

**McHenry County Department of Health
Retail Food Advisory Committee
Minutes of May 19, 2016 Meeting**

The meeting was called to order at 3:00 p.m. at the McHenry County Department of Health, 2200 N. Seminary Avenue, Woodstock, IL.

Committee members present were: Bob Bless, Nick Reed, David Banaszynski (Board of Health), Dr. McNerney (Board of Health), Mike Hill (Public Health Administrator), Patti Nomm (staff), Patti Corn (staff) and Mike Eisele (staff). Jaci Krandel was not present.

There was no public participation.

There were general introductions of the each of the Committee members.

Patti Nomm indicated that the Board of Health will be considering additional applicants for appointment to the Committee at the next Board of Health meeting. Any additional interested individuals should submit applications for consideration.

The following Committee objectives & goals were discussed:

1. Implementation of the new Illinois Retail Food Code, which is expected to be adopted by Illinois Department of Public Health (IDPH) in June 2016.
2. Implementation of a new software system in Environmental Health, which will include electronic inspections of food establishments.
3. Training needs of food establishment operators and personnel.
4. General evaluation of program & procedures.
5. Review/comment on Ordinance changes.

Local Health Departments will be required to adopt the new Illinois Food Code by July 2018. It is the Department's intention to adopt the new Food Code as soon as possible. IDPH is reaching out to local health departments with training via webinars. The Department would appreciate input from the Committee regarding the best way to prepare food operators for the changes, particularly the independent establishments. Most franchised establishments are at least generally familiar with FDA Retail Food Code requirements. Blast email notifications, informational brochures, sample inspection forms and informational meetings were discussed. Food establishments should be given sufficient lead time before the changes are implemented. This will be discussed in more detail at the next Committee meeting.

The current, proposed Food Ordinance changes were discussed. A summary of the changes was provided by staff. No concerns were raised by the Committee regarding the proposed changes. The Ordinance is currently being reviewed by the States Attorney's

office. The Ordinance will be need to be reviewed/approved by the Board of Health and McHenry County Board. A December 1, 2016 implementation date is anticipated.

Nomination/election of officers will take place after additional applicants are appointed to the Committee by the Board of Health.

Thursday afternoons are generally a good day for future meetings. The next meeting was tentatively scheduled for July 2016. Staff will contact Committee members to confirm the specific meeting date and time.

The meeting adjourned at approximately 4:10 p.m.

Respectfully submitted by Patti Nomm, Director of Environmental Health, McHenry County