

RESOLUTION

RESOLUTION ADOPTING REVISED MCHENRY COUNTY BOARD RULES TO INCORPORATE ELECTRONIC VOTING

WHEREAS, McHenry County strives to make all of its functions completely transparent, accountable and accessible to constituents with disabilities; and

WHEREAS, the McHenry County Clerk recommends the adoption of an electronic voting system to be used by County Board members during board meetings to comply with the Americans with Disabilities Act; and

WHEREAS, the County Board of McHenry County, Illinois, approved Resolution #R-201612-12-356 on December 20, 2016 which adopted revised County Board rules; and

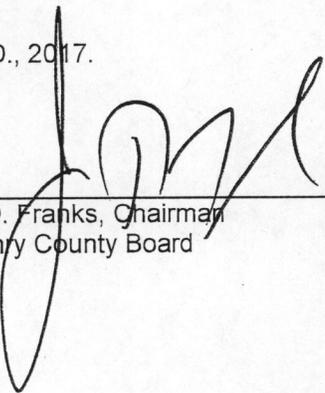
WHEREAS, on April 27, the Ad-Hoc Committee on Governmental Accessibility recommended changes to Article II, Section 5 of the McHenry County Board Rules to incorporate electronic voting during County Board proceedings and supported amendments and revisions to the County Board Rules as attached hereto and made part hereof.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that Article II, Section 5 of the McHenry County Board Rules are hereby amended to incorporate electronic voting during County Board proceedings and adopted as attached hereto and made part hereof; and

BE IT FURTHER RESOLVED, that the McHenry County Board Rules as hereby amended will become effective on June 20, 2017 and replaces all previously adopted McHenry County Board Rules; and

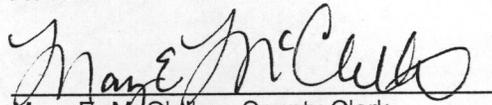
BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to all elected officials and department heads.

DATED at Woodstock, Illinois, this 16th day of May, A.D., 2017.



Jack D. Franks, Chairman
McHenry County Board

ATTEST:



Mary E. McClellan, County Clerk

ATTACHMENTS:

- #6002 attachment (revised) (PDF)

SECTION 5 MEMBER PARTICIPATION

5.1 Recognition: Each County Board member shall have the privilege of the floor upon seeking and receiving recognition by the Chairman. When two or more County Board members have sought the privilege of the floor simultaneously, the Chairman shall determine the order of recognition excepting that, on standing committee reports, the standing committee chairman, or a designee of said standing committee, shall have priority. No County Board member shall be interrupted when speaking except:

- A. By a call to order of the Chairman;
- B. By an objection to the introduction of a question;
- C. By a point of order;
- D. By a question of privilege; or
- E. By a parliamentary inquiry.

5.2 Motions: Motions shall be stated by the mover by stating: "I move...." No motion shall be debated before it has received a second. The Chairman or Vice-Chairman of the Liaison Committee shall bring forth motions coming out of their committee.

- A. When a motion is made, the names of the moving and seconding members shall be entered in the minutes along with the result of the vote.
- B. If a motion fails to receive a second that motion shall be entered into the minutes with a notation "motion failed for lack of a second."

5.3 Voting: County Board member votes shall be entered by members and recorded electronically upon the opening of voting by the Chairman, except as listed in subsections A, B, and I of this section.

A. A roll call vote by voice shall be used in the following instances, proceeding in alphabetical order. The first member to vote by roll call shall be advanced by one (1) last name alphabetically at each successive Regular Meeting during the County Board's full term, with the County Board Chairman voting last.

- 1) Attendance; or
- 2) A malfunction in the electronic voting system.
 - a. Members experiencing technical difficulties with electronic voting equipment or software shall immediately seek recognition and notify the County Board Chairman. County information technology personnel shall work to identify and resolve the technical difficulties before voting proceeds.
 - b. A malfunction in the electronic voting system shall be determined to have occurred when the County Board Chairman informs the County Board that such voting system is inoperative, based on the assessment of county information technology personnel. In those instances, a roll call vote by voice shall be initiated by the County Clerk, at the direction of the Chairman, on the question at hand and all subsequent questions, except those listed in subsection B of this section, until the Chairman informs the Board that the electronic voting system is again functional.

B. A voice vote may be used in the following instances, the outcome of which shall be determined by the Chairman. Alternatively, an electronic vote on any question may be requested by any member.

- 1) A motion to adjourn;
- 2) Approval of the minutes of the previous meeting;
- 3) Adopting the agenda;
- 4) Floor motions;
- 5) Other items as determined by the Chairman.

C. The County Board Chairman shall vote on questions before the full board only in the case of a tie, and in those instances, shall vote last.

D. When there is no further debate or discussion on a pending question for which an electronic vote is required, or when an electronic vote has been requested by a member, the Chairman or Chairman's designee shall open voting.

- 1) When voting, either by electronic or voice vote, a member shall respond "Yes," "No" or "Abstain."
- 2) The Chairman or Chairman's designee shall give ample time for members to vote electronically, asking "Have all voted who wish?" three times.
- 3) The Chairman or Chairman's designee shall close voting by directing the Clerk or Clerk's designee to record the vote.

E. An abstention vote shall not be considered a vote in the affirmative or the negative, but the number of members present shall not change for the purposes of determining the number of affirmative votes needed for approval of any item. For example, if 24 members are present at the meeting, and 5 members abstain from voting on a given item, 13 "yes" votes will still be required for an item needing a majority of the members present to pass.

F. There shall be no absentee or proxy voting on any question except as provided in the Board's Remote Attendance Policy.

- 1) Any member(s) participating remotely shall vote by voice in the order which attendance was called after electronic votes have been cast, and shall have their votes recorded electronically by the Clerk or Clerk's designee.

G. Following each electronic vote and after voting has closed, the County Clerk or clerk's designee by voice shall give the outcome of the vote to the County Board Chairman. The County Board Chairman shall announce the number of votes in favor and the number of votes against. The roll call generated by each electronic vote shall be displayed after voting has closed, including any tie breaking vote cast.

- 1) A verification of all votes cast electronically on a measure may be requested by any member prior to the opening of voting by the County Board Chairman. If a member's request is seconded by another member, the County Clerk or the Clerk's designee shall read out the name of each member and the vote they cast in the order attendance was taken after voting has closed.

H. If a member leaves the room for any reason when there is a motion on the floor, the

number of members present shall be the number counted for the vote in terms of a quorum needed. If a member returns before the Chairman declares the outcome of the vote, the member shall have an opportunity to cast a vote.

I. Electronic voting may be used in any committee. In any standing, special or ad-hoc committee, an electronic vote or roll call vote by voice shall be used for the following matters:

1. Attendance
2. Zoning Matters and Plats
3. Appointment Recommendations
4. Routine Consent Agenda Approval
5. Items Requiring the Expenditure, Acceptance or Transfer of Funds
6. Ordinances or Resolutions for Action
7. Motions to Enter Executive Session