



McHenry County

Division of Transportation

Joseph R. Korpalski, Jr., P.E.
Director of Transportation/County Engineer

INFORMATION NEEDED FROM APPLICANT TO APPLY FOR A WIRELESS TELECOMMUNICATION FACILITY PERMIT

1. A completed Utility Consent Permit Application (available on-line at www.mchenrycountydor.org)
2. Application fee (see Appendix A in “Wireless Telecommunication Facility Ordinance”)
3. Site specific structural integrity and make ready analysis prepared by a professional structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989.
4. An exhibit or drawing showing the location where each proposed wireless telecommunication facility would be installed.
5. Photographs of the location and its immediate surroundings depicting the utility poles or alternative antenna structures on which each proposed wireless telecommunications facility would be mounted.
6. Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed wireless telecommunication facility covered by the application as it is proposed to be installed.
7. A proposed schedule for the installation and completion of each wireless telecommunication facility covered by the application, if approved.
8. Certification that the collocation complies to the best of the applicant’s knowledge with the frequency interference requirements established in the ordinance.
9. Written copy of the approval from the owner of a utility pole, or an alternative antenna structure, to mount the wireless telecommunication facility at that specific location.
10. A Certificate of Insurance meeting the coverage limits and insurance company ratings, as specified in the Illinois Department of Transportation Standard Specifications, shall be submitted, at no cost to the County, and shall name “McHenry County, the McHenry County Division of Transportation, its elected and appointed officials, its employees and agents” as additional insured parties. The Certificate shall also include proof of evidence of Worker’s Compensation Insurance coverage. The insurance shall include commercial general liability insurance with respect to the applicant’s activities to afford minimum protection limits consistent with the County’s requirements of other users of County-owned infrastructure or County rights-of-ways, including coverage for bodily injury and property damage.
11. When installing or collocating a wireless telecommunication facility on County-owned infrastructure, within County rights-of-ways that are also within a municipal boundary, the applicant shall submit to the County a written copy of the approval from the local municipality to mount the wireless telecommunication facility at that specific location as part of the application for issuance of a permit by the County.