



DEPARTMENT OF PLANNING AND DEVELOPMENT  
McHENRY COUNTY GOVERNMENT CENTER - ANNEX BUILDING A  
2200 NORTH SEMINARY AVENUE  
WOODSTOCK, IL 60098  
815/334-4560 FAX# 815/337-3720

## McHENRY COUNTY HISTORIC PRESERVATION COMMISSION

### *Revised\*\** MEETING DATES FOR 1997

**MEETING** January 15, 1997\* **CANCELLED**

February 19, 1997

**March 5, 1997\*\***

**April 2, 1997\*\***

**May 7, 1997\*\***

**June 4, 1997\*\***

**July 2, 1997\*\***

**August 6, 1997\*\***

**September 3, 1997\*\***

**October 1, 1997\*\***

**November 5, 1997\*\***

**December 3, 1997\*\***

Meetings of the McHenry County Historic Preservation Commission are held at 7:00 p.m. in the Planning Department Conference Room of Annex Building "A" of the McHenry County Government Center, 2200 N. Seminary Avenue, Woodstock, Illinois unless otherwise noticed.

\* Joint County and Municipal Historic Preservation Commission meeting Room B-170

**HISTORIC PRESERVATION COMMISSION MEETING**  
**February 19, 1997**  
**McHenry County Government Center**  
**Woodstock, Illinois**

**Call to Order and Roll**

The meeting was called to order by Chairman Nancy Welch at 7:00 p.m.

**Present:** Jim Keefe, Gail Drabant, Anthony Howard, Carol Lockwood, Nancy Welch, Gloria Mack, and David Gervais.

**Absent:** Jennifer Iftner and Steve Gulgren.

**Staff Present:** Maryanne Wanaski and Linda Spates.

**Approval of Minutes of December 18, 1996**

- Jim Keefe made a motion to approve the minutes of December 18, 1996 with corrections. David Gervais seconded the motion, which was approved by unanimous vote.

**Brief Notes and Comments:** (Note all regular *Standing Committee Reports* were postponed until the March meeting.)

- Chairman Welch will assign committees and appoint chairmen at the March meeting.
- Gail Drabant stated that MCCD contacted 5 architects for the preliminary study of the Greek Revival House. Paul Green was accepted as the architect. Commissioner Drabant was very encouraged by the action of MCCD.
- Jim Keefe spoke to Tom Wilcockson of Mapcraft and will plan on meeting with him sometime next week. The project maps should be ready by April 1, 1997. The project still needs another \$700.00. A tax-free number has been applied for from the State. Jim and Nancy are joint signatories on the McHenry County Historical Preservation Project Account that has been opened at the Harris Bank in Woodstock on the Square.
- Jim Keefe also submitted an application for the William P. Walkup House on County Club Road. The Historical Society plagued it last fall. Information will be included in your packets. The public hearing will be tentatively planned for April 1997.
- David Gervais suggested the Commission look at a long term goal and possibly schedule time to update the survey and related map. This item will be included under *New Business* on the March agenda.
- Gloria Mack noted that the Greenwood School (plaqued in 1994) is now located within the Village of Greenwood's corporate boundaries. Commissioner Mack feels that an intergovernmental agreement between the Village and the County should be drafted relatively soon in order to afford it the protection of the County's ordinance.
- Jim Keefe made a motion to approve the Annual Report. Tony Howard seconded. All said aye, motion carried. David Gervais abstained.

Meeting adjourned at 7:25 p.m.

HISTORIC PRESERVATION COMMISSION MEETING  
McHENRY COUNTY GOVERNMENT CENTER  
WOODSTOCK, ILLINOIS 60098

MINUTES  
MARCH 5, 1997

**CALL TO ORDER AND ROLL**

- The meeting was called to order by Gail Drabant at 7:12 p.m.  
**Present:** Gloria Mack, Jim Keefe, Gail Drabant, Tony Howard, Carol Lockwood, and Jennifer Iftner  
**Absent:** David Gervais, Nancy Welch, Steve Gulgren  
**Staff Present:** Maryanne Wanaski, Nina Campione

**APPROVAL OF MINUTES**

- Gail Drabant made a motion to approve the minutes of February 19, 1997 with following correction:  

Page 1, (Brief Notes and Comments), comment 2 should read  
"Gail Drabant stated that MCCD contacted 5 architects for the preliminary study of the Greek Revival House. Paul Glen was accepted as the architect."
- Gloria Mack seconded the motion, which was approved by unanimous vote.

