

# Fiscal Year 2008/2009 Budget Highlights and Goals

## Facilities Management

### **FY2008 Highlights**

- Developed a McHenry County Green policy as approved by the County Board.
- Completed the construction of animal control under budget, opened facility in early 2008.
- Improved landscaping on County properties using an outside contractor.
- Continue to monitor the Valley Hi facility for improvements and operations after residents and staff moved in.
- Joined the USGBC (United States Green Building Council). McHenry county is the first Illinois County to join.
- Housekeeping department is testing soy based cleaning products for the United Soy Bean council. The County was selected as a BETA site for a 6 month evaluation of products.
- Hired a painter in the department and developed a yearly painting schedule for departments and buildings on a routine basis.
- Completed an audit of the department software maintenance program MP2 to verify all equipment is included in the preventative maintenance program.
- Assisted in the implementation of the County Strategic Master plan.
- Implemented a utility bill management program whereby all utilities are monitored monthly for accuracy and usage.
- Successfully completed the Performance contract with Siemens Building Technologies on the cross over boilers and installation of new boilers. Savings exceeded expectations.
- Successfully completed the installation of new flooring on the 3<sup>rd</sup> floor Courthouse, while the building was in session.
- Worked with KSA on the planning of the 20 year campus plans
- Completed a grant with FEMA for the snow storms in February 08.
- Obtained energy grant for lighting retrofit of existing light fixtures in the amount of \$44,000.
- Demolished existing buildings (old Animal Control, Harrison House and the old Valley Hi administrator house.
- Developed succession plan within the maintenance and housekeeping departments
- Developed in-house training tapes to train new custodians in floor maintenance procedures
- McHenry buildings were awarded the "Green clean award" for meeting green cleaning standards in five of the County buildings. Currently working on the certification of the other buildings
- Completed the contracted cataloging and restoration of 400 bound volumes of County records that were previously damaged by outside elements. Donated 200 volumes to McHenry County Historical Society.
- Implemented the records bar coding system for tracking records in Public Defender's office
- Participated in the County's first annual Green Expo

### **FY 2009 Goals**

- Develop plan to schedule and relocate archives from the old valley hi building to their permanent location.
- institute records management plan for control and tracking of construction project records, including electronic and paper versions of blueprints, manuals, and closeout documents
- Develop floor care training videos in the housekeeping department
- Assist the Mental Health Board on the potential building addition in Crystal Lake.
- Assist Administration and the County Board on the implementation of the KSA site planning goals.
- Implement Green initiatives, such as energy efficient lighting installations, occupancy sensors, 4 day work week, green chemicals, alternative power sources, education to staff and citizens on "greening" the County.