

**WELL AND/OR ONSITE
WASTEWATER TREATMENT
SYSTEM PERMIT OR PRELIMINARY
REVIEW APPLICATION**



**MCHENRY COUNTY DEPARTMENT OF HEALTH
DIVISION OF ENVIRONMENTAL HEALTH
2200 NORTH SEMINARY AVENUE
WOODSTOCK, ILLINOIS 60098
PH: 815-334-4585
FAX: 815-334-4637
WEBSITE: www.mcdh.info**

OFFICE USE ONLY

PERMIT # SEPTIC:	FEE COLLECTED:
PERMIT # WELL:	FEE TYPE COLLECTED:
PERMIT # WELL ABANDONMENT:	APPLICATION DATE:
PERMIT # CLOSED LOOP WELL:	RECEIPT NUMBER:
PERMIT # CLOSED LOOP WELL ABANDONMENT:	STAFF INITIALS:

PERMIT CATEGORY (Fee Schedule on back) ---- *Check all that apply:*

<input type="checkbox"/> New Well	<input type="checkbox"/> Replacement Well	<input type="checkbox"/> Repair Well	<input type="checkbox"/> Abandon Well	<input type="checkbox"/> Geothermal Well
<input type="checkbox"/> New Septic	<input type="checkbox"/> Replacement Septic	<input type="checkbox"/> Repair Septic	<input type="checkbox"/> Abandon Septic	<input type="checkbox"/> Preliminary Design Review
<input type="checkbox"/> Special Waste Holding Tank	<input type="checkbox"/> Temporary Holding Tank	<input type="checkbox"/> Blue Print Printing	Number of Copies:	
<input type="checkbox"/> Monitoring Fee (water meter, experimental use, delayed waste strength testing, etc.)				

PROPERTY INFORMATION

Address:	<i>Check All That Apply:</i> <input type="checkbox"/> Incorporated <input type="checkbox"/> Unincorporated <input type="checkbox"/> Residential Property <input type="checkbox"/> Non-Residential Property
City, State, Zip:	
Parcel Pin Number:	
Subdivision:	
	Lot Number:

APPLICANT	<input type="checkbox"/> <i>Check if same as owner</i>	PROPERTY OWNER
------------------	--	-----------------------

Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Phone:	Phone:
Email:	Email:

CONTACT PREFERENCE

Contact Person:	<input type="checkbox"/> Applicant	<input type="checkbox"/> Owner
Preferred Contact:	<input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Phone
Preferred Method of Correspondence:	<input type="checkbox"/> Email	<input type="checkbox"/> Mail
Permit Delivery Method:	<input type="checkbox"/> Pick Up	<input type="checkbox"/> Mail To: <input type="checkbox"/> Applicant <input type="checkbox"/> Owner

Applicant's signature serves as written acknowledgement that the property owner(s) are aware of and accept the following requirements as applicable to scope of work under this application.

- Work shall not commence until the permit has been issued by the Department.
- Property owners are aware of and accept the responsibility to service and maintain the onsite wastewater treatment system in accordance with the Illinois Private Sewage Disposal Licensing Act.
- All fees double if work is started without a permit or registration.

Applicant Signature: _____ **Date:** _____

SEPTIC PERMIT FEE SCHEDULE

Residential (single family dwelling)	\$305.00
Pre-Design Meeting/Review	\$100.00
Non-Residential (cluster, multi-family, retail, office, factory, etc.)	
Flows ≤ 1,000 gallons a day	\$525.00
Flows 1,001 – 2,000 gallons a day	\$720.00
Flows > 2,000 gallons a day	\$910.00
Alteration or Repair (Septic Tank Replacement, field modification < 15%, etc.)	\$120.00
Septic Component Abandonment (i.e. holding tank, septic tank, aeration device, lift station, special waste holding tank, seepage pit, vault privy) No charge if done with new tank installation	\$120.00
Permit Fee Extension (6 months)	½ permit fee
Designer Fee for Blueprints (rejection for errors, omissions, or revisions)	\$55.00
Monitoring Fee (water meter, experimental use, delayed waste strength testing, etc.)	\$100.00
Temporary Holding Tank	\$120.00
Temporary Holding Tank Renewal	\$100.00

Upon written request, a refund of ½ of the permit fee may be issued if a permit application is denied or if an approved permit application is cancelled prior to expiration and before any field work has been completed. Fees for cancelled reviews of septic suitability of soil borings and/or septic system impact reviews are non-refundable once the Department has completed its initial review of the file.

WELL PERMIT FEE SCHEDULE (POTABLE WATER)

Construct New Well	\$100.00
Alteration, Extension, or Modification	\$100.00
Well Abandonment (\$50.00 if done at time of new well installation)	\$100.00
Inspection Fee (new, extended, modified, replaced, abandoned water wells, and geothermal wells)	\$120.00
Closed Loop Well Boreholes (up to 10 on a single parcel or lot)	\$100.00
Each additional closed loop borehole on a single parcel or lot	\$10.00

BLUEPRINT PRINTING FEES

18" x 24" Black and White	\$4.00
18" x 24" Color	\$8.00
24" x 36" Black and White	\$8.00
24" x 36" Color	\$12.00

Upon written request, a refund may be issued for the following:

- INSPECTION FEE – If a permit application is cancelled prior to any Department inspections and prior to expiration of the permit.
- PERMIT FEE – If the permit application is cancelled prior to Department review of the application.