**REPORT BY CHAIRMAN**

- No report

**STANDING COMMITTEE REPORTS**

***Survey and Landmarking***

- Maryanne Wanaski stated that the Commission's resolution recommending landmark designation for the House of 7 Gables will be presented to the Planning and Development Committee on Friday, March 8, 1997.
- Tony Howard questioned the scores on the Walkup House application. Jim Keefe recalculated the score. The total corrected score is 86.6. The Commission expressed interest in visiting this house since it has such a high historic value.
- Maryanne Wanaski was directed to schedule a public hearing for April 2, 1997 at 6:30 p.m. in the conference room of the Department of Planning and Development in Annex Building A with respect to the Walkup House on county Club Road.
- A meeting place was set up at 3 Brothers Restaurant on March 15, 1997 at 9:00 a.m. to survey the Walkup House, Peterson Farm, the house on Pistakee Bayview Lane and the Stilling's House. Tonight's meeting will be continued to March 15, 1997 to comply with the *Open Meetings Act*.

***Vistas***

- Carol Lockwood discussed "witness trees". She stated that these trees were used by the surveyors to landmark property lines. These trees can be identified by the flattened markings on the side of them and there may be 300 or 400 surviving trees. Carol and Gloria will start searching for these trees and report back to the Commission with their findings.

***Communications, Public Relations, Municipal Liaison***

- Gloria Mack submitted her report (see attached). Gloria stated that she spoke with Robert Stock the president of the Austin Cemetery Society regarding the cemetery on Route 120. Gloria and Mr. Stock feel that it is very important that the Survey Committee look into the preservation of cemeteries.

***Grants***

- No report

***Awards & O.H.S.G.***

- Gail Drabant submitted her report (see attached).
- There was a discussion regarding the Preservation Awards. It was decided that since this is the "Year Of The Barn" the Weiderich Barn in Glacial Park would be an ideal location to hold this years' awards' ceremony. May 18, 1997, 3:00 p.m. is the tentative date and time.
- To the award category list add "Outstanding Preserved Barn", also in honor of the "Year of the Barn" theme.
- The House of Seven Gables will be plaqued if approved on April 20, 1997. (*tentative date*)
- Jennifer Iftner and Gloria Mack will meet with the Heatherton's for the plaquing of the Seven Gables House.
- It was suggested the 1st week in June would be a good time to plaque Walkup House.

**REPORT BY STAFF**

- Maryanne Wanaski stated that she faxed the intergovernmental agreement to David Gervais regarding the Holcombville School. Maryanne asked if anyone had any contact with someone from The Village of Greenwood. Gloria said that she knows the Mayor and will contact her regarding an intergovernmental agreement for the Greenwood School in order to keep it protected under the County's present ordinance.
- Mark Balasi a registered architect from Crystal Lake has submitted an application to the Historic Preservation Commission. Tony Howard made a motion to send a memo with Mr. Balasi's application and resume to the County Board Chairman recommending his nomination. Jennifer Iftner seconded the motion, which was approved by unanimous vote.

**NEW BUSINESS**

- Jennifer Iftner commented that she is working on the scrapbook. It will be kept in the Conference Room of the Department of Planning and Development.

The meeting was continued to March 15, 1997.

**HISTORIC PRESERVATION COMMISSION**  
**Minutes - April 2, 1997**  
**McHenry County Government Center**  
**Woodstock, Illinois**

**Members Present:** Chairman Nancy Welch, Jim Keefe, Gail Drabant, Carol Lockwood, Tony Howard, Jennifer Iftner, and Mark Balasi.

