

EMERGENCY TELEPHONE SYSTEM BOARD
MEETING August 17, 2006

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order August 17, 2006, at 9:12 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Sgt. Dick Johns, Vice Chairman, , Chief Jim Saletta, Captain Dave Shepherd, D.C. Dennis Harris, Sgt. Bob Harper, Sgt. Rich Solarz, Director Barry Valentine, and John Shay.

MEMBERS ABSENT: Chief Andy Oparyk, Chief Ken Rydberg, and Sgt. Jim Molnar.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist,

VISITORS: Mary Christiansen, ALPFD; Pat McCarthy, Brian Knop, MCSO; Deb Palmsiano, Crystal Lake PD; Brian Hitchcock, Kathy Kempe, SEECOM; Bob Hahn, John Keller, Darron Ramsey, Motorola.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Sgt. Johns, second by Sgt. Harper, to accept the July 20, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's report was submitted. Balance as of July 31, 2006, was \$2,460,498.84 in the General Account.

MOTION: by Barry Valentine, second by John Shay, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Saletta, Shay, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by John Shay, to approve the 290001 expenditures in the amount of \$57,955.01, 290100 expenditures in the amount of \$1,428.00, 290100 JAILS Project expenditures in the amount of \$10,901.41 for the month of July. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Saletta, Shay, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: Tiki will meet with the County Administrator, and County Finance Director to go over the budget, and then go to Law and Justice for budget approval by our liaison committee.

TECHNICAL: The quote for the additional licensing and applications (MDB, FR, LG Crimes, LG Address, Server upgrades) has been discussed and brought to the board for approval.

MOTION: by Sgt. Harper, second by Captain Shepherd, to purchase additional license and upgrade the servers for Field Reporting, and MDB, and also purchase the CRIMES and FIRES catalogs for Qrep. In addition, add DMS, LG Crimes, and LG Address, for a total not to exceed \$197,580 for licensing, and \$53,535 for annual maintenance. Training and implementation will be billed as incurred. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Saletta, Shay, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

PERSONNEL: No report

TRAINING: Wileen held a training session for Records Supervisors. It is the plan for them to meet every other month. EMD training is scheduled. Please provide names to Wileen so she can get your TC's registered.

PSAP: Phase II wireless letters will be out the first of September. It is the intention to be live with PH2 by March 1, 2007.

GRANT WRITING: No report

DISCUSSION:

The air conditioning units in the 911 office and in ESDA are installed and functioning. This has made a huge impact on the air flow in the office, and should extend the life of the servers.

INFORMATION ITEMS:

Bob Hahn asked the board to pass along to their dispatchers that in the event they are experiencing ONE WAY AUDIO on the 911 phone/headsets, they need to check the **MASTER VOLUME CONTROL** to verify the audio is UP not completely down.

MOTION: by Deputy Chief Harris, second by John Shay, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 9:50 AM

The next meeting is Thursday September 21, 2006
9:00 AM at Woodstock Police Department

Coordinator's Report for August 17, 2006

HTE APPLICATIONS-

- ❖ Wiléen completed the 4.0 upgrade for JAILS earlier this week. Apparently it was not included with the upgrade from last month. Matt Staddler with ITSolutions Group, assisted with the upgrade.
- ❖ Qrep Web reports have encountered a problem that we are still in the process of reviewing.
- ❖ A fix was put on the Gateway to prevent large LEADS messages from causing failures in CAD.

PSAP/911-

- All outstanding issues with Plant installs have been addressed and completed. Motorola is requesting for the board to sign the final acceptance letter.
- SEECOM experienced 2 system failures early Wednesday morning. Plant has pulled the logs and is researching the problem. 911 calls were routed to MCSO during the time they were down.
- 2 agencies have had issues with the Genovation keypad. Please remind TC's that if the keypad does not work, they are still able to use the keyboard or screen to complete their tasks.
- There was an issue with the Notification System when SEECOM tried to do execute an activation for Algonquin's boil order. DCC is looking into what caused the issues.

NETWORK / VERIZON-**CORRESPONDENCE-****MISCELLANEOUS INFORMATION –**

- Please do not drop off laptops for application installs or for us to troubleshoot without calling to set up an appointment. We've had 3 laptops dropped off in the past 2 weeks without us being notified.
- We received a FOIA request from Fox News Chicago. Tiki worked with the SAO to accurately comply with the information they were looking for.