

**AMENDED AGENDA
MANAGEMENT SERVICES COMMITTEE
MONDAY, NOVEMBER 14, 2011 – 8:30 A.M.
McHenry County Government Center – Administration Building
667 Ware Road – County Board Conference Room
Woodstock, IL 60098**

- 1.0 Call to Order
- 2.0 Minute Approval
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 New Business
 - 5.05 Resolution Authorizing Workers' Compensation Claim Settlement No. 10-3210-15
 - 5.10 Resolution Authorizing Workers' Compensation Claim Settlement Numbers 07-8200-03 and 09-8200-02
 - 5.15 Resolution Authorizing an Annual Maintenance & Support Contract with Hyland Software for the OnBase Document Imaging System
 - 5.20 Resolution Authorizing the Renewal of the IFMS Performance Series Accounting Software Maintenance Contract with Cogsdale Holdings for Fiscal Year 2012
 - 5.25 Resolution Authorizing Renewal of a Multi-Function Peripheral Service and Supply Maintenance Contract with Stan's Office Technologies
 - 5.30 Resolution Authorizing a Telephone Switch Maintenance Agreement with MAC Source Communications Inc. for Fiscal year 2012
 - 5.35 Resolution Authorizing a Contract with RKON Technologies for Websense Enterprise Internet Access Support
 - 5.40 Resolution Authorizing an XenApp Platinum Edition Software Maintenance Contract with Citrix Systems
 - 5.45 Policy Regarding References/Recommendations for Vendors or Service Providers
 - 5.50 Committee Applications – Reference to Statement of Economic Interest and the Addendum
- 6.0 Old Business
 - 6.05 County Board Attendance on the County Website
 - 6.10 Broadband Update
- 7.0 Reports to Committee, as applicable
 - 7.05 Update on Treasurer's Office Water Damage Repair
 - 7.10 Administrator
 - 7.15 Council of Governments
 - 7.20 Quarterly Workers' Compensation Claims Update
- 8.0 Member's Comments
- 9.0 Executive Session (as necessary)
- 10.0 Adjournment

MANAGEMENT SERVICES COMMITTEE
McHenry County Government – Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF MONDAY, OCTOBER 24, 2011

Chairman Schuster called the Management Services Committee meeting to order at 8:30 a.m. The following members were present: Chairman Ersel Schuster; Kathleen Bergan Schmidt; Sandy Salgado; Anna May Miller; Barbara Wheeler; and Paula Yensen. Donna Kurtz arrived at 8:33 a.m. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Tom Sullivan and Paul Lerner, IT; Adam Lehmann, Assistant to the County Administrator; John Hadley, Facilities Management; Jamie Rein, States Attorney; Randy Donley, County Board Member; Interested Public and the press.

Ersel Schuster, Chairman

Donna Kurtz

Anna May Miller

Sandra Salgado

Kathleen Bergan Schmidt

Barbara Wheeler

Paula Yensen

MINUTE APPROVAL

Committee members reviewed the Management Services Committee minutes of September 26, 2011. Committee members noted a couple small typographical errors. Ms. Wheeler made a motion, seconded by Ms. Yensen recommending approval of the above minutes as corrected. The motion carried with all members present voting aye on a roll call vote.

PUBLIC COMMENT

None.

Ms. Kurtz arrived at 8:33a.m.

PRESENTATION

None

NEW BUSINESS

Committee members were informed that item number 5.35 would be brought forward for consideration first so the Assistance State's Attorney doesn't have to sit through the rest of the committee meeting.

Ordinance Amending Ordinance No. O-201011-12-060 Adopting the McHenry County Statement of Economic Interest Addendum Ordinance: Ms. Rein stated that she had made some changes to the ordinance based on the Committees previous discussion. Small changes were made to Articles 5 and 6. The duties of the County Clerk and penalties were clarified in the Ordinance. Changes were also made to the addendum form so the addendum and Statement of Economic Interest form does not look the same. Ms. Wheeler made a motion, seconded by Ms. Yensen recommending approval of the above Ordinance as presented. The motion carried with all members present voting aye on a roll call vote (Kurtz, Miller, Salgado, Schmidt, Wheeler, Yensen, Schuster)

7.20 Victory Garden - Update: Ms. Laurie Selpien joined committee members to provide an update on the Victory Garden. Ms. Selpien stated that 102.7 lbs of food was distributed to the Lake in the Hills/Algonquin Food Pantry. She stated that she had to limit where she donated food since some locations would not provide her with a receipt for the food that was donated. Ms. Yensen noted that she lives in Lake in the Hills and feels that the food distribution in this area is uneven. She asked that Ms. Selpien speak with her after the meeting so she can provide information regarding donations in this area. Ms. Selpien stated that she will probably donate the food next year to the Grafton Township food pantry since the Lake in the Hills pantry have indicated that they will be planting a garden of their own next year.

She informed committee members that she has been having a problem getting volunteers to help her with the garden. She stated she needs someone to turn the hose on and off each day in order to water the garden properly. She informed committee members that there would have been much more fresh food if the garden had been watered on a continual basis. She would like to expand the program but will need additional volunteers in order to facilitate this. She had a volunteer for last year's program though this person quit because there were not enough helpers. Committee members questioned if the Master Gardeners provided a person to help with the garden as promised. She stated that they have not helped either year with the garden. She tried to get some volunteers from the food pantry though they would not request any help from any of the people receiving services. She stated that she thought the people getting the food would like to volunteer to help stock the pantry. It was noted that the food pantries will not request volunteer help. Ms. Kurtz stated that she has some strong connections with MCC and some

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of the students are required to provide volunteer time so she could provide contact information if interested. She also suggested that she may be able to help with expansion of the program. Ms. Selpien stated that she is also in need of a deer fence, stakes and a longer hose. Committee members were reminded that there isn't a budget for this program. The County agreed to allow the gardeners to use the county property to grow the garden. The volunteers were to provide all needed supplies. Ms. Kurtz volunteered to meet with Ms. Selpien to try to help with the volunteer request for the program. Committee members agreed to this suggestion.

