad hoc committees
- HMIS Lead
- Collaborative Applicant
- Coordinated Entry Representative
- Three members of the community at large

At least two individuals on the Steering Council must complete annual State of Illinois training on the Illinois Freedom of Information Act (FOIA) and Illinois Open Meetings Act and serve as FOIA Officers.

The duties of each Officer are as follows:

- President – The President shall be the principal officer of the McHenry County CoC and shall preside at all meetings of the McHenry County CoC Board and Steering Council. The President shall serve as an ex-officio participant of all committees. The President shall supervise all of the business and affairs of the McHenry County CoC. The President or designee may sign documents, as authorized by the McHenry County CoC Board, for the proper and necessary transaction of business. The President shall perform such other duties as may be assigned by the McHenry County CoC Board. The President may delegate duties to a designee.

- Vice President – The Vice President shall act in the absence or inability of the President, and when so acting, the Vice President shall have all the powers of and be subject to all the restrictions of the President. The Vice President shall perform such other duties as may be assigned by the President.
- Secretary – The Secretary shall keep the minutes of the McHenry County CoC Board meetings and shall see that all notices are given in accordance with the Governance Documents and the Illinois Open Meetings Act. The Secretary shall maintain the attendance at McHenry County CoC Board meetings. The Secretary shall keep or cause to be kept all documents relating to the business of the McHenry County CoC, except those of the Treasurer. The Secretary shall perform such other duties as may be assigned by the President.
- Treasurer – The Treasurer shall be the principal financial officer of the McHenry County CoC and shall preside as Chair of the Finance Committee. The Treasurer shall perform such other duties as may be assigned by the President.

Section 4: Election

The Officers and standing committee Chairs shall be elected at the Annual Meeting of the McHenry County CoC Board. HMIS Lead and Collaborative Applicant are not elected, as they are chosen through the funding process. Ad hoc committee chairs are appointed by the Steering Council.

Officer elections shall occur on the following timeline:

- President and Secretary – even years
- Vice President and Treasurer – odd years

The Membership/Nominating Committee shall develop and annually review a procedure for elections. This procedure must include:

- A deadline for nominations to the ballot;
- A prohibition of nominations from the floor of the Annual Meeting; and
- The use of an actual ballot for the election, as opposed to a slate.

After adoption of the Bylaws and Governance Charter, an election for Officers and standing committee Chairs shall be held within the next two McHenry County CoC Board meetings.

Section 5: Terms

Officers shall be elected for a term of two years. Standing committee Chairs shall be elected for a term of one year. Officers and standing committee Chairs are limited to election to two terms consecutively in the same position. A minimum one-term hiatus is required before an Officer or standing committee Chair may be elected again to the same position.

Section 6: Meetings

The Steering Council shall hold regular meetings at least six times per year. The President or any three participants of the Steering Council may also call special meetings of the Steering Council.

All Steering Council meetings shall be in conformance with the Illinois Open Meetings Act. A written schedule of regular Steering Council meetings shall be provided to the McHenry County CoC Board and be made available on the McHenry County CoC website at the beginning of each Fiscal Year. The Steering Council may conduct electronic meetings in accordance with the Electronic Meetings Policy and the Illinois Open Meetings Act.

A quorum is required at all Steering Council meetings. A quorum shall exist if 50% or more of the filled positions of the Steering Council are present at the meeting. It is the responsibility of the Steering Council participant to attend meetings; however, a quorum shall be assumed to be present provided no Steering Council participant objects. A present Steering Council participant may request a quorum call, at which time the presiding Officer must determine if a quorum is present.

Section 7: Resignation of Participation

Any Officer or Committee Chair may resign from the Steering Council by delivering a written resignation to the President. A 30-day notice is requested. The HMIS Lead and Collaborative Applicant may not resign, as the entities are identified on the HUD Project Priority Listing.

Section 8: Termination of Participation

Any McHenry County CoC Board Member may propose the termination of a Steering Council participant for cause. Termination requires a 2/3 (66%) or more majority vote of a quorum of the McHenry County CoC Board. The HMIS Lead and Collaborative Applicant may be terminated only through a reallocation of funding to another organization.

Section 9: Vacancies

If the President's office becomes vacant, the Vice President shall automatically assume the office for the remainder of the President's term.

If any other Officer or standing committee Chair position becomes vacant, the Membership/Nominating Committee shall nominate individuals to fill those positions for the remainder of the term. Approval requires a 50% or more majority vote of the McHenry County CoC Board. If any ad hoc Committee Chair position becomes vacant, the Steering Council shall appoint a replacement.

Article V: McHenry County CoC Committees

Section 1: General Description and Powers

The McHenry County CoC Board shall charge committees with certain duties and responsibilities in furtherance of the McHenry County CoC's mission (Article I, Section 2).

Committees must operate pursuant to their Committee Charter. The Committee Charter must expressly state the purpose of the committee, the authority delegated to the committee, actions to be taken by the committee, and (for ad hoc committees) a time for dissolution. Lapsed Standing Committee Charters, which have not been renewed on an annual basis, may be revived by a 50% or more majority vote of the McHenry County CoC Board.

The committees do not have authority to make decisions for the McHenry County CoC. The committees may only make recommendations for decision by the McHenry County CoC Board.

Section 2: Responsibilities and Duties

The McHenry County CoC committees are responsible for:

- Carrying out the duties expressly provided for in the Committee Charters and not exceeding the prescribed authority of the Committee Charters;
- Annually reviewing and updating the Committee Charters;
- Meeting regularly in accordance with the Committee Charters; and
- Making regular reports of committee activity to the McHenry County CoC Board.

