

# McHenry County Veterans Assistance Commission

## Minutes of the General Meeting

### 18 April 2018

Chairman, Joseph Kersten called the meeting of the Veterans Assistance Commission to order at 1913 Hours in Conference Room C, at the McHenry County Administration Building, 667 Ware Road, Woodstock, IL 60098.

Secretary, Michael Wisniewski called the roll. A quorum of officers and a quorum of 8 delegates representing 8 posts or organizations were present.

Officer's present: (\*Appointed)

<b>Chairman</b>	Joseph Kersten	<b>Sr. Vice Chairman</b>	Patrick Conley
<b>Jr. Vice Chairman</b>	Excused		
<b>Judge Advocate</b>	Excused	<b>Sergeant At Arms</b>	Excused
<b>McHenry County Board Rep.</b>	Excused	<b>Parliamentarian*</b>	Excused
<b>Chaplain*</b>	Gene Boxletner	<b>IACVAC Delegate*</b>	Patrick Conley
<b>IACVAC Alternate*</b>	Lee Totman	<b>Secretary*</b>	Michael Wisniewski

**Posts Represented:**

<b>American Legion</b>	<b>#119 Fox River Grove</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>#171 Crystal Lake</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>
	<b>#192 Marengo</b> Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>	<b>#253 Richmond</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>
	<b>#265 Harvard</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>#276 Cary</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>
	<b>#412 Woodstock</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>#491 McHenry</b> Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
	<b>#606 Hebron</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>#673 Huntley</b> Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>
	<b>#1231 Lake In the Hills</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>Cooties Put Tent #79</b> Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>
	<b>AMVETS</b>	<b>#245 Cary-Grove</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>
<b>Veterans Of Foreign Wars</b>	<b>#4600 McHenry</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>#5040 Woodstock</b> Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>
	<b>#12014 Crystal Lake</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>#11496 Johnsburg</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>
<b>Sad Sacks 0962</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>Student Veterans Association</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	
<b>Marine Corps League</b> Del <input checked="" type="checkbox"/> Alt <input type="checkbox"/>	<b>Polish Legion</b> Del <input type="checkbox"/> Alt <input type="checkbox"/>	<b>VietNow</b> Del <input type="checkbox"/> Alt <input checked="" type="checkbox"/>
<b>Guests</b>	1. Mr. Don Curfman. McHenry County College Student Veteran Liaison.	

**Officers Remarks:** No remarks.

**Routine Reports:**

**The March Minutes:** Copies of the March minutes were made available to all delegates and alternates. The motion to accept the March minutes as presented was made by John Widmayer (VFW Post #5040) and seconded by Donald Stage (AMVETS. Post #269). The motion was passed by unanimous vote.

**VAC March Financial Report:** Copies of the March, 2018 Year to Date Financial Report and March Financial Report were made available to all delegates and alternates.

The VAC Office addressed 29 requests for financial assistance from 13 unique families for a total of \$4,958.00 in Veterans Assistance during March. The office submitted 30 new Claims to the US Department of Veterans Affairs, and a year to date total of 111 applications for VA Disability and Pension Claims. Year to Date the VAC has successfully prosecuted 31 outstanding claims for a total benefit to our local veterans of \$580,386. This equates to \$5.01 coming back to McHenry County for each VAC budget dollar spent. The VAC used 17.25% of the allotted funds in the VAC budget up through March. This is less than the 33.33% allotted in the VAC budget up through March. The VAC may need to draw up to \$22,212.17 from the reserve fund as the projected budget usage may exceed the \$325,000.00 tax levy by that amount. Michael Wisniewski (MOC P.T. #79) made the motion to accept the March VAC financial reports as read. Donald Stage (AMVETS #269) seconded the motion. The motion was passed by unanimous vote.

#### **Public Participation:**

- 1) Mr. Don Curfman reported that the McHenry County College will conduct the graduation ceremony three weeks, during Mar just prior to Mother's Day. The new science building is almost completed, but there are no office space in it! The summer session enrollments are in progress. The fall registration has just started. The college received \$250,000.00 in grants for apprenticeships and internship programs. There are \$25,000.00 grant for veteran books and laptops are available. Three student veterans visited Springfield, Illinois in order to meet the state legislature. The preparations are well under way for the June Patriots Run, including blue dry-fit t-shirts for the contestants.

