



**McHenry County Workforce Investment Board Meeting
Wednesday, September 21, 2016, 7:30 AM
McHenry County Workforce Network Center
500 Russel Court, Woodstock, IL 60098
Conference Room 3**

1. Call to Order

1.1 Roll Call

- WIB Chairman Dave Niehus presided over the meeting. He called the meeting to order at approximately 7:30AM.
- Kerrie Johnson took the roll call, and a membership quorum was present.

2. Consent Agenda – Dave Niehus

- Dave asked if there were any changes and or comments to the consent agenda. There were none.
 - Motion to approve made by Sandra Pierce
 - 2nd by Julie Courtney
 - All in favor, no abstentions

3. Board Elections

- Dave asked if there were any changes and or comments to the consent agenda. There were none.
 - Motion to approve made by Julie Courtney
 - 2nd by Don Wallin
 - All in favor

4. 2017 Board Meeting Dates – Dave Niehus

- Dave presented the proposed 2017 board meeting dates (attached) for review and asked if there were any questions. Jeff mentioned that the March 15, 2017 date could possibly be changed depending on the National Association of Workforce Boards (NAWB) forum in Washington is scheduled.
 - Motion to approve made by Sandra Pierce
 - 2nd by Terri Berryman
 - All in favor

5. 1A Program Funds Use Policy – Jeffery Poynter

- Jeff explained that currently our funding can only be used for customers that qualify based on the priority of services list. The proposed policy would include any eligible and suitable adult customers seeking services. This policy would help us serve more customers. The policy is attached.
 - Motion to approve made by Kurt Beier
 - 2nd by Donna Kurtz
 - All in favor

6. WIOA Implementation – Jeffery Poynter

▪ **State/Regional/Local Workforce Development Plans**

Jeff explained that both the Regional and Local Plans have been submitted to DCEO for review / approval. As of today, we have not received any feedback.

▪ **One-Stop Operator Procurement Update**

We have begun working on a RFQ for the One-Stop Operator Procurement. Under WIOA, it is now a competitive bid process. It has to be in place by June 30, 2017. We are waiting on the final guidance from DCEO.

▪ **One-Stop Center Certification**

Jeff explained that under WIOA the One-Stop Center has to be certified. We were given a “checklist” last year and started the process of making sure our center is compliant, but some of the requirements are changing. We are waiting for the final guidance from DCEO before proceeding.

7. Training Provider Eligibility – COMNet – Derik Morefield

- Derik explained that COMNet’s main office has been relocated to Hoffman Estates and no longer falls under LWA 2’s jurisdiction. So we will no longer be approving them, the LWA that they fall under now will be responsible for approving them.

8. Workforce Development Week Recap – Jeffery Poynter

- Jeff stated that we had a great turnout for our Open House event on Tuesday, August 30 with over 50 people attending. We had 2 members from the State Workforce Board along with representatives from Economic Development, Government and Businesses. The special workshops that were held this week were not attended as well as we would have liked to see. Jeff explained that for next year we are going to discuss with our Engagement and Resources Committee and staff about how we can do better. Jeff thanked everyone for their support.

9. Industrial Maintenance Training Pipeline Grant Update – Julie Courtney

- Julie explained that everything with the grant is moving along fine. She explained that we received a \$200,000 Industrial Maintenance grant. She mentioned that we currently have 7 employers on board with 24 employees enrolled. 22 of them are scheduled to complete the training in May, 2017. Julie mentioned that they have begun working with Illinois Manufacturing Excellence Community (IMEC) to train the top staff. This training is 1 time a month for 3 days and last 6 months. For this training we have 8 employers on board with 14 employees attending the training. Olga Ortiz stated that she has an employee in the program and they are liking it. Don Wallin also mentioned that he is really pleased with the program. Mary Donner asked what industrial maintenance is? Don Wallin answered that it is basically a proactive approach to machine maintenance.

10. Other Business – Dave Niehus

- Dave asked if anyone had any other business to discuss.
 - Doug Martin reminded everyone that the Manufacturing Trades and Industry (MTI) Expo is taking place on Thursday, September 22 between 6-8pm at the McHenry High School East Campus. He stated that several partners would be there along with over 40 different companies focusing on Manufacturing.
 - Maria Martinez-McKinley stated that her department is working on an entrepreneurship program in Crystal Lake. They are expecting about 30 kids in

the first round of the program. The public is invited to the initial introduction. She will email out the information. Barrington currently has a similar program that is doing well.

- Kurt Beier informed the board that First Institute is part of a grant with Rockford for their Medical Assisting program. The grant will let them do a Medical Assisting Fast Track program.
- Terri Berryman told the board that MCC will be holding their Financial Aid night in which people attend to help them understand the financial aid forms and get help filling them out. She will email the information with dates to Kerrie to send out to the board.

11. Next Meeting: November 16, 2016; 7:30AM; McHenry County Workforce Network Center

12. Meeting Adjourned 8:30am

Attendance	
Name	Representing / Agency
1. Kurt Beier	First Institute
2. Jack Borders	IDES
3. Jeffrey Clark	Eagle Transportation
4. Julie Courtney	McHenry County Workforce Network
5. Jean Schober for Pam Cumpata	MCEDC
6. Mary Donner	PACE Transportation
7. Zach Ford	Scot Forge
8. Pamela Frederich	Catalent
9. Terri Berryman for Clinton Gabbard	MCC
10. Paul Harms	Harms Grain Equipment
11. Donna Kurtz	McHenry County Board
12. Bob Lueders	Radicom
13. Sally Fleming-Soland for Maria Martinez-McKinley	DRS
14. Mary Margaret Maule	Crystal Lake Chamber of Commerce
15. Derik Morefield	City of McHenry
16. David Niehus	CRV Electronics
17. Sandra Pierce	Phoenix Woodworking
18. Karina Makismova for Raul Santa	SERS
19. Charlene Choklad for Berni Szczepanski	Centegra
20. Don Wallin	Joule Technologies
21. Rhonda Wood	DHS
22. Others / Guests	
23. Scott Hartman	County Admin
24. Doug Martin	City of McHenry