

**PLANNING AND DEVELOPMENT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road – Conference Room A**  
**Woodstock, IL 60098**

MINUTES OF THURSDAY, DECEMBER 15, 2011

Chairman Hill called the Planning and Development Committee meeting to order at 8:31 a.m. The following members were present: Tina Hill, Chairman; Randy Donley; Mary Donner; Sue Draffkorn; Marc Munaretto and Ersel Schuster. Jim Heisler was absent. Also in attendance: Dennis Sandquist, Matt Hansel, Cory Horton, and Darrell Moore, Planning and Development; and interested public.

Tina Hill, Chairman	
Randy Donley	Mary L. Donner
Sue Draffkorn	Jim Heisler
Marc Munaretto	Ersel Schuster

MINUTE APPROVAL: Ms. Schuster requested that the minutes from the December 1, 2011 be tabled until the next Planning and Development Committee meeting. She would like to review the “New Business” section further. It was the consensus of the members to table the December 1, 2011 minutes until the next meeting.

PUBLIC COMMENT: None.

PRESENTATIONS: None.

Chairman Hill requested that the interviews for the Hebron Drainage District be heard next.

NEW BUSINESS:

*Interview for Appointment to the Hebron Drainage District:* Members interviewed William Hauri, Bruce Meier and Mel VonBergen for consideration for appointment to the Hebron Drainage District. Committee members entered into a discussion regarding the appointments of these three gentlemen.

Ms. Draffkorn left the meeting at 9:03 a.m.

Ms. Schuster made a motion, seconded by Ms. Donner, to recommend the appointment of William Hauri to the Hebron Drainage District with a term to expire on September 1, 2012; recommend the appointment of Bruce Meier to the Hebron Drainage District with a term to expire on September 1, 2013; and recommend the appointment of Mel VonBergen to the Hebron Drainage District with a term to expire on September 1, 2014. The motion carried with all members present voting aye on a roll call vote (Donley, Donner, Munaretto, Schuster and Hill).

SUBDIVISIONS:

*Lynn Mannor – Subdivision Extension:* Mr. Sandquist, Mr. Horton and Mr. Moore joined members to discuss this subdivision extension request. Mr. Moore reported that this subdivision has received two extensions in the past and is at the end of the Final Plat stage. The subdivision has requested another extension. Mr. Horton, the Chief Stormwater Engineer, has identified multiple issues which prevent him from issuing a letter of no objection at this time. His review found that more information is needed to confirm the base flood elevation, the drainage, and additional calculations must be performed with regard to a tributary to the site. Staff does not recommend the committee approve an extension of the subdivision as it is currently proposed. Staff is recommending that the committee require the subdivision to return to the beginning of the final plat stage.

Ms. Draffkorn returned to the meeting at 9:05 a.m.

Mr. Moore mentioned that staff has had discussions with the developer and the developer is prepared to agree with staff's recommendations of returning to the beginning of the final plat stage. Mr. Sandquist mentioned that the State's Attorney's office is aware of the process P&D has been using at this step which is to request applicants to go back to the staff plat process and correct any deficiencies before a plat is finalized. It was the consensus of committee members to require the Lynn Mannor subdivision return to the beginning of the final plat stage and to fix the issues relating to drainage.

OLD BUSINESS: None.

REPORTS TO COMMITTEE:

*Community Metropolitan Agency for Planning (CMAP):* Mr. Sandquist reported that the kick-off meeting for the waterfront neighborhood sub-area plan was recently held and was very well attended. Camiros will be providing a work plan and a schedule to committee members in the near future.

*Community Development Block Grant (CDBG) Commission:* Mr. Sandquist reported that the December, 2011 meeting has been cancelled. Ms. Draffkorn reported that they are accepting applications for all of the positions on the CDBG. Mr. Sandquist reported that a News Release has been sent to the newspapers advertising openings on the CDBG Commission. Current members are encouraged to apply and interviews will be conducted at the January 19, 2012 P&D meeting.

*Historic Preservation Commission:* Mr. Sandquist reported that he has spoken with several members of the Commission and the Victory Garden will be discussed at the next Historic Preservation Commission meeting.

*Housing Commission:* Ms. Draffkorn reported that the next meeting of the Commission will be held next week. Mr. Sandquist mentioned that they will continue to review applications for HOME projects.

MISCELLANEOUS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Noting no further business, Mr. Donley made a motion, seconded by Ms. Draffkorn, to adjourn the meeting at 9:14 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD/COMMITTEE ACTION/APPROVAL:**

Recommend the appointment of William Hauri, Bruce Meier and Mel Von Bergen to the Hebron Drainage District

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