

McHenry County Government Center
Adam Letendre, Director of Purchasing
Administration Building Room 200
Woodstock, IL 60098
Phone: 815-334-4818

August 3, 2018

ADDENDUM #1
RFP #18-63 Workers' Compensation Program Third Party Administrator Services
Due August 14, 2018 by 3:00PM (CST)

Additions & Clarifications to RFP

Question #1: Whether companies from Outside USA can apply for this? (like, from India or Canada)

Response: As long as the respondent/company is compliant with the Illinois WC and able to perform the services according to the Illinois WC effectively and responsibly and meet all the criteria in the RFP.

Question #2: Whether we need to come over there for meetings?

Response: Possibly; we have annual claims reviews which occurred in Woodstock, but we have also gone to the TPA.

Question #3: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Response: Each respondent will need to make that determination on their own.

Question #4: Can we submit the proposals via email?

Response: Yes; proposals may be submitted via email to purchasing@mchenrycountyil.gov prior to the deadline shown above.

Question #5: Please provide the past 3 full years and year to date Workers' compensation loss runs in MS excel format and include:

•Date of loss, claim type (loss time, medical only, or record only), medical paid & total paid amounts.

•Breakdown of all open run-off claims by claims type (loss time vs. medical only)

Response: Refer to loss run attachment

Question #6: Can we obtain a three to five year loss run? Or claim information related to the number of claims, annually, by type?

Response: Refer to loss run attachment

Question #7: Can we receive a six month transaction register? Or information on the total amount spent broken down by; Medical, Indemnity, Expense and Legal?

Response: Not at this time; refer to loss run attachment

Question #8: Will historical claims be transferred to the new TPA for handling?

Response: Run off claims will be reviewed with the awarded firm; final decision To Be Determined.

Question #9: Please provide detailed loss runs for the last 5 years breaking out lost time injuries, medical only, and report only?

Response: Refer to loss run attachment

Question #10: What is the average number of total claims the last 5 years?

Response: Refer to loss run attachment

Question #11: What is the average number of indemnity/lost-time claims the last 5 years?

Response: Refer to loss run attachment

Question #12: What is the average number of medical only claims the last 5 years?

Response: Refer to loss run attachment

Question #13: What is the average number of recordable only claims the last 5 years?

Response: Refer to loss run attachment

Question #14: A question is asked within the RFP do we have the capability to handle run-off claims. What are the number of claims to be considered?

Response: Approximately 25

Question #15: Are you requesting life of contract pricing option(s) and life of claim pricing option(s) or just life of contract?

Response: Life of Contract with Run off claims To Be Determined

Question #16: Is the county looking to have pricing based on life of contract or cradle to grave claim handling servicing?

Response: Life of Contract with Run off claims To Be Determined

Question #17: Should pricing be based on a per claim fee basis (subject to annual claim reconciliation) or a flat fee structure?

Response: Refer to page 15 of 19, Proposal Form which asks for "Quarterly Fee for Services (Based upon an average of between 1-70 claims annually)"

Question #18: Please provide the current TPA service contract.

Response: Refer to attached TPA Agreement

Question #19: Please provide a the McHenry County Purchasing Ordinance referenced on Page 2 of the RFP.

Response: The Purchasing Ordinance may be found at this link:
<https://www.mchenrycountyil.gov/county-government/departments-j-z/purchasing/purchasing-ordinance>

Question #20: Regarding records maintenance (RFP page 11, #3) - our organization strives to be paper less so we typically maintain files electronically, is this acceptable to the County or must hard copy records also be maintained as well?

Response: Electronic files are acceptable

Question #21: RFP Page 12, #12 - Does the county require reviews to be attended in person? If so, would these meetings take place in Woodstock? Is telephonic attendance acceptable?

Response: Refer to Response #2

Question #22: Page 12, # 13 - Does the County require computer access to our risk management information system for more users than just the Risk Management Coordinator?