Section 3: Standing Committees

The standing committees of the McHenry County CoC shall be:

- Community Awareness – This committee will be responsible for external and community relations. It will have two work groups: Membership and Nominating which are responsible for managing membership requirements and elections processes.
- Compliance and Ethics – This committee will monitor performance and compliance of projects approved by the McHenry County CoC Board for funding; log, investigate, and recommend action on grievances and appeals in accordance with the Grievance Policy; and annually analyze grievances and appeals for trends.
- Finance – This committee will be responsible for the NOFA process, the Ranking Work Group, and documentation of the finances of the McHenry County CoC.
- Housing and Services – This committee will be responsible for maintaining an inventory of available housing and homeless services in McHenry County, conducting Point in Time counts, and investigating and recommending action for Continuous Quality Improvement regarding access or barriers to housing and homeless services. The Coordinated Entry Work Group will be responsible for Coordinated Entry and oversee the coordinated entry process for the McHenry County CoC in accordance with the Coordinated Entry Policy. The HMIS Work Group will be responsible with ensuring data quality, compliance with applicable regulations, and submission of reports to HUD on behalf of the McHenry County CoC. This work group will also be responsible for adherence to the HMIS policy in effect and reporting any issues to the Compliance and Ethics Committee. The Point in Time Count Work Group will be responsible for the planning and execution of the annual PIT count and submission of results to the HMIS administrator for submission to HUD.

Each standing committee shall be led by a Chair, who shall be elected by the McHenry County CoC Board at the Annual Meeting, in accordance with Article IV, Section 4. Details regarding the Chair's term, resignation, termination, and vacancy are found in Article IV, Sections 5 to 9. The standing committee Chairs shall serve on the Steering Council.

Section 4: Ad Hoc Committees

The Steering Council may establish ad hoc committees as needed and appoint Chairs of those

committees (Article IV, Section 2). The Steering Council may fill ad hoc committee Chair vacancies. The ad hoc committee Chairs shall serve on the Steering Council.

Section 5: Work Groups

Standing and ad hoc committees may create work groups without approval by the McHenry County CoC Board. However, committees may not delegate more responsibility to a work group than the Committee Charter or McHenry County CoC Board already granted to the committee. The purpose of a work group is to carry out specific committee responsibilities and tasks, including those which are time-sensitive and more efficiently accomplished in a smaller group.

Section 6: Meetings

All standing and ad hoc committee meetings shall be in conformance with the Illinois Open Meetings Act. A written schedule of regular committee meetings shall be provided to the McHenry County CoC Board and made available on the McHenry County CoC website at the beginning of each Fiscal Year. Committees may conduct electronic meetings in accordance with the Electronic Meetings Policy and the Illinois Open Meetings Act.

Work group meetings are not subject to the Illinois Open Meetings Act and will be scheduled by consensus of the participants of the work group.

The Chair of each committee shall ensure that meetings are scheduled, minutes are taken, and there is a record of attendance for that committee.

Section 7: Participation

Members of the McHenry County CoC Board are encouraged to actively participate in at least one committee (Article III, Section 3), but only Steering Council participants are required to participate in at least one committee (Article IV, Section 2).

Article VI: Grievances and Appeals

The McHenry County CoC shall establish and follow a written Grievance Policy. The policy shall include both formal and informal grievance procedures, as well as appeal procedures.

Article VII: Adoption, Amendment, and Repeal

A 2/3 (66%) majority vote of a quorum at a regular or special meeting of the McHenry County CoC Board is required in order to adopt, amend, or repeal the Bylaws and Governance Charter.

*Adopted February 8, 2018
Revised & Approved April 19, 2018*

McHenry County Continuum to End Homelessness
Homeless Management Information System (HMIS)

McHenry County HMIS Policies and Procedures Manual

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**BY-LAWS
OF
The McHenry County Continuum of Care to End Homelessness**

DATE LAST MODIFIED: JANUARY 16, 2014

DATE CREATED: JUNE 25, 2012 (Note: Portions were adapted from: "McHenry County Continuum of Care: Rules and Procedures", Adopted March 27, 2003 with subsequent revisions made on March 24, 2005 and February 15, 2007.)

Article 16. HMIS (Homeless Management Information System)

Recognizing that a Homeless Management Information System (HMIS) is the information system designated by the CoC to comply with the requirements of the CoC Program interim rule at 24 CFR 578, other requirements established by HUD, including the 2014 HMIS Data Standards Manual, and any local requirements, the McHenry County CoC will designate an eligible agency, to be known as the HMIS Lead, to manage its HMIS. The HMIS Lead, in consultation with the CoC, Collaborative Applicant and HMIS Advisory Committee, will also be responsible for developing all the policies and procedures necessary for compliance with the CoC Program interim rule, the 2010 HMIS Data Standards, and any local requirements. These policies and procedures will be incorporated into the McHenry County CoC governance charter by reference, will be available upon request, and will include the following provisions:

- is updated annually;
- includes all policies and procedures necessary to comply with the HMIS requirements in the CoC Program interim rule, the 2014 HMIS Data Standards, and any local HMIS requirements;
- clearly outlines the roles and responsibilities of the CoC and HMIS Lead, and;
- includes the following plans:
 - Privacy Plan: A plan that at the minimum includes data collection limitations; purpose and use limitations; allowable uses and disclosures; access and correction standards; and protections for victims of domestic violence, dating violence, sexual assault, and stalking
 - Security Plan: A plan that ensures the confidentiality, integrity, and availability of all HMIS information; protects against any reasonably anticipated threats or hazards to security, and ensure compliance by end users.
 - Data Quality Plan: A plan that ensures completeness, accuracy, and consistency of the data in the HMIS.

