

AGENDA
FINANCE AND AUDIT COMMITTEE
TUESDAY, SEPTEMBER 27, 2011 – 9:30 A.M.
McHenry County Government Center – Administration Building
667 Ware Road – County Board Conference Room
Woodstock, IL 60098

- 1.0 Call to Order
- 2.0 Minute Approval (September 13, 2011) (Joint Meeting September 20, 2011)
- 3.0 Public Comment
- 4.0 Presentation
 - 4.1 FY2012 Budget Development
- 5.0 New Business
 - 5.1 Resolution Authorizing the Adoption of Senior Services Grant Fund Funding Allocations for Program Year 2012
 - 5.2 Resolution Authorizing an Emergency Appropriation of \$40,000 from the General Fund Reserves to Restore Funding to the Breast and Cervical Cancer Program (IBCCP) for FY2011
 - 5.3 Resolution Authorizing Acceptance of an Illinois Breast and Cervical Cancer Program (IBCCP) Funding in the Amount of \$402,960 and Committing County Financial Support for FY2012
 - 5.4 Resolution Authorizing a Budget Line Item Transfer in the Planning & Development Department's Fiscal Year 2011 Budget
 - 5.5 Discussion of Revolving Loan Fund Request from Millennium Electronics International, Inc.
 - 5.6 FY11-12 Preliminary Budget Review
- 6.0 Old Business
- 7.0 Reports to Committee, as applicable
 - 7.1 Auditor's Report
 - 7.2 Contingency Reports
 - 7.3 Economic Development Corporation
 - 7.4 Convention & Visitors Bureau
- 8.0 Future Topics
- 9.0 Executive Session (as necessary)
- 10.0 Adjournment

FINANCE AND AUDIT COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF TUESDAY, SEPTEMBER 13, 2011

Mr. Breeden, Chairman called the meeting to order at 9:38 a.m. The following Committee members were present: Scott Breeden; John Hammerand; Jim Heisler; Mary McCann; Mary Donner and Bob Bless. Tina Hill arrived at 9:50a.m. Also in attendance: Pete Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; John Labaj, Deputy County Administrator; Pam Palmer and Shannon Teresi, Auditor; Cindy Kozlowski, Financial Analyst; Sandy Lewis, Mental Health; Maryanne Wanaski, Community Development; Evert Evertsen, Hartland Township Supervisor; and the press.

	Scott Breeden, Chairman	
Bob Bless		Mary L. Donner
John Hammerand		James Heisler
Tina Hill		Mary McCann

MINUTES

Committee members reviewed the committee minutes of August 23, 2011. Mr. Heisler made a motion, seconded by Mr. Bless to recommend approval of the above minutes as presented. The motion carried with all members present voting aye on a voice vote.

PUBLIC COMMENT

None

PRESENTATION

None

NEW BUSINESS

Resolution to Approve Appointment of Members to an Expanded Board of Review for Assessment Year 2011: Mr. Heisler made a motion, seconded by Mr. Bless recommending approval of the above Resolution as presented. Mr. Hammerand noted that the above request is a sign that there has been a failure to reassess properties to their true market value. He stated that they need to make sure all the properties that have a similar likeness are taxed the same. He stated some prices for some of the properties were increased so much that they now vary greatly. It was stated the County's problem is the mass of people coming before the Board of Review. It was stated that there is a distortion of properties they need to look at. Some of these properties are being devalued by 7% and this devaluation is not true, it was stated that these properties have decreased by as much as 50%, not just 7% as devalued by the Assessors. He stated that a 20% to 30% devaluation would be a very conservative decrease to the value of the properties and we need to make sure that the decrease is fair and equitable. The motion carried with all members present voting aye on a roll call vote (Bless, Donner, Hammerand, Heisler, McCann, Breeden) Ms. McCann noted that she voted aye with reservations as she feels a special qualifier is needed for the western area of the County.

Resolution Authorizing Monthly Transactions for the Delinquent Tax Program: Ms. Donner made a motion, seconded by Mr. Bless recommending approval of the above Resolution as presented. The motion carried with all members present voting aye on a roll call vote (Bless, Donner, Hammerand, Heisler, McCann, Breeden)

Ms. Hilled arrived at 9:50a.m.

Resolution Authorizing Approval to Enter into a Contract with Mullins & Lonergan Associates for the Preparation of an Analysis of Impediments to the Fair Housing Choice: Mr. Bless made a motion, seconded by Ms. Donner to recommend approval of the above Resolution as presented. Ms. Wanaski and Mr. Evert Evertsen joined committee members for presentation of this Resolution. Mr. Evertsen will be the liaison for this project. Ms. Wanaski stated that the County is required to provide an updated Analysis of Impediments as mandated under the Federal Fair Housing Act. She stated that the County last conducted an Analysis of Impediment study in 1997, based on 1990 data. With such antiquated data the County is at risk of being subjected to legal ramifications from the federal government as many of our neighboring entitlement counties and jurisdictions have been. Committee members questioned what would happen if there are negative aspects to the report. Ms. Wanaski stated that it will be a negative report as it will tell where the County lacks in fair housing. The report will include weaknesses and address how to move forward. It was stated that this plan should be updated every 5 years. Now that census

FINANCE AND AUDIT COMMITTEE

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numbers are being released the plan should include more accurate data. Mr. Evertsen stated that he reviewed the proposals received from the RFP. He noted that after extensive review of each proposal, both he and staff recommended the same company. He stated that the company chosen had a highly superior methodology than the other proposals submitted. It stated that some of the companies copied their reports from another area.

