



DEPARTMENT OF PLANNING AND DEVELOPMENT

McHENRY COUNTY GOVERNMENT CENTER - ANNEX BUILDING
2200 NORTH SEMINARY AVENUE
WOODSTOCK, IL 60098
815/334-4560 FAX # 815/337-3720

FILED
McHENRY COUNTY, IL
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Katherine C. Schultz
COUNTY CLERK

The following meetings of the McHenry County Historic Preservation Commission will be held at 7:00 p.m. in the Planning Department Conference Room of Annex Building "A" of the McHenry County Government Center, 2200 North Seminary Avenue, Woodstock, IL unless otherwise posted.

January 9, 2002

February 6, 2002

MEETING March 6, 2002 CANCELLED

April 3, 2002

May 1, 2002

June 5, 2002

July 10, 2002

August 7, 2002

September 4, 2002

October 2, 2002

November 6, 2002

December 4, 2002

HISTORIC PRESERVATION COMMISSION MINUTES
MINUTES
JANUARY 9, 2002

I. CALL TO ORDER

The meeting was called to order by Gloria Mack at 7:00 p.m.

II. ROLL CALL

- **Present:** Gloria Mack (chair), Denise Collins, Gail Drabant, David Gervais, Kevin Hough, Carrie Koster-Horan (vice-chair), Todd Laughman, David Stack (secretary) and Mary Keith
- **Absent:** Michael Walkup
- **Staff:** Jim Houge and Nina Campione

III. APPROVAL OF MINUTES

- A motion was made by Dave Stack, seconded by Denise Collins to approve the minutes of December 5, 2001 as amended. All aye. Motion carried.

IV. REPORT BY CHAIRPERSON

- See attached by Gloria Mack
- Proposed committee assignments for 2002 were discussed. See attached list.
- There was discussion regarding the date of the Joint Council meeting. The meeting date was changed from March 27, 2002 to March 20, 2002. The Prairie View Education Center was suggested as the meeting place.

V. STANDING COMMITTEE REPORTS

A. SURVEY

- **Special Projects**

- Endangered Sites

- David Stack informed the Commission about the South Street Bridge located in Woodstock. Tom Boothey an architectural engineer only two bridges that have used this building technique (the other located in Minnesota) in the country and Mr. Stack feels that the bridge is very rare and should be preserved. He will contact the Mayor of Woodstock and Nancy Baker for input on preservation of the bridge.

- See attached report from Carrie Koster-Horan.

- Rural Survey

- See attached report submitted by Gail Drabant

- Ms. Drabant volunteered to deliver the Stillwell-Huntley Barn plaque.

B. AWARDS

- See attached report from Gail Drabant.

C. MUNICIPAL LIAISON

- No report

D. COMMUNICATIONS

Special Projects

David Gervais commented that he would like to hold a special meeting for discussion of Preservation Week Activities.

There was discussion by Gloria Mack regarding Preservation Week. Ms. Mack suggested that the press be contacted to attend the presentation of the Photo Display. It was agreed that the 2nd week of May would be a good time for the unveiling. It was suggested that the newspaper be contacted and request one/two photographs be printed for one week along with a description of the landmark to promote interest in the public.

E. EDUCATION

Special Projects

See report by Gloria Mack

Denise Collins recommended inviting Historical speakers to the Joint Council meeting.

Kevin Hough stated that he is working with Maryanne Wanaski on the Commission's Web-site. Mr. Hough would welcome any input from the Commission.

F. SCENIC ROADS

See report by Gloria Mack

VI. REPORT BY STAFF

None

VII. ONGOING BUSINESS

None

VIII. OLD BUSINESS

IX. NEW BUSINESS

None

X. ADJOURNMENT

A motion was made by Gloria Mack, seconded by Gail Drabant to adjourn. The meeting adjourned at 8:10 p.m.

**HISTORIC PRESERVATION COMMISSION
MINUTES
FEBRUARY 6, 2002**

I. CALL TO ORDER

The meeting was called to order by Gloria Mack at 7:04 p.m.

II. ROLL CALL

- **Present:** Gloria Mack, Carrie Koster-Horan, David Stack, Gail Drabant, David Gervais, Kevin Hough and Todd Laughman
- **Absent:** Denise Collins, Michael Walkup and Mary Keith
- **Staff:** Maryanne Wanaski and Nina Campione

III. APPROVAL OF MIINUTES

- A motion was made by David Stack, seconded by Gail Drabant to approve the minutes January 9, 2002 as amended. All aye. Motion carried.

IV. REPORT BY CHAIRPERSON

- See attached report by Gloria Mack

V. STANDING COMMITTEE REPORTS

A. SPECIAL PROJECTS

1. Survey: David Stack, Chair; Gail Drabant; Michael Walkup
 - David informed the Commission that he and Gloria Mack attended the City of Woodstock Preservation Commission meeting to discuss the South Street Bridge. Mr. Pfannkuche agreed on the importance of the bridge. Gloria Mack commented that she would contact Nancy Baker for any additional information from the UP Railroad.

Endangered Sites: Carrie Koster-Horan

- See attached report
- There was discussion among the Commission regarding their authority to plaque within the City limits.

2. Rural Intensive Survey: Gail Drabant, Chair

- See attached report
- Gail announced to the Commission that the CLG Grant has been approved by Springfield for the total amount requested. Madelyn Gumble is the new grant manager.
- A motion was made by Gail Drabant, seconded by Carrie Koster-Horan to accept the grant from Springfield.
- The Commission thanked Maryanne Wanaski for all the prep work that went into preparing the CLG Grant. It is greatly appreciated.

Roll call vote:

Gail Drabant – aye
David Gervais – aye
Kevin Hough – aye
Carrie Koster-Horan – aye
Todd Laughman – aye
David Stack – aye
Gloria Mack – aye

Motion was passed by unanimous vote.