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MCHENRY COUNTY MENTAL HEALTH BOARD

620 Dakota St, Crystal Lake, IL 60014

815-455-2828

MCHENRY COUNTY CONTINUUM OF CARE

Co-Chair: Kathrine Violet, McHenry Savings Bank 815-331-6411

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HMIS LEAD AGENCY

McHenry County Community Development Division

KEY SUPPORT ROLES AND RESPONSIBILITIES

There are different roles involved in operating an effective HMIS. Roles and responsibilities are different for the following entities: CoC, HMIS Lead Agency, and participating projects/agencies.

McHenry County Continuum of Care (CoC)

The CoC is a group composed of representatives from organizations including nonprofit homeless providers, victim service providers, faith-based organizations, governments, business, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless persons organized to carry out the responsibilities of the CoC.

The CoC provides:

1. HMIS Oversight.
 - Designate an official HMIS software.
 - Designate an HMIS Lead agency.
 - HMIS Standards Compliance (including maintaining documented evidencing of compliance)
2. Executes the HMIS Governance Agreement.
 - The HMIS Governance Agreement is a written agreement between CoC Lead with the HMIS Lead Agency, specifying functions and responsibilities of the HMIS Lead Agency.
 - Define the responsibilities for management of HMIS.
 - Define rights, obligations, timeliness, and transition procedures for HMIS governance, software, and data, in the event that the agreement is terminated.
 - The Governance Agreement includes a Participation Agreement requiring agencies to comply and sanctions for failure to comply.
 - Update and/or review the HMIS Governance Agreement annually.

HMIS Lead Agency

The HMIS Lead Agency is the entity designated by the Continuum of Care in accordance with 24 CFR part 580 to operate the Continuum's HMIS on the Continuum's behalf.

The HMIS Lead Agency:

1. Establishes HMIS.
2. Administers the day-to-day operational functions of operating and oversight of the HMIS.
3. Ensures consistent participation by agencies.
2. Develops and submits local HMIS policies and procedures.
 - HMIS Operational Policy & Procedures
 - Data Quality Plan

- Security Plan
 - Privacy Plan
3. Updates and reviews HMIS Policy & Procedures annually.
 4. Executes HMIS participation and end user agreements.
 5. Execute a written HMIS participation Agreement with each agency.
 6. Monitors compliance with applicable HMIS standards and HUD requirements.
 7. Takes corrective action when needed.
 8. Administers vendor agreements/contracts.
 9. Conducts unduplicated accounting of homelessness on a monthly basis.
 10. Acts as a liaison between the CoC and regional and national HMIS related organizations and participate in related activities.
 11. Provides training and support to agency users.
 12. Provides continuing quality improvement via data analysis and knowledge of best practices.
 13. Provides required data/answers for the HUD Housing Assistance applications.
 14. Generates HUD reports (Annual Housing Assessment Report (AHAR), Point In Time (PIT) Count for shelters only and Housing Inventory Count (HIC).
 15. Be a CoC liaison for HMIS.
 16. Does annual security review of itself and agencies.

Providers/Agencies Role:

1. Providers/Agencies are responsible for all activity associated with agency staff and use of the HMIS.
 - CoC Participation.
 - HMIS Participation.
 - Privacy and Security Compliance.
 - HMIS Policy and Procedure Compliance.
 - Data Quality Compliance.
 - Community Planning/Use of Data.
2. CoC Participation
 - Attend/Participate regularly CoC meetings and workshops.
 - Represent your homeless population in planning process.
 - Increase awareness of homeless needs.
 - Identify awareness of homeless needs.
 - Identify additional resources for homeless.
3. HMIS Participation and Governance
 - HMIS Agency Participation Agreement.
 - HMIS User License Agreement.
 - Client Consent/Release of information (ROI).
4. Privacy and Security Compliance
 - Know HMIS Privacy and Security Requirements.
 - Communicate HMIS Privacy and Security requirements to data custodians and system users.
 - Monitor regularly for compliance.

5. HMIS Policy and Procedure Compliance
 - Establish business controls and practices to ensure compliance to HMIS policies.
 - Communicate HMIS policy and procedure requirements to data custodians and system users.
 - Monitor compliance and periodically review business controls and practices for effectiveness.
6. Data Quality Compliance
 - Know Data Quality expectations for timeliness, completeness, and accuracy.
 - Communicate Data Quality expectations to data custodians and end users.
 - Monitor for compliance.
 - Provide incentives; enforce policies.
7. Community Planning/Use of Data
 - Provide quality data for community planning.
 - Actively participate in planning process.
 - Participate in Point In Time and Housing Inventory Processes.

McHenry County Department of Planning and Development:

1. Submission of the HUD Housing Assistance application.
2. CoC (includes HMIS) Planning and Administrative Support

HMIS Operations & Security

Recognizing the importance of community efforts to capture better data, in 2001 Congress directed HUD on the need for data and analysis on the extent and nature of homelessness and the effectiveness of the McKinney-Vento Act Programs including:

- Developing unduplicated counts of clients served at the local level.
- Analyzing patterns of use of people entering and exiting the homeless assistance system.
- Evaluating the effectiveness of these systems.

HMIS became an eligible activity under 2001 SuperNOFA.

The HMIS of the McHenry CoC is ServicePoint®.

HMIS PARTICIPATION

1. Participation Requirements

- *Mandated Participation*

All projects that are authorized under HUD's McKinney-Vento Act as amended by the HEARTH Act to provide homeless services and grantees receiving assistance for Homeless Prevention and Rapid Re-housing projects under the American Recovery and Reinvestment Act of 2009 must meet the minimum HMIS participation standards as defined by this Policies and Procedures manual. These participating agencies will be required to comply with the applicable operating procedures and must agree to execute and comply with an HMIS Agency Partner Agreement.