The analysis will include all municipalities. Committee members were informed that they are starting to work with the municipalities on this project. The Municipalities will be able to pass their own Analysis or join onto the County's. The motion carried with all members present voting aye on a roll call vote (Bless, Donner, Hammerand, Heisler, McCann, Breeden)

FY11-12 Budget Reviews (not in packet) Non-Departmental: Mr. Sarbaugh joined committee members for presentation of the Non-Departmental budget. He informed committee members that there are two non-departmental budgets. One is used to pay for the debt service payments the second one is for payments from the General Fund. This fund also pays for the cost of the employee health insurance. This budget is also where merit funds are held until it is distributed in total. If a position is frozen these funds are rolled back into the general fund. He noted that none of the proposed merit increases are distributed until the budget is approved.

Ms. Hill noted that she had a conversation with Mr. LeFew on some new proposed legislation that would require the Treasurers' office automate the tax sale process. Ms. Hill stated that she has sent in a legislative intent request on this issue. This could be a costly requirement if that is the intent of the legislature.

Mr. Sarbaugh noted that the commodities are where some of the lease payments come from. Capital outlay is for the purchase of vehicles, computer technology, debt service payments on the laptops, workstations and tough book purchases for the squad cars. Committee members questioned what the \$6,000,000 request is for. Mr. Sarbaugh stated that the majority of this request is for IT. This includes requests that will be needed in the future as well. Mr. Sarbaugh stated that a second non-departmental fund was created so that the departments could not spend general fund monies without knowing they did so. In the past they had access to the General Fund account. Committee members reviewed the RTA Sales Tax, County Portion. It was stated that these funds are not part of the General Fund. They have had a request from the Division of Transportation to transfer out \$9,276,200 of these funds. Committee members were informed that the County Board can discuss if these funds should be used for Transportation or Public Safety. They were informed that Kane County uses 15% of these funds for Public Safety while DuPage County uses 100% of the funds for Public Safety. Committee members were reminded that if the Division of Transportation wants to spend any RTA Tax monies, they would have to come before this committee for approval. Committee members thanked Mr. Sarbaugh for this information.

Committee members were reminded that there will be a lot of the debt certificates rolling off the books in the next couple of years. Options will need to be reviewed to see where to expend funds if the reserve should get too high. Payments for the debt certificates have been made out of the operating budget, which provides flexibility in the operating budget. When the debt certificates were issued, there was no direction of where to make these payments from. When the economy was good, this was not a problem, now they need to change on how to pay for these debts.

REPORTS TO COMMITTEE, AS APPLICABLE

Auditor's Report: Ms. Palmer informed committee members that they continue to work on the Internal Control Report for Valley Hi. She noted that the IT Audit completed by Baker Tilly and Virchow will be forwarded to the committee members prior in advance of the next committee meeting for review.

She reported that they are working on a "test" for the election judges. She stated that they wanted to make sure the accounting system was set up so they can upload information from the County Clerk in order to get speedier payments to these individual for work done for the department.

Ms. Teresi joined committee members to discuss their annual audit plan. She stated that she is charged with the responsibility to audit internal controls so that recommendations can be made on weaknesses found. These audits are also used to make sure the internal controls are working effectively or have been put into place. Committee members were informed that the outside auditors use these audits in order to review these internal controls. The External Auditors have stated that they wished all their clients documented their internal controls. Control numbers are provided for each control with an objective and any associated risks.

These controls are required by Auditor Standards and if they were not being done by staff, the outside auditors would be required to do them which saves the County money.

Ms. Teresi stated she has been working with Valley Hi on their private pay accounts. All accounts for the facility were reviewed and investigated to make sure all past due accounts are billed and funds collected. She spoke about the Internal Audit Division's responsibility of maintaining the County's IC (internal control) documentation including work that was completed at Valley Hi related to documenting their ICs and the IC recommendations that were made.

It is the internal audit division's responsibility to document internal controls; however, it is each department's management responsibility over making sure their internal controls are working effectively and that the proper ICs are in place to meet the department's objectives. When working with supervisors and department heads; she really tries to stress their responsibility over their internal controls.

The external auditor's uses the County's IC documentation each year to:

1. Properly plan their audits,
2. Understand our financial processes, and
3. To understand what internal controls are have in place to mitigate financial risk.

Also, this saves time by the external auditors, so they don't have to spend so much time just learning about our procedures and internal controls. They can go straight to more pointed issues.

The new IC matrixes have been greatly expanded from the original matrixes. She has added the following columns:

- Control # - This gives a unique # to each control.
- Control objective – identifies what the control is trying to accomplish.
- Associated Risk – identifies the risks that may affect each area. In my audit reports, I identify the inherent risks in each area. If we had no controls in place or if they were not working effectively then what is the possible risks the County faces.
- Control owner – identifies who is ultimately responsible for the control operating effectively.
- Relevant Assertions – identifies what six financial statement assertions the internal control applies to.

For example, an associated risk related to Valley Hi is that private pay receivables may not be collected. The control procedure is that all accounts are reviewed and any discrepancies are investigated and phone calls are made to residents' families. The control objective is to ensure all past due accounts are valid and collected, if possible. The process procedure is that private pay residents are billed on the 8th business day of each month. A relevant assertion is Valuation and Allocation, which means are we valuing private pay account receivable correctly.