- The grant's paperwork must be presented to Sue Ehardt, Director of the Department of Planning and Development and then to the P&D Committee. It was suggested that Gail Drabant and Carrie Koster-Horan first meet with Ms. Wanaski.

B. AWARDS: Gail Drabant, Chair; Gloria Mack

- See attached report
- It was noted by Maryanne Wanaski that a Comprehensive Landmark list is needed by the end of the month to be included with the annual report. Ms. Drabant stated that she would mail the list to Ms. Wanaski.

C. MUNICIAPL LIAISON, David Gervais, Chair; Gloria Mack

- See attached report by Gloria Mack
- David Gervais and Gloria Mack will attend the meeting in Greenwood to discuss the "Greenwood School". Maryanne Wanaski explained to the Commission that we would need an intergovernmental agreement since Greenwood is now incorporated.
- The law firm of Franks, Gerkin and McKenna is now representing the Village of Greenwood. David Gervais volunteered to contact them for additional information regarding the Village and the annexation of Galt Airport.
- David Gervais voiced concern over the preservation of Valley Hi. There was discussion about the historical significance of the property and the building. David commented that at one time it was the County poor farm. There is also a cemetery located on the property. David would like the Survey Committee to research this project.
- A motion was made by David Gervais, seconded by Gloria Mack to have the Survey Committee investigate the preservation of Valley Hi. All aye. Motion carried. David Gervais and Todd Laughmann volunteered their services for the Valley Hi project.

SPECIAL PROJECTS

- There was discussion regarding the Joint Council meeting between McHenry County Historical Society and the McHenry County Historic

- Commission. It will be held on March 20, 2002 at 7:30 p.m. at the Prairie View Education Center (see attached notice).

D. **COMMUNICATION:** Kevin Hough, Chair; Todd Laughman
SPECIAL PROJECTS

1. **STATEWIDE PRESERVATION CONFERENCE 2003**

- Kevin Hough reported that he contacted Springfield for information on applications from previous years for the Statewide Preservation Conference. Mr. Hough requested the Commission to e-mail him (kmhough@hotmail.com) with recommendations of sites to tour.
- Maryanne Wanaski suggested contacting the Woodstock Chamber of Commerce for a schedule of their events. The newspaper should also be contacted for advertisement.
- Todd Laughmann suggested that a list of different locations be made available and presented to attendees.

2. **WEBSITE**

- No report

E. **EDUCATION:** Michael Walkup and Denise Collins, Co-chairs; David Gervais
SPECIAL PROJECTS

1. **LANDMARK PHOTO DISPLAY**

- Gail Drabant volunteered to take photographs for the Landmark Photography Display. This will be done in March.

2. **SCRAPBOOK**

- See attached report by Gloria Mack

F. **SCENIC STREETS/ROADS:** Todd Laughman, Chair; Gloria Mack

- See attached report by Todd Laughman
- There was discussion as to the colors and logos for the scenic road sign. A motion was made by Todd Laughmann, seconded by Carrie Koster-Horan that brown and white would be the acceptable color. All aye. Motion carried. The Commission discussed what logo could be used on the signs. It was agreed that the sign would say "McHenry County Scenic Road". A list of ideas was drafted and Chuck Marke from the Department of Planning and Development will have some mock-ups for the Commission to see at the March meeting.

VI. REPORT FROM STAFF

- Maryanne Wanaski commented that copies of the grant would be made for Gail Drabant and Carrie Koster-Horan.

- Ms. Wanaski suggested that a timetable of activities would be very helpful for staff. She will have a large calendar at the March meeting and asked Commissioners to come a few minutes early and pencil in activities and deadlines.

VII. NEW BUSINESS

- None

VIII. OLD BUSINESS

- None

IX. ADJOURNMENT

- The meeting was continued at 8:40 p.m. The date will be posted for the next meeting.

**HISTORIC PRESERVATION COMMISSION
AGENDA
MARCH 6, 2002**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

IV. REPORT BY CHAIRPERSON

V. STANDING COMMITTEE REPORTS

A. SURVEY: David Stack, Chair; Carrie Koster-Horan, Gail Drabant, Michael Walkup
SPECIAL PROJECTS

1. Endangered Sites: Carrie Koster-Horan
2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan

B. AWARDS: Gail Drabant, Chair; Gloria Mack

C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack
SPECIAL PROJECTS

1. Joint Council: Gloria Mack

D. COMMUNICATIONS: Kevin Hough, Chair; Todd Laughman
SPECIAL PROJECTS

1. Statewide Preservation Conference 2003: Kevin Hough
2. Website: Kevin Hough

E. EDUCATION: David Gervais and Denise Collins, Co-Chairs
SPECIAL PROJECTS

1. Landmark Photo Display: David Gervais, Denise Collins
2. Scrapbook: Gloria Mack, Denise Collins

F. SCENIC STREETS/ROADS: Todd Laughman, Chair

VI. REPORT FROM STAFF

VII. NEW BUSINESS

VIII. OLD BUSINESS

IX. ADJOURNMENT

**HISTORIC PRESERVATION COMMISSION
MINUTES
APRIL 3, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Gloria Mack.

II. ROLL CALL

Present: Gloria Mack, Denise Collins, Gail Drabant, David Gervais, Kevin Hough, Carrie Koster-Horan and David Stack

Absent: Mary Keith, Todd Laughman and Michael Walkup

Staff: Maryanne Wanaski and Nina Campione

III. APPROVAL OF MINUTES

- A motion was made by Gail Drabant, seconded by Gloria Mack to approve the minutes of February 6, 2002 as presented. All ayes. Motion carried.