Resolution Approving Illinois Department of Transportation Land Acquisition for Improvements to U.S. 14 and an Emergency Appropriation to the Non-Departmental FY2011 Budget: Ms. Salgado made a motion, seconded by Ms. Miller recommending approval of the above Resolution as presented. Committee members were informed that the County received a request from IDOT (Illinois Department of Transportation) to acquire a portion of the property located in front of the Animal Control facility. They would also create a temporary easement in front of the facility. The Health Department and Division of Transportation reviewed construction drawings to assess the impact to the facility. It was determined that there will be no impact to the physical structure or the operations of the facility. The appraiser used for the County stated that the offer is a fair market offer. The total acquisition will be \$53,400 which can be used to retire some of the debt on the debt issuance for the facility, or they could use the funds for capital improvement expenditures. The funds will be placed in the non-departmental budget to be used for future purchases. The motion carried with all members present voting aye on a roll call vote (Kurtz, Miller, Salgado, Schmidt, Wheeler, Yensen, Schuster)

Resolution Authorizing a Budget Line Item Transfer in the Facilities Management Fiscal Year 2011 Budget: Ms. Miller made a motion, seconded by Ms. Yensen recommending approval of the above Resolution as presented. Mr. Hadley joined committee members to request a budget transfer to allow the purchase of a replacement floor cleaning machine. This purchase was sent out for bid with five responses received. Committee members questioned if they went to the manufacturer to see what their pricing for this unit may be. Ms. Link informed committee members that the manufacturers refer people to their distributors. The motion carried with all members present voting aye on a roll call vote. (Kurtz, Miller, Salgado, Schmidt, Wheeler, Yensen, Schuster)

Resolution Authorizing Approval of the County of McHenry's Property and Casualty Insurance Program for FY2011-2012: Mr. Labaj joined committee members for discussion on the above Resolution. Ms. Miller made a motion, seconded by Ms. Kurtz to recommend approval of the above Resolution as presented. Mr. Labaj noted that the chart provided listed the 10 insurance policies, with a budgeted increase of 5%. When the bids were received the bids came in with a 2.7% increase. There was an increase to the general liability policy of 5% though the premium for Valley Hi has decreased by 8%. Valley Hi did not experience a lot of claims in the past year. The costs for Worker's Compensation continue to increase. The SIR (self insured retention) has been increased to \$550,000 from \$500,000. The carrier for inmate medical has been changed. This has allowed for expanded coverage for the inmates. There were additional areas of concern that were reviewed. This included suggested coverage for Cyber-liability, Business Interruption, Sexual Molestation, Criminal Defense Coverage, Animal Control Services, OB/GYN Professional Coverage and coverage for the Underground Storage Tanks. After review with our insurance specialist and staff in the various departments it was decided that the only additional policies we would like to consider at this time is coverage for Cyber-liability and additional coverage for Sexual Molestation.

Ms. Kurtz stated that she is interested in the ratings of the various insurance companies that will be holding the county's insurance policies. She stated that Travelers is rated as an A+ company and she would be interested in the ratings of the other companies. Mr. Labaj stated that the insurance carrier does check on the ratings of each of the companies before making recommendations. He stated he would get this information for the committee members.

Committee members asked if it would be less expensive if we joined with other counties in order to receive discounts on the policies. They were informed that the County previously was a part of ICRMT (Illinois Counties Risk Management Trust) but when the costs got too high the County switched carriers. The motion carried with all members present voting aye on a roll call vote (Kurtz, Miller, Salgado, Schmidt, Wheeler, Yensen, Schuster)

County Board Attendance on the County Website: Committee members entered into discussion regarding the possible posting of the attendance for each of the County Board members to their standing committees and County Board meetings. Ms. Kurtz stated she asked that this item be placed on the agenda as she feels every County Board member has a responsibility to attend all of their meetings. She stated that this is not just an idea but an issue of accountability. She stated it is important to make sure the community is getting what it is paying for.

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Committee members were informed that a form could be placed on the web page that notes when and if a County Board Member has attended their assigned meetings. Concern was voiced as some members are assigned to more committees than others and some members serve on sub-committees that would not be listed on the attendance sheet. It was stated that people look at numbers and there could be some misunderstanding about how these numbers are listed.

Committee members were informed that there are various ways the attendance sheets could be made and there are many examples that could be used.

Ms. Wheeler stated that when it gets down to the details, she believes they have a great operating board. She stated she does not feel there are any accountability issues since work is getting done, even if some of the members should miss a meeting. Ms. Kurtz stated that she is perplexed by this comment as she feels that if they are getting paid to be a County Board Member, they each owe it to the constituents to attend these meetings. Ms. Wheeler stated that meetings are being attended and work is getting done. Ms. Miller stated she feels there isn't a problem either. She stated she has not received any complaints from any constituents on this issue. She stated she hears about how someone votes on an issue but, attendance has never been brought up or discussed. Ms. Kurtz questioned how a community gets representation if their county representatives are not attending meetings.

Concern was voiced since some committees require additional work to be done by the county board members. The members may be working harder than their attendance shows. On the surface the attendance would only show attendance at their standing committee meetings. It does not convey the true commitment of a County Board member.

Ms. Kurtz stated she had two points to make. She stated she feels there is problem with how the constituents feel about government and they state that government is not being transparent and is not accountable. This is a proactive way to show you as a County Board Member are doing your job. She stated that secondly even though work is getting accomplished by a committee if you are not attending the meetings the constituents in that area are getting shortchanged. She stated that the County Board Members are elected to represent people in a specific area and these people deserve that representation by having their County Board Members attend all meetings.

Ms. Schmidt noted that even though Kane County is placing the attendance record on line it is very difficult to find. She questioned what the responsibility of the Chairman of each committee is regarding attendance of their committee members. It was then asked what a Chairman should do. It was stated that there should be a formal way to address the inequity of committee assignments.

Ms. Wheeler noted that she feels this conversation is about a few board members and not the group as a whole.

Mr. Donley stated that he agrees that there should be a requirement for accountability. He stated that the public is looking for every employee to be accountable and if we can't take a stand from the top down, it is a big mistake. He stated that the public doesn't know that meetings are not being attended. On the other side, beyond attendance at standing committee meetings there needs to be a system so the public can see all the meetings that are being attended by their representatives. He stated that he feels the public is unaware of what is really being done.