She spent significant time developing several areas of the County's documentation including:

1. Entity level controls- which identifies things such as our control environment and our risk assessment.
2. Financial close and reporting – which was created to document our financial narratives in our IC documentation.
3. Accounts payable – was greatly expanded.
4. Payroll - was updated prior to the external auditor's review this past spring to assist them in identifying some internal control deficiencies. Some comments that she had on our matrix ended up being valid internal control concerns by the external auditor's as well.
5. HR matrix –was updated as part of my recent audit that was completed, which will be presented shortly. To put this in perspective, the changes that were made documenting HR's internal controls; the County had identified two ICs in the original documentation and after my review, there is now 17 identified ICs.
6. She stated that she is almost complete with DOT's IC review, which I will go over with you hopefully in a couple weeks.
7. She created another new tab called stale dated checks, which addresses some of the related risks. She met with our Financial Reporting Manager, Jim Bernier and Glenda Miller, the chief deputy in the

- 8. Treasurer's Office to understand the County's procedures related to stale dated checks. There were no IC recommendations at that time, but it may be a good area for a future audit.
- 9. Several grant cycles were further defined including the Sheriff's Office grant reporting procedures.
- 10. There are other areas that she has identified that still need documentation is fixed assets and IT.

In the future, not as much of her time will be allocated to updating documentation, once the matrixes up to date. However, the matrixes are a working document and they are updated continually as new processes are developed and during audits. The internal audit division did not have a lot to start with related to financial procedures, so a lot had to be done over the past year.

Ms. Teresi stated that she spent a couple of half days out at Valley Hi interviewing the staff about their financial procedures. She worked with them to identify risks and to identify their mitigating internal controls. During the review she noted two IC recommendations.

First the Business Office Associate recorded related payments and deposited cash receipts. It is prudent business practice to segregate the two responsibilities or to provide additional oversight. It was also recommended that they have their responsibilities performed by someone else when they take vacations or are sick.

The second IC recommendation is all journal entries processed at Valley Hi should be reviewed by someone other than the preparer. Many journal entries can be complex and there is a risk that they can be incorrect or not authorized. This is something that Revere did in the past for Valley Hi. Also, the external auditors did have a comment in their informational report from 2009 that the County develops a policy requiring journal entry approval by someone other than preparer.

These recommendations were given to Mr. Annarella. He agreed to the comments and was planning on incorporating them into their procedures. He did state at the time of the review he had only been in his position less than a year and was still establishing some best practices. He was really appreciative of the assistance of review in this area.

She is currently following up on these recommendations to see how they were implemented. She will report on that next time when she presents DOT's internal control review.

Contingency Report: None.
Economic Development Corporation: None.

FUTURE TOPICS

Mr. Labaj informed committee members that he will be bringing a revolving loan request for Dura-Flex. He stated that this is a request for \$20,000 for the acquisition of equipment.

He stated that he also has three or four additional loan requests in the pipeline.

EXECUTIVE SESSION

None

ADJOURNMENT

Noting no further business, Mr. Hammerand made a motion, seconded by Ms. Hill to adjourn the meeting 11:00 a.m. The motion carried with all ayes on a voice vote.

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RECOMMENDED FOR BOARD/COMMITTEE ACTION:

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**JOINT
FINANCE AND AUDIT
AND
LAW AND JUSTICE COMMITTEE
McHenry County Administration Building
667 Ware Road, Woodstock, IL 60098**

MINUTES OF TUESDAY, SEPTEMBER 20, 2011:

Finance and Audit Chairman Breeden called the Joint Committee meeting to order at 6:01 p.m. The following members were present: Finance and Audit Committee: Scott Breeden, Chairman; Bob Bless; Mary Donner; John Hammerand; James Heisler; Tina Hill; and Mary McCann. Law and Justice Committee: Nick Provenzano, Chairman; Bob Bless; Randy Donley; Sue Draffkorn; James Heisler; John Jung; and Bob Nowak. Also in attendance: County Board Chairman, Ken Koehler; Peter Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; John Labaj, Deputy County Administrator; Ersel Schuster, County Board; Jim Sotos and Terry Ekl.

<u>Finance and Audit Committee</u>		<u>Law and Justice Committee</u>	
Scott Breeden, Chairman		Nick Provenzano, Chairman	
Bob Bless	Mary L. Donner	Bob Bless	Randy Donley
John Hammerand	James Heisler	Sue Draffkorn	James Heisler
Tina Hill	Mary McCann	John Jung	Bob Nowak

PUBLIC COMMENT: None.

EXECUTIVE SESSION: Mr. Jung made a motion, seconded by Mr. Heisler, to enter into executive session at 6:01 p.m. to discuss probable or imminent litigation. The motion carried with all members present voting aye on a roll call vote (Breedden, Bless, Donner, Hammerand, Heisler, Hill, McCann, Provenzano, Donley, Draffkorn, Jung and Nowak). Mr. Koehler, Mr. Austin, Mr. Sarbaugh, Mr. Labaj, Ms. Schuster, Mr. Sotos and Mr. Ekl were present during executive session.

Mr. Jung made a motion, seconded by Mr. Heisler, to return to regular session at 6:54 p.m. The motion carried with all members present voting aye on a roll call vote (Breedden, Bless, Donner, Hammerand, Heisler, Hill, McCann, Provenzano, Donley, Draffkorn, Jung and Nowak). Chairman Breeden noted that no action was taken by the committee during executive session.

ADJOURNMENT:

Mr. Jung made a motion, seconded by Mr. Heisler, to adjourn the meeting at 6:54 p.m. The motion carried with all members present voting aye on a voice vote.