**Members Absent:** Gloria Mack, David Gervais and Steve Gulgren.

- Nancy Welch made a motion to approve the Minutes of March 5, 1997. Gail Drabant seconded the motion, which was approved by unanimous vote.

**Report by Chairman:** Nancy Welch

- Standing Committee for Fiscal Year 96-97 will be as follows:
  - Survey & Landmarking** - Jim Keefe, Chair  
Jennifer Iftner, Tony Howard, Nancy Welch & Mark Balasi.
  - Vistas** - Carol Lockwood, Chair
  - Communications** - Gloria Mack, Chair
  - Public Relations** - Jennifer Iftner, Chair
  - Municipal Liaison** - David Gervais, Chair
  - Awards & O.H.S.G.** - Gail Drabant, Chair
  - Grants** - Tony Howard, Chair

**Survey & Landmarking**

- Jim Keefe and Nancy Welch reviewed the Stillings home with Commission members. Maryanne was directed to send the Stillings a letter of regret; although the age qualifies the property for designation, but modern improvements have hurt its historical significance and integrity and therefore cannot be considered for landmarking at this time.
- Nancy Welch thanked Commission members for joining the Survey Committee Saturday, March 8, 1997.

***Vistas - Carol Lockwood***

- See report attached.

***Communications - Gloria Mack***

- See report attached.

***Municipal Liaison - David Gervais***

- No Report.

***Awards & O. H. S. G. - Gail Drabant***

- See report attached.

***Grants - Tony Howard***

- No Report.

**New Business**

- Survey Update, report attached.

**Ongoing Business**

- Scrapbook - Jennifer Iftner.

**Old Business**

- By-laws, Goals and Strategies, CLG Requirements - carryover
- Petersen property

**Adjournment**

- Jim Keefe made a motion to adjourn. Carol Lockwood seconded the motion, which was approved by a unanimous vote at 8:00 p.m.

## **;HISTORIC PRESERVATION COMMISSION**

### **Minutes**

**May 7, 1997**

**McHenry County Government Center  
Woodstock, Illinois**

#### ***Call to order and Roll***

The meeting was called to order by Chairman Nancy Welch at 7:00 p.m.

- **Members Present:** Jim Keefe, Gail Drabant, Carol Lockwood, Gloria Mack, Nancy Welch, Tony Howard, Jennifer Iftner, David Gervais, and Mark Balasi.
- **Members Absent:** Steve Gulgren.
- **Staff Present:** Maryanne Wanaski and Linda Spates.

#### ***Approval of Minutes of April 8, 1997***

- Jim Keefe made a motion to approve the minutes of April 8, 1997. Tony Howard seconded the motion, which was approved by unanimous vote.

#### ***Standing Committees***

##### **Chairman Report: Nancy Welch**

- Nancy spoke to Commission members about Tryon Grove Farms, the Commission's first landmark. The house is going on the market for sale. An appraiser wondered how landmark status would effect the new owner. He was told to call Maryanne Wanaski regarding the County's *Preservation Ordinance*.

##### **Survey & Landmarking: Jim Keefe**

- Jim Keefe verified the June 22nd date for the plaqueing of the House of Seven Gables with Gloria Mack.
- Jim also heard from the owners of the Walkup House, the July date for the plaqueing is fine and again, Gloria will arrange the details.
- Mr. Philbin, the owner of the property on Bay View Lane, in McHenry was called and a message was left.
- The bulk of Jim work has been pictures for Gail and they will be shown tonight for the awards ceremonies.

##### **Communications & Public Relations: Gloria Mack**

- Report Attached.

##### **Awards - (OHSG): Gail Drabant**

- Report Attached.

##### **Vistas: Carol Lockwood**

- Report Attached.

**Grants: Tony Howard**

- Report Attached.

**Public Relations Report: Jennifer Iftner**

- Report Attached.

***Old Business***

- The map project is preceding as expected. It should be ready in June. Jim has an idea on how to distribute these maps and have the County Board love us.