Response: Yes; the Deputy County Administrator

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN THE SAME

Parameter Name	Parameter Condition	Parameter Value
Insured	starts with	McHenry County
DateOfLoss	custom period	12/1/2014
DateOfLoss	custom period	7/25/2018
As of Date	Is equal to	7/25/2018

Insured	Department	LossType	Stat	ClaimNumber	DateOfLoss	Medical Paid	Medical O/S	EXP Paid	EXP O/S	IND Paid	IND O/S	Total Paid
McHenry County	Valley Hi Nursing Hc	Indemnity	C	15-6100-01	1/29/2015 0:00	3862.5	0	2278.47	0	0	0	6140.97
McHenry County	County Sheriff	Medical only	C	15-3200-04	3/11/2015 0:00	90.61	0	3265.71	0	136.31	0	3492.63
McHenry County	Division of Transport	Indemnity	C	15-8200-01	3/27/2015 0:00	9357.41	0	3570.56	0	2512.6	0	15440.57
McHenry County	County Sheriff	Medical only	C	15-3200-05	3/28/2015 0:00	3079.24	0	888.01	0	832.3	0	4799.55
McHenry County	Planning and Development	Medical only	C	15-5100-01	4/9/2015 0:00	196.87	0	1.23	0	0	0	198.1
McHenry County	County Sheriff	Medical only	C	15-3200-06	4/15/2015 0:00	174.44	0	6.24	0	0	0	180.68
McHenry County	County Sheriff	Information Only	C	15-3210-03D	4/17/2015 0:00	0	0	0	0	0	0	0
McHenry County	Valley Hi Nursing Hc	Medical only	C	15-6100-03	4/17/2015 0:00	869.09	0	116.93	0	0	0	986.02
McHenry County	County Sheriff	Information Only	C	15-3210-04D	4/18/2015 0:00	0	0	0	0	0	0	0
McHenry County	County Clerk	Medical only	C	15-4100-01	4/20/2015 0:00	2179.65	0	516.18	0	0	0	2695.83
McHenry County	County Sheriff	Not Applicable	C	AP3210042915	4/29/2015 0:00	0	0	0	0	0	0	0
McHenry County	Facilities Management	Indemnity	C	15-1600-01	6/4/2015 0:00	2251.72	0	2619.98	0	150.48	0	5022.18
McHenry County	Valley Hi Nursing Hc	Indemnity	O	15-6100-07D	9/13/2015 0:00	0	1227.5	1585.05	1114.95	0	6072.5	1585.05
McHenry County	State's Attorney	Information Only	C	15-4500-01D	10/9/2015 0:00	0	0	0	0	0	0	0
McHenry County	County Sheriff	Medical only	C	15-3210-05	10/14/2015 0:00	492.7	0	73.88	0	0	0	566.58
McHenry County	Valley Hi Nursing Hc	Indemnity	C	15-6100-08	10/21/2015 0:00	6647.41	0	12584.35	0	15087.24	0	34319
McHenry County	Division of Transport	Medical only	C	15-8200-03	10/28/2015 0:00	625.84	0	61.29	0	0	0	687.13
McHenry County	Valley Hi Nursing Hc	Information Only	C	15-6100-09D	11/5/2015 0:00	0	0	0	0	0	0	0
McHenry County	County Sheriff	Medical only	C	15-3200-11	11/16/2015 0:00	0	0	195.42	0	0	0	195.42
McHenry County	County Sheriff	Medical only	C	15-3200-12	11/16/2015 0:00	0	0	225.57	0	0	0	225.57
McHenry County	County Sheriff	Medical only	C	15-3200-13	11/18/2015 0:00	403.39	0	256.61	0	0	0	660
McHenry County	Division of Transport	Medical only	C	15-8200-04	11/24/2015 0:00	644.93	0	3.99	0	0	0	648.92
McHenry County	County Sheriff	Indemnity	C	15-3210-07	12/10/2015 0:00	29560.91	0	17907.53	0	60951.06	0	108419.5
McHenry County	County Sheriff	Medical only	C	16-3210-02	1/21/2016 0:00	1853.11	0	403.87	0	0	0	2256.98
McHenry County	Valley Hi Nursing Hc	Medical only	C	16-6100-01	3/17/2016 0:00	512.16	0	398.15	0	0	0	910.31
McHenry County	County Sheriff	Indemnity	C	16-3200-02	4/26/2016 0:00	15866.84	0	1378.05	0	21122.76	0	38367.65