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RECOMMENDED FOR BOARD ACTION:

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RESOLUTION

**AUTHORIZING THE ADOPTION OF SENIOR SERVICES GRANT FUND
FUNDING ALLOCATIONS FOR PROGRAM YEAR 2012**

WHEREAS, the County Board of The County of McHenry, Illinois, did find and determine that there were insufficient funds available for the provision of social services for senior citizens and found and determined that the need existed for the levy and collection of a tax not to exceed .025% of the value as equalized or assessed by the Department of Revenue of all taxable property in the County for said purpose of the County; and

WHEREAS, a referendum was submitted to the voters of the County in accordance with the general election law at the consolidated election held on the 1st day of April, 2003 and such referendum was approved by the voters of the County; and

WHEREAS, with Resolution R-200410-23-296, the County Board created the McHenry County Senior Services Grant Commission (Commission) to evaluate proposed projects and make recommendations to the Public Health and Human Services Committee (Committee) and the County Board for the use of Senior Services Grant funds; and

WHEREAS, the County did solicit proposals for social services and transportation projects from eligible units of local government and from not for profit corporations to further the public health and welfare of senior citizens in the County; and

WHEREAS, after public hearings and due deliberation by the Commission, and with the approval of the Committee, the following funding recommendations to be funded by the Senior Services Grant Fund (Dept. 23 OCA 230001 Obj. 4423) in which sufficient funds have been appropriated and are hereby submitted for approval by the County Board of the County of McHenry, Illinois:

PROJECTS

Village of Hebron – Senior Bus Program	\$ 6,630
McHenry County Division of Transportation	
Coordinated Senior Transportation Services	80,000
Nunda Township Road District – Senior Bus	15,000
Richmond Township – Richmond Township Senior Transportation	47,000
City of Harvard – Harvard Senior Center Citizens Program	17,000
Faith in Action of McHenry County – Volunteer Services Program	105,000
Family Alliance Inc. – Organizational Capacity Building: REACH /Recovery Program	285,000
Family Alliance Inc. – Dementia-Specific Services Program	347,000
Family Services & Community Mental Health Center	
Senior-Focused Substance Abuse Services Program	30,000
McHenry County Housing Authority – Senior Dental Program	30,000
Pioneer Center for Human Services – Senior Care Residential Program	128,370
Pioneer Center for Human Services – SOAR Vocational Program	60,000
Prairie State Legal Services Inc. – Senior Citizens Legal Services Project	80,000

Riley Township – Marengo/Riley Seniors Program	4,000
Salvation Army Golden Diners – Nutritional Meals for Seniors	70,000
Senior Services Associates Inc. – Community Senior Services and Resource Center	170,000
Senior Services Associates Inc. – Case Coordination Unit	<u>300,000</u>
TOTAL:	\$1,775,000

NOW, THEREFORE BE IT RESOLVED, by this County Board of The County of McHenry, that the County Board Chairman is hereby authorized to enter into agreements with the above listed units of local government and not for profit organizations for the above cited projects effective December 1, 2011 in the amounts as noted above from the Senior Services Grant Fund; and

BE IT FURTHER RESOLVED, that said agreements with the above listed units of local government and not for profit organizations for the above cited projects in the amounts as noted be attached herewith and be made a part hereof upon execution; and

BE IT FURTHER RESOLVED, that disbursements from the Senior Services Grant funds shall be in accordance with the terms and conditions as provided for under the agreements entered into with the above listed units of local government and not for profit organizations; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the County Administrator, Deputy County Administrator, Associate County Administrator-Finance, County Auditor and the County Treasurer.

DATED at Woodstock, Illinois, the 4th day of October, A.D., 2011.

 KENNETH D. KOEHLER, Chairman
 McHenry County Board

ATTEST:

 KATHERINE C. SCHULTZ
 McHenry County Clerk



To: Public Health and Human Services Committee
Finance and Audit Committee

From: John W. Labaj, Deputy County Administrator

Date: September 7, 2011

Re: Senior Service Grant Commission Recommendations

Board/Committee Action Requested

Approval of the Senior Service Grant Committee recommendations by the McHenry County Board.

Background

McHenry County has established a tax rate levy not to exceed .025% for the provision of providing social services for senior citizens as applicable under Illinois State Statutes 55 ILCS 5/5-1034, 5/5-1005(19) and 5/5-1091. In order to provide for the effective and efficient allocation of collected funds, the McHenry County Board has established the Senior Services Grant Commission as a sub-committee of the Public Health and Human Services Committee to advise the Committee on programs and projects for funding. The Senior Services Grant Commission has recommended the following programs/projects to be funded in fiscal year 2012.

Discussion

The following programs/projects and related funding levels have been recommended to be funded from the Senior Services Grant Fund during fiscal year 2012:

Village of Hebron – Senior Bus Program - \$6,630

The Village of Hebron will contract with Alden Hebron District #19 for a bus, driver, insurance and fuel to provide weekly transportation services to Village seniors. The Village does not receive transit benefits from the normal service providers due to its location in the County. The Program, which has operated over the past eleven years, is an important lifeline to Village senior for medical, shopping and social needs.

McHenry County Division of Transportation – Coordinated Senior Transportation Services - \$80,000

The Coordinate Senior Transportation Services Program is an undertaking designed to coordinate various municipal dial-a-ride and other units of government transportation programs to benefit

senior citizen mobility throughout the County. The Pilot Program began operation between the cities of Crystal Lake, McHenry, and Woodstock and between McHenry, Dorr and Greenwood Townships. The service commenced in February 2010. The overlay of service enables travel between the communities as well as to and from the Valley Hi Nursing Home and the Fox Lake Metra Station. The service accommodate all trip purposes for seniors throughout the service area which includes three hospitals, medical treatment facilities, the County government center, Senior Service Centers, and many of the County's social and commercial centers. Funds will be used for contractual services with PACE and for fund McHenry Township's senior bus service with is integrated into the Pilot. An estimated 1,400 to 1,500 trips will be provided to seniors monthly.