IV. REPORT BY CHAIRPERSON

- See attached March and April reports
- There was discussion regarding where to hold the Joint Council meeting in September. Katherine O'Connor from IHPA is scheduled to be the featured speaker. The Raue Center was discussed. Gail Drabant will contact Diana Kenney to see if Crystal Lake would be receptive to hosting the meeting.
- As requested, Joint Council labels were given to Gloria Mack. Gloria and Nancy Fike will trim the mailing list down to address participating members.
- A motion was made by Gail Drabant, seconded by Dave Stack to recommend David Gervais contact the attorney for the Village of Greenwood to discuss developing an intergovernmental agreement between the Preservation Commission and the Village of Greenwood. All ayes. Motion carried.

V. STANDING COMMITTEE REPORTS

A. SURVEY: David Stack, Chair; Gail Drabant,

- See attached reports
- There was discussion among Commission members regarding the preservation of the director's house at Valley Hi. Mr. Stack will fill out an informal score sheet present it to the Commission for their input.
- It was noted that Michael Walkup has all of the materials from the Survey Committee. These items are needed by the Commission. David Gervais will contact Mr. Walkup and request he return these items.

SPECIAL PROJECTS:

1. Endangered Sites: Carrie Koster-Horan
 - No report
 - An original form was reproduced by the Department's Graphic Manager. Copies will be made and handed out at the next meeting.
2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan
 - See attached report

- B. AWARDS: Gail Drabant, Chair; Gloria Mack
- See attached report
 - It was noted that the 2002 application will be included with the minutes.
 - It was requested that the newspapers be contacted for advertisement of the awards nominations. The cost of advertisement was discussed and ideas from Commissioners were requested.
 - A copy of the McHenry County Comprehensive Landmark List was distributed to the Commission (see attached list).
- C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack
- The Commission discussed the Village of Greenwood's Preservation Ordinance. Gail Drabant questioned Article II, #15 of the by-laws. David Gervais explained that Greenwood School was plaqued when the Village of Greenwood was unincorporated and that the grandfather clause did not provide protection to the school. It was suggested that an inter-governmental agreement be drawn up with Greenwood pertaining to this specific structure.
 - David Gervais voiced concerns regarding the Spring Grove silo site. It was the first upright silo and the Commission is concerned about preserving the site. David Gervais and Gloria Mack will send a letter to the Village of Spring Grove congratulating their incorporation along with encouragement regarding the significance of this silo site.
- D. COMMUNICATION: Kevin Hough, Chair; Todd Laughman

SPECIAL PROJECTS

1. Statewide Preservation Conference: Kevin Hough
 - Kevin Hough discussed his ideas for the Statewide Preservation Conference. The date might have to be changed to 2004 as the Conference in 2003 will be held most likely somewhere other than the six-county Chicago Metro area. Location for the conference is a concern. It was decided that the City of Woodstock would be an ideal place because of its historical significance. It was suggested that Lisa Kelly from the Woodstock Chamber of Commerce be contacted for suggestions of meeting places. Kevin will also send a letter to Nancy Baker who not only works for the City's planning division but also is the liaison to the Woodstock Preservation Commission.
 - Presentations from local historical groups were suggested.
 - Transportation is a major issue. Buses were suggested as a use of transportation to the different sites.
 - Kevin has concerns regarding the advertisement of the conference.
 - It was suggested that the Woodstock Independent be contacted because of the expense of advertising in the Northwest Herald.
2. Website: Kevin Hough
 - No report

- E. EDUCATION: Denise Collins, Davis Gervais; Co-chairs, ~~Michael Walkup~~

SPECIAL PROJECTS:

1. Landmark Photo Display: Denise Collins, David Gervais
 - Denise Collins and Gail Drabant will meet on Friday April 12, 2002 to take pictures of landmarks for the photo display.
 2. Scrapbook: Denise Collins, Gloria Mack
 - See attached report
 - Gloria reminded the Commission that she has collected all the scrapbook materials from Jennifer Iftner and a special meeting/work session is scheduled on April 13, 2002 to sort and organize the material.
- F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack
- The Commission was shown different ideas for a Scenic Street Sign design. Suggestions were made. It was decided to use brown and white for the signs along with a picturesque road and antique car. Preferences were expressed and Chuck Marke from the Department of Planning and Development will work up the final draft.

VI. REPORT FROM STAFF

- Maryanne Wanaski presented the Commission with a large calendar and asked members to pencil in activities and deadlines. This would be very helpful to staff.
- Maryanne informed the Commission that the annual report is ready to be sent to Springfield. Kevin Hough and Todd Laughman's resumes are needed.

VII. NEW BUSINESS

- No report

VIII. OLD BUSINESS

- No report

IX. ADJOURNMENT

- The meeting was continued at 8:40 p.m. to April 13, 2002 at 9:30 a.m. at the McHenry Township office.

**McHENRY COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES
MAY 1, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Gloria Mack

II. ROLL CALL

Present: Gloria Mack, Gail Drabant, David Gervais, Kevin Hough and Todd Laughman

Absent: Denise Collins, Carrie Koster-Horan, David Stack, Michael Walkup and Mary Keith

Staff: Maryanne Wanaski

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant to approve the minutes of April 3, 2002 as corrected, seconded by Kevin Hough. All ayes. Motion carried.

IV. REPORT BY CHAIRPERSON

- See attached report

V. STANDING COMMITTEE REPORTS

A. SURVEY: David Stack, Chair; Gail Drabant, Carrie Koster-Horan

- See attached report
- Commissioners noted for the record that Mr. and Mrs. Urban, owners of the parcel where the Witness Tree is located, are in the process of selling their property. (Maryanne Wanaski reminded the Commission that protection of the Witness Tree is tied to the "land" and not the "owners.") The Rudolphus Hutchinson House (House of Seven Gables) is also on the market.
- As requested by the Committee at the April meeting, Maryanne distributed a report regarding Valley Hi that was previously submitted to the County Board.

