

EMERGENCY TELEPHONE SYSTEM BOARD MEETING November 17, 2005

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order November 17, 2005, at 9:05 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Chief Andy Oparyk, Chief Jim Saletta, Commander Dennis Harris, Sgt. Bob Harper, Sgt. Jim Molnar, Sgt. Dick Johns, Sgt. Rich Solarz, Director Barry Valentine, and John Shay.

MEMBERS ABSENT: Chief Ken Rydberg, Captain Dave Shepherd, and Claire Kinter.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Chief Lowen, Woodstock PD; Mary Christiansen, ALPFD; Mark Kuhlman, LITH PD; Pat McCarthy and Brian Knop, MCSO; Tim Wong, Verizon Wireless; Brian Hitchcock and Kathy Kempe, SEECOM; Mike Vest, Harvard PD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Sgt. Johns, second by Chief Oparyk, to accept the October 20, 2005, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: NONE.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of September 30, 2005 was \$2,438,116.13 in the General Account.

MOTION: by Barry Valentine, second by John Shay, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Saletta, Solarz, Shay, Valentine, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Sgt. Harper, to approve the 290001 expenditures in the amount of \$252,355.05 and 290100 expenditures in the amount of \$127,641.90, and 290100 JAILS PROJECT in the amount of \$245.29 for the month of October. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Saletta, Solarz, Shay, Valentine, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: Barry advised the board the FY2006 Budget begins on December 1st.

TECHNICAL: Tiki is continuing to look into whether or not DMS (Document Management Services) is needed for CRIMES, and whether or not it is an application we purchased.

PERSONNEL: None.

TRAINING: EMD training will be completed on November 23rd. There were 9 students enrolled, with 1 being outside of the PSAP's. The person not employed by a PSAP did her observation at SEECOM. Field Reporting Training is scheduled to take place November 30th and December 1st. Please inform the 9-1-1 office if you are planning to attend, and if so who will be attending training.

PSAP: Algonquin PD moved to SEECOM November 1st. Now all participants are being dispatched by SEECOM.

Schedules for the Plant Equipment have been modified. MCSO will now be at the end of the list. Marengo equipment has been delivered, Harvard is in the process of being installed, and Woodstock is due for delivery soon.

GRANT WRITING: None

DISCUSSION: There was discussion regarding preparing an RFP for the 9-1-1 Phones for the Fire and Police departments.

INFORMATION ITEMS:

EXECUTIVE SESSION: None

MOTION: by Sgt. Harper, second by Chief Oparyk, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 10:05 AM

**The next meeting is Thursday December 15, 2005
11:30 AM at Village Squire, McHenry IL**

Coordinator's Report for November 17, 2005

HTE APPLICATIONS-

- ❖ Field Reporting was installed last week. Training for FR will be Wednesday the 30th and Thursday the 1st in the ESDA EOC. An email was sent out to all agencies regarding this. If you have any questions please contact me. Bob McCallum is working on an installation CD to streamline the process of installation as we did with MDB previously.
- ❖ There have been a series of protection violations on the gateways again. Yesterday, the entire system was down for approximately an hour and ½. It was determined that we've reached our max on IDV's as we were warned about very early in the CAD project. An audit of the IDV list will be performed. Units that are not necessary, and in the system without reasonable justification, will be deleted.
- ❖ There have been a number of issues over the past few months regarding data being entered into CAD, laptops being worked on by ETSB staff, and equipment requests, and whom the requests are being made by and to. A meeting will be held to determine the responsibility and roles of the ETSB staff, TC's, and agencies themselves.

PSAP/911-

- ✚ Harvard install has started, and Marengo equipment was delivered on Wednesday of this week. Lake in the Hills will be cutting over soon, and we are still not sure what McHenry's plans are. Woodstock is next on the install list, with MCSO moving to the end. This will be discussed further with the agencies involved.
- ✚ Data for the police agencies off of gateway C has been merged to gateway A. This will allow full year statistics to be generated. Fire department data will be merged by the end of the month.
- ✚ Algonquin and Cary PD's have moved to SEECOM. There do not seem to be any issues that have resulted from the move. It was not an impact on the gateway since they were already on gateway A.
- ✚ VoIP calls are arriving in the PSAP's. There has been a push by the FCC for the calls to be routed in a manner similar to wireless (1 ESN per PSAP). I've talked with Vonage many times to express my concerns with this, however it appears as though the ICC has a different view on the situation. It could be seen as "willful and wanton misconduct" if we do not take the calls in the same fashion as other 9-1-1 calls.
- ✚ We've disconnected SBC POTS lines no longer needed at the old Crystal Lake building, Cary PD, and will be auditing Algonquin PD for the same.
- ✚ An email went out last week regarding KNOX BOX testing with SBC. All TC's and OIC should be familiar with the location and procedure in manning the KNOX BOX. Outages occur at all hours of the day and night. Please call the 9-1-1 office with any questions.

NETWORK / VERIZON

- ❖ Bob has advised we are nearing the point of needing another server due to conflicts with NaviLine (CRIMES, FIRES, and FR) and the internet (provides VPN access for additional applications) and the upcoming HTE ISIS regulations as dictated by the State.

CORRESPONDENCE-

MISCELLANOUS INFORMATION –