- *Voluntary Participation*

Although funded agencies are required to meet only minimum participation standards, the CoC strongly encourages funded agencies to fully participate with all of their homeless projects.

While the CoC cannot require non-funded providers to participate in the HMIS, the CoC works closely with the non-funded agencies to articulate the benefits of the HMIS and to strongly encourage their participation in order to achieve a comprehensive and accurate understanding of homelessness in McHenry County.

2. Minimum Participation Standards

- Collect the Universal Data Elements (UDEs), as defined by HUD, for all clients served by projects participating in HMIS. Includes Entry Date and Exit Dates.
- Collect Program Specific Data Elements, as defined by HUD, for all clients served by projects mandated to participate in HMIS.
- Enter client-level data into the HMIS within fifteen working days after the start of the month of client interaction. Based on a survey sent to users.
- Comply with all HUD regulations for HMIS participation.

The CoC uses all submitted data for analytic and administrative purposes, including the preparation of CoC reports to funders and the CoC's participation in the Federal Annual Homeless Assessment Report (AHAR).

3. Participation Expectations

Authorized agency users directly enter client-level data into the HMIS database. Users have rights to access data for clients served by their agency. The agency's data are stored in the HMIS central database server, which is protected by numerous technologies to prevent access from unauthorized users. Primary client identifiers (e.g. name, SSN, DOB and gender) will be available by query for HMIS users from partner agencies to prevent the duplication of client records in the database.

CONNECTIVITY AND COMPUTER SECURITY REQUIREMENTS

1. Internet Connectivity

- Agencies must have Internet connectivity for each workstation accessing the HMIS.

2. Web Browsers

- ServicePoint® is designed to be compatible with the newest versions of Internet Explorer, Mozilla Firefox, and Google Chrome.

3. Security Hardware/Software

- All workstations accessing the HMIS need to be protected by a firewall. If the workstations are part of an agency computer network, the firewall may be installed at a point between the network and the Internet or other systems rather than at each workstation. Each workstation also needs to have anti-virus and anti-spyware programs in use and properly maintained with automatic installation of all critical software updates. Hard copies containing client information generated by, or, for HMIS must be supervised at all times in a public area. When staff are not present, hard copies must be stored in a secure location.

4. Physical Security

- Providers must have locking doors, an intrusion-detection system and physical firewalls. Computers must have locking screen savers.

5. Disaster Protection and Recovery

- Provided by the CoC vendor, ServicePoint®. (Securing Client Data by Bowman System v.03.29.06. Includes protocols for communication with HMIS Lead, who would contact user agencies.)

6. Encryption

- Provided by the COC vendor, ServicePoint®. (Securing Client Data by Bowman System v.03.29.06.)

7. Electric Data Storage

- Provided by the COC vendor, ServicePoint™. (Securing Client Data by Bowman System v.03.29.06.)

8. Disposal

- Provided by the COC vendor, ServicePoint™. (Securing Client Data by Bowman System v.03.29.06.)

HMIS USER IMPLEMENTATION

- **Eligible Users**

Each Provider shall authorize use of the HMIS only to users who need access to the system for data entry, editing of client records, viewing of client records, and the use of canned reports.

- **User Requirements**

Prior to being granted a username and password, users must sign an HMIS End User Agreement that acknowledges receipt of a copy of the HMIS Policy and Procedures Manual pledges to comply with the manual.

Users must be aware of the sensitivity of client-level data and must take appropriate measures to prevent its unauthorized disclosure. Users are responsible for protecting institutional information to which they have access and for reporting security violations. Users must comply with all policies and standards that are described within this Policies and Procedures manual. They are accountable for their actions and for any actions undertaken with their user name and password.

The HMIS Lead Agency must ensure that users have received adequate training prior to being given access to the database. Each user will be trained yearly on data security, privacy, and quality.

- **Setting Up a New User.**

The HMIS Lead must:

1. Have the new user sign the User Participation Agreement.
2. Verify that appropriate and sufficient training has been successfully completed.
3. Create the new user ID and password in ServicePoint®.

Once the user ID is established, the HMIS Lead is responsible for maintaining the user account. If any users leaves the agency or no longer needs access to the HMIS, the Provider must notify the HMIS Lead who will immediately terminate user access by deleting or inactivating the user account.

ENFORCEMENT MECHANISMS

The HMIS Lead Agency will investigate all potential violations of any security protocols. Any user found to be in violation of security protocols will be sanctioned.

Sanctions includes, but not are limited to:

1. Suspension of system privileges.
2. Revocation of system privileges.

All violations will be reported to the CoC Board within 5 days. Sanctions will be determined by the CoC Board.

An agency's access may also be suspended or revoked if serious or repeated violation(s) of the HMIS Policy and Procedures occur by the agencies' users.

AGENCY INFORMATION SECURITY PROTOCOL REQUIREMENTS

Agencies must:

1. Comply with the HMIS Notice of Privacy and Practices and provisions of other HMIS client and agency agreements.
2. Maintain and post an updated copy of the Notice of Privacy Practices. If the Provider has a website, the Notice should be posted on their website.
3. Prevent user account sharing.
4. Protect unattended workstations.
5. Protect the physical access to workstations where employees are accessing HMIS.
6. Safely store and protect access to hardcopy and digitally generated client records and reports and identifiable client information.
7. Conduct workforce security screenings.
8. Protect passwords by not storing or displaying them in any publicly accessible location.

The HMIS Lead will monitor security once a year of all HMIS user agencies and itself.