SPECIAL PROJECTS:

1. Endangered Sites: Carrie Koster-Horan
 - No report
 - The ES form has been copied onto light grey paper for Commission use. A copy of the new form will be included with this month's minutes.
 - Status of the press release was discussed for the 2001 awards.
2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan
 - See attached report
 - Gail Drabant informed the Commission that survey work has begun. Burton Township photos have been taken. This was accomplished before the trees began to leaf. Richmond Township pre-field paperwork is in progress. (Ms. Drabant also informed the Commission that she and Ms. Collins photographed all of the County's landmarks for the Photo Display before leaf-out began. See Photo Display report for further details.)

- Maryanne Wanaski explained the procedure of the rural survey and showed Commission members how field forms were prepared.

B. AWARDS: Gail Drabant, Chair; Gloria Mack

- See attached report
- The 2002 Awards form was mailed with last month's minutes. Commissioners have all summer to seek and turn-in nominations.
- Commission members discussed the possibility of holding the "Awards" every other year as opposed to every year. Ms. Drabant commented that the Commission is already committed to this year's program, but that the suggestion should be re-addressed at a later date.

C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack

- No report
- No progress to report with the Village of Greenwood and in particular the Greenwood School. David Gervais noted that a new attorney for the Village has been appointed. Mr. Gervais will follow-up and report back to the Commission.

SPECIAL PROJECTS:

1. Joint Council: Gloria Mack

- Ms. Mack will contact Diana Kenny regarding the use of the Raue Center in Downtown Crystal Lake as the location for the next Joint Council meeting.

D. COMMUNICATION: Kevin Hough, Chair; Todd Laughman

SPECIAL PROJECTS

1. Statewide Preservation Conference 2003: Kevin Hough

- Kevin Hough will try to find a proposal submitted to the State for a past conference to use as a reference for the Commission's application.
- Hotel accommodations were discussed for the conference, as was the transportation issue.

2. Website: Kevin Hough

- No report
- Commission noted that photos taken for the Government Center's photo display could also be used for the website. See STAFF REPORT for additional details.

E. EDUCATION: Denise Collins and David Gervais; Co-chairs

SPECIAL PROJECTS:

1. Landmark Photo Display: Denise Collins, David Gervais

- It was suggested that, if possible, the landmark photo display be presented to the County Board during Preservation week.
- David Gervais requested a special meeting be scheduled for Tuesday, May 7th at 11:00 in the Department of Planning and Development conference room to discuss the photo display.

2. Scrapbook: Denise Collins, Gloria Mack
 - See attached report
 - Gail Drabant commented that Gloria Mack sorted through all the material by herself. The project is completed and articles have been distributed to appropriate Committees.

- F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack
 - Todd Laughman and Gloria Mack agreed to meet after this meeting to discuss technicalities of the program. Mr. Laughman had questions regarding the cost of this project and who will be paying for it.
 - An Algonquin Township resident requested a copy of Commission's packet. She expressed interest in helping with this program. Mr. Laughman will follow up.
 - Gloria Mack commented that she will speak to Chuck Majercik, the McHenry County Highway Commissioner, to see if he would assign one of his staff to help with the Scenic Street/Road project.

IV. REPORT BY STAFF

- Maryanne Wanaski suggested using the photos from the Landmark Display on the County's webpage. All the Commission need do is submit to the Information Technology (IT) Department information related to the Commission's goals, work program and landmark requirements along with the photos. In addition to helping develop a link to the Commission, IT will be able to keep HPC material updated on a regular basis.

VII. NEW BUSINESS

- The Commission will consider submitting an IHPA Award's application next year.

VIII. OLD BUSINESS

- The Commission will discuss and vote on excusing Michael Walkup from active member participation at the June meeting.

VIII. ADJOURNMENT

- The meeting was continued at 8:35 p.m. to May 7, 2002 for discussion of the Photo Display in the Department of Planning and Development conference room.

**McHENRY COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES
JUNE 5, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. by Chairperson Gloria Mack.

II. ROLL CALL

Present: Gloria Mack, Denise Collins, Gail Drabant, Kevin Hough, Mary Keith, Carrie Koster-Horan, Todd Laughman and David Stack

Absent: David Gervais and Michael Walkup

Staff: Maryanne Wanaski and Nina Campione

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant to approve the minutes of May 1, 2002 as corrected, seconded by Carrie Koster-Horan. All aye. Motion carried.

IV. REPORT BY CHAIRMAN

- See attached report

V. STANDING COMMITTEE REPORTS

A. SURVEY: David Stack, Chair; Gail Drabant, Carrie Koster-Horan

SPECIAL PROJECTS:

1. Endangered Sites: Carrie Koster-Horan
 - No report
2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan
 - See attached report

B. AWARDS: Gail Drabant, Chair; Gloria Mack

- See attached report

C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack

- No report
- Discussion regarding the Greenwood School with the Village and Preservation Commission are on hold. No progress has been made regarding an intergovernmental agreement.

SPECIAL PROJECTS

1. Joint Council: Gloria Mack
 - See attached report

D. COMMUNICANICATION: Kevin Hough, Chair; Todd Laughman

SPECIAL PROJECTS

1. Statewide Preservation Conference 2003: Kevin Hough
 - See attached report
 - The Commission discussed some proposed reception sites. The Underground Railroad, dousing, flags, civil war monuments were some of the ideas suggested for session topics.
 - Nancy Fike from the Historic Society will be invited to be one of the speakers.
 - Mr. Ed Collins from the Conservation District will be contacted to see if he would be interested in giving a presentation.
 - A trip to Glacial Park was suggested as a field trip along with a visit to the Powers-Walker house.
 - Kevin Hough and Maryanne Wanaski will check into the best procedure for submitting press releases to the Northwest Herald.
2. Website: Kevin Hough
 - No report

E. EDUCATION: Denise Collins and David Gervais; Co-chairs
SPECIAL PROJECTS

1. Landmark Photo Display: Denise Collins, David Gervais
 - The landmark photographs were discussed. The Commission suggested using older photographs of landmarks. Maryanne suggested that the pictures should be kept in contextual conformity so that any additional landmarks would be consistent.
 - Denise Collins will contact Nancy Fike for her input on the photograph display.
2. Scrapbook: Denise Collins, Gloria Mack
 - Gloria suggested that "Scrapbook" be removed from the agenda since the project has been completed.

