

# EMERGENCY TELEPHONE SYSTEM BOARD

## MEETING June 16, 2005

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order June 16, 2005, at 9:05 AM at the Woodstock Police Department for a regular meeting.

**MEMBERS IN ATTENDANCE:** D.C. Art Weber, Chairman, D.C. Joe Hallman, Vice-Chairman, Chief Ken Rydberg, Chief Jim Saletta, Captain Dave Shepherd, Lieutenant Andy Oparyk, Commander Dennis Harris, Sgt. Bob Harper, Sgt. Jim Molnar, Sgt. Dick Johns, Director Barry Valentine, Claire Kinter, and John Shay.

**MEMBERS ABSENT:** None

**STAFF IN ATTENDANCE:** Tiki Carlson, 9-1-1 Coordinator and Wileen Peterson, Admin Specialist.

**VISITORS:** Mary Christiansen, ALPFD; Maria Storm, Darron Ramsey, Motorola; Bob McCallum, IRSYS.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by Barry Valentine, second by Claire Kinter, to accept the May 19, 2005, minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** In packet. (Letter from Telecomsys (TCS))

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of May 31, 2005 was \$2,754,805.19 in the General Account.

**MOTION:** by Barry Valentine, second by John Shay, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Barry Valentine, second by D.C. Hallman, to approve the 290001 expenditures in the amount of \$43797.40 and 290100 expenditures in the amount of \$19311.62 for the month of May. A roll call vote was taken. All members present voted AYE. Motion passed.

### COMMITTEE REPORTS:

**FINANCIAL:** The FY 06 Budget process has started, and preliminary budgets need to be entered by June 30<sup>th</sup>. This year, an additional piece has been added, and that is the memorandums of understanding for the budget process and compensation system.

**MOTION:** by Chief Rydberg, second by Sgt. Molnar, to sign the Memorandums of Understanding for the FY06 Budget Process. All members present voted AYE. Motion passed.

**TECHNICAL:** Bob McCallum (IRSYS) has been working on network configurations, and started the migration of equipment for SEECOM. He has provided a schematic of the network showing the changes that will be made, along with an outline of the work to be done.

**PERSONNEL:** None

**TRAINING:** SEECOM Training is being scheduled. Agencies will be notified as to training dates. There will be two sessions. System Administration training will begin the week of July 26<sup>th</sup>. CRIMES System Admin training will start the week of July 18<sup>th</sup>.

**PSAP:** None

**GRANT WRITING:** None

**DISCUSSION:** In preparation of a new employee, it is necessary to purchase a workstation and PC. ESDA has provided space for our new admin support person. Tiki worked with the Central Purchasing department to design a functional workstation. A drawing is in the packet. She also worked with IT to spec out a PC that matched the current configuration of the county pc's.

**MOTION:** by John Shay, second by Lt. Oparyk, to purchase the work area furniture as presented in the amount not to exceed \$6,168.37. A roll call vote was taken. All members present voted AYE. Motion passed.

**MOTION:** by Sgt. Harper, second by Captain Shepherd, to purchase a pc for the new workstation in the amount of \$917.61. All members present voted AYE. Motion passed. None

**INFORMATION ITEMS:** None

**EXECUTIVE SESSION:** None

**MOTION:** by Sgt. Harper, second by Captain Shepherd, to adjourn. All members present voted AYE. Motion passed.  
Meeting adjourned at 9:45 AM

The next meeting is Thursday August 18, 2005  
9:00 AM at Woodstock Police Department

# Coordinator's Report for June 16, 2005

## CAD-

- ❖ Gateways are still experiencing protection violations. HTE is still in the process to determine what is causing the errors.
- ❖ The new I-5 was installed on May 24<sup>th</sup>. The down time was less than 8 hours. It has been discovered however, that the backup is causing an issue with RMS access between 02:00 and 08:00. And again, HTE is looking into the problem.
- ❖ The RMS printers are having issues. A printer was replaced at Cary PD on Monday, and there is a printer on order for CLFD.
- ❖ 7 of SEECOM's CAD computers are configured, and ready to be installed when the agency is.
- ❖ Bob has already started to swap out equipment in preparation of the SEECOM transition.
- ❖ CRIMES, Menu Driver, and JAILS was installed this week. NaviLine 3.0 was also installed for FIRES. System admin training for CRIMES will begin in July, application admin training for the police departments will be in August, and end user training will be in September. Please notify Tiki & Wileen who the application administrator for your agency will be.

## PSAP/911-

- ✚ A group did a site visit at DuComm to see the Genevation keypad that interfaces with the Plant equipment.
- ✚ McHenry PD had a bad monitor, which was replaced with a spare.
- ✚ The change order to add the keypads and touch screen monitors for McHenry PD has been processed.

## MDB / VERIZON

- ❖ The change to the backup times has rectified the problem with the message switch locking up.

**CORRESPONDENCE-** Letter in packet from Telecomsys (TCS)

## MISCELLANEOUS INFORMATION –

The FY2006 budget process has started. A kick off meeting was held on Tuesday June 13<sup>th</sup>. The preliminary budget is due into the IMFS system by June 30<sup>th</sup>.

Mapping hours:

**36**      **Total for period ending 05/28/05**  
**38**      **Total for period ending 06/10/05**