***New Business***

- Nothing to report.

***Adjournment***

- Jim Keefe made a motion to adjourn. Tony Howard seconded the motion, which was approved by a unanimous vote. The meeting adjourned at 9:05 p.m.

# HISTORIC PRESERVATION COMMISSION

## Minutes

June 4, 1997

McHenry County Government Center  
Woodstock, Illinois

### ***Call to Order and Roll:***

The meeting was called to order by Vice-Chairman Gail Drabant at 7:05 p.m.

- **Members Present:** Jim Keefe, Gail Drabant, Carol Lockwood, Gloria Mack, Nancy Welch, David Gervais, Jennifer Iftner and Mark Balasi.
- **Members Absent:** Steve Gulgren, Nancy Welch and Tony Howard.
- **Staff Present:** Jim Hogue and Linda Spates.

### ***Approval of Minutes of May 7, 1997:***

- Jim Keefe made a motion to approve the Minutes of May 7, 1997. David Gervais seconded the motion with corrections, which was approved by unanimous vote.

### ***Standing Committees***

#### **Report by Chairman: Nancy Welch**

- No Report.

#### **Survey & Landmarking: Jim Keefe**

- On Saturday, May 17th, the Survey Committee met to survey the Huemann Farm site at 2815 W. Huemann Rd, McHenry, IL. Present were: Jim Keefe, Nancy Welch, David Gervais and Mark Balasi. The Committee met with Mr. John Kainer who explained that the existing barn was about 80 to 100 years old. John Huemann's name can be found in local history books, the site itself is listed in the 1872 McHenry County Platt Book.
- On Tuesday, June 3rd, Jim Keefe spoke at the Harvard Rotary about the Commission, highlighting various landmarks and explaining the Commission's goals.

#### **Municipal Liaison: David Gervais**

- No Report.

#### **Communications & Public Relations: Gloria Mack**

- Report Attached.

#### **Awards - (OHSG): Gail Drabant**

- Report Attached.

#### **Vistas: Carol Lockwood**

- No Report.

**Grants: Tony Howard**

- No Report.

**Public Relations Report: Jennifer Iftner**

- Hugh Deneen, long time Harvard resident and local attorney, accepted the Commission's invitation to speak at the House of 7 Gables plaqueing ceremonies scheduled for June 22nd..
- A letter was sent to the Greater Area Harvard Historical Society inviting membership to the plaqueing ceremony.

***Report by Staff:***

- No Report.

***Old Business:***

- Due to scheduling conflicts, Tom Willcockson, the cartographer, told Jim Keefe that the maps would not be completed until the fall.

***Ongoing Business:***

- No Report.

***Adjournment:***

- David Gervais made a motion to adjourn at 8:45 p.m. Gloria Mack seconded the motion, which was approve by an unanimous vote.

**HISTORIC PRESERVATION COMMISSION**  
**Minutes**  
**July 2, 1997**  
**McHenry County Government Center**  
**Woodstock, Illinois 60098**

***Call to Order and Roll:***

The meeting was called to order by Vice-Chairman Gail Drabant at 7:00 p.m.

- **Members Present:** Jim Keefe, Gail Drabant, Carol Lockwood, Gloria Mack, David Gervais, Jennifer Iftner, Tony Howard and Mark Balasi
- **Members Absent:** Steve Gulgren and Nancy Welch
- **Guests:** Maryann Koehler and Lori Wilham
- **Staff Present:** Maryanne Wanaski

***Approval of Minutes of June 4, 1997***

- Jim Keefe made a motion to approve the Minutes of June 4, 1997. Jennifer Iftner seconded the motion with corrections; motion passed by unanimous vote.