- F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack
- See attached report
 - Todd Laughman stated that once a road was approved as a "Scenic Road" he would write up a press release for the newspapers.
 - There was discussion regarding the design of the scenic road sign.

IV. REPORT BY STAFF

- Maryanne Wanaski asked if anyone was interested in attending the seminar for Post-World War II Resources at the Harold Washington Library Center. Please call and staff will submit registration forms.

- Maryanne inquired if the Commission was interested in joining The Illinois Heritage Association. A bill was received for \$30.00. A motion was made by Gail Drabant seconded by Denise Collins to cancel membership. All aye. Motion carried.
- The Block Grant application was discussed because Historic Preservation is eligible for funding. There will be a technical workshop on June 12th and June 17th. Applications are due on July 31, 2002 for any requested funds. Gail Drabant suggested that the Historical Society (Nancy Fike), the Village of Huntley and Diana Kenney be advised.

VII. NEW BUSINESS

- No report

VIII. OLD BUSINESS

- The Commission discussed the non-active membership of Michael Walkup. David Gervais volunteered to pick up the box of the Commission's material that is in the possession of Mr. Walkup. There was a motion made by Kevin Hough seconded by Todd Laughman to have Gloria Mack, as Chairperson, write a letter to Michael Walkup to ask for resignation and/or show cause as to why he should remain an active member on the Commission with a requested return by Tuesday July 9, 2002. No response would mean automatic termination. All aye. Motion carried.
- With the possibility of a vacancy any recommendations for new members from different areas of the County would be appreciated. Jennifer Iftner will be contacted for suggestions from the Harvard area.
- It was noted that the plaque for the Allendale Bridge has not been mounted. Gloria volunteered to contact the Greenwood Road Commissioner for his help.

VIII. ADJOURNMENT

- A motion was made by Gloria Mack, seconded by ~~Cary-Koster-Horan~~ Carrie Koster-Horan to continue the meeting to a special Committee meeting for discussion of landmark photographs. All aye. The meeting was continued at 8:15 p.m. to a Committee meeting at a future date.

**McHENRY COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES
July 10, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Gloria Mack

II. ROLL CALL

Present: Gloria Mack, Denise Collins, David Gervais, Kevin Hough, David Stack, Carrie Koster-Horan and Todd Laughman

Absent: Michael Walkup, Gail Drabant, Denise Collins and Mary Keith

Staff: Maryanne Wanaski

III. APPROVAL OF MINUTES

A motion made by David Stack to approve the minutes of June 5th as corrected; seconded by Carrie Koster-Horan. Five (5) ayes, one (1) abstention; motion carried.

IV. REPORT BY CHAIRPERSON

- See attached report

V. STANDING COMMITTEE REPORTS

A. SURVEY: David Stack, Chair; Gail Drabant, Carrie Koster-Horan

- No report.

SPECIAL PROJECTS:

1. Endangered Sites: Carrie Koster-Horan

- Commission directed staff to add department's phone number and email address to the ES form. Ms. Koster-Horan gave forms to fellow Commissioners for distribution throughout County (chambers of commerce, libraries, paint/ hardware stores, etc.)
- Staff will inquire if McHenry County government has a booth at the County Fair. Commission feels forms should be made available to public if possible at fair.

2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan

- No report

B. AWARDS: Gail Drabant, Chair; Gloria Mack

- No report

C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack

- No report

SPECIAL PROJECTS:

1. Joint Council: Gloria Mack

- Ms. Mack told the Commission that Nancy Fike will park the James Mobile Museum outside of the Raue Center the night of the Joint Council meeting.

D. COMMUNICATION: Kevin Hough, Chair; Todd Laughman

SPECIAL PROJECTS

1. Statewide Preservation Conference 2003: Kevin Hough
 - Kevin Hough took newspaper articles that focused on Woodstock's sesquicentennial to be used for background information/material for conference application.
 - According to Mr. Hough, there is no formal application form. The Commission's goal is to submit a packet to LPCI and Springfield by September. A suggestion was made to ask for a "decision" date so that Commission time and energy is not wasted.
2. Website: Kevin Hough
 - No report

E. EDUCATION: Denise Collins and David Gervais; Co-chairs

SPECIAL PROJECTS:

1. Landmark Photo Display: Denise Collins, David Gervais
 - David Gervais will call Denise Collins and Gail Drabant regarding old photos of landmarks. Commission suggested that old photos be compared to the new photographs recently taken before any more retakes are planned. Mr. Gervais will also contact Nancy Fike to see what is available through the Historical Society.

F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack

- P&D Graphics Department will redo sign examples. Staff will then forward on to Mr. Laughman and Ms. Mack for their review prior to next month's meeting.
- Mr. Laughman will contact submitted names and begin to form the Scenic Road Committee by September.

IV. REPORT BY STAFF

- No report

VII. NEW BUSINESS

- None

VIII. OLD BUSINESS

- Mr. Gervais' letter to Mr. Michael Walkup (included in packet) will be sent out on July 11, 2002

VIII. ADJOURNMENT

- At 7:55 a motion was made by David Gervais, seconded by Todd Laughman to adjourn; all ayes, motion carried.