McHenry County	Adult Correctional F Information Only	C	16-3210-08D	5/1/2016 0:00	0	0	0	0	0	0	0
McHenry County	Valley Hi Nursing Hc Indemnity	C	16-6100-03	6/19/2016 0:00	4471.05	0	2036.78	0	0	0	6507.83
McHenry County	County Sheriff Medical only	C	16-3200-08	7/12/2016 0:00	765.43	0	1913	0	0	0	2678.43
McHenry County	Valley Hi Nursing Hc Indemnity	C	16-6100-04	7/25/2016 0:00	5120.12	0	5864.81	0	6051.06	0	17035.99
McHenry County	Division of Transport Indemnity	C	16-8200-03	7/26/2016 0:00	6506.85	0	6092.39	0	9006.72	0	21605.96
McHenry County	Adult Correctional F Information Only	C	16-3210-07	8/3/2016 0:00	0	0	0	0	0	0	0
McHenry County	County Sheriff Indemnity	C	16-3200-09	8/7/2016 0:00	16314.65	0	1168.51	0	22268.13	0	39751.29
McHenry County	Valley Hi Nursing Hc Medical only	C	16-6100-05	8/11/2016 0:00	2321.43	0	1210.75	0	840.12	0	4372.3
McHenry County	Valley Hi Nursing Hc Medical only	C	16-6100-06	9/1/2016 0:00	1601.59	0	237.89	0	0	0	1839.48
McHenry County	Adult Correctional F Indemnity	C	16-3210-09	9/16/2016 0:00	17251.43	0	9201.22	0	43965.53	0	70418.18
McHenry County	Valley Hi Nursing Hc Medical only	C	16-6100-07	9/17/2016 0:00	3756.18	0	2874.8	0	0	0	6630.98
McHenry County	Health Indemnity	C	16-6100-08	9/25/2016 0:00	0	0	0	0	0	0	0
McHenry County	County Sheriff Medical only	C	16-3200-14	12/2/2016 0:00	1022.88	0	34.12	0	0	0	1057
McHenry County	State's Attorney Information Only	C	16-4500-03D	12/8/2016 0:00	0	0	0	0	0	0	0
McHenry County	Health Department Information Only	C	16-5100-08D	12/12/2016 0:00	0	0	0	0	0	0	0
McHenry County	Health Department Medical only	C	16-5100-09	12/12/2016 0:00	271.64	0	20.27	0	0	0	291.91
McHenry County	Division of Transport Indemnity	C	16-8200-04	12/13/2016 0:00	7779.42	0	275.94	0	10392.3	0	18447.66
McHenry County	Corrections Medical only	C	17-3210-01	1/3/2017 0:00	616.66	0	18.16	0	0	0	634.82
McHenry County	State's Attorney Indemnity	R	17-4500-01D	1/10/2017 0:00	39.12	34960.9	5607.41	927.59	0	48055.45	5646.53
McHenry County	Valley Hi Nursing Hc Medical only	C	17-6100-01	1/11/2017 0:00	445.87	0	18	0	0	0	463.87
McHenry County	Corrections Medical only	C	17-3210-02	1/13/2017 0:00	360.49	0	55.33	0	0	0	415.82
McHenry County	County Sheriff Medical only	C	17-3200-01	2/8/2017 0:00	107.32	0	5.48	0	0	0	112.8
McHenry County	Building Operations Medical only	C	17-1600-01	2/24/2017 0:00	254.71	0	16.14	0	0	0	270.85
McHenry County	Sheriff Indemnity	C	17-3200-02	3/2/2017 0:00	4219.59	0	131.36	0	0	0	4350.95
McHenry County	Highway Indemnity	C	17-8200-01	3/3/2017 0:00	3676.75	0	909.79	0	11456.9	0	16043.44
McHenry County	Sheriff Medical only	C	17-3200-07	3/18/2017 0:00	561.84	0	66.77	0	0	0	628.61
McHenry County	Sheriff Indemnity	C	17-3200-05	3/23/2017 0:00	1985.94	0	58.47	0	532.64	0	2577.05
McHenry County	County Board Medical only	C	17-5100-03	4/7/2017 0:00	214.52	0	50.09	0	0	0	264.61
McHenry County	Sheriff Medical only	C	17-3200-08	4/9/2017 0:00	597.45	0	29.23	0	0	0	626.68
McHenry County	Corrections Medical only	C	17-3200-09	4/19/2017 0:00	267.83	0	17.46	0	0	0	285.29
McHenry County	County Board Medical only	C	17-6100-02	4/21/2017 0:00	513.7	0	42.54	0	0	0	556.24
McHenry County	Clerk Medical only	C	17-2100-01	4/25/2017 0:00	438.24	0	39.58	0	0	0	477.82
McHenry County	Sheriff Medical only	C	17-3200-10	5/5/2017 0:00	320.28	0	21.43	0	0	0	341.71
McHenry County	Building Operations Medical only	C	17-3200-11	5/17/2017 0:00	1338.92	0	7.2	0	0	0	1346.12