Nunda Township Road District - Senior Bus Program - \$15,000

Funds will be used to support personnel and fuel costs for the Nunda Township senior bus service which operates five days a week. Seniors in the township use the services for doctor appointments, kidney dialysis, shopping and other life activities. Funds will be used for vehicle driver, repair and maintenance and fuel costs.

Richmond Township - Senior Transportation Program - \$47,000

Richmond Township provides transportation services to the elderly for transport to doctor's appointment, shopping and life activities. The buses generally operate five days per week, tailoring the various rides to senior's transportation needs. Fund will be used for vehicle drivers, repair and maintenance and fuel costs.

City of Harvard – Harvard Senior Citizens Center Program - \$17,000

The City of Harvard recently completed a successful fund raising campaign to construct a new senior center/food pantry. With the anticipation of opening the new building, the volunteers that helped make the physical building possible, are not focused on offering professional programming for the senior who will be using the facility. Funds will be used to contract with Senior Services Associates to provide nutrition programs, educational enrichment opportunities, basic health screening, connection to other support agencies and social gathering opportunities to entertain and improve the general welfare of the City's senior population. Funds will also be used to purchase furnishings and supplies to equip the new center.

Faith in Action of McHenry County -Volunteer Services Program - \$105,000

Faith in Action assists seniors through volunteers at no cost services to remain in their homes. Services include, but are not limited to, respite care, yard maintenance, minor home repairs, shopping/errands and durable medical equipment loans. Funds will be allocated for personnel, supplies and overhead which are needed to provide the organizational infrastructure for the program's volunteers.

Family Alliance, Inc. - Organizational Capacity Building Program: REACH/Recovery Program - \$285,000

The REACH (Renew, Enhance, Adapt, Connect and Heal) program is designed to meet the changing needs of seniors who are in need of some form of assistance (physical, mental, emotional, etc.). Participants are offered a wide variety of activities and opportunities for socialization, reconnecting with their peers and becoming an active member in their community. Rather than returning to a sedentary of isolated lifestyle that may have contributed to the seniors'

mental health issues, clients are encouraged to remain active community members both during and after the program which prevents unnecessary institutionalization. Funds will be used to provide for staff salaries, client meals and transportation services

Family Alliance Inc. – Dementia-Specific Services Program – \$347,000

Family Alliance operates the Dementia Specific Services Program which enables seniors to remain in their own homes for a prolonged period of time. Dementia specifies services include: in-home comprehensive geriatric assessment; education for clients and their caregivers, linkage to community services and agency referrals; respite and support for caregiver' and dementia specific day programming. The day program provides clients with daily activities based on their choice and ability, treatment option for their mental situation and valuable socialization with fellow clients and staff. It is estimated that 8,575 days of client services will be provided under the Program. Funds will be used for staff salaries, transportation, and client meals.

Family Services & Community Mental Health Center for McHenry County

Senior-Focused Substance Abuse Services Program - \$30,000

Family Services has developed the Older Adult Substance Abuse program to address the continued rise in prescription drug abuse and alcoholism among the senior population. The Program's goal is to reduce and educate the senior population regarding substance abuse and the impact that it has on the family and the community as a whole. Actions will include education for seniors on the proper use of prescribed medication, community education on the topic of older adult substance abuse, treatment that is supportive and non-confrontational, and a focus on the development of healthy social support networks for seniors. Funds will be used for salaries, administrative overhead and supplies.

McHenry County Housing Authority – Senior Dental Program - \$30,000

The Senior Dental Program is designed to address the needs of low income senior that may not have access dental care due to financial considerations. Eligible senior at 200% of poverty level are provided with vouchers to allow them to access dental services from their own dentist. The McHenry County Housing Authority works with area dentist to receive a discount on the price of their services for the program. Area dentist are responsive to the program due to the payment of services on a timely basis. Funds will be used for vouchers and salaries to administer the program.

Pioneer Center of McHenry County- SOAR Vocational Program - \$60,000

Pioneer Center serves the needs of adults and children with mental illnesses and developmental or related disabilities. The vocational services staff of the agency's vocational rehabilitation program noticed the aging clients were having difficulty working throughout the day, thereby creating the need for elder specific programming. The Senior Care Vocational program provides clients with an opportunity to transition into a part-time work schedule or retirement. Funds will be used for salaries and benefits and overhead expenses.

Pioneer Center of McHenry County - Senior Care Residential Program - \$128,370

Pioneer Center provides housing services through group homes and other supported living arrangements for persons with development disabilities. Staff noticed the aging group home residents were having more difficulties maintaining independence in a group home setting. To address this issue, two group homes, Manke and Schroeder were turned into elder specific facilities with a focus on admitting or transferring senior clients into these two facilities. The conversion of these two facilities into elder specific group homes requires increased healthcare services. Funds will be utilized for staff salaries and transportation costs for staff.

Prairie State Legal Services, Inc.

McHenry County Senior Citizens Legal Services Project - \$80,000

Prairie State Legal Services, Inc., the civil legal aid program for McHenry County, will use program funds for its full-time attorney and administrative overhead to staff its Woodstock office. This attorney's practice is entirely devoted to representation of low-income senior McHenry County residents. Outreach to isolated and vulnerable seniors to enable them to access legal help; direct legal advice, representation and legal education are the projects goals. The project will direct its efforts to cases for which representation is not available through the private bar and which affect critical and basic needs of clients.