#### **Correspondence:**

- 1) Scouts 4 Fishing with our Vets program are sponsoring fishing outings at various locations from May 10<sup>th</sup> through September 13<sup>rd</sup>, 2018. 2. Memorial Day Ceremony at the Woodstock Harley-Davidson dealership (2235 S. Eastwood Drive, Woodstock, Illinois).

#### **Committee Reports:**

*Executive Board Meeting:* No report.

*By-Laws:* The VAC By-Laws are revised and updated.

*Corporate Report:* The VAC Inc held their regular monthly meeting prior to the regular meeting.

*Public Relations Committee:* No report.

*Report of IACVAC Delegates:* The IACVAC/IAGO Session business was mostly in the review of statehouse sponsored veteran bills now in committee.

*Superintendents Report:*

- 1) The VAC Superintendent attended the recent Veteran Round Table forum and briefed the commission on what it was about.
- 2) The VAC Superintendent will meet with the Illinois State Counties Association next week and report the results during the May VAC meeting.
- 3) The VAC Superintendent met with Representative, Dan Swanson while he was in Springfield.
- 4) The VAC Superintendent also met with Representative, Steve Reick on the celebration of the Illinois Bicentennial. The hope is that a veteran can attend the event. (Perhaps Mrs. Missy Robles from the McHenry CBOC).
- 5) The VAC Superintendent met with the Illinois Association of County Board Members to discuss common legislative issues and the proposed formation of the Illinois State Counties Association.
- 6) The VAC Annual Report is a work in progress.

**Chairman Joe Kersten opened the floor to Old Business.**

- 1) The second new minivan has been delivered and is being readied for decals/detailing and to get a set of municipal license plates.
- 2) The VAC Office still has an open position for a per-diem driver.
- 3) The two VAC VSO Trainees have been certified as basic VSO's and are eager to try their newly acquired skills.
- 4) The Commission voted to adopt the Resolution on adjusting the wages of VAC Employees during the March VAC meeting. The resolution has to wend its way through the county board committees and final approval by the county board.

**Chairman Joe Kersten opened the floor to New Business:**

- 1) The VAC Superintendent is monitoring a batch of veteran-related bills in committee in Springfield, Illinois.

**Chairman Joe Kersten opened the floor for the good of the association.**

- 1) None.

**The Benediction:** Chaplain, Eugene Boxlietner gave the Benediction.

The Colors were saluted.

Chairman, Joseph Kersten adjourned the meeting at 1950 Hours.

*Michael Wisniewski*

Respectfully Submitted

*(Electronically Signed)*

# Superintendents Financial Report – April 18, 2018

March 2018 Financials

## Financial Report Highlights for the Month of March 2018

### Veterans Assistance Expenditures

Auditor

	Month		Year To Date	
	Financial Granted	Requests	Financial Granted	Requests
Food	\$ 225.00	9	\$ 1,050.00	42
Housing	\$ 2,828.92	5	\$ 12,691.80	26
Utilities	\$ 1,544.08	14	\$ 5,818.79	46
Indp Living	\$ 360.00	1	\$ 2,653.29	8
Gasoline	\$ -	0	\$ -	0
Transportation	\$ -	0	\$ 27.30	3
<b>Total</b>	<b>\$ 4,958.00</b>	<b>29</b>	<b>\$ 22,241.18</b>	<b>125</b>
Total Requests Denied		<b>1</b>		<b>8</b>
Total Requests		<b>30</b>		<b>130</b>
Unique Clients		<b>13</b>		<b>63</b>

### Utilities Granted

	Month		Year to Date	
	Financial Granted	Requests	Financial Granted	Requests
Gas	\$ 370.45	3	\$ 1,519.10	11
Electric	\$ 367.82	4	\$ 2,842.84	16
Phone	\$ 193.62	5	\$ 353.62	9
Water / Sewer	\$ 555.67	1	\$ 765.44	5
Garbage	\$ 56.52	1	\$ 337.79	5
<b>Total Utility</b>	<b>\$ 1,544.08</b>	<b>14</b>	<b>\$ 5,818.79</b>	<b>46</b>

### Total Expenditures

Month	Year to Date
\$ 32,142.30	\$ 115,737.39

Projected Annual	\$ 347,212.17
Less: Funded by Levy	\$ 325,000.00
Projected Reserve Add (Use)	\$ (22,212.17)

### VA Disability and Pension Claims

	Month	Year to Date
New VA Claims	30	111
VA Paperwork Processed	203	866
VA Claims Awarded 2018		31
New Claims \$\$ Awarded 2018		\$ 580,386
VA Award Ratio to VAC Total Expense (per \$1)		\$ 5.01
4 Year Cummulative Awards 2018 Value		\$ 8,124,818