Chairman Schuster asked what the consensus of the committee was on this issue. Ms. Salgado, Ms. Miller and Ms. Wheeler stated they did not feel additional conversation was warranted on this issue. Ms. Yensen, Ms. Schmidt, Ms. Kurtz and Chairman Schuster stated there should be more conversation on this issue. It was noted that there should be more discussion with more of the county board members as well. Mr. Austin questioned if there was any direction for staff. Ms. Kurtz stated she would gather additional information and bring this forward for additional discussion. It was stated that Ms. Salgado and Chairman Schuster will speak to other County Board members on this issue as well.

Agenda Management/Webcasting: Mr. Austin informed committee members that bids have been sent out for webcasting services. The cost of this project was not included in the supplemental requests for the coming year. He stated that he needs a consensus from the committee on whether this project should move forward or not. He questioned if this was a priority of the committee. Committee members were informed that one bid was received for the installation of the hardware at a cost of \$30,872.86. The bids for web/streaming and agenda management services were sent to eighteen potential bidders. Five submittals have been received with costs varying from \$15,950 to \$58,730. Mr. Lehmann stated they still have to flush out the differences between the bids. Committee members were informed that some of the funds for this project could be tied to this year's budget. Chairman Schuster questioned if the committee members wanted to continue with consideration for this project. The consensus

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of the committee was to continue with the research on this issue though some questioned who or how many individuals use the systems. They stated that they are concerned with the costs per user. It was stated that use will depend on issues on the agenda. Ms. Kurtz stated that this is not a new idea. She stated that if you want everyone to know what you are doing as a county board member this is the way to take government to the people. Committee members agreed to continue discussion on this issue.

Ms. Yensen requested that they bring item number 5.4 *Update on County Administrator's Goals* for discussion and she stated she would like to go into executive to discuss personnel. Chairman Schuster stated that they will review item 5.30 while the secretary retrieves the needed equipment to enter into executive session.

Strategic Planning for 2012: Mr. Austin joined committee members to provide an update on the next steps for the Strategic Plan for 2012. They are currently reviewing plans to kick off the 2012 Strategic Plan. A work sheet will be provided at a meeting on December 1st. The County Board Members will need to bring back the worksheets prior to the January morning County Board meeting. They will discuss the wrap up of the prior year's Strategic Plan and will bring back the list for the next years Strategic Plan prior to the January 1st meeting. A half day Strategic Planning Session is being scheduled for January 20th on this issue

EXECUTIVE SESSION

Ms. Yensen made a motion, seconded by Ms. Miller to enter into executive session, at 10:13a.m., to discuss personnel. The motion carried with five ayes (Miller, Salgado, Schmidt, Wheeler, Yensen) and two nays (Kurtz, Schuster)

Ms. Miller left committee at 10:40a.m.

Ms. Salgado made a motion, seconded by Ms. Yensen to return to regular session at 10:43a.m. The motion carried with all members present voting aye on a voice vote.

Chairman Schuster noted that no action was taken by the committee during executive session.

NEW BUSINESS CON'T

Update on County Administrator's Goals: Committee members entered discussion on the County Administrator's Goals as listed on his Performance Results Description – 11/12. The red commentary provides an update on where he is based on the work plan for his position. Some of the comments made were based on information discussed in earlier months. Each issue was reviewed one by one.

Committee members were reminded that the Courts borrowed funds from the County in order to implement their system. There were no funds budgeted for integrated justice. \$500,000 a year has been budgeted for continuation of this project. Committee members questioned how much total funding has been budgeted for this project.

Committee members were reminded that when the County has over a five month reserve. There are plans in place to draw down these funds. All of the extra reserve was not to be used to retire all the debt.

Committee members stated there needs to be more of a discussion on how the Board of Health spends their funds. It was stated there is also a department head issue in this department as well and how the department is being managed. It was stated that there needs to be an investigation of what the role of the Health Department is. There is also a misunderstanding on how grants are being handled so this warrants additional investigation as well. Committee members were reminded that Mr. McNulty does not report to Mr. Austin. Committee members were reminded that the Resolutions that were brought forward by the Health Department passed the committee easily. Committee members stated that they feel Mr. Austin should have addressed concerns about the Resolutions with the Committee Chairman so there is more understanding on some of the issues brought before the committees. Committee members agreed there is more information needed on the roles of the Health Department versus the role of the County.

Mr. Labaj stated that they also would like to know what the goals of the Health Department are so these can be included in the Strategic Goals of the County. It was suggested that the Public Health and Human Services Committee Chairman request that the Board of Health provide a presentation on their strategic goals during a joint meeting between the Board of Health and the Public Health Committee. It was also suggested that an audit of all of the grants be done so the County can see if they agree with the proposals in the grants.

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Ms. Wheeler left committee at 11:08a.m.

Mr. Austin noted that he spoke with Chairman Koehler regarding the need to meet with the Committee Chairman to discuss items pertinent to the Committee. He stated he would speak to Chairman Peschke on the issues of the Health Department. It was stated that they need to question the Board of Health regarding the continuation of some of their programs, especially those that provide services that can be provided by others in the County.

Ms. Kurtz stated that there needs to be more cohesion with the other departments and groups in the County. There needs to be more communication on a continual basis. She stated that is why when the County Board is appointing persons to a board or commission there should be a requirement to provide updates to the County Board Members. This is an issue that needs attention.

Ms. Wheeler returned to committee at 11:17a.m.

It was stated that there is a perception that the Division of Transportation does not care about the economic issues of business. This is a discussion heard often by outside groups. They questioned the commitment of large amounts of funds, approved by a board years ago. They were reminded that the road projects take years to get off the ground.

Ms. Salgado left committee at 11:21a.m.

Committee members stated that management in Planning and Development changed because of issues within the department. The Division of Transportation has a good product but their message may not be right. Mr. Austin noted that by working with Chairman Miller and staff they are working to create better message delivery by the Department. All perspectives on an issue need to be looked at, not just from an engineering process. Committee members were reminded that some of these projects move fast. The Alden and Fleming roads projects are a good example. They are currently reviewing alternate recommendations for this area.

It was stated that they are concerned regarding the issues being conveyed by the Division of Transportation. The committee stated they need to know that Mr. Austin recognizes the difficulty being faced in the division and make sure he has a plan in place to address these issues. They stated this is about the internal way that Administration is handling the message that is getting out to the stake holders of the County.

Committee members were reminded that wages and union contracts are a big part of Key Result Area #6. This area has taken a lot of time and energy. The 3% increase approved for non-union employees provides parameters for union negotiations.

