

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING SEPTEMBER 19, 2002**

Chief Steve Kite, Chairman, called the McHenry County Emergency Telephone System Board to order on September 19, 2002, at the Algonquin Police Department, at 9:15 A.M., for a regular meeting.

**MEMBERS IN ATTENDANCE:** Chief Kite, Chairman, Dir. Barry Valentine, Vice-Chairman, D.C. Art Weber, John Shay, Captain Glenn Olson, Officer Jim Molnar, Claire Kinter, Sgt. Dick Johns, D.C. Joe Hallman, Commander Phil Dammeir.

**MEMBERS ABSENT:** Chief Ken Rydberg, Chief Ken Mrozek, and Officer Bob Harper.

**STAFF IN ATTENDANCE:** Tiki Carlson, 911 Coordinator and Jamie Bauman, Admin Specialist.

**VISITORS:** Mary Christiansen, Keith Svendsen, ALG-LITH FPD; Laurie Underwood, Cary PD; Commander Harris, Crystal Lake PD; Mary Clinkert, Motorola; Vickie Van Every, City of Crystal Lake; Chief Ahrens, Crystal Lake FD.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** NONE

**MOTION:** by D.C. Weber, second by Commander Dammeir, to accept the minutes from the August 22, 2002, meeting. All members present voted AYE. Motion passed.

### **CORRESPONDENCE:**

- Letter from Spring Grove PD requesting to add the CAD PC to their "in house" network. After discussion it was decided to hold off on any decisions until more information can be gathered.
- Invitation from The Church of Holy Apostles in McHenry to attend the annual Mass for Police, Fire, EMS, and emergency responders.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of August 2002, was \$1,802,418.25 in the General Account.

**MOTION:** by John Shay, second by Barry Valentine, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** John Shay reviewed the bills.

**MOTION:** by John Shay, second by Barry Valentine, to pay the 290001& 290100 bills for the month of August in the amount of \$93,879.63. A roll call vote was taken. All members present voted AYE. Motion passed.

### **COMMITTEE REPORTS:**

**FINANCIAL:** The status of the Administrative Specialist was changed to full time after the budget was approved and submitted to the County Board. This resulted in a change needing to be made to the 3010 line item to cover the full time salaries.

**MOTION:** by John Shay, second by Barry Valentine, to make the following adjustments to the FY02-03 budget:

- Increase line item 3010 from \$55,000 to \$77,500
- Decrease line item 3020 from \$25,000 to \$12,500
- Increase line item 8090 from \$915,000 to \$925,000

A roll call vote was taken. All members present voted AYE. Motion passed.

**TECHNICAL:** In response to the five letters sent out to the consultants, Rcc Consultants, CTA Communications, MSA and Kimball and Associates, and Swan and Associates. Four replies were received two saying yes and two saying no thank you. We did not receive a response from one consultant.

There will be a technical meeting on October 16<sup>th</sup> at 9:00, a.m. at the Crystal Lake PD to discuss the consultants.

**PERSONNEL:** There will be a meeting next month.

**TRAINING:** Jamie provided a written overview on the Starz 911 trainer (in packet). There was discussion about the next EMD class. Due to the response, we will schedule another class.

**PSAP:**

**MAPPING:** Tiki has been trying to get in contact with Vickie Allen, HTE, and will contact GTG directly to see where we stand.

**DISCUSSION:**

Barry Valentine discussed the different national levels of terrorism threat and it prompted discussion about board members access to the McHenry County Government Center building, and what guidelines the PSAP's would have. There will be additional discussion at a later date.

Barry also discussed the EMA Conference and that he provided 800 MHz frequency information to D.C. Weber. FEMA is looking for a standard on communications during terrorism. There was talk about the FBI being able to pipe into the systems.

Questions were asked by Vickie Van Every, City of Crystal Lake, about the CAD system and the direction we are heading. There was also discussion about the ETSB hiring a consultant for the wireless network, as well as the misconceptions by other agencies about the direction the ETSB is heading regarding CAD, a wireless network, and the 911 System.

**INFORMATION ITEMS:**

Neither of the two reverse call notification system companies scheduled to do a demonstration showed.

**EXECUTIVE SESSION:**

**MOTION:** by D.C. Hallman, second by D.C. Weber to adjourn. All members present voted AYE. Motion passed.

Adjournment was at 10:50 a.m.

**The next meeting is  
Thursday October 17th, 2002 9:00 A.M.**

## Coordinator's Report for September 19, 2002

### CAD-

- ❖ I spoke with Hank (HTE) from CAD V and he supplied me with a list of items that the PTF will "fix". There are two issues, one being the messaging across gateways and the other a protection violation on the gateway that would benefit the system. It seems as though the upgrade to version 1.5.9 will fix the "little" things.
- ❖ HTE announced at the MidWest HUG conference they are looking at acquiring a Windows based CAD system, with a Windows based records system (comparable to what we currently have), and FIRE package. This will take the client off of the OS/2 platform and AS/400 and utilize a Windows based server. There will be data conversion at NO CHARGE for RMS and FIRES. There will also be no license fee for the new product. If clients wish to remain on the 400 they can (for FIRES). There is not a "date" yet, however, CAD V **will** be supported AFTER the new product is released.
- ❖ Again, PLEASE be aware that if you are in CAD V and the gateway crashes, DO NOT try to log into CAD IV. Due to an IP issue, the gateways are NOT redundant and you have a very good chance of losing a call. Notify the 911 office as soon as you notice the gateway problem, and please allow us to verify there are not any lost calls prior to resuming dispatching in CAD. If you are experiencing problems and the gateway is NOT down, please do a COMPLETE SHUTDOWN not restart of your computer. If you continue to have problems after that please contact the 911 office.
- ❖ LaserJet 1200se Printers were installed in the dispatch centers using HTE CAD. This has cleared up the issue MCSO was having with the computer locking up when trying to print off of LEADS in CAD (CTRL-F10 field). If your agency experiences a problem where the printer "won't print", have the dispatcher minimize the dispatch screen and check on the desktop for any printer errors.

### PSAP/911-

- ❖ Just a reminder, please make sure that your agency is checking the 911 printer on a regular basis to verify the paper is not jammed, that the paper has not run out, and that the printer is on line and ready. There should be TWO green lights illuminated on the front. "Power and Ready".

### WIRELESS-

- ❖ A memo was sent out last week requesting wireless agencies to try to obtain caller information when they receive a "911-0000" wireless call.

### CORRESPONDENCE-

- ❖ Letter from the Village of Spring Grove, requesting to add the CAD computer to their in-house network. (letter in packet)
- ❖ Letter from Holy Apostle Church regarding an annual service for police, fire and EMS personnel. (letter in packet)

### MISCELLANEOUS INFORMATION- None