Riley Township – Marengo/Riley Seniors program - \$4,000

Riley Township has entered into a joint Agreement with Marengo Township for Senior Services Associates, Inc. to provide program and services to area seniors. The trip for Marengo/Riley seniors to access senior services in Crystal Lake is too far a distance to drive. Therefore, Senior Service Associates is providing Marengo and Riley townships with monthly agency health screening, intake and assessment for home health care, speakers for monthly events and monthly activities on site. Funds will be used to contract with Senior Services Associates and related supplies to organize events.

The Salvation Army Golden Diners - Nutritious Meals for Seniors - \$70,000

The Salvation Army Golden Diners Nutrition Program provides seniors with low cost and nutritionally sound hot meals. The program provides better health through nutrition while also providing opportunities to combat isolation and loneliness thereby allowing seniors to live their remaining years with dignity. Golden Diners asks for a donation of \$2.75 per meal, though no senior is denied a meal for lack of ability or willingness to make a donation toward the cost of the meal. Senior Services Grant funds will be used for supplies, food and transportation.

Senior Services Associates, Inc. - Case Coordination Unit - \$300,000

Senior Services Associates Inc.'s core services are provided under this Program. This includes assistance to access to public benefits, other resources needed to remain financially stable, receiving services to remain living independently at home, protection from elder abuse at home as well as in a nursing home, and providing support to senior caregivers. The services include: case management, elder abuse and nursing home ombudsman, caregiver assistance and outreach. As a "one stop shop" for services for older adults, Senior Services is expected to have expert answers to a broad range of inquiries. As an example, the agency assistance over 4,790 McHenry County seniors with advice on available services and provided assistance in filling application for public benefits. Funds will be used for salaries, rent, utilities, transportation for seniors and client care services.

Senior Services Associates, Inc. - Senior Resource Center - \$170,000

Senior Service Associates, Inc. provides information and assistance, case management, elder abuse investigations, nursing home pre-screenings and deinstitutionalization, caregiver assistance, respite, and senior outreach in McHenry County to insure that seniors in the County receive the best care possible and are deterred from institutionalization for as long as possible.

The Agency operates senior resource centers in McHenry Township and the City of Crystal Lake. Senior Center program elements include: health and wellness programs, exercise programs, educational programs, holiday programs, intergenerational programs, computer programs, games and trips, volunteer recruitment and referral, fall prevention and other evidence based health programs. Marengo, Riley, Burton and Door Townships along with the cities of Harvard and Woodstock are working with Senior Services in the planning and implementing senior centers or activity programs in these communities. Funds will be used for salaries, rent, transportation and supplies.

No Funding Recommendation

The Commission did not recommend funding for the following Programs:

McHenry County Housing Authority - Senior Rehabilitation Program - \$50,000

Northern Illinois Food Bank – Senior Food Box Program - \$47,551

Village of Cary – Kraus Senior Center Access Upgrade - \$16,000

Village of Lake in the Hills – Senior Serenity Wednesdays - \$2,300

Impact on Human Resources:

No impact on County Human Resources.

Impact on Budget (Revenue, Expenses, Fringe Benefits):

The proposed County FY ‘11-‘12 budget has revenue under the Senior Services Grant Fund in the amount of \$1,775,000 budgeted for contractual services. Sufficient funds are available for funding the above noted programs/projects.

Impact on Capital Expenditures:

No impact on County capital expenditures.

Impact on Physical Space:

No impact on County physical space.

Impact on Other County Departments or Outside Agencies:

Substantial beneficial provided to other units of government and not for profit agencies in the County that provide services to the senior population.

Conformity to Board Ordinances and Policies:

The allocations adhere to County Board policy of providing transportation and social services for the County’s senior population based on recommendations provided by the Senior Service Grant Commission.

Attachments/Appendices:

Resolution attached

RESOLUTION

AUTHORIZING AN EMERGENCY APPROPRIATION OF \$40,000 FROM THE GENERAL FUND RESERVES TO RESTORE FUNDING TO THE BREAST AND CERVICAL CANCER PROGRAM (IBCCP) FOR FY 2011

WHEREAS, one in eight women will develop breast cancer in their lifetimes and one in thirty-one will die from breast cancer; and

WHEREAS, breast cancer is the leading cancer and cervical cancer is the ninth leading cancer site among women in McHenry County; and

WHEREAS, the earlier breast and cervical cancers are detected the higher the survival rates and the more cost effective treatment options are; and

WHEREAS, many McHenry County women have historically not utilized early detection and screening methods for breast cancer and have experienced higher mortality rates than the state; and

WHEREAS, the McHenry County Board in the past has provided general fund support to the Breast and Cervical Cancer Program in the amount of \$158,000 for fiscal years 2007 through 2010; and

WHEREAS, due to financial constraints on the County’s general fund, the support from the general fund was reduced to \$118,000 in the fiscal year 2011 budget for the Illinois Breast and Cervical Cancer Program (IBCCP) with the understanding that should there be a need, a request to reinstate the funds could be made to the County Board; and

WHEREAS, the Health Department has established that there is an unmet need for additional Breast and Cervical Cancer screening services by medical providers for women served by this program; and

WHEREAS, the reinstatement of \$40,000 into the IBCCP will allow the County to provide additional cancer screening services to those women who otherwise could not afford to have screening done; and

WHEREAS, it is the recommendation of your Public Health and Human Services, and Finance and Audit committees to recommend an emergency appropriation of \$40,000 from the County’s General Fund reserves in the amount of \$40,000 to fund additional support to the IBCCP program in fiscal year 2011.