VetraSpec

Applicants Township		
Township	Monthly Total	YTD Total
Alden	\$ -	\$ -
Algonquin	\$ 876.16	\$ 5,188.43
Burton	\$ 263.71	\$ 622.72
Chemung	\$ 502.00	\$ 2,004.00
Coral	\$ -	\$ -
Dorr	\$ 321.92	\$ 3,002.96
Dunham	\$ -	\$ -
Grafton	\$ 300.00	\$ 600.00
Greenwood	\$ -	\$ 1,778.00
Hartland	\$ -	\$ -
Hebron	\$ 1,005.67	\$ 3,803.96
Marengo	\$ -	\$ -
McHenry	\$ 562.86	\$ 3,712.54
Nunda	\$ -	\$ 0.00
Richmond	\$ 50.00	\$ 1,551.27
Riley	\$ -	\$ -
Seneca	\$ -	\$ -
<b>Totals</b>	<b>\$ 3,882.32</b>	<b>\$ 22,263.88</b>
<b>Total Townships</b>	<b>8</b>	<b>10</b>

Total Townships

### VAC Lovell FHCC Transportation Service

VA Hospital Applications Year to Date

27

	Month	Annual
Miles	2215	8733
Passengers	212	761
Driver Cost	\$ 3,663.04	\$ 14,032.27
Dispatch-Adm	\$ 2,301.00	\$ 9,204.01
Vehicle Cost	\$ 687.00	\$ 2,508.31
<b>Total</b>	<b>\$ 6,651.04</b>	<b>\$ 25,744.59</b>
Cost per Rider	\$ 31.37	\$ 33.83
Goal Cost per Rider is <	\$ 35.00	
Bus Fund	\$ 3,666.32	