HMIS Client Data Privacy

Privacy and security applies to all agencies and projects that use, or process Personal Protected Information (PPI) for HMIS including CoC, homeless service provider, HMIS host or provider, etc. Employees, volunteers, affiliates, contractors, and associates are covered by the privacy standards of the agencies they deal with. Privacy and security standards apply to all agencies- regardless of funding source – who use HMIS. The Health Insurance Portability and Accountability Act (HIPAA) privacy rules take precedence over HMIS Privacy Standards. HIPAA covered entities are required to meet HIPAA baseline privacy requirements, not HMIS.

CLIENT NOTICE

A written notice of the assumed functions of the HMIS must be posted and/or given to each client so that he/she is aware of the potential use of his/her information and where it is stored. No consent is required for the functions articulated in the notice. The client also has a right to view a copy of his/her record upon request. To fulfill this requirement, the agency may either adopt the “HMIS Notice of Privacy Practices” or may develop an equivalent privacy notice that incorporates all of the content of the standard HMIS Notice. The Client Notice must be posted at each Intake desk.

WRITTEN CLIENT CONSENT FOR COC DATA SHARING

At the initial intake, the client should be provided with an oral explanation and written documentation about the option of sharing his/her information within the HMIS.

The client maintains a right to revoke written authorization at any time, in which case, any currently shared information will become non-shared from that point forward. Each agency should have their own Client Revocation Form that is to be signed by the client. Each agency must have their own procedure for accepting complaints about privacy and security.

HMIS users may share client information only if the client authorizes that sharing with a valid Client Release of Information form. If the client refuses to sign, a written explanation for the reason of denial must be provided.

APPLICABILITY OF CONSENTS

The agency shall uphold federal and state confidentiality regulations to protect client records and privacy. If an agency is covered by the Health Insurance Portability and Accountability Act (HIPAA), the HIPAA regulations prevail.

The HMIS Lead has prepared standard documents for HMIS Notice of Privacy Practices and Client Consent to Release Information (ROI). Providers may either use these forms or incorporate the content of HMIS documents into the Provider’s own documentation.

All written consent forms must be stored in a client's case management file for record keeping and auditing purposes.

Agencies shall provide required information in other languages other than English that are common in the community, if these speakers of these languages are found in significant numbers and come into frequent contact with the project.

Agencies shall provide reasonable accommodations for persons with disabilities throughout the data collection process. This may include, be limited to, providing qualified sign language interpreters, readers or materials in accessible forms such as Braille, audio, or large type, as needed by individual with a disability.

VICTIM SERVICE PROVIDER DATA IN HMIS

Victim service providers that are funded under HUD's Supportive Housing Program, Shelter Plus Care Program, Section 8 Moderate Rehabilitation SRO Program, Emergency Solutions Grant Program, and Continuum of Care Program are prohibited from disclosing any personally identifying information for purpose of HMIS, per the requirements of the Violence and Women and Department of Justice Reauthorization Act of 2005.

HMIS DATA QUALITY

Data quality is critical for a CoC to: (1) Measuring the nature and extent homelessness, (2) completing required HUD reports, (3) meet the CoC's local homeless data needs. Timely, accurate and complete is central and critical to success of HMIS. The data quality standards are to be reviewed/revised yearly.

HMIS DATA QUALITY PLAN

1. Specifies that data quality standard to be used by all participating agencies.
2. Provide a mechanism for monitoring adherence to the standard.
3. Provides the necessary tools and training to ensure compliance with the standard.
4. Includes strategies for working with agencies that are not in compliance with the standard.

DATA QUALITY STANDARDS

1. All names will be accurate.
2. Blank entries in required fields will not exceed 5% per month.
3. Data entry must be complete within fifteen working days after the beginning of the month of data collection.
4. Project entry and exit dates should be recorded upon any project entry or exit on all participants. Entry dates should record the first day of housing or project entry (for Services Only projects) with a new entry date for each period/episode of housing or service. Exit dates should record the last day of residence in a project's housing before the participant leaves housing or the last day a service was provided.

DATA QUALITY MONITORING

The HMIS Lead will perform regular data integrity reports on the HMIS data.

HMIS Lead will:

1. Run Data Quality Completeness Report Card [ART report 0252] monthly.
2. Run Duplicate Clients [0212] monthly.
3. Run other data quality reports as appropriate.
4. Rerun reports for errant Providers.

DATA COLLECTION REQUIREMENTS

Each agency is responsible for ensuring minimum set of data elements, referred to as the Universal Data Elements (UDE's) as defined by the *HUD Data and*

Technical Standards, will be collected and/or verified from all the clients at their initial project enrollment or as soon as possible thereafter. Providers are required to enter data into the HMIS fifteen working days after the beginning of the month of collecting information.

Agencies must provide client-level data for the Program-Specific Data Elements (PSDE) using the required response categories detailed in the “Required Response Categories for Program-specific Data Elements” section of the *HUD Data and Technical Standards*. These standards are already incorporated into the HMIS.

Income and disability elements are to be reviewed/updated quarterly.

Project Descriptor Data Elements (PDDE) are to be reviewed/updated every October.

Project Inventory is to be reviewed/updated at the time of the yearly HIC and PIT.

DATA QUALITY TRAINING

Each end user of the HMIS system must complete at least one training session with the HMIS Lead and sign the User License Agreement before being given HMIS login credentials. This includes basic data entry and running reports in ART (Advanced Reporting Tool).

All staff are encouraged to run their own data quality reports so that agencies can monitor their own data quality and become more effective in serving our clients across the Continuum.

Required HUD Annual Performance Reports (APRs) data will be entered by the Providers. Each provider will designate a person to enter the data into *e-snaps*.