**McHENRY COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES
AUGUST 7, 2002**

I. CALL TO ORDER

II. ROLL CALL

Present: Gloria Mack, Denise Collins, Gail Drabant, Todd Laughman and David Stack

Absent: Kevin Hough, Carrie Koster-Horan, Michael Walkup and Mary Keith

Guest: Tom Conley

Staff: Maryanne Wanaski and Nina Campione

III. PUBLIC PARTICIPATION

- See attached

IV. APPROVAL OF MINUTES

A motion was made by David Gervais to approve the minutes of August 7, 2002 as corrected; seconded by Todd Laughman. All aye. Motion carried.

V. REPORT BY CHAIRPERSON

- See attached report

VI. STANDING COMMITTEE

A. SURVEY: David Stack, Chair; Gail Drabant, Carrie Koster-Horan

- There was discussion regarding Woodstock's South Street Bridge. A Landmark application was submitted by Allen Stebbins to the Woodstock Preservation Commission. The Woodstock Independence newspaper published an article about the bridge and contacted David Stack for additional information.

SPECIAL PROJECTS:

1. Endangered Sites: Carrie Koster-Horan

- No report

2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan

- See attached report

B. AWARDS: Gail Drabant, Chair; Gloria Mack

- See attached report

C. MUNICIPAL LIAISON: David Gervais, Chair: Gloria Mack

- No report
- David Gervais stated that he will have information regarding Greenwood Township for the September meeting.

SPECIAL PROJECTS

1. Joint Council: Gloria Mack

- Gloria Mack and Nancy Fike will update the Joint Council mailing list. Staff will type the list (see attached list).
- Ms. Mack commented that she expected a very good turn out for the Joint Council meeting at the Raue Center. Katherine O'Conner from the State's Office of Preservation will be the speaker.

2. Website: Kevin Hough

- No report

E. EDUCATION: Denise Collins and David Gervais; Co-chairs

SPECIAL PROJECTS:

1. Landmark Photo Display: Denise Collins, David Gervais

- There was discussion regarding who the contact company was for the Landmark Photo Display.
- Gloria Mack suggested the commission soon decide what pictures to accept and which may need to be redone.
- A motion was made by David Gervais, seconded by Dave Stack to send the pictures that commission has agreed upon to the printing company. All aye. Motion carried.

F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack

- See attached report
- There was discussion regarding the scenic sign samples. A sample of the scenic signs will be attached to the minutes. There will be further discussion at the next meeting.
- Mr. Laughman would like to have a ceremony when the Scenic Road signs are put up. It was suggested that a certificate could be presented to the nominator.

VII. REPORT FROM STAFF

- Maryanne Wanaski distributed a newspaper article about McHenry County's Historic Tour.
- Maryanne presented the Commission with material about the 22nd Annual Statewide Conference (LPCI) which will be held in Chicago September 12th through the 14th.

- Maryanne stated that the Raue Center contract for the Joint Council meeting was signed by Mr. Tryon and the agreement and a Certificate of insurance will be attached and sent to the Raue Center.
- A list of contractors was requested by the City of McHenry for restoration of the Mass Barn.

VIII. NEW BUSINESS

- None

IX. OLD BUSINESS

- There was discussion among the Commission regarding the status of Mr. Michael Walkup.
- The Commission directed staff to submit a memo to the Planning and Development Committee regarding Mr. Walkup's termination.

X. ADJOURNMENT

- A motion was made by David Stack, seconded by Todd Laughman to adjourn. All aye. Motion carried. The meeting adjourned at 8:35 p.m.

McHENRY COUNTY HISTORIC PRESERVATION COMMISSION MINUTES
September 4, 2002

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Gloria Mack

II. ROLL CALL

Present: Gloria Mack, Gail Drabant, David Gervais, Denise Collins, Carrie Koster-Horan, David Stack, Kevin Hough

Absent: Todd Laughman, Michael Walkup and Mary Keith

Staff: Maryanne Wanaski

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant to approve the minutes of August 7, 2002 with corrections (Joint Council mailing labels need to be updated; Gail Drabant will work with staff), seconded by David Gervais. All ayes. Motion carried.

IV. PUBLIC PARTICIPATION

Nancy Ellison, Coordinator for the Kids on Campus Program sponsored by McHenry County College, explained the program's goals and objectives which mainly focus on involving elementary school children (grades 5-8) in local history and architecture. Ms. Ellison hopes to promote volunteerism by training these children to act as guides, workers, etc. Ms. Mack invited Ms. Ellison to speak at the next Joint Council meeting. See attached handout.

V. REPORT BY CHAIRPERSON

- See attached report

VI. STANDING COMMITTEE REPORTS

A. SURVEY: David Stack, Chair; Gail Drabant, Carrie Koster-Horan

- See attached reports

SPECIAL PROJECTS:

1. Endangered Sites: Carrie Koster-Horan

- Ms. Koster-Horan met with the manager of Arnold Electric to discuss the status of the railroad shed, a holdover from the old Elgin-Belvidere Electric Rail line, which is located on Arnold Electric property in Marengo. According to the manager, the building is "unsound and should come down." Ms. Koster-Horan took pictures. Dorothy Otis and Joe Kunsky are working on preserving and moving the shed to the Railway Museum in Union.

2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan

- Ms. Drabant asked staff to include a copy of the barn/outbuilding typology approved by Springfield with Commission minutes.

B. AWARDS: Gail Drabant, Chair; Gloria Mack

- Nominations are needed; each Commissioner is asked to submit two nominations.

C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack

- No report

SPECIAL PROJECTS:

1. Joint Council: Gloria Mack

- It appears that the Raue Center and the County have reached an agreement regarding the “hold harmless” clause/ insurance issue and that the Joint Council meeting will be held as scheduled.
- Ms. Drabant will help staff update the mailing list.

D. COMMUNICATION: Kevin Hough, Chair; Todd Laughman

SPECIAL PROJECTS

1. Statewide Preservation Conference 2003: Kevin Hough

- No report

2. Website: Kevin Hough

- No report

E. EDUCATION: Denise Collins and David Gervais; Co-chairs

SPECIAL PROJECTS:

1. Landmark Photo Display: Denise Collins, David Gervais

- Erie Landmark Company has been sent digitized photos for the display. The Commission decided that the “landmark name and circa” would be printed on each photo.