NOW, THEREFORE BE IT RESOLVED by this County Board of McHenry County, Illinois that an emergency appropriation of \$40,000 from OCA 900020-9991 (Non-Departmental – Utilization of Fund Balance) to OCA 510025-4246 (IBCCP – Medical Services) is hereby authorized in the Health Department’s fiscal year 2011 budget; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this resolution to the Treasurer, the Auditor, the Associate County Administrator-Finance, the Public Health Administrator, and the County Administrator.

DATED at Woodstock, Illinois, this 4th day of October, A.D., 2011.

 Kenneth D. Koehler, Chairman
 McHenry County Board

ATTEST:

 Katherine C. Schultz, County Clerk

**McHenry County Department of Health
Illinois Breast and Cervical Cancer Program
Program Statistics Summary: Jan 2008 – June 2011**

**Number of MCDH IBCCP Clients with Abnormal Screenings & Cancer
Diagnoses Requiring Follow-Up:
Jan 2008 – Jun 2011**

Screening/Diagnosis	FY 2008	FY 2009	FY 2010	FY 2011	TOTAL
Caseload	400	600	825	1010	2,835
Women with abnormal screenings*					
Breast abnormality	14	135	128	199	476
Cervical abnormality	5	24	36	33	98
Women diagnosed with cancer					
Invasive breast cancer	1	2	8	7	18
In situ breast cancer	3	1	5	2	11
Cervical cancer	0	3	4	2	9
Women participating in "Referral to Treatment Act"	2	5	6	11	24

*Women with an abnormal screening are referred for and managed through diagnostic tests and treatment, if necessary.

Invasive breast cancer refers to breast cancers that have started to break through normal breast tissue barriers and invade surrounding areas. These can spread to other parts of the body through the blood stream.

In situ (non-invasive) breast cancers confine themselves and do not spread to surrounding tissues. In situ cancers can become or raise the risk of invasive cancer.

Referral to Treatment Act is a program where women who do not qualify for IBCCP can receive aid through IBCCP to obtain financial assistance for cancer treatment.

NARRATIVE

- Since IBCCP began in 2008, the caseload has continually increased and has reached a total of 2,835 clients to date.
- The number of abnormalities and cancer diagnoses has increased each year since the program inception in 2008.
- Of the 2,835 women who received screening, 574 (20%) had an abnormal screening that required follow up. Of those abnormalities, 476 (82%) were breast abnormalities and 98 (17%) were cervical abnormalities.
- Since 2008, 38 cancers have been diagnosed through IBCCP screening. Of those diagnoses, 29 (76%) were breast cancer and 9 (23%) were cervical cancer. Of the breast cancers, 18 were invasive, which is considered to be severe because it can spread to the rest of the body.
- One in 8 women born today will be diagnosed with breast cancer some time during their life (Source: National Cancer Institute).

RESOLUTION FOR BOARD ACTION

COVER MEMORANDUM

TO: Virginia Peschke, Chairperson, Public Health and Human Services Committee

FROM: Patrick McNulty, Public Health Administrator

DATE: September 9, 2011

SUBJECT: Resolution authorizing emergency appropriation of \$40,000 from the general fund to the Illinois Breast and Cervical Cancer (IBCCP) for the FY11 Budget.

Board/Committee Action Requested:

Committee/Board approval to provide an emergency appropriation of \$40,000 from the general fund to the IBCCP

Background:

The Health Department is in the fifth year of an IDPH grant program that provides Breast and Cervical Cancer screenings and medical responses when necessary to eligible women in McHenry County. The program has been very successful and has grown from a case load of 400 in FY07 to 920 for FY 12. The Department has continually met or exceeded the case load requirements. The program is housed in the county facility in Crystal Lake and utilizes local medical providers for screening services. State grant funding for the program has increased from \$170,670 in FY 07 to \$403,000 in FY 12. County general fund support of the program was \$158,000 in FY 07-10 and \$118,000 in FY 11

Discussion:

The County Board annually considers the general fund contribution to this program. Last year during the budgeting process for FY 11, the county's contribution of \$158,000 was reduced to \$118,000. The Department is requesting that the \$40,000 that was removed be restored through an emergency appropriation to the Health Department. The entire \$40,000 will be used to pay for cancer screenings and diagnoses for eligible women done through local medical providers. The County portion of the budget is only utilized after the state funding has been exhausted.

Impact on Human Resources: no additional staff requested

Impact on Budget (Revenue, Expenses, Fringe Benefits): new income will cover new expenditures

Impact on Capital Expenditures:

none

Impact on Physical Space:

none

Attachments/Appendices:

Resolution

cc: County Administrator

RESOLUTION
AUTHORIZING ACCEPTANCE OF AN ILLINOIS BREAST AND CERVICAL
CANCER PROGRAM (IBCCP) FUNDING IN THE AMOUNT OF \$402,960 AND
COMMITTING COUNTY FINANCIAL SUPPORT FOR FY 2012

WHEREAS, one in eight women will develop breast cancer in their lifetimes and one in thirty-one will die from breast cancer; and

WHEREAS, breast cancer is the leading cancer and cervical cancer is the ninth leading cancer site among women in McHenry County; and

WHEREAS, the earlier breast and cervical cancers are detected the higher the survival rates and the more cost effective treatment options are; and

WHEREAS, many McHenry County women have historically not utilized early detection and screening methods for breast cancer and have experienced higher mortality rates than the state; and

WHEREAS, the Illinois Breast and Cervical Cancer Program (IBCCP) provides much of the resources necessary to provide for comprehensive breast/cervical cancer screening and diagnoses for those women who otherwise could not afford to have it done; and

WHEREAS, the McHenry County Board of Health has been offered a grant for annual funding of \$402,960 from the Illinois Department of Public Health (IDPH) to help offset the cost of conducting an Illinois Breast and Cervical Cancer Program (IBCCP) for McHenry County low income women; and

WHEREAS, the county cost to conduct this program is projected to exceed the revenues received from the IDPH by \$158,000 for FY 12; and

WHEREAS, it is the recommendation of your Board of Health, Public Health and Human Services, Finance and Audit and Human Resources Committees to accept the IBCCP funding and to commit county general revenue funds to support said program in FY 12.