HMIS DATA ACCESS CONTROL POLICY

1. User Accounts

The HMIS Lead is responsible for managing user accounts for the agencies. The HMIS Lead is responsible for inactivating and/or removing users from the system when contacted by the agency. He/she should discontinue the rights of a user immediately upon that user’s termination from any position with access.

2. User Passwords

Each user will be assigned a unique identification code (User ID), preferably the first initial and last name of the user.

The user will be required to establish a new password upon their initial log-in. This password will need to be changed every 45 days. Passwords should be

between 8 and 16 characters long and contain at least two numbers. The password format is alphanumeric and case-sensitive.

3. Password Reset

Except when prompted by ServicePoint® to change an expired password, users cannot reset their own password. If a user needs to have his/her password set, the HMIS Lead will need to reset the password.

4. System Inactivity

Users must log off from the HMIS application and their workstation if they leave the workstation. Also, HUD requires password protected screen-savers on each workstation. If the user is logged onto a workstation and the period of inactivity on that workstation exceeds 30 minutes, the user will be logged off the system and/or will be asked if they wish to continue the session. (ServicePoint®.)

5. Unsuccessful Login

If a user attempts to log in 3 times unsuccessfully, the User ID will be “locked out”, their access permission will be revoked, and they will be unable to regain access until their User ID is reactivated by the HMIS Lead. (ServicePoint®.)

6. Hardcopy Data Control

Printed versions (hardcopy) of confidential data should not be copied or left unattended and open to compromise. HMIS information in hardcopy format should be disposed of properly. This could include shredding finely enough to ensure that the information is unrecoverable.

HMIS DE-DUPLICATION OF DATA POLICY AND PROCEDURES

3. De-duplication of Data Elements

The HMIS application will use the following data elements to create unduplicated client records:

- Name (first, middle, last, suffix; aliases or nicknames should be avoided).
- Social Security Number.
- Date of Birth.
- Race and Ethnicity.

4. User mediated Look-up

The primary way to achieve de-duplication will be a user-mediated search for the client database prior to creating a new client record. The user will be prompted to enter a minimum number of the data elements into the HMIS application and a list of similar client records will be displayed. Based on the results, the user will be asked to select a matching record if the other identifying fields match correctly.

If the user is unsure of the match (either because some data elements differ or because of blank information), the user should query the client for more information and continue evaluating possible matches or create a new client record.

HMIS DATA USE AND DISCLOSURE POLICY AND PROCEDURE

CoC approved Uses and Disclosures

Identifiable client information may be used, or disclosed, in accordance with the *HUD Data and Technical Standards* for:

- Uses and disclosures by law.
- Aversion of a serious threat to health and safety.
- Uses and disclosures about victims of abuse, neglect or domestic violence.
- Uses and discloses for academic research purposes.
- Disclosures for law enforcement purposes in response to a lawful court order, court ordered warrant, subpoena or summons issued by judicial office or a grand jury subpoena.

Aside from the disclosures specified above, a client's protected personal information will only be disclosed with his/her consent.

HMIS DATA RELEASE POLICY AND PROCEDURES

1. Client-identifying Data

No identifiable client data will be released to any person, provider, or organization that is not the owner of said data for any purpose other than those specified in the *HUD Data Uses and Disclosure Policies and Procedures* section without the written permission of the client.

2. Data Release Criteria

HMIS client data will be released only in aggregate for the purpose beyond those specified in the *HUD Data Uses and Disclosure Policies and Procedures* section, according to the criteria specified below.

All data must be anonymous, be removal of either identifiers and/or all information that could be used to infer an individual or housed identity.

Only agencies can authorize release of aggregate program-specific information beyond the standard reports compiled by the HMIS Lead for funding purposes. There will be full access to aggregate data for all participating agencies.

Parameters of the release of aggregate data (*i.e.*, where the data comes from, what it includes and what it does not include) will be presented to each requestor of aggregate data.

Released aggregate data will be made available in the form of an aggregate report and/or raw dataset.

HMIS Technical Support Policies and Procedures

HMIS Application Support

As unanticipated technical support questions on the use of the HMIS application arise, user will follow the procedure to resolve those questions:

- Begin with utilization of training materials.
- If the question is still unresolved, direct the technical support question to the HMIS Lead.
- If the question is still unresolved, the System Administrator will direct the question to Bowman Systems support staff

User Training

The HMIS Lead will provide HMIS application training periodically throughout the year. If additional or specific training needs arise, the HMIS Lead may arrange for special training sessions. Agencies receiving HUD funding are required to be trained once a year. Yearly training includes data security, privacy and quality.

If users are entering data for an agency in a location that us out of the county, they can be trained by other CoCs in Illinois that use ServicePoint ®.

DEFINITIONS

Act: means the McKinney-Vento Homeless Assistance Act, and, unless otherwise specified, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH).

Continuum of Care (CoC): The group composed of representatives from organizations including nonprofit homeless providers, victim service providers, faith-based organizations, governments, business, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless persons organized to carry out the responsibilities of the CoC.

HIPPA: Health Insurance Portability and Accountability Act

HMIS: Homeless Management Information System. The information system designated by the Continuum of Care to comply with requirements of 24 CFR Part 580 and used to record, analyze data in regard to the provision of shelter, housing, and services to individuals and families who are homeless or at risk of homelessness.

HMIS Lead: The entity designated by the Continuum of Care in accordance with 24 CFR Part 580 to operate the Continuum's HMIS on the Continuum's behalf.

HMIS Vender: A contractor who provides materials or services for the operation of the HMIS. An HMIS vendor includes an HMIS software provider, web host server, as well as a provider of other technology or support.

HUD: Department of Housing and Urban Development.