F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack

- Commission voted for the “car and rectangular box area” as the identification and logo for the Scenic Road Program. The Commission also voted unanimously to defer the type of numbering system to the Scenic Road Sub-Committee.
- Once an application has been approved, the Commission decided to have staff sent out a congratulatory letter to adjacent property owners.

VII. REPORT BY STAFF

- Ms. Wanaski told the Commission that P&D referred Mr. Walkup’s situation to the full County Board. Staff will draft a resolution for the Board’s September 16th agenda.

VIII. NEW BUSINESS

- None

IX. OLD BUSINESS

- See Chairman’s report, regarding Mr. Conley.

X. ADJOURNMENT

- Mr. Gervais made a motion to adjourn, seconded by Ms. Collins; all aye. Meeting adjourned at 8:40 p.m.

**McHENRY COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES
OCTOBER 2, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:30 p.m.

II. ROLL CALL

Present: Gloria Mack, Gail Drabant, David Gervais, Kevin Hough, Carrie Koster-Horan and David Stack

Absent: Denise Collins, Mary Keith and Todd Laughman

Guests: Mr. & Mrs. James Glosson and Steve Rooney

Staff: Nina Campione

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant seconded by Dave Stack to approve the minutes of September 4, 2002. All aye. Motion carried.

IV. PUBLIC PARTICIPATION

- See attached report
- Mr. Steve Rooney, current resident of the home located at 1019 South River Road, McHenry, Illinois expressed concerns regarding the IDNR'S planned demolition construction of a bike path. Mr. Rooney explained that IDNR believes that demolition of the home and re-routing the bike path instead of removing the surrounding trees would save money. A video of the home was shown by Dave Stack. A description of the rooms was given by Mr. Rooney. He stated that the entire home is in its original state except for the upgrading of the furnace, electrical, mechanical, wiring, plumbing, well and pump. The previous residents Mr. and Mrs. Glosson circulated photos of the home and shared memories of the members of their family that lived there for 70 years.
- The Survey Committee will continue and meet October 9, 2002 at 7:00 p.m. at Three Brothers Restaurant for discussion of the home located at 1019 South River Road.
- A motion was made by Dave Stack, seconded by Gail Drabant to continue this regularly scheduled meeting to October 16, 2002 at 7:00 p.m. in the Government Center, Annex A for further discussion of the home located at 1019 South River Road. All aye. Motion carried.
- A motion was made by Dave Stack, seconded by Carrie Koster-Horan to instruct David Gervais to obtain a legal opinion to see if the Commission has authority to landmark this structure considering it is located on state property. All aye. Motion carried.

V. REPORT BY CHAIRPERSON

- See attached report

VI. STANDING COMMITTEE REPORTS

- A. SURVEY: David Stack, Chair; Carrie Koster-Horan, Gail Drabant
- See attached reports

SPECIAL PROJECTS

1. Endangered Sites: Carrie Koster-Horan
 - There was discussion regarding the shed located on the property of Arnold Engineering.
 - David Stack reported that Mr. Thangener who owns the Sutton Farm requested a landmark application. Mr. Stack sent the application.
2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan
 - Gail and Carrie reported that they will coordinate the photography once a master list is obtained of all properties. Five townships will be photographed.

- B. AWARDS: Gail Drabant and Gloria Mack
- Several award applications were received although less than other years. The nominations are now closed. More information to follow once the committee has met and we have qualified nominations.

- C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack
1. No report

SPECIAL REPORTS

1. Joint Council: Gloria Mack
 - See attached report
 - Gloria Mack stated that Preservation Week Activities and week of activities from various groups were combined. Gloria and Nancy Fike work on coordinating a week of activities for Preservation Week.
 - David Gervais commented that the Joint Council meeting was well attended.

- D. COMMUNICATIONS: Kevin Hough, Chair; Todd Laughman

SPECIAL PROJECTS

- See attached report

- Kevin Hough stated that he attended the State Wide Preservation Conference. Mr. Hough commented that attention was given to the historic preservation of the 1950 era. He stated that businesses are now interested in the restoration of store fronts.

E. EDUCATION

SPECIAL PROJECTS: Denise Collins and David Gervais:

1. Landmark Photo Display: Denise Collins, David Gervais
 - Pictures of McHenry Landmarks that were submitted to the Erie Landmark Company were shown to the Commission.
 - Denise Collins will contact Erie and proceed with the project.

F. SCENIC STREETS/ROADS: Todd Laughman, Chair: Gloria Mack

- See attached report
- A motion was made by David Gervais, seconded by Gail Drabant to accept all changes made to the Scenic Road Sign. All aye. Motion carried.

VIII. REPORT BY STAFF

- None

IX. OLD BUSINESS

- None

X. ADJOURNMENT

- At 8:40 p.m. a motion was made by Gail Drabant seconded by Dave Stack to continue this meeting to October 9, 2002 for the Survey Committee and October 16, 2002 to conclude the Commission's regularly meeting.

**HISTORIC PRESERVATION COMMISSION
MINUTES
OCTOBER 16, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:11 by Gloria Mack.

II. ROLL CALL

Present: Gloria Mack, Gail Drabant, Kevin Hough, Carrie Koster-Horan, David Stack and Denise Collins

Absent: David Gervais, Todd Laughman and Mary Keith

Staff: Jim Hogue

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant, seconded by David Stack to approve the minutes of October 2, 2002.

