

EMERGENCY TELEPHONE SYSTEM BOARD
MEETING May 18, 2006

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order May 18, 2006, at 9:12 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Chief Andy Oparyk, Chief Ken Rydberg, Chief Jim Saletta, Captain Dave Shepherd, Sgt. Bob Harper, Sgt. Dick Johns, and Director Barry Valentine.

MEMBERS ABSENT: D.C. Dennis Harris, Sgt. Jim Molnar, Sgt. Rich Solarz, and John Shay.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Mary Christiansen, ALPFD; Pat McCarthy, Brian Knop, MCSO; Denise Wills, Huntley PD; Deb Palmsiano, Crystal Lake PD; Tyson Bauman, Harvard PD; Bill Burton, Motorola.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Barry Valentine, second by Chief Saletta, to accept the April 20, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: Requests for air cards and MDB from Algonquin Fire Department.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of April 30, 2006, was \$2,232,364.45 in the General Account.

MOTION: by Barry Valentine, second by Chief Oparyk, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Johns, Oparyk, Rydberg, Saletta, Shepherd, Valentine and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Captain Shepherd, to approve the 290001 expenditures in the amount of \$75,239.26, 290100 expenditures in the amount of \$603.00, 290100 JAILS PROJECT in the amount of \$7,000.00 for the month of April. A roll call vote was taken. Members voting AYE: Harper, Johns, Oparyk, Rydberg, Saletta, Shepherd, Valentine and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: The FY06-07 budget process has started. Meetings with the County Finance Director will be held in June.

TECHNICAL: A Technical Committee meeting was held, and there was a lengthy discussion about how to distribute "in house" Field Reporting Licenses. Some departments wanted a license for each workstation, and others only needed one or two. After further discussion,

MOTION: by Sgt. Harper, second by Chief Oparyk, to approve requests for in house Field Reporting licenses with agreement that each agency be responsible for maintenance fees beginning May 2007, based on licenses acquired for their in house station computers, and be fully implemented in CRIMES. A roll call vote was taken. Members voting AYE: Harper, Oparyk, Rydberg, Saletta, Shepherd, Valentine and Weber. Members voting NAY: none. Members Abstaining: Johns. Motion passed.

As the motion was approved to distribute licenses, it is necessary to purchase additional licenses.

MOTION: by Sgt. Harper, second by Chief Oparyk, to purchase 100 additional Field Reporting licenses, and server upgrade in an amount not to exceed \$115,000. A roll call vote was taken. Members voting AYE: Harper, Johns, Oparyk, Rydberg, Saletta, Shepherd, Valentine and Weber. Members voting NAY: none. Motion passed.

We've been experiencing issues with the MDB server, and it was recommended by HTE to upgrade to the current version. After the upgrade was scheduled, it was discovered based on a hardware audit, the existing server does not meet the minimum specifications; therefore it is necessary to purchase a new server. The new server will also double as our ISIS server when we move to CAD 6.

MOTION: by, second by Barry Valentine, to purchase a new MDB HP Server, based on the specifications provided by HTE, in an amount not to exceed \$2,450.00. A roll call vote was taken. Members voting AYE: Harper, Johns, Oparyk, Rydberg, Saletta, Shepherd, Valentine and Weber. Members voting NAY: none. Motion passed.

It was discussed at the Technical Committee Meeting to look at creating a scheduled "open enrollment" period for new installs, and reinstallation of applications. In addition, an idea was presented to create a Memorandum of Understanding to be signed by the various agencies in regards to the products we install on laptops and our not being responsible if it conflicts with other applications. There will be additional discussion at a future meeting.

PERSONNEL: No report

TRAINING: A "refresher" training session will be take place for Records Clerks and Crimes Administrators in June. Wileen will be sending out information. The supervisors' workshop will be June 21st at 9:00 AM, and the Records Clerks' workshop will be held on June 28th, at 9:00 AM. Training will be in the ESDA EOC.

Wileen advised the board there have been changes to CPR protocol, and she is working with Cindy Amore to get approval from Dr. Gallant on the changes to be made to the Powerphone EMD book.

PSAP: There has been a request for some time on DMS for Crimes. HTE provided a quote, and PC specifications. The question arose if DMS worked with Word 2003. It was decided to table this topic until next month.

GRANT WRITING: No report

DISCUSSION:

Algonquin FD has requested 7 air cards and MDB clients.

Crystal Lake Fire Department is requesting permission to do MS Critical updates, and their antivirus updates over the air card. Their request was denied as it was determined very early on in the project to not allow such updates to be done. A reply will be send to CLFD in regards to this request.

CLFD also asked for "view only" of CAD V in the office of the fire chief, on his city computer. Provided there is not a conflict of networks, it should be fine.

INFORMATION ITEMS:

MOTION: by D.C. Harris, second by Chief Saletta, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 10:15 AM

[The next meeting is Thursday June 15, 2006
9:00 AM at Woodstock Police Department](#)

Coordinator's Report for May 18, 2006

HTE APPLICATIONS-

- ❖ The AS/400 RoleSwap issue is still pending. IMB is working with Matt Staddler on a few fixes. New PTF's were applied to keep the looping of files under control. Another fix was applied to correct CAD RMS reports that wouldn't run due to the original fix.
- ❖ We are scheduled to do an MDB server upgrade on Monday and Tuesday (May 22 & 23). We've been experiencing system failures regularly at 1:30 AM. HTE did an audit of our system and determined we were below the recommended specs. The upgrade will benefit us as well when we have to migrate to ISIS for our LEADS interface.
- ❖ Qrep Web was installed at Richmond Fire.
- ❖ Additional fire departments are moving forward with MDB in their units. Crystal Lake brought on 4 more, Cary is scheduled for one, and Algonquin is planning on 7.

PSAP/911-

- MCSO is scheduled to go live with Plant on May 23rd. Woodstock is working on their phone system upgrade.
- Additional agencies have requested for phone lines to be installed, as they are ordering the 9-1-1 Ringdown phones. Please remember to forward the requested information to the 9-1-1 office, as we are keeping a file on all agency requests.
- KNOX BOX testing will take place May 26th and 30th. Wileen has sent out the schedule. Please make sure you have personnel at the Central Office at the designated time. This is a great opportunity for a "training session" for those responsible for getting phones connected at the box.

NETWORK / VERIZON-

- ✓ All applications have been moved to the new network server.

CORRESPONDENCE-

- Requests for Air cards and MDB

MISCELLANEOUS INFORMATION –