



# MC HENRY COUNTY RECORDER'S OFFICE

JOSEPH J. TIRIO – RECORDER

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## **Swift User Agreement**

This Agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, by and between the McHenry County Recorder's Office and \_\_\_\_\_ (Swift licensee).

The Swift Licensee (Licensee) wishes to take advantage of the opportunity to receive documents from the County Recorder's office via electronic mail by choosing one of the specific options outlined below.

Licensee understands they will have 7 days to open the email from the Recorder's Office and download the electronic image of the recorded document(s). After 7 days the email link will expire.

**NOTICE:** Under Illinois Law, an instrument recorded in an electronic format is considered an original record (5 ILCS 175/5-115). Unless otherwise required by law, Licensee has the right to have the original paper instrument returned to Licensee after recording.

Please check only one of the below options:

**Option A: Receive Recorded Documents via email only.**

After recording, the recorded documents will be sent to Licensee in electronic format to the email address Licensee designates below. Licensee does not want the original paper documents to be mailed to the Licensee, but rather grants permission to the Recorder's Office to destroy the original paper document.

**Option B: Receive Recorded Documents via email and the original paper documents by mail.**

After recording, the recorded documents will be sent to Licensee in electronic format to the email address Licensee designates below. Licensee must supply a self-addressed return envelope(s) for the original paper documents to be mailed to the Licensee.

Licensee Name: \_\_\_\_\_

Licensee Phone Number: \_\_\_\_\_

Licensee Address: \_\_\_\_\_

Licensee Email Address: \_\_\_\_\_

Licensee Signature: \_\_\_\_\_

Date \_\_\_\_\_