Program: The federal funding source (e.g., HUD CoC).

Project: A distinct unit of an organization that provides services and/or lodging and is identified by the CoC as part of its service system.

Protected Identifying Information (PII): Information about a project participant that can be used to distinguish or trace a project participant's identity, either alone or when combined with other personal information, using methods reasonably likely to be used, which is linkable to the project participant.

Unduplicated count of homeless persons: An enumeration of homeless persons where each person is counted only once during a defined period.

User: An individual who uses or enters data into the HMIS.

Victim Service Provider: A private nonprofit organization whose primary mission is to provide services to domestic violence, dating violence, sexual assault, or stalking. The term includes rape crisis centers, battered women's shelters, domestic violence transitional housing projects, and other projects.

HMIS FORMS & REVIEW NOTES

Agency Participation Agreement (see User License Agreement)

Client Data Privacy Plan: (included in HMIS Policies and Procedures)

Data Quality Plan: (included in HMIS Policies and Procedures)

HMIS Policy and Procedures:

Last modified: 07/25/2016

Last Annual Review/Approval by CoC: 12/11/2014

First Draft/Approval by CoC: 01/10/2013

Notice of Privacy Practices:

Reviewed/Approved by CoC: 6/13/13

Release of Information:

Reviewed/Approved by CoC: 7/13/13

Security Plan: (included in HMIS Policies and Procedures)

User License Agreement:

Reviewed/Approved by CoC: 5/8/2014

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Summary Report for IL-500 - McHenry County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2016	FY 2017	Submitted FY 2016	FY 2017	Difference	Submitted FY 2016	FY 2017	Difference
1.1 Persons in ES and SH	271	225	49	150	101	18	63	45
1.2 Persons in ES, SH, and TH	449	374	155	206	51	69	150	81

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2016	FY 2017	Submitted FY 2016	FY 2017	Difference	Submitted FY 2016	FY 2017	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	272	219	217	203	-14	203	73	-130
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	452	375	158	281	123	105	192	87

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
		# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	23	1	4%	0	0%	4	17%	5	22%
Exit was from TH	66	6	9%	2	3%	2	3%	10	15%
Exit was from SH	0	0		0		0		0	
Exit was from PH	51	0	0%	0	0%	0	0%	0	0%
TOTAL Returns to Homelessness	140	7	5%	2	1%	6	4%	15	11%

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2016 PIT Count	January 2017 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	154	155	1
Emergency Shelter Total	48	47	-1
Safe Haven Total	0	0	0
Transitional Housing Total	102	103	1
Total Sheltered Count	150	150	0
Unsheltered Count	4	5	1

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2016	FY 2017	Difference
Universe: Unduplicated Total sheltered homeless persons	464	375	-89
Emergency Shelter Total	272	219	-53
Safe Haven Total	0	0	0
Transitional Housing Total	264	188	-76

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	26	23	-3
Number of adults with increased earned income	0	0	0
Percentage of adults who increased earned income	0%	0%	0%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	26	23	-3
Number of adults with increased non-employment cash income	0	3	3
Percentage of adults who increased non-employment cash income	0%	13%	13%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	26	23	-3
Number of adults with increased total income	0	3	3
Percentage of adults who increased total income	0%	13%	13%

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	89	73	-16
Number of adults who exited with increased earned income	21	23	2
Percentage of adults who increased earned income	24%	32%	8%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	89	73	-16
Number of adults who exited with increased non-employment cash income	14	14	0
Percentage of adults who increased non-employment cash income	16%	19%	3%

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	89	73	-16
Number of adults who exited with increased total income	29	30	1
Percentage of adults who increased total income	33%	41%	8%

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2016	FY 2017	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	371	270	-101
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	93	68	-25
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	278	202	-76

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2016	FY 2017	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	437	343	-94
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	119	84	-35
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	318	259	-59

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2017 (10/1/2016 - 9/30/2017) reporting period.

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH(Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

The construction of measure 7b.1 has been updated per HUD's specifications to include persons in any PH project type who exited without moving into housing(i.e.had a project start date, but no housing move -in date).HUD is aware that this may impact the change between these two years.

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2016	FY 2017	Difference
Universe: Persons who exit Street Outreach	11	53	42
Of persons above, those who exited to temporary & some institutional destinations	2	2	0
Of the persons above, those who exited to permanent housing destinations	8	10	2
% Successful exits	91%	23%	-68%

Metric 7b.1 – Change in exits to permanent housing destinations

	Submitted FY 2016	FY 2017	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	368	264	-104
Of the persons above, those who exited to permanent housing destinations	107	132	25
% Successful exits	29%	50%	21%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2016	FY 2017	Difference
Universe: Persons in all PH projects except PH-RRH	126	91	-35
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	119	76	-43
% Successful exits/retention	94%	84%	-10%

2018 HDX Competition Report FY2017 - SysPM Data Quality

IL-500 - McHenry County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2018 HDX Competition Report FY2017 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017
1. Number of non-DV Beds on HIC	40	26	16	14	113	115	104	95	78	88	92	94	17	30	21	35				
2. Number of HMIS Beds	40	18	14	14	113	115	104	95	78	88	82	94	16	30	21	33				
3. HMIS Participation Rate from HIC (%)	100.00	69.23	87.50	100.00	100.00	100.00	100.00	100.00	100.00	100.00	89.13	100.00	94.12	100.00	100.00	94.29				
4. Unduplicated Persons Served (HMIS)	95	316	369	207	90	115	117	182	105	114	128	111	20	56	62	76	17	60	43	0
5. Total Leavers (HMIS)	75	270	322	135	39	59	66	63	29	32	46	20	18	29	45	41	9	47	42	0
6. Destination of Don't Know, Refused, or Missing (HMIS)	0	8	5	16	0	0	1	1	0	1	0	3	0	0	0	4	0	0	0	0
7. Destination Error Rate (%)	0.00	2.96	1.55	11.85	0.00	0.00	1.52	1.59	0.00	3.13	0.00	15.00	0.00	0.00	0.00	9.76	0.00	0.00	0.00	