The County continues to improve on its communications with the County Board and the public. Mr. Austin asked if they see ways on how we as a county can continue to improve communications to please let him know.

Mr. Austin noted that the department has completed some training on how we can do things differently within Administration. He stated he has experienced more stress than in previous years and this has been a challenge.

Ms. Kurtz questioned what the timing is of the Branch Court. He stated that this issue has been a struggle. The Courts continue to review this issue. They are looking to move on this as soon as they can. They have a target site on Route 31 and Route 14. They are reviewing what the costs would be to make this facility into a courthouse. They are having an architect review of the area. When this is completed the committee will be provided with an update. Committee members voiced concern at the expense of this process. They requested that a spreadsheet be provided that would outline the price of each option and the costs involved. They questioned if they could review the scheduling being considered for each facility. Committee members stated they have every expectation of the courts to entertain a night court option as one of the considerations being discussed. Committee members were reminded that the County cannot dictate to the courts how they are to operate. Committee members questioned who makes the decisions regarding the branch court process. Mr. Austin stated that the Law and Justice Committee would review the request first. Leasing issues or issues surrounding property would come to this committee if moved forward from the Law and Justice Committee. Committee members stated that space is an issue at the courthouse and this impact could affect this committee. Mr. Donley stated that he feels this item is being steam rolled through the system. During the last Law and Justice Committee meeting Judge Sullivan was asked if the County has to take the judges. Judge Sullivan replied that McHenry County is accepting the judges. While speaking with Representative Franks he stated that he is not convinced the County needs any more judges. It was stated that they would like to have a time management study of the judges completed. It was stated that Judge Sullivan stated that this is a good time to consider this option.

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Mr. Donley stated that by accepting new judges it shows that the County is expanding Government. He stated he is not convinced this is needed and he believes that the County Board needs proof before moving forward on this issue. Ms. Yensen agreed and stated that they should be reviewing all options, including a night court and afternoon court before considering an additional branch court. Committee members stated that the government center is a ghost town in the afternoon and they don't feel the courthouse is being used to the best of its ability. It was stated that the Courts would like to move their more active cases to the branch court.

OLD BUSINESS

Ordinance Amending Building Use Ordinance: Mr. Labaj joined committee members for a discussion on recommended changes to the Building Use Policy. At the previous committee meeting committee members questioned the commercial use of the facility. He stated that this issue is discussed on page 11 of the ordinance. The County Administrator shall disapprove a request for use for purely commercial activities. Ms. Wheeler made a motion, seconded by Ms. Schmidt to recommend approval of the above ordinance as presented. The motion carried with all members present voting aye on a roll call vote (Kurtz, Schmidt, Wheeler, Yensen, Schuster)

REPORTS TO THE COMMITTEE

Administrator's Report: Mr. Austin reported that he has a meeting scheduled with McCog officials regarding Electrical Aggregation. There are a number of larger cities that want to try to see if they can join the county under their bid package. This would allow for larger discounts for the constituents.

A representative from the Ferguson Group, the County lobbyist, will join the Legislative Committee on Thursday morning. They will bring forward requests that the departments that would like to put forward for the Federal Legislative program.

Mr. Austin informed committee members that he and Chairman Koehler are scheduled to go to Springfield on Wednesday morning to discuss veto session issues with Metro Counties.

Council of Governments: Mr. Donley questioned who picks the venue for the meeting locations when the County sponsors the McCog meeting. It was stated that the Chairman decides this issue. Mr. Donley stated that there were many complaints regarding the location of the last venue and he stated this was not a good representation of the County.

Veteran's Assistance Commission: Mr. Austin stated that Mr. Iwanicki wanted to discuss space issues of the VAC with the Committee. Mr. Austin directed Mr. Iwanicki to take this issue to the Public Health and Human Services Committee prior to consideration of this issue. Mr. Austin noted that he will speak with Mr. Iwanicki on this issue as well.

MEMBER'S COMMENTS

None

ADJOURNMENT:

The meeting adjourned at 11:50 a.m. on a motion by Ms. Schmidt, seconded by Ms. Yensen with all members present voting aye.

RECOMMENDED FOR COMMITTEE/BOARD ACTION

- Resolution Approving Illinois Department of Transportation Land Acquisition for Improvements to U.S. 14 and an Emergency Appropriation to the Non-Departmental Fiscal Year 2011 Budget
- Resolution Authorizing a Budget Line Item Transfer in the Facilities Management Fiscal Year 2011 Budget
- Resolution Authorizing Approval of the County of McHenry's Property and Casualty Insurance Program for FY2011-2012
- Ordinance Amending Ordinance No. O-201011-12-060 Adopting the McHenry County Statement of Economic Interests Addendum Ordinance
- Ordinance Amending Building Use Ordinance

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**RESOLUTION
AUTHORIZING WORKERS' COMPENSATION
CLAIM SETTLEMENT NO. 10-3210-15**

WHEREAS, there is pending litigation against the County of McHenry in claim number 10-3210-15 and

WHEREAS, the Special Assistant State's Attorney entered into negotiations relative to possible settlement of said claim; and

WHEREAS, a settlement has been negotiated in the amount of \$42,043.54 and approved by Human Resources Committee, Management Services Committee, and Finance and Audit Committee.

NOW THEREFORE BE IT RESOLVED, by this County Board of the County of McHenry, Illinois, that the Deputy County Administrator, upon receipt of the executed release, is hereby authorized to direct the Third Party Administrator (Go Self Insured) to issue a check made payable to the claimant and the claimant's attorney in settlement of said claim; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Deputy County Administrator; the Associate County Administrator – Finance; and the County Administrator.