McHenry County	Sheriff	Indemnity	C	17-3210-13	5/22/2017 0:00	293.52	0	0	0	0	0	293.52
McHenry County	Sheriff	Medical only	C	17-3200-12	5/24/2017 0:00	1346.33	0	10.64	0	0	0	1356.97
McHenry County	Sheriff	Medical only	C	17-3200-14	6/3/2017 0:00	1513.71	0	66.29	0	0	0	1580
McHenry County	Corrections	Medical only	C	17-3210-05	6/12/2017 0:00	271.29	0	5.48	0	0	0	276.77
McHenry County	Building Operations	Medical only	C	17-6100-03	6/13/2017 0:00	878.05	0	29.18	0	0	0	907.23
McHenry County	Sheriff	Medical only	C	17-3200-15	6/13/2017 0:00	195.36	0	5.84	0	0	0	201.2
McHenry County	Health	Medical only	C	17-5100-04	6/18/2017 0:00	398.08	0	0	0	0	0	398.08
McHenry County	Building Operations	Medical only	C	17-6100-05	6/19/2017 0:00	394.77	0	280.32	0	0	0	675.09
McHenry County	Nursing Home	Medical only	C	17-6100-04	6/20/2017 0:00	181.2	0	7.55	0	0	0	188.75
McHenry County	Sheriff	Medical only	C	17-3210-6	6/28/2017 0:00	109.51	0	0	0	0	0	109.51
McHenry County	Corrections	Medical only	C	17-3210-07	7/1/2017 0:00	404.97	0	0	0	0	0	404.97
McHenry County	Corrections	Medical only	C	17-3210-09	7/1/2017 0:00	716.33	0	23.88	0	0	0	740.21
McHenry County	Sheriff	Medical only	C	17-3210-08	7/1/2017 0:00	654.59	0	0	0	0	0	654.59
McHenry County	Sheriff	Medical only	C	17-3210-10	7/13/2017 0:00	667.66	0	0	0	0	0	667.66
McHenry County	Corrections	Medical only	C	17-3210-11	7/15/2017 0:00	548.63	0	0	0	0	0	548.63
McHenry County	Building Operations	Medical only	C	17-5100-05	7/27/2017 0:00	267.63	0	0	0	0	0	267.63
McHenry County	Corrections	Indemnity	O	17-3210-14	9/5/2017 0:00	15778.26	38321.7	0	3000	1207.73	36955.93	16985.99
McHenry County	Corrections	Indemnity	O	17-3210-15	10/23/2017 0:00	3063.12	54436.9	8202.49	3997.51	19154.88	7302.99	30420.49
McHenry County	Administrator	Indemnity	O	17-4300-01	11/30/2017 0:00	5372.9	9627.1	4658.03	9441.97	0	3935.28	10030.93
McHenry County	Sheriff	Indemnity	O	17-3200-20	12/7/2017 0:00	14530.48	28096.4	520	2130	7731.47	28986.28	22781.95
McHenry County	Clerk	Indemnity	O	17-4100-01	12/29/2017 0:00	5377.98	11122	4990.9	2259.1	5226.9	4853.7	15595.78
McHenry County	Building Operations	Indemnity	R	18-8200-01	1/2/2018 0:00	2227.84	203.4	0	0	242.36	0	2470.2
McHenry County	Corrections	Indemnity	O	18-3210-01	3/2/2018 0:00	0	2000	929.25	8880.75	0	8543.56	929.25
McHenry County	Sheriff	Medical only	O	18-3200-04	3/16/2018 0:00	1747.98	1252.02	0	300	0	0	1747.98
McHenry County	Clerk	Medical only	O	18-1700-01	6/26/2018 0:00	0	1500	0	100	0	0	0
McHenry County	Sheriff	Medical only	O	180720W018	7/17/2018 0:00	0	2000	0	200	0	0	0
						218750.9	106091.8		238869.49			563712.24