2018 HDX Competition Report

PIT Count Data for IL-500 - McHenry County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count	154	155	288
Emergency Shelter Total	48	47	201
Safe Haven Total	0	0	0
Transitional Housing Total	102	103	87
Total Sheltered Count	150	150	288
Total Unsheltered Count	4	5	5

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	7	5	23
Sheltered Count of Chronically Homeless Persons	7	1	19
Unsheltered Count of Chronically Homeless Persons	0	4	4

2018 HDX Competition Report

PIT Count Data for IL-500 - McHenry County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	16	21	20
Sheltered Count of Homeless Households with Children	16	21	20
Unsheltered Count of Homeless Households with Children	0	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	51	24	24	39
Sheltered Count of Homeless Veterans	51	24	24	39
Unsheltered Count of Homeless Veterans	0	0	0	0

2018 HDX Competition Report
HIC Data for IL-500 - McHenry County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2018 HIC	Total Beds in 2018 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	73	21	26	50.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	102	0	102	100.00%
Rapid Re-Housing (RRH) Beds	46	8	36	94.74%
Permanent Supportive Housing (PSH) Beds	31	0	31	100.00%
Other Permanent Housing (OPH) Beds	73	0	73	100.00%
Total Beds	325	29	268	90.54%

2018 HDX Competition Report
HIC Data for IL-500 - McHenry County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	11	23	23

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC
RRH units available to serve families on the HIC	4	10	16

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC
RRH beds available to serve all populations on the HIC	21	35	46

2018 HDX Competition Report

Submission and Count Dates for IL-500 - McHenry County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2018 PIT Count	1/24/2018	

Report Submission Date in HDX

	Submitted On	Met Deadline
2018 PIT Count Submittal Date	4/12/2018	Yes
2018 HIC Count Submittal Date	4/30/2018	Yes
2017 System PM Submittal Date	5/21/2018	No



McHenry County Continuum of Care to End Homelessness
“Working together to end homelessness in McHenry County”

c/o The McHenry County Department of Planning and Development
2200 North Seminary Avenue, Woodstock, IL 60098
815-334-4089

2018 Continuum of Care Prioritization and Ranking Policy

1. To be eligible for prioritizing and ranking, all projects – new and renewal – must pass all facets of the application evaluation process including:

- a. All projects must meet all HUD eligibility criteria
- b. All projects must be HEARTH & CoC regulation compliant
- c. All projects must meet the application deadlines, as set by the McHenry County Continuum of Care to End Homelessness

See the attached FY2018 HUD CoC NOFA Timeline

- d. All projects must meet criteria outlined in the FY2017 NOFA

2. As determined by the FY18 CoC NOFA, the CoC Planning project will not be included in the ranking. CoC planning funds will not detract from direct service funds.

3. Ranking within tiers will be based on scores from the McHenry County Continuum of Care to End Homelessness which includes the scoring rubric and project performance for renewal projects. The Ranking Committee will also consider which projects will be most competitive in the CoC funding process based on HUD’s HEARTH Act measures and HUD’s policy priorities as outlined in the FY2018 NOFA.

4. The project scoring tool emphasizes projects that promote the HEARTH Act goals of ending homelessness and HUD’s policy priorities as outlined in the FY18 NOFA. Measures that reflect HUD’s expectations regarding project performance review, as outlined in the FY18 NOFA, are considered. Annual Performance Reports are used to measure project outcomes and performance.

- a. System Performance Measures
- b. Housing Stability
- c. Increasing or Maintaining Income
- d. Length of Stay

- e. Access to and enrollment in mainstream benefits
- f. Housing First model of service and housing delivery
- g. The extent to which the project serves sub-populations
- h. Cost effectiveness
- i. Severity of Service needs of clients served during program year
- j. Utilization Rates
- k. Attendance at Full CoC meetings

5. All new project applications for new, first-time renewal, or bonus permanent housing dollars (PSH, RRH and TH-RRH) will be evaluated by the CoC Ranking Committee using the same evaluation tool used for renewal projects, but will be based on proposed numbers of clients served. A project presentation will glean the organization's capacity to carry out the project based on the proposed figures. New project applications for permanent housing bonus dollars will be most competitive if they align with HUD policy priorities, demonstrate the organizational capacity to administer federal grant funds, are able to serve households or individuals effectively, demonstrate a clear understanding of best practices in the delivery of the program model (PSH, RRH and TH-RRH), and adopt a housing first model of service delivery.

6. All new or bonus permanent housing projects will be ranked competitively with renewal projects to ensure the most effective use of CoC resources allocated to McHenry County

7. Projects required by HEARTH & the CoC regulation will be ranked in Tier 1 because the primary funding source for these projects is HUD CoC funding.

a. References available 24 CFR 578:

i. HMIS – Homeless Management Information Systems Requirements

ii. Centralized or coordinated assessment/entry system

8. A proposed project serving domestic violence survivors in a capacity involving permanent housing outcomes will be awarded bonus points due to the ability to reduce the overall homeless population in McHenry County.

9. The Ranking Workgroup shall score project applicants on their presentations and on responses to Workgroup questions.

11. Organizations must submit all project applications in E-snaps by 4:00pm CDT July 30, 2018. Failure to meet this timeline will result in a rejection of the project application.