DATED at Woodstock, Illinois, this 15th day of November, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ, County Clerk

COUNTY of McHENRY
ADMINISTRATION/RISK MANAGEMENT
2200 NORTH SEMINARY AVENUE
WOODSTOCK, ILLINOIS 60098-2637

**WORKERS' COMPENSATION
COMMITTEE SETTLEMENT REQUEST**

Date of Injury: 10/28/10 **County claim #:** 10-3210-15 Sheriff's Office

Nature of Injury: Employee was injured when he was assisting an inmate worker move 5 skids of produce from the loading dock to the jail kitchen. The skid went down the ramp too fast. While attempting to slow its movement, the employee felt a pop in his right shoulder followed by a burning sensation. Employee's family MD referred him to an Orthopedist who stated the MRI disclosed a right shoulder partial thickness rotator cuff tear and tendinopathy as well as an aggravation of pre-existing right AC joint arthritis. There was also a non-work related bony change consistent with a prior injury that the employee sustained while serving in Vietnam. Physical therapy as well as anti-inflammatory drugs were prescribed. The employee was placed on modified duty. After cortisone injection and IME was obtained. The IME MD recommended a partial rotator cuff repair with biceps tenotomy and/or tenodesis. Surgery proceeded on January 21, 2011. Physical therapy began 3 weeks after surgery. Employee returned to modified duty on March 7, 2011, returning to full duty without restrictions on May 20, 2011. Employee reached MMI June 16, 2011.

Surgery Date(s) and Type(s): 01/21/11

Off Work: 11/02/10-11/04/10 modified duty 10/05/10 to 01/20/11; off 01/21/11-03/06/11 modified duty 03/07/11-05/19/11;

Temporary Total Disability: \$6,532.65

Total Medical: \$55,309.13

Total Expenses: \$18,279.05

Claim Total: \$122,164.37 including settlement

Settlement Amount: \$42,043.54 (25% of an arm)

Settlement recommended by Special Assistant State's Attorney William Elman

Human Resources Committee: 11/08/11 Mgmt Services: 11/14/11 Finance & Audit Committees: 11/08/11

County Board: 11/15/11

RESOLUTION
AUTHORIZING WORKERS' COMPENSATION CLAIM SETTLEMENT
NUMBERS 07-8200-03 AND 09-8200-02

WHEREAS, there is pending litigation against the County of McHenry in claim numbers 07-8200-03 and 09-8200-02

WHEREAS, the Special Assistant State's Attorney entered into negotiations relative to possible settlement of said claims; and

WHEREAS, a settlement has been negotiated in the amount of \$33,398.12 by the Human Resources Committee, the Management Services Committee, and the Finance and Audit Committee.

NOW THEREFORE BE IT RESOLVED, by this County Board of the County of McHenry, Illinois, that the Deputy County Administrator, upon receipt of the executed release, is hereby authorized to direct the Third Party Administrator (Go Self Insured) to issue a check made payable to the claimant and the claimant's attorney in settlement of said claims; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Deputy County Administrator; the Associate County Administrator – Finance; and the County Administrator.

DATED at Woodstock, Illinois, this 15th day of November, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ, County Clerk

COUNTY of McHENRY
ADMINISTRATION/RISK MANAGEMENT
2200 NORTH SEMINARY AVENUE
WOODSTOCK, ILLINOIS 60098-2637

WORKERS' COMPENSATION
COMMITTEE SETTLEMENT REQUEST

Date of Injury: 12/28/2006 County claim #: 07-8200-03 Division of Transportation

Nature of Injury: Employee is a right hand dominant administrative assistance claiming a repetitive trauma injury to left hand, the date of injury being utilized is December 28, 2006. That was the date when the employee first sought medical treatment and treating MD diagnosed of left volar mass and possible carpal tunnel syndrome. An EMG on July 15, 2007 confirmed left carpal tunnel condition. An IME agreed that surgery was indicated and that the problem was work related. Left carpal tunnel release was performed on September 26, 2007. A Functional Capacity Evaluation (FCE) dated February 5, 2008 indicated that employee qualified for her job duties. Employee's job required her to perform sedentary physical demand level with her recommended physical demand level being "light".

Employee filed a Pro Se application in the Commission and a settlement offer was made to employee in the early summer of 2009 of 17.5% loss of use of left hand. However, Arbitrator required current medical report since the employee was last seen by treating MD in February 2008. The situation was explained a number of time; however, the employee did not understand and retained an attorney.

In early March 2007 employee's treating MD concluded that employee has both work related left and right carpal tunnel syndrome. In the MD's February 2008 report he indicated that the right carpal tunnel caused only mild symptoms now but that surgery might be necessary in the future. At this point, we do not have a current evaluation for the right hand. We will have to re-evaluate our position if the right hand now requires treatment.

Surgery Date(s) and Type(s): 09/26/07

Off Work: 09/26/07 to 02/03/08 returned to modified duty on 02/04/08 released to full duty 02/11/08

Temporary Total Disability: \$6,937.80

Total Medical: \$9,613.15

Total Expenses: \$2,979.33

Claim Total: \$30,732.02 including settlement

Settlement Amount: \$11,201.74 (17.5% loss of use of left hand)

Settlement recommended by Special Assistant State's Attorney William Elman

Human Resources Committee: 11/08/11 Mgmt Services: 11/14/11 Finance & Audit Committees: 11/08/11
County Board: 11/15/11

COUNTY of McHENRY
ADMINISTRATION/RISK MANAGEMENT
2200 NORTH SEMINARY AVENUE
WOODSTOCK, ILLINOIS 60098-2637

WORKERS' COMPENSATION
COMMITTEE SETTLEMENT REQUEST

Date of Injury: 08/06/09

County claim #: 09-8200-02 Division of Transportation

Nature of Injury: Employee is an administrative assistance injured on August 6, 2009. She twisted her right leg and fell back against a filing unit when she was descending from a 3 step foot ladder. After initial treatment 08/10/09 at Mercy Urgent Care, and employee sought treatment with an orthopedist on 08/18/09 who concluded that employee had a medial meniscal tear as well as a ligament sprain and arthritis. He suggested surgery. Employee decided to change to another treating MD on 09/10/09. He performed surgery on 11/25/09 consisting of arthroscopy of the right knee with partial medial menisectomy and chondroplasty of the medial femoral condial. Post operative diagnosis was torn medial meniscus of the right knee, chondromalacia and loose body.

Prior to the surgery an IME was performed on 09/17/09. The IME MD concluded that employee aggravated a pre-existing condition of patellofemoral arthritis and contused the medial compartment of her knee. He stated that her condition was directly related to work injury. He suggested conservative treatment because the initial MRI did not clearly show a tear. The operative report did disclose a complex tear of the meniscus. The employee remained under the care of the second orthopedist. In early December 2009, due to pain employee was referred to the hospital for Venus Doppler studies. Employee returned to modified duty work on 01/28/09.

