

SUMMARY SHEET
County of McHenry Purchasing

Date: 8/10/17
Bid/RFP: 17-40 Court Reporting for P&D

	VENDOR				VENDOR			
Vendor City/State	ENSEN LITIGATION CHICAGO IL				Q&A REPORTING CRYSTAL LAKE IL			
ORIGINAL SIGNATURE	YES				YES			
Mandatory Pages?	YES				YES			
	12/1/17- 11/30/18	12/1/18- 11/30/19	12/1/19- 11/30/20	12/1/20- 11/30/21	12/1/17- 11/30/18	12/1/18- 11/30/19	12/1/19- 11/30/20	12/1/20- 11/30/21
ATTENDANCE FEES	2 hr min \$230.00							
Daytime meeting: up to 3hours 1 hearing	\$345.00	\$345.00	\$345.00	\$345.00	\$150.00	\$150.00	\$150.00	\$160.00
2 hearings Per Hearing	\$345.00	\$345.00	\$345.00	\$345.00	\$110.00	\$110.00	\$110.00	\$115.00
3 hearings Per Hearing	\$345.00	\$345.00	\$345.00	\$345.00	\$85.00	\$85.00	\$85.00	\$90.00
Additional hearings Per Hearing	\$345.00	\$345.00	\$345.00	\$345.00	\$80.00	\$80.00	\$80.00	\$85.00
Daytime meeting: additional time Per ½ hour	\$57.50	\$57.50	\$57.50	\$57.50	\$45.00	\$45.00	\$45.00	\$50.00
Nighttime meeting: up to 3 hours	\$517.50	\$517.50	\$517.50	\$517.50	\$200.00	\$200.00	\$200.00	\$210.00
Nighttime meeting: additional time	Per ½ hr \$86.25	Per ½ hr \$86.25	Per ½ hr \$86.25	Per ½ hr \$86.25	½ hr \$55.00	½ hr \$55.00	½ hr \$55.00	½ hr \$60.00
TRANSCRIPTION FEES								
Transcription rate per page on standard 24-line Illinois reporter format. Delivery within 10 business Per Page	\$8.50	\$8.50	\$8.50	\$8.50	\$4.25	\$4.25	\$4.25	\$4.30
Expedited delivery options	See rate sheet				Next business day 50% increase 2-9 business days 33%			
CANCELLATION FEES	No charge if canceled within 24 hours							
Fee for meetings cancelled without proper notice, as specified	2 hr min attendance fee	2 hr min attendance fee	2 hr min attendance fee	2 hr min attendance fee	\$117.00	\$117.00	\$117.00	\$117.00
ADDITIONAL NOTES	\$35.00 electronic file fee S&H fees	\$35.00 electronic file fee S&H fees	\$35.00 electronic file fee S&H fees	\$35.00 electronic file fee S&H fees				
Years' Experience	31 years				27 years			

Sent to 7 potential bidders. Submittals received from 2.