***Standing Committees***

**Report by Chairman: Nancy Welch**

- No report

**Survey & Landmarking: Jim Keefe**

- Report attached

**Municipal Liaison: David Gervais**

- No report

**Communications & Public Relations: Gloria Mack**

- Report attached

**Awards - (OHSG): Gail Drabant**

- Report attached

**Vistas: Carol Lockwood**

- No report

**Grants: Tony Howard**

- No report

**Public Relations Report: Jennifer Iftner**

- Report attached

**Report by Staff:**

- Maryanne Wanaski introduced Lori Wilham, an artist that illustrates older homes throughout McHenry County. Maryanne stated that some of her work was presented to the Planning and Development Committee of the County Board. Commission members suggested line drawings of local landmarked structures be placed on permanent display in the Government Center (Commissioners might want to consider including these drawings on their internet page too). A calendar of these historical landmarks was also suggested. All suggestions were met with overall approval from the P&D Committee. A proposal will be presented to Mr. Bill Barron regarding costs.

***New Business:***

- The Cary Historical Plaquing Ordinance was discussed. It was decided that further discussion and information regarding an intergovernmental agreement would be on the agenda for the next meeting.

***Old Business:***

- None

***Ongoing Business: Mark Balasi***

- Report attached

***Adjournment:***

- David Gervais made a motion to adjourn at 8:50 p.m. Gloria Mack seconded the motion, which was approved by an unanimous vote.

**HISTORIC PRESERVATION COMMISSION  
MINUTES  
AUGUST 6, 1997**

**McHENRY COUNTY GOVERNMENT CENTER  
WOODSTOCK, ILLINOIS 60098**

***CALL TO ORDER AND ROLL:***

The meeting was called to order by Chairperson Nancy Welch at 7:35 p.m., August 6, 1997.

- **Members Present:** Chairman Nancy Welch, Jim Keefe, Tony Howard, Gail Drabant, Gloria Mack, and David Gervais
- **Members Absent:** Carol Lockwood, Jennifer Iftner, Mark Balasi and Steve Gulgren
- **Staff Present:** Maryanne Wanaski and Nina Campione

***APPROVAL OF MINUTES OF JULY 2, 1997***

- Jim Keefe made a motion to approve the Minutes of July 2, 1997. Gloria Mack seconded the motion which was approved by unanimous vote

***STANDING COMMITTEES***

**Report by Chairman: Nancy Welch**

- None

**Survey & Landmarking: Jim Keefe**

- Report attached

**Municipal Liaison: David Gervais**

- Report attached

**Communications & Public Relations: Gloria Mack**

- Report attached

**Awards -- (OHSG): Gail Drabant**

- Report attached

**Vistas: Carol Lockwood**

- Report attached

**Grants: Tony Howard**

- None

**Public Relations Report: Jennifer Iftner**

- None

**Report by Staff: Maryanne Wanaski**

- Maryanne Wanaski discussed the possibility of obtaining a grant from the CDGB fund for projects and reports. Ms. Maryann Taranowski will work with Tony Howard directly on this project. Ms. Wanaski also discussed the calendar of historic landmark structures that would be created by artist Lori Wilham. Because of the budget crunch, this project will be postponed until after the 1st of the year.

***New Business:***

- None

***Ongoing Business: Mark Balasi***

- Report attached
- **Kudos and a big "thank you" to Mark for all of his hard work!!!**

***Adjournment:***

- Gloria Mack made a motion to adjourn at 8:55 p.m. Jim Keefe seconded the motion, which was approved by an unanimous vote.

HISTORIC PRESERVATION COMMISSION  
MINUTES  
SEPTEMBER 2, 1997

McHENRY COUNTY GOVERNMENT CENTER  
ANNEX BUILDING A  
WOODSTOCK, ILLINOIS 60098

***CALL TO ORDER AND ROLL:***

The meeting was called to order by Chairperson Nancy Welch at 7:35 p.m., August 6, 1997.

- **Members Present:** Chairman Nancy Welch, Jim Keefe, Tony Howard, Gail Drabant, David Gervais, Carol Lockwood, Jennifer Iftner and Mark Balasi
- **Members Absent:** Steve Gulgren
- **Staff Present:** Maryanne Wanaski

***APPROVAL OF MINUTES OF JULY 2, 1997***

- Jim Keefe made a motion to approve the Minutes of August 6, 1997. Jennifer Iftner seconded the motion which was approved by unanimous vote.