Due to continued complaints, another IME was scheduled for 02/01/10. Employee presented at the IME using a crutch and reported continued to have pain. The IME MD suggested an additional month of physical therapy. He again reiterated that her accident aggravated her pre-existing condition of degenerative arthritis. He stated that the arthritis condition will require continued treatment but long term treatment will at a certain point be no longer related to the work injury. The last record of treatment from treating MD (05/10/10) indicates that employee should continue her current work restrictions of light duty; no squatting, kneeling or crawling, and that he would see her in 6 months.

Another IME on 06/16/10 concluded that the employee's current symptoms no longer related to her work injury and that her continuing restrictions were those for any patient with an arthritic knee. He believed employee's work restrictions should be minimal squatting, kneeling, crawling and ladder use. Employee indicated to IME MD that she did not believe the operation gave her any significant pain relief. Employee finished physical therapy in April 2010 and was back to work using a cane. Employee denied having symptoms prior to the injury. The IME MD was unsure why employee continued to use a cane. He felt that this was preventing employee from improving her strength with walking. Based on the IME report the County refused to pay for any treatment after 05/10/10. Employee has a sedentary job so her restrictions are well within her employment duties.

All aggravation of pre-existing condition cases, a critical issue is whether the employee had the symptoms prior to the accident. If there were no prior symptoms or treatment pre-accident, the Arbitrator is likely to conclude that the need for current treatment is accident related. The issue is not whether the employee would have eventually needed treatment for the degenerative condition but whether treatment would be currently necessary if the accident had not occurred.

Surgery Date(s) and Type(s): 09/26/07

Off Work: 08/07/09 to 01/27/10; returned to modified duty on ½ days 01/28/10; released to full duty 02/11/10

Temporary Total Disability: \$3,878.20

Total Medical: \$22,699.56

Total Expenses: \$15,455.38

Claim Total: \$64,229.52 including settlement

Settlement Amount: \$22,196.38 (30% loss of use of right leg)

Settlement recommended by Special Assistant State's Attorney William Elman

Human Resources Committee: 11/08/11 Mgmt Services: 11/14/11 Finance & Audit Committees: 11/08/11

County Board: 11/15/11

RESOLUTION

AUTHORIZING AN ANNUAL MAINTENANCE & SUPPORT CONTRACT WITH HYLAND SOFTWARE FOR THE ONBASE DOCUMENT IMAGING SYSTEM

WHEREAS, the County operates Hyland OnBase software on a daily basis for its County wide enterprise document management system; and

WHEREAS, this Hyland Maintenance covers the period of January 1, 2012 through December 31, 2012; and

WHEREAS, Hyland Software, 28500 Clemens Road, Westlake, OH 44145 is the vendor; and

WHEREAS, the Maintenance & Support renewal will impact the Information Technology FY12 budget OCA 200005-4321 (Information Technology – Computer Program Maintenance) in the amount of \$44,538.00, and the Clerk of the Circuit Court's FY12 budget OCA 410105-4321 (Document Storage Fund – Computer Program Maintenance) in the amount of \$11,607.00 for a total county cost not to exceed \$56,145.00; and

WHEREAS, this annual Hyland Maintenance & Support Resolution has been recommended by the Management Services and Finance & Audit Committees.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that the Chairman of the Board is hereby authorized to execute the necessary documentation to enter into a contract with Hyland Software for OnBase Software support services at a total cost not to exceed \$56,145.00, of which \$44,538.00 has been budgeted for in the Information Technology fiscal year 2012 budget under OCA 200005-4321 (Information Technology – Computer Program Maintenance) and \$11,607.00 in the Clerk of the Circuit Court's fiscal year 2012 budget under OCA 410105-4321 (Document Storage Fund – Computer Program Maintenance); and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Auditor; the County Administrator; the Associate County Administrator - Finance; the Information Technology Director; the Clerk of the Circuit Court; and the Director of Purchasing.

DATED at Woodstock, Illinois this 6th day of December, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ
McHenry County Clerk



INFORMATION TECHNOLOGY DEPARTMENT

McHENRY COUNTY GOVERNMENT CENTER
2200 NORTH SEMINARY AVENUE
WOODSTOCK IL 60098
815-334-4138 FAX 815-334-4651

COVER MEMORANDUM

TO: Ersel Schuster, Chairman
Management Services Committee

FROM: Tom Sullivan, Director
Information Technology Department

DATE: November 14, 2011

SUBJECT: Hyland OnBase FY12 Maintenance & Support Renewal

Board/Committee Action Requested:

Approve Annual Hyland OnBase FY12 Maintenance & Support Resolution.

Background:

The County has been operating Hyland's OnBase document management system for the last ten years. This support contract needs to be renewed to maintain our current level of support.

Discussion:

OnBase is enterprise content management software that combines integrated document management, business process management and records management in a single application. This maintenance support agreement enables access to telephone and web support, as well as software version upgrades..

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

This maintenance agreement will impact the Information Technolgy FY2012 Budget OCA 200005-4321 of \$44,538, and the Circuit Clerk FY2011 Budget OCA 410105-4321 of \$11,607 for a total cost not to exceed \$56,145.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

N/A

Conformity to Board Ordinances and Policies:

N/A

Attachments/Appendices:

N/A

Cc: Peter Austin

RESOLUTION

AUTHORIZING THE RENEWAL OF THE IFMS PERFORMANCE SERIES ACCOUNTING SOFTWARE MAINTENANCE CONTRACT WITH COGSDALE HOLDINGS FOR FISCAL YEAR 2012

WHEREAS, the County has an annually renewable maintenance contract for the IFMS Performance Series accounting software system; and

WHEREAS, Performance Series maintenance support covers the period of December 1, 2011 through November 30, 2012 at a cost not to exceed \$67,937.00; and

WHEREAS, Cogsdale Holdings, Ltd., 1 Antares Drive, Ste. 400, Ottawa, ON K2E 8C4 is the vendor; and

WHEREAS, the IFMS Performance Series maintenance renewal is recommended by the Management Services and Finance and Audit Committees at a cost not to exceed \$67,937.00 in fiscal year 2012.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that the Chairman of the Board is hereby authorized to execute the necessary documentation with Cogsdale Holdings, Ltd. to retain maintenance support on the IFMS Performance Series accounting software system at a cost not to exceed \$67,937.00 for fiscal year 2012; and

BE IT FURTHER RESOLVED, that said contract costs have been budgeted for in the Information Technology department's fiscal year 2012 budget under line item OCA 200005-4321 (Information Technology – Computer Software Maintenance); and

BE IT FURTHER RESOLVED, that the Purchasing Director is hereby authorized and directed to negotiate the final form of documentation to continue the IFMS Performance Series maintenance support; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Auditor; the County Administrator; the Associate County Administrator - Finance; the Information Technology Director; and the Director of Purchasing.