# Superintendents Financial Report – April 18, 2018

March 2018 Financials

## Year to Date

Personnel					33.33%		
Line No.	Line Item	Budgeted	Expended	Remaining	% Exp.	% Rem.	Projected
3010	Salaries	\$ 211,283.00	\$ 44,668.61	\$ 166,614.39	21.1%	78.9%	\$ 134,005.83
3020	Part Time	\$ -	\$ 7,801.78	\$ (7,801.78)	0.0%	0.0%	\$ 23,405.34
3025	Holiday Pay	\$ 11,120.00	\$ 2,609.26	\$ 8,510.74	23.5%	76.5%	\$ 7,827.78
3030	Per Diem	\$ 55,003.00	\$ 8,127.55	\$ 46,875.45	14.8%	85.2%	\$ 24,382.65
3040	Over Time Salaries	\$ 500.00	\$ 99.96	\$ 400.04	20.0%	80.0%	\$ 299.88
3050	Merit Pool	\$ 6,242.00	\$ -	\$ 6,242.00	0.0%	100.0%	\$ -
3100	Uniform All.	\$ 350.00	\$ 29.00	\$ 321.00	8.3%	91.7%	\$ 87.00
3105	SS/Co. Share	\$ 21,737.00	\$ 4,843.90	\$ 16,893.10	22.3%	77.7%	\$ 14,531.70
3110	IMRF	\$ 22,829.00	\$ 3,961.43	\$ 18,867.57	17.4%	82.6%	\$ 11,884.29
3146	Hlth. Ins.	\$ 72,463.00	\$ 6,049.45	\$ 66,413.55	8.3%	91.7%	\$ 18,148.35
<b>Personnel</b>		<b>\$ 401,527.00</b>	<b>\$ 78,190.94</b>	<b>\$ 323,336.06</b>	<b>19.47%</b>	<b>80.53%</b>	<b>\$ 234,572.82</b>
Contractual & Assistance		Budgeted	Expended	Remaining	% Exp.	% Rem.	
4001	Contract Service	\$ 4,000.00	\$ 1,200.00	\$ 2,800.00	30.0%	70.0%	\$ 3,600.00
4005	Dues/Mbrshps	\$ 1,000.00	\$ 724.00	\$ 276.00	72.4%	27.6%	\$ 2,172.00
4006	Training	\$ 1,800.00	\$ 540.00	\$ 1,260.00	30.0%	70.0%	\$ 1,620.00
4008	Subscriptions	\$ 250.00	\$ 174.20	\$ 75.80	69.7%	30.3%	\$ 522.60
4034	Specific Insurance	\$ 11,000.00	\$ 4,333.80	\$ 6,666.20	39.4%	60.6%	\$ 13,001.40
4045	Directors Insurance	\$ 5,500.00	\$ 4,280.00	\$ 1,220.00	77.8%	22.2%	\$ 12,840.00
4055	Contract Printing	\$ 2,500.00	\$ -	\$ 2,500.00	0.0%	100.0%	\$ -
4060	Legal Note/Adv.	\$ 2,500.00	\$ 55.75	\$ 2,444.25	2.2%	97.8%	\$ 167.25
4096	Telecomm.	\$ 1,600.00	\$ 343.69	\$ 1,256.31	21.5%	78.5%	\$ 1,031.07
4200	Vets Assist	\$ 180,000.00	\$ 22,441.18	\$ 157,558.82	12.5%	87.5%	\$ 67,323.54
4246	Medical Service	\$ 750.00	\$ 125.00	\$ 625.00	16.7%	83.3%	\$ 375.00
4251	PreEmp Physical	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	\$ -
4306	Vehicle Maint. *	\$ 7,500.00	\$ 106.74	\$ 7,393.26	1.4%	98.6%	\$ 320.22
4321	Software Maint.	\$ 1,800.00	\$ -	\$ 1,800.00	0.0%	100.0%	\$ -
4370	Legal Services	\$ 1,000.00	\$ 96.25	\$ 903.75	9.6%	90.4%	\$ 288.75
<b>Contractual</b>		<b>\$ 221,200.00</b>	<b>\$ 34,324.36</b>	<b>\$ 185,875.64</b>	<b>15.52%</b>	<b>84.03%</b>	<b>\$ 102,973.08</b>
Supplies & Equipment		Budgeted	Expended	Remaining	% Exp.	% Rem.	
5010	Off. Supplies	\$ 1,300.00	\$ 327.40	\$ 972.60	25.2%	74.8%	\$ 982.20
5020	Off. Equip.	\$ 750.00	\$ 86.00	\$ 664.00	11.5%	88.5%	\$ 258.00
5040	Mileage	\$ 2,000.00	\$ 373.65	\$ 1,626.35	18.7%	81.3%	\$ 1,120.95
5050	Mtg. Exp.	\$ 9,500.00	\$ 1,558.47	\$ 7,941.53	16.4%	83.6%	\$ 4,675.41
5071	Promo Items	\$ 1,000.00	\$ -	\$ 1,000.00	0.0%	100.0%	\$ -
5115	Comp. Hardware	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	\$ -
5125	Comp. Software	\$ 500.00	\$ -	\$ 500.00	0.0%	100.0%	\$ -
5160	POL *	\$ 6,500.00	\$ 1,201.57	\$ 5,298.43	18.5%	81.5%	\$ 3,604.71
5210	Publications	\$ 100.00	\$ -	\$ 100.00	0.0%	100.0%	\$ -
5251	Promo Events	\$ 1,500.00	\$ 275.00	\$ 1,225.00	18%	82%	\$ 825.00
<b>Equipment</b>		<b>\$ 23,150.00</b>	<b>\$ 3,822.09</b>	<b>\$ 19,327.91</b>	<b>16.51%</b>	<b>83.49%</b>	<b>\$ 11,466.27</b>
Other		Budgeted	Expended	Remaining	% Exp.	% Rem.	
6020	Vehicle	\$ 24,600.00	\$ (600.00)	\$ 25,200.00	-2.4%	102.4%	\$ (1,800.00)
6810	Fund Bal. Enh.	\$ 560.00	\$ -	\$ 560.00	0.0%	100.0%	\$ -
<b>Totals</b>		<b>\$ 671,037.00</b>	<b>\$ 115,737.39</b>	<b>\$ 554,299.61</b>	<b>17.25%</b>	<b>82.60%</b>	<b>\$ 347,212.17</b>

\*Transit Grant \$2,500 added to budget

### March 2018 Reconciliation

March Auditor *				\$ 5,233.00
Less				
Volunteer / Taxi Transportation			\$ -	
Food Vouchers			\$ (500.00)	
February Assistance	A1360-32		(\$40.00)	
	S9756-20		\$(1,050.00)	
	S9756-30		\$ (33.68)	\$(1,623.68)
				\$ 3,609.32
Add:				
Food Issued			\$ 225.00	
Outstanding Fuel			\$ -	
Awaiting Payment	I6379-25		\$ 50.00	\$ 275.00
March 4200 VetraSpec				\$ 3,884.32
* Total does not include food vouchers issued.				