***STANDING COMMITTEES***

**Report by Chairman: Nancy Welch**

The barn located on Rawson Bridge and Three Oaks Roads has been donated to the Cary Grove Historical Society. There will be a Folk Festival on September 27, 1997, between 10:00 a.m. till 3:00 p.m. at the barn. All are invited.

**Survey & Landmarking: Jim Keefe**

- Report attached

**Municipal Liaison: David Gervais**

- Report attached

**Communications & Public Relations: Gloria Mack**

- Report attached

**Awards -- (OHSG): Gail Drabant**

- Report attached

**Vistas: Carol Lockwood**

- Report attached

**Grants: Tony Howard**

- None

**Public Relations Report: Jennifer Iftner**

- None

**Archival Sub-Committee: Mark Balasi**

- Report attached
- Mark Balasi made a motion seconded by Jim Keefe to establish a "Archival sub-committee", which was approved by an unanimous vote.
- The sub-committee information would come from the internet, libraries, newspapers, etc.

**Report by Staff: Maryanne Wanaski**

Maryanne Wanaski stated that she will call Springfield regarding the Marengo House. The CDGB application was discussed. A copy of the certified local government Grant Application will also be attached to the minutes so that commissioners can review it.

***New Business:***

- None

***Adjournment:***

- Gloria Mack made a motion to adjourn at 8:15 p.m. Jim Keefe seconded the motion, which was approved by an unanimous vote.

HISTORIC PRESERVATION COMMISSION  
MINUTES  
OCTOBER 1, 1997

McHENRY COUNTY GOVERNMENT CENTER  
ANNEX BUILDING A  
WOODSTOCK, ILLINOIS 60098

**CALL TO ORDER AND ROLL:**

The meeting was called to order by Chairperson Nancy Welch at 7:00 p.m., October 1, 1997.

- **Members Present:** Chairperson Nancy Welch, Gloria Mack, Jim Keefe, Carol Lockwood, Gail Drabant, Tony Howard and David Gervais
- **Members Absent:** Mark Balasi and Jennifer Iftner
- **Staff Present:** Maryanne Wanaski and Nina Campione

**APPROVAL OF MINUTES OF SEPTEMBER 2, 1997**

- Jim Keefe made a motion to approve the Minutes of September 2, 1997. Gloria Mack seconded the motion that was approved by unanimous vote.

**STANDING COMMITTEES:**

**Report by Chairman: Nancy Welch**

The barn located on Rawson Bridge and Three Oaks Roads was discussed. It was reported by Nancy that it would not be insulated and there was concern regarding the possibility of fire.

The Folk Festival that was held on September 27, 1997, was discussed. It was a very successful with 500 people in attendance. It was decided that next year's festivities would include some refreshments with the Health Department's approval.

**Survey and Landmarking: Jim Keefe**

- Report attached

**Municipal Liaison: David Gervais**

David reported that there is log cabin located in the Barrington Hills area. The owner was contacted but is not interested in plugging this property at this time.

**Communications & Public Relations: Gloria Mack**

- Report attached

**Awards -- (OHSG): Gail Drabant**

- Report attached

**Vistas: Carol Lockwood**

- Report attached

**Grants: Tony Howard**

- None

**Public Relations Report: Jennifer Iftner**

- None

**Archival Sub-Committee: Mark Balasi**

- None

**Report by Staff: Maryanne Wanaski**

Maryanne stated that there will be a conference at the Merchandise Mart in Chicago regarding restoration and preservation. Passes would be provided for anyone interested.

***New Business:***

- None

***Adjournment:***

Jim Keefe made a motion to adjourn at 8:15 p.m. Gloria Mack seconded the motion, which was approved by an unanimous vote. Meeting adjourned at 8:15 p.m.

