

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING OCTOBER 17, 2002**

Chief Steve Kite, Chairman, called the McHenry County Emergency Telephone System Board to order on October 17, 2002, in room C140 in the McHenry County Government Center, at 9:02A.M., for a regular meeting.

**MEMBERS IN ATTENDANCE:** Chief Kite, Chairman, John Shay, Chief Ken Rydberg, Captain Glenn Olson, Officer Jim Molnar, Claire Kinter, Sgt. Dick Johns, D.C. Joe Hallman and Commander Phil Dammeir.

**MEMBERS ABSENT:** Director Barry Valentine, Vice-Chairman, D.C. Art Weber, Chief Ken Mrozek, and Officer Bob Harper.

**STAFF IN ATTENDANCE:** Tiki Carlson, 911 Coordinator and Jamie Bauman, Admin Specialist.

**VISITORS:** Mary Christiansen, Keith Svendsen, ALG-LITH FPD; Chief Ahrens, Crystal Lake FD; Phil Bartman, Radicom; Eric Sutliff, 21<sup>st</sup> Century; Tom Trechler, Steve Bendler, Chicago Com; Cindy Amore, Centerga; Chief Webster, Woodstock FPD; Chris Mizera, Dave Morrow, SBC/Ameritech.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** NONE

**MOTION:** by Commander Dammeir, second by Sgt. Johns, to accept the minutes from the September 19, 2002, meeting. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** NONE

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of September 2002, was \$1,879,009.08 in the General Account.

**MOTION:** by John Shay, second by Commander Dammeir, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. All members present voted AYE. Motion passed.

**BILLS:** John Shay reviewed the bills.

**MOTION:** by John Shay, second by Captain Olson, to pay the 290001& 290100 bills for the month of August in the amount of \$53,507.40. A roll call vote was taken. All members present voted AYE. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** NONE

**TECHNICAL:** There were two demonstrations on Reverse Call Notification Systems from Eric Sutliff with 21<sup>st</sup> Century, and Chris Mizera and Dave Morrow with Ameritech.

The technical committee met on October 16<sup>th</sup> regarding the consultants, and will be talking to RCC to obtain additional information. The committee will be making a consultant recommendation at the November meeting.

**PERSONNEL:** There is a Personnel Committee meeting scheduled for October 31<sup>st</sup>, 9 a.m. at the Algonquin Police Department.

**TRAINING:** The EMD class is scheduled for November 11<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup> from 8 a.m. until 5 p.m. in building E room 202. All five days are required as it is a 40 hour class. The IDPH has proposed new rules for Emergency Medical Dispatchers. This includes that all dispatchers need to be **certified** as Emergency Medical Dispatchers under IDPH. IDPH is proposing a mandated annual twelve hours of continuing education. The IDPH is also proposing that dispatchers are re-certify every four years.

**PSAP:** NONE

**MAPPING:** See Coordinators report.

**DISCUSSION:** Chief Webster attended the meeting representing the Fire Chief's Association and inquired about the status on upcoming projects.

**INFORMATION ITEMS: NONE**

**EXECUTIVE SESSION: NONE**

Adjournment was at 12:15

**The next meeting is  
Thursday November 21, 2002 9:00 A.M.**



**Coordinator's Report for October 17, 2002**

**CAD-**

- ❖ I am still waiting on HTE for the 1.5.9 release and PTF Level H. Maureen will have an answer for me today or tomorrow as to when we are going to be receiving the information.
- ❖ According to Chris Herrmann with GTG (Mapping vendor for CAD) we are in fairly good shape with being able to use the county GIS map. GTG downloaded Census files to overlay the county parcel map samples provided by the county, and they line up pretty well. There are some "holes" in the census information where new subdivisions are in the county map, but that can be modified by our CAD mapping technician. He feels we will have approximately 85% accuracy with the combined data available now. A web conference will be set up for Monday October 28th for Mary, Julie, Jamie and I, so Chris can provide a demo with our data. The line work is there for the areas that are not in the census data, but attributes can be added.
- ❖ Again, PLEASE be aware that if you are in CAD V and the gateway crashes, DO NOT log into CAD IV. Due to an IP issue, the gateways are NOT redundant and you have a very good chance of losing a call. Notify the 911 office as soon as you notice the gateway problem, and please allow us to verify there are not any lost calls prior to resuming dispatching in CAD. If you are experiencing problems and the gateway is NOT down, please do a COMPLETE SHUTDOWN not restart of your computer. If you continue to have problems after that please contact the 911 office.

**PSAP/911-**

- ❖ Just a reminder, please make sure that your agency is checking the 911 printer on a regular basis to verify the paper is not jammed, that the paper has not run out, and that the printer is on line and ready. There should be TWO green lights illuminated on the front. "Power and Ready".

**WIRELESS-**

Ameritech has filed two tariffs regarding charges for Phase II Wireless. The ICC is to hear both of them on October 23rd. (Tariffs in packet)

**CORRESPONDENCE-**

None

**MISCELLANEOUS INFORMATION-**

Another reminder, if your agency is experiencing a problem with CAD dispatch or CAD records, or 9-1-1 please contact me (or the on call person) as soon as the problem is discovered if it is something that is interfering with your operation, (however if the situation can wait until the next business day, that would be appreciated also). If the situation is causing a problem, PLEASE do not wait until the "next shift" or the shift after that comes in and discovers something not working. I'd much rather handle a situation at 2:30 in the afternoon on a weekend instead of midnight.