

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING February 15, 2007**

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order February 15, 2007, at 9:05 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

**MEMBERS IN ATTENDANCE:** Art Weber, Chairman, Sgt. Dick Johns, Vice Chairman, DC Dennis Harris, Chief Ken Rydberg, Chief Jim Saletta, Sgt. Bob Harper, Sgt. Rich Solarz, Captain David Shepherd, Jim Molnar, and Director Barry Valentine.

**MEMBERS ABSENT:** Chief Andy Oparyk and John Shay.

**STAFF IN ATTENDANCE:** Tiki Carlson, Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

**VISITORS:** Cindy Amore, NIMC; Kathy Kempe, SEECOM; Mary Christiansen, ALFPD; Denise Wills, Sgt. Hillner, Huntley PD; Brian Knop, Pat McCarthy, MCSO; Chianna Coleman, Verizon Wireless; and Bill Burton, Motorola.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by Barry Valentine, second by Sgt. Harper, to accept the January 18, 2007, minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** None

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of January 31, 2007, was \$2,438,286.16 in the General Account.

**MOTION:** by Barry Valentine, second by Sgt. Johns, to accept the Treasurer's Report as submitted and place on file for future audit. All Members present voted AYE. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Barry Valentine, second by Deputy Chief Harris, to approve the 290001 expenditures in the amount of \$54,794.91, 290100 expenditures in the amount of \$ 1,578.00, and 290100 JAILS PROJECT expenditures in the amount of \$1,116.47 for the month of January. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine and Weber. Members voting NAY: none. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** No Report

**TECHNICAL:** No Report

**PERSONNEL:** Tiki has requested approval to purchase new office furniture for the 2 administrative offices, and the soon to be new coordinator's office. She received a quote using GSA pricing from the company that installed Robin's workstation, and the new workstations will be the same color/design.

**MOTION:** by Sgt. Johns, second by Barry Valentine, to purchase new office furniture for three offices in the amount not to exceed \$16,729.00. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine and Weber. Members voting NAY: none. Motion passed.

**TRAINING:** Additional CRIMES modules are being rolled out. Currently, Wileen is working on Case Management and Racial Profiling. In addition, she will be holding another Records Supervisor Workshop in the near future.

The ETSB hosted refresher training on the Reverse Call Notification System and Field Reporting.

**PSAP:** No Report

**GRANT WRITING:** No Report

**DISCUSSION:** Chief Saletta informed the board that SEECOM (the agency for MABAS calls) has a limited range for communication in the north part of the county. Due to this issue, MCSO tones out the north fire agencies for MABAS calls. There has been discussion on the fire side, for the ETSB to pay for a line between the transmitter in EMA to SEECOM. Art Weber advised this should go to the technical committee for discussion.

**INFORMATION ITEMS:**

**MOTION:** by Sgt. Johns, second by Captain Shepherd, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 9:45 AM

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## Coordinator's Report for February 15, 2007

### HTE APPLICATIONS-

- ❖ Modifications were made to the gateways for Phase II. Calls should appear on the LG Dispatch mapping application. If you are having any issues please notify the 9-1-1 office.
- ❖ Wileen is currently working of the Racial Profiling and Case Management applications within CRIMES. Please contact her if you have any questions.

### PSAP/911-

- **Phase II Testing-** begins today with T-Mobile. Additional service providers will be testing through March 7<sup>th</sup>. A calendar was emailed out yesterday.
- **VoIP Testing** – Voice over Internet Protocol providers are in the beginning stages of testing their systems through 9-1-1. The calls will come through all PSAP's and will appear in a format similar to a Wireless 9-1-1 call. At this point in time, the **TC'S MUST DETERMINE AGENCY DUE TO RESPOND!!** Once testing is complete, VoIP calls should no longer come in on the 7-digit emergency lines.
- **Logging Recorder Installation** – an email was sent out last week in regards to the new logging recorder installations. Please make sure you have the PC's identified that you would like the software installed on.
- **DCC Refresher Training** - A refresher web training session was held the end of January. All agencies had attendees. Please remember to test regularly!! Give us a call if you have any questions.

### NETWORK / VERIZON-

### CORRESPONDENCE-

### MISCELLANEOUS INFORMATION –

### REMINDERS –

- **Final Reminder!!** 815 Area code Overlay begins on February 17, 2007. As of this date when dialing within the 815 area code you will need to dial 1 + area code + 7 digit number. Make sure all your speed dials have been updated or the calls will not complete.
- Please update your roster with our office when hiring someone new or have someone leaving. We need to keep our records up to date and limit access into our systems for dispatchers who have left your employment or gone to another agency.
- Our office will be setting up additional dates to complete CPR training for all the dispatchers. Please register your people early to ensure that you get the dates you need. Classes will be limited to 6 per session.