HISTORIC PRESERVATION COMMISSION  
MINUTES  
NOVEMBER 5, 1997

McHENRY COUNTY GOVERNMENT CENTER  
ANNEX BUILDING A  
WOODSTOCK, ILLINOIS 60098

**CALL TO ORDER AND ROLL:**

The meeting was called to order by Gail Drabant at 7:00 p.m., November 5, 1997.

- **Members Present:** Mark Balasi, Gail Drabant, David Gervais, Tony Howard, Jennifer Iftner, Jim Keefe, and Carol Lockwood
- **Members Absent:** Chairperson Nancy Welch and Gloria Mack
- **Staff Present:** Maryanne Wanaski and Nina Campione

**APPROVAL OF MINUTES OF OCTOBER 1, 1997**

- Jim Keefe made a motion to approve the Minutes of October 1, 1997. Gail Drabant seconded the motion that was approved by a unanimous vote with the following correction:

“Members Absent should read, Mark Balasi, Jennifer Iftner and Steve Gulgren.”

**STANDING COMMITTEES:**

**Report by Chairperson presented by Gail Drabant**

The owner of the log cabin located in Barrington Hills stated that he was not interested landmarking the cabin and would prefer to be left alone. Also, the owners of the house in Cary (owned by the founder of Cary) have received their application for plaqueing.

**Survey and Landmarking: Jim Keefe**

- Report attached

**Municipal Liaison: David Gervais**

- None

**Communication and Public Relations: Gloria Mack**

- None

**Awards -- (OHSG): Gail Drabant**

- Report attached

**Vistas: Carol Lockwood**

- Report attached

**Grant: Tony Howard**

- None

**Public Relations Report: Jennifer Iftner**

- None

**Archival Sub-Committee: Mark Balasi**

- Report attached

**Report by Staff: Maryanne Wanaski**

Maryanne reminded the Commission that this is the last month of the year and nominations for a new Chairperson should be considered. Also, the year-end report is due in January to be sent to Springfield as part of the Commission's CLG requirements.

Maryanne discussed the packet that Maryann Taranowski (CDBG) is assembling for submission to the Block Grant Program for \$17,000.00 that would be used to update and expand the Commission's County wide survey.

**New Business**

- None

***Adjournment:***

Jim Keefe made a motion to adjourn at 8:20 p.m. Gail Drabant seconded the Motion, which was approved by a unanimous vote. Meeting adjourned at 8:20 p.m.

**HISTORIC PRESERVATION COMMISSION MEETING**  
**December 3, 1997**  
**Old Court House Inn**  
**on Historic Woodstock Square**

***Call to Order and Roll:***

On the pretext of sharing some "Holiday Cheer," the Commission dedicated its December meeting to retiring Commissioner, Gloria Mack. The dinner meeting began at 7:10 p.m.

**Present:** Tony Howard, Gloria Mack, Jim Keefe, Gail Drabant, Nancy Welch, Tony Howard, Carol Lockwood and David Gervais.

**Absent:** Steve Gulgren and Jennifer Iftner

**Staff Present:** Maryanne Wanaski

**Guests:** Al Kramka, Barbara Balasi, Mary Ellen Keefe and Fred Welch

**Approval of Minutes of November 5, 1997**

- Jim Keefe made a motion to approve the minutes of November 5, 1997. Gail Drabant seconded the motion, which was approved by unanimous vote.

***Notes:***

- Calendar dates for FY 1997-98 were approved.
- A new Commission chairperson will be nominated at the January 1998 meeting.
- Nancy Welch reported that she is still in contact with the owners of the Cary house and that a nomination was in progress.
- Gail Drabant see attached report.
- David Gervais stated that he is working on a statement for the Municipal Liaison Committee.
- Carol Lockwood see attached report.
- Mark Balasi see attached report.
- Commission members thanked Gloria Mack and presented her with a plaque and pin. A unanimous vote was taken to nominate her as an advisor to the Commission. Ms. Mack was grateful for the recognition and stated that it had been "much fun making history together."

***Adjournment:***

- At 7:45 p.m. a motion to adjourn the business portion of the meeting was made by Jim Keefe and seconded unanimously by the whole Commission.