

**EMERGENCY TELEPHONE SYSTEM BOARD  
MEETING NOVEMBER 21, 2002**

Director Barry Valentine, Vice-Chairman, called the McHenry County Emergency Telephone System Board to order on November 21, 2002, in room C140 in the McHenry County Government Center, at 9:03A.M., for a regular meeting.

**MEMBERS IN ATTENDANCE:** Director Barry Valentine, Vice-Chairman, Chief Ken Rydberg, D.C. Art Weber, D.C. Joe Hallman, Commander Phil Dammeir, Sgt. Dick Johns, Officer Bob Harper, Officer Jim Molnar, and Claire Kinter.

**MEMBERS ABSENT:** Chief Kite, Chairman, Chief Ken Mrozek, Captain Glenn Olson, and John Shay.

**STAFF IN ATTENDANCE:** Tiki Carlson, 911 Coordinator

**VISITORS:** Mary Christiansen, ALG-LITH FPD; Steve Bendler, Chicago Com; Cindy Amore, Centegra; Gary Fanson, RCC Consulting.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** NONE

**MOTION:** by D.C. Hallman, second by Chief Rydberg, to accept the minutes from the October 17, 2002, meeting. All members present voted AYE. Motion passed.

**MOTION:** by D.C. Weber, second by Sgt. Johns, to accept the minutes from the November 15, 2002, meeting. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** NONE

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of October 31, 2002, was \$1,964,590.48 in the General Account.

**MOTION:** by D.C. Weber, second by Commander Dammeir, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by D.C. Weber, second by Commander Dammeir, to pay the 290001 bills for the month of October in the amount of \$41,660.25. All members present voted AYE. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** NONE

**TECHNICAL:** The committee is looking at two reverse call notification systems. There are some significant differences in price and set up. The committee is not making a recommendation at this point, and will table discussion until additional information is obtained.

**PERSONNEL:** NONE

**TRAINING:** Sgt Johns advised the board of a one day seminar on open meetings. Tiki will not be available to attend the seminar. It was decided that Wileen will attend the seminar in January. The price is \$299 per student.

Some issues were brought up at the latest EMD class that will require the board to look at how departments are handling pre arrival instructions. Questions such as whether or not it is discretionary by department, staffing, and if a TC is \*required\* to offer pre arrival instruction, are going to be addressed. Cindy Amore will be contacting IDPH on what "operating under and ETSB" means.

**PSAP:** NONE

**MAPPING:** See Coordinator's Report

**DISCUSSION:** The latest document, the pricing section, provided by RCC was distributed to board members prior to this meeting. There was discussion about the different phases and the costs involved with each section. Gary Fanson advised the board that the cost described in \*Phase 1\* is typically a "not to exceed" estimate, and

the project is billed on a monthly basis. Decisions on what direction to go should be able to be made at the completion of Phase 1 of the proposal. Additional discussion involved the agencies listed, the agencies involved other than Police, Fire, and EMS, and grant application. The issue will be tabled until the next board meeting.

There will be a Technical Committee Meeting on Tuesday December 10th, 9:00 AM at the Algonquin Police Department. Topics to be discussed include the Reverse Call Notification Systems and the consultant proposal.

**INFORMATION ITEMS: NONE**

**EXECUTIVE SESSION: NONE**

Adjournment was at 10:15 AM

## **The next meeting is Thursday December 19th 11:30 AM at Govnor's Pub in Lake in the Hills**

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**Coordinator's Report for November 21, 2002**

### **CAD-**

- ❖ Due to the HTE holding back the 1.5.9 CAD V upgrade, we will not be loading it until after I return.
- ❖ We have a meeting scheduled with GTE and the McHenry County GIS Department for December 4th to discuss how we are going to be able to utilize the county map. December 5th we hope to load one machine with the map and see where we are on accuracy.

PLEASE LET **ALL** OF YOUR DISPATCHERS KNOW THAT ON THE **SECOND MONDAY OF EACH MONTH AT 5:00 AM** THE AS/400 DOES A SCHEDULED SHUTDOWN AND **THE AS/400 \*WILL\* BE RED** FOR APPROXIMATELY 20 MINUTES. THIS HAS BEEN HAPPENING FOR ALMOST 4 YEARS NOW. IN THIS INSTANCE, I DO **NOT** NEED TO BE CALLED UNLESS THE AS/400 STAYS RED FOR OVER 1 HOUR.

### **PSAP/911-**

None

### **WIRELESS-**

Please be sure your dispatchers are forwarding inquiry forms to the 911 office. The fax number is 815-337-9911. I have noticed an increase of \*RECORD NOT FOUND\* WIRELESS 911 calls coming in and I have not been receiving inquiry forms. It is VERY IMPORTANT for the TC to obtain the caller's information in order for these problems to be corrected. \*THE ENGINEERS\* of the Wireless providers have asked for the cellular TN as well as the nearest intersection or physical address so they can try to determine what towers are carrying these calls.

Also, a problem with CINGULAR towers has been reported by 2 of the 6 agencies, where the NAME field is blank, I have not heard from the other 4 if they are experiencing the same problem. Cingular is looking into this problem.

### **CORRESPONDENCE-**

None

### **MISCELLANEOUS INFORMATION-**