DATED at Woodstock, Illinois this 6th day of December, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ
McHenry County Clerk



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COVER MEMORANDUM

TO: Ersel Schuster, Chairman
Management Services Committee

FROM: Tom Sullivan, Director
Information Technology Department

DATE: November 14, 2011

SUBJECT: Performance Series FY12 Maintenance Renewal

Board/Committee Action Requested:

Approve Annual Performance Series FY12 maintenance resolution.

Background:

The County has been operating the Performance Series (IFMS) system for the last fifteen years. This maintenance agreement needs to be renewed in order to maintain our current maintenance agreement with Tier.

Discussion:

The County has been operating Performance Series (IFMS) system for the past fifteen years. This maintenance agreement is necessary to maintain our current maintenance coverage for the IFMS system. We utilize Tier support on a daily to weekly basis and would not be able to function without Cogsdale, Inc., formerly known as Tier Technologies, technical support.

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

This maintenance agreement will impact the 200005-4321 line item of the FY2012 Budget in the total amount of: \$67,937.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

N/A

Conformity to Board Ordinances and Policies:

N/A

Attachments/Appendices:

N/A

Cc: Peter Austin

RESOLUTION

AUTHORIZING RENEWAL OF A MULTI FUNCTION PERIPHERAL SERVICE AND SUPPLY MAINTENANCE CONTRACT WITH STAN'S OFFICE TECHNOLOGIES

WHEREAS, the County leases the multi function printers and copiers used on a daily basis in the operations of all departments; and

WHEREAS, the annual service and supply covers the period of December 1, 2011 through November 30, 2012; and

WHEREAS, Stan's Office Technologies, 1375 S. Eastwood Drive, Woodstock, IL 60098 is the vendor; and

WHEREAS, the renewal of this annual agreement is recommended by Management Services and the Finance and Audit Committees for fiscal year 2012.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that the Chairman of the Board is hereby authorized to execute the necessary documentation to renew the annual contract agreement with Stan's Office Technologies at an annual cost of \$316,500; and

BE IT FURTHER RESOLVED, that said amount has been budgeted for in the Information Technology fiscal year 2012 budget under OCA 200005-4120 (Information Technology – Contractual Photocopying); and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Auditor; the County Administrator; the Associate County Administrator - Finance; the Director of Information Technology; and the Director of Purchasing.

DATED at Woodstock, Illinois this 6th day of December, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ
McHenry County Clerk



INFORMATION TECHNOLOGY DEPARTMENT

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815-334-4138 FAX 815-334-4651

COVER MEMORANDUM

TO: Ersel Schuster, Chairman
Management Services Committee

FROM: Tom Sullivan, Director
Information Technology Department

DATE: November 14, 2011

SUBJECT: Multi Function Peripheral Service and Supply Maintenance Renewal

Board/Committee Action Requested:

Approve Stan's Multi Function Peripheral Service and Supply Maintenance Renewal resolution.

Background:

The County leases the printer/copier technology utilized on a daily basis.

Discussion:

The County entered into a five year lease with Stan's on December 1, 2006, with an annual renewal subject to continuing need and availability of funds. As part of the terms to said lease, Stan's is to provide services, parts, and supplies as needed to maintain the equipment. The lease was extended by County Board resolution on June 11, 2010 through November 30, 2013. This resolution allocates funds for December 1, 2011 through November 30, 2012.

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

This support contract will impact the Information Technology 200005-4120 line item of the FY2012 Budget in the total amount of \$316,500.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

N/A

Conformity to Board Ordinances and Policies:

N/A

Attachments/Appendices:

N/A

Cc: Peter Austin

RESOLUTION

AUTHORIZING A TELEPHONE SWITCH MAINTENANCE AGREEMENT WITH MAC SOURCE COMMUNICATIONS INC. FOR FISCAL YEAR 2012

WHEREAS, the County operates an Avaya Definity Telephone switch that services most telephone calls at the Government Center and remote facilities; and

WHEREAS, the County maintains an annual hardware maintenance agreement on the telephone switch as a preventive measure in the event the switch should fail; and

WHEREAS, the annual hardware and maintenance agreement contract is up for renewal and the Director of Information Technology is recommending to renew the contract with MAC Source Communications, Inc., 701 Erie Blvd. West, Syracuse, NY 13204 as the vendor to provide said maintenance; and

WHEREAS, the Management Services and Finance and Audit Committees recommend renewing this maintenance agreement on the telephone switch to prevent any down time of the system and therefore, support entering into the annual telephone switch maintenance agreement.

NOW THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that the Chairman of the Board is hereby authorized to execute the necessary documentation to enter into a telephone switch maintenance agreement with MAC Source Communications, Inc. at an annual cost of \$45,216 from OCA 200005-4096 (Information Technology – Telecommunications); and

BE IT FURTHER RESOLVED, that said amount has been budgeted for in the fiscal year 2012 budget; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Auditor; the County Administrator; the Associate County Administrator - Finance; the Director of Information Technology; and the Director of Purchasing.

DATED at Woodstock, Illinois this 6th day of December, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ
McHenry County Clerk



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COVER MEMORANDUM

TO: Ersel Schuster, Chairman
Management Services Committee

FROM: Tom Sullivan, Director
Information Technology Department

DATE: November 14, 2011

SUBJECT: Telephone Switch FY12 Maintenance Agreement

Board/Committee Action Requested:

Approve Telephone Switch FY12 Maintenance Agreement resolution.

Background:

The County has a hardware maintenance agreement with MAC Source Communications, Inc. for the telephone switch. This agreement needs to be in place order to retain our current level of support.

Discussion:

The County operates an Avaya Definity telephone switch which handles most telephone calls within the Government Center and at the remote sites. Thus, the telephone switch is crucial to conducting County business. The hardware is supported by MAC Source Communications, Inc. through an annual maintenance agreement paid on a monthly basis. The telephone switch maintenance for FY12 through MAC Source Communications, Inc. Avaya is \$3768 monthly or \$45,216 annually.