IV. STANDING COMMITTEE REPORT

A. SURVEY: David Stack, Chair: Gail Drabant, Carrie Koster-Horan
SPECIAL PROJECT

1. Endangered Sites

- See attached report; presented to the Commission by David Stack
- Gail Drabant reported on her visit to Wright/Vales/Comiskey House. There was discussion among the Commission regarding the condition of the home. All agreed that it should be preserved.
- Gloria Mack said she talked with State's Preservation Agency and requested their help.
- The Commission directed staff to schedule a hearing for November 6, 2002 at the regular meeting for consideration of the Wright/Vale/Comiskey House as a local County Landmark.
- A legal notice of the hearing will be published and sent to petitioner and property owners no later than October 22, 2002.

V. ADJOURNMENT

At 7:40 p.m. a motion was made by Gail Drabant, seconded by David Stack to continue this meeting to Wednesday October 23, 2002. All aye. Motion carried.

**HISTORIC PRESERVATION COMMISSION
MINUTES
NOVEMBER 6, 2002**

I. CALL TO ORDER

The meeting was called to order at 8:10 p.m.

II. ROLL CALL

Present: Gloria Mack, Denise Collins, Gail Drabant, David Gervais, Kevin Hough, Carrie Koster-Horan, Todd Laughman and David Stack

Staff: Maryanne Wanaski and Nina Campione

III. APPROVAL OF MINUTES

A motion was made by David Gervais, seconded by Gail Drabant to approve the minutes of October 2, 2002. All aye. Motion carried.

A motion was made by David Gervais, seconded by Gail Drabant to approve the minutes of October 16, 2002 as amended. All aye. Motion carried.

IV. PUBLIC PARTICIPATION

- See attached report

V. REPORT BY CHAIRPERSON

- See attached report
- There was discussion among the Commission as to where the December meeting will be held. Names of several restaurants were discussed and it was agreed to meet at the Jailhouse Restaurant, 101 N. Johnson, Woodstock, at 7:00 p.m. on December 4, 2002. Invitations will be extended to Sue Ehardt, Director of Planning and Development and members of the P&D Committee.

VI. STANDING COMMITTEE REPORTS

- A. SURVEY: David Stack, Chair; Gail Drabant, Carrie Koster-Horan
- See attached report

SPECIAL PROJECTS

1. Endangered Sites: Carrie Koster-Horan
 - It was reported that three submissions were made.
2. Rural Intensive Survey: Gail Drabant, Carrie Koster-Horan
 - No report

- B. AWARDS: Gail Drabant, Chair; Gloria Mack
- The Awards Meeting will be continued until Wednesday, November 13, 2002 at the McConnell House in Richmond.

- C. MUNICIPAL LIAISON: David Gervais, Chair; Gloria Mack
- No report

SPECIAL PROJECTS

1. Joint Council: Gloria Mack

- No report
- There was discussion as to where the winter and summer Joint Council conferences would be held. The Dole Mansion, Science and Research Center and Powers Walkers House were suggested.

D. COMMUNICATIONS: Kevin Hough, Chair; Todd Laughman
SPECIAL PROJECTS

1. Statewide Preservation Conference: Kevin Hough
 - Kevin reported that an application was submitted to Jennifer Gallatee.
2. Website: Kevin Hough
 - No report
 - Kevin Hough stated that the Website will be his next project.

E. EDUCATION: David Gervais and Denise Collins, Co-Chairs
SPECIAL PROJECTS

1. Landmark Photo Display: Davis Gervais, Denise Collins
 - Denise Collins reported that she completed a disk of landmark pictures. A copy was given to Kevin Hough for the Web-site project.
 - It was commented that the Erie Company has not contacted the Commission as to when they will return the other disk.
 - Maryanne Wanaski commented that she will print the pictures on the disk and distribute them to the Commissioners.

F. SCENIC STREETS/ROADS: Todd Laughman, Chair; Gloria Mack

- See attached report
- There was discussion regarding landmarking of Plum Tree Road.
- Two signs will be needed for the Highway Department.
- Maryanne Wanaski was requested to contact IDOT for their input.
- Todd Laughman requested copies of nomination forms.

VII. REPORT FROM STAFF

- No report

VIII. NEW BUSINESS

- None

IX. OLD BUSINESS

- David Stack has recommended Dan Esch for appointment to Historic Commission.

X. ADJOURNMENT

A motion was made by Gail Drabant, seconded by Dave Gervais to continue the meeting to November 20, 2002 at 7:00 p.m. All aye.

**HISTORIC PRESERVATION COMMISSION
MINUTES
December 4, 2002**

I. CALL TO ORDER

The meeting was called to order at 7:20 p.m. Meeting location was moved to the Jailhouse Restaurant on Historic Woodstock Square. Location change was duly posted per the requirements of the *Open Meetings Act*.

II. ROLL CALL

Present: Gloria Mack, Gail Drabant, David Gervais, Kevin Hough, Todd Laughman and David Stack

Absent: Carrie Koster-Horan and Denise Collins

Staff: Maryanne Wanaski and Jim Hogue

Guests: Kathy Hogue and Diane Stack

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant, seconded by David Stack to approve the minutes of November 6, 2002. All ayes. Motion carried.

IV. REPORT BY CHAIRPERSON

- See attached report
- Chairman Mack called for a motion to nominate a new slate of officers for FY 2002-2003. Gail Drabant made a motion to reinstate and re-elect the current board. Said motion was seconded by David Stack. All ayes. Motion carried. It was noted that Gloria Mack was re-elected as Chairman, Carrie Koster-Horan was re-elected as Vice-Chair and David Stack was re-elected as Secretary.

V. OLD BUSINESS

- Commission discussed asking the IDNR to re-evaluate the Comiskey Residence based on information provided by Nancy Fike, Museum Administrator, that was not available at the time the first National Register evaluation was made. Maryanne Wanaski was directed to draft a letter to Mr. Brent Manning, Director for the IDNR making the formal request.

VI. ADJOURNMENT

- A motion was made by David Stack, seconded by Dave Gervais to at 8:00 p.m. to adjourn the meeting. All ayes. Motion carried.