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

The telephone switch maintenance is budgeted and will impact the 200005-4096 line item of the FY2012 IT Budget in the total amount of: \$45,216.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

N/A

Conformity to Board Ordinances and Policies:

N/A

Attachments/Appendices:

N/A

Cc: Peter Austin

RESOLUTION

AUTHORIZING A CONTRACT WITH RKON TECHNOLOGIES FOR WEBSense ENTERPRISE INTERNET ACCESS SUPPORT

WHEREAS, the County utilizes Websense Enterprise Internet Access Software to provide online based content filtering; and

WHEREAS, the Websense Enterprise Internet Access Support Contract covers the period of December 24, 2011 through December 24, 2012; and

WHEREAS, RKON Technologies, 820 W. Jackson, Suite 550, Chicago, IL 60607 is the vendor; and

WHEREAS, the Websense Enterprise Internet Access Support Contract is recommended by the Management Services, and Finance and Audit Committees.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that the Chairman of the Board is hereby authorized to execute the necessary documentation to enter into a support contract with RKON Technologies for Websense Enterprise and Security Filtering Support at a cost of \$27,270.00 from OCA 200005-4321 (Information Technology – Computer Program Maintenance) for the period of December 24, 2011 to December 24, 2012; and

BE IT FURTHER RESOLVED, that the Purchasing Director is hereby authorized and directed to negotiate the final form of documentation to enter into the Websense Enterprise and Security Filtering Support Contract; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Auditor; the County Administrator; the Associate County Administrator - Finance; the Information Technology Director; and the Director of Purchasing.

DATED at Woodstock, Illinois this 6th day of December, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ
McHenry County Clerk



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COVER MEMORANDUM

TO: Ersel Schuster, Chairman
Management Services Committee

FROM: Tom Sullivan, Director
Information Technology Department

DATE: November 14, 2011

SUBJECT: Websense Enterprise Internet Access Support Contract

Board/Committee Action Requested:

Approve Websense Enterprise Internet Access Support Contract resolution.

Background:

The County utilizes Websense Internet Access software on a daily basis to provide multilayered web filtering. This enables a more secure internet environment and provides the user access controls necessary for the enterprise. This support contract needs to be renewed in order to maintain our current level of support.

Discussion:

This software manages employee computing through content filtering, improves employee productivity, and limits legal liability. Security Filtering adds a higher level of protection from web-based threats by providing additional security from sites infected with spyware, phishing, keylogging, and malicious mobile code.

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

This support contract will impact the 200005-4321 line item of the FY2012 Budget in the total amount of: \$27,270.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

All County Departments utilize this software on a daily basis.

Conformity to Board Ordinances and Policies:

N/A

Attachments/Appendices:

N/A

Cc: Peter Austin

RESOLUTION

Authorizing an XenApp Platinum Edition Software Maintenance Contract with Citrix Systems

WHEREAS, the County utilizes Citrix XenApp Platinum Edition to provide remote access for employees, business partners, and vendors; and

WHEREAS, the Citrix XenApp Platinum Edition Software Maintenance Contract covers the period of January 1, 2012 through January 1, 2013; and

WHEREAS, Citrix Systems, Inc., 851 West Cypress Creek Road, Fort Lauderdale, Florida, 33309 is the vendor; and

WHEREAS, the Citrix XenApp Platinum Edition Software Maintenance Contract is recommended by the Management Services Committee.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that the Chairman of the Board is hereby authorized to execute the necessary documentation to enter into a maintenance contract agreement with Citrix Systems, Inc. to provide maintenance on the Citrix XenApp Platinum Edition software utilized by the County to allow access to data stored on County computer servers at a cost not to exceed \$39,680.00; and

BE IT FURTHER RESOLVED, that said contract costs have been budgeted for in the Information Technology fiscal year 2012 budget under OCA 200005-4321 (Information Technology – Computer Program Maintenance); and

BE IT FURTHER RESOLVED, that the Purchasing Director is hereby authorized and directed to negotiate the final form of documentation to enter into the Citrix XenApp Platinum Edition Maintenance Contract; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Auditor; the County Administrator; the Associate County Administrator - Finance; the Information Technology Director; and the Director of Purchasing.

DATED at Woodstock, Illinois this 6th day of December, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ
McHenry County Clerk



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815-334-4138 FAX 815-334-4651

COVER MEMORANDUM

TO: Ersel Schuster, Chairman
Management Services Committee

FROM: Tom Sullivan, Director
Information Technology Department

DATE: November 14, 2011

SUBJECT: Citrix XenApp Platinum Edition Software Maintenance Renewal

Board/Committee Action Requested:

Approve Citrix XenApp Platinum Edition Software Maintenance resolution.

Background:

The County utilizes Citrix XenApp Platinum Edition to provide remote access for employees, business partners, and vendors. This maintenance contract needs to be renewed in order to maintain our current level of maintenance.

Discussion:

Citrix XenApp Platinum Edition provides the ability for remote access to County data and applications so employees, business partners, and vendors can work from virtually anywhere. There are currently four hundred plus users from all over the United States that utilize Citrix remote access on a daily basis. This maintenance renewal is necessary to maintain our remote access support capability.

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

This maintenance contract will impact the 200005-4321 line item of the FY2012 Budget in the total amount of \$39,680.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

N/A

Conformity to Board Ordinances and Policies:

N/A

Attachments/Appendices:

N/A

Cc: Peter Austin

0500	Supervisor of Assessments	1700	County Treasurer/Collector	3400	Emergency Management Agency
0600	Purchasing	1800	County Administration	4100	Clerk of the Circuit Court
0900	Human Resources	2000	Information Technology	4200	Court Administration
1000	Planning & Development	2100	Regional Superintendent of Schools	4300	Court Services
1000	County Auditor	2200	Veterans Assistance Commission	4400	Public Defender
1200	County Board	3100	County Coroner	4500	State's Attorney
1400	County Clerk	3200	Sheriff's Department	5100	Health Department
1500	County Recorder	3210	Corrections	6100	Valley Hi
1600	Facilities Management	3220	Court Security	6500	GIS
				8200	Division of Transportation