NOW THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that the Public Health Administrator is hereby authorized to accept the IBCCP funding through the IDPH in the amount of \$402,960, with a commitment from the McHenry County Board to provide general fund assistance in an amount to be determined by the Board to support the objectives of the IBCCP program in FY 12; and

BE IT FURTHER RESOLVED, that the Human Resources Director is hereby authorized to maintain the attached list of positions to the Health Departments FY 12 departmental roster; and

BE IT FURTHER RESOLVED that IBCCP is a voluntary program on the part of the county and should the financial condition of the county dictate, it could be reduced or eliminated; and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to distribute a certified copy of this resolution to the Treasurer, the Director of Human Resources, the Auditor, the Associate County Administrator-Finance, the Public Health Administrator, and the County Administrator.

DATED at Woodstock, Illinois, this 4th day of October, A.D., 2011.

Kenneth D. Koehler, Chairman
McHenry County Board

ATTEST:

Katherine C. Schultz, County Clerk
Health IBCCP County Support 100411

**ILLINOIS BREAST AND
CERVICAL CANCER PROGRAM (IBCCP)
HEALTH DEPARTMENT EMPLOYEE ROSTER
September 2011**

1. RN Program Coordinator

FTE: 1.0
Hours: 1,950
Grade: 12E

2. Office Assistant II

FTE: 1.0
Hours: 1,950
Grade: 5N

3. RN Case Manager

FTE: 1.0
Hours: 1950
Grade: 11N

4. RN Clinic Nurse

FTE: .70
Hours: 1365
Grade: 11N

5. Health Educator

FTE: .50
Hours: 975
Grade: 8N

6. Office Assistant II

FTE: .50
Hours: 975
Grade: 5N

**McHenry County Department of Health
Illinois Breast and Cervical Cancer Program
Program Statistics Summary: Jan 2008 – June 2011**

**Number of MCDH IBCCP Clients with Abnormal Screenings & Cancer
Diagnoses Requiring Follow-Up:
Jan 2008 – Jun 2011**

Screening/Diagnosis	FY 2008	FY 2009	FY 2010	FY 2011	TOTAL
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*Women with an abnormal screening are referred for and managed through diagnostic tests and treatment, if necessary.

Invasive breast cancer refers to breast cancers that have started to break through normal breast tissue barriers and invade surrounding areas. These can spread to other parts of the body through the blood stream.

In situ (non-invasive) breast cancers confine themselves and do not spread to surrounding tissues. In situ cancers can become or raise the risk of invasive cancer.

Referral to Treatment Act is a program where women who do not qualify for IBCCP can receive aid through IBCCP to obtain financial assistance for cancer treatment.

NARRATIVE

- Since IBCCP began in 2008, the caseload has continually increased and has reached a total of 2,835 clients to date.
- The number of abnormalities and cancer diagnoses has increased each year since the program inception in 2008.
- Of the 2,835 women who received screening, 574 (20%) had an abnormal screening that required follow up. Of those abnormalities, 476 (82%) were breast abnormalities and 98 (17%) were cervical abnormalities.
- Since 2008, 38 cancers have been diagnosed through IBCCP screening. Of those diagnoses, 29 (76%) were breast cancer and 9 (23%) were cervical cancer. Of the breast cancers, 18 were invasive, which is considered to be severe because it can spread to the rest of the body.
- One in 8 women born today will be diagnosed with breast cancer some time during their life (Source: National Cancer Institute).

RESOLUTION FOR BOARD ACTION

COVER MEMORANDUM

TO: Virginia Peschke, Chairperson, Public Health and Human Services Committee

FROM: Patrick McNulty, Public Health Administrator

DATE: September 9, 2011

SUBJECT: Resolution authorizing county financial support of \$158,000 for the Illinois Breast and Cervical Cancer (IBCCP) and acceptance of a \$402,960 IDPH IBCCP Grant for the FY12 Budget.

Board/Committee Action Requested:

Committee/Board approval of the resolution to provide county financial support for the IBCCP and acceptance of the \$402,960 IDPH IBCCP Grant for FY12.

Background:

The Health Department is in the fifth year of an IDPH grant program that provides Breast and Cervical Cancer screenings and medical responses when necessary to eligible women in McHenry County. The program has been very successful and has grown from a case load of 400 in FY07 to 920 for FY 12. The Department has continually met or exceeded the case load requirements. The program is housed in the county facility in Crystal Lake and utilizes local medical providers for screening services. State grant funding for the program has increased from \$170,670 in FY 07 to \$402,960 in FY 12. County general fund support of the program was \$158,000 in F 07-FY10 and \$118,000 in FY11.

Discussion:

The County Board annually considers the general fund contribution to this program. Last year during the budgeting process for FY 11, the county's contribution of \$158,000 was reduced to \$118,000. The Department is requesting \$158,000 from the county general fund for FY12. The county funding provides for support cost of the program, including cancer screenings done by local medical providers. The County portion of the budget is only utilized after the state funding has been exhausted.

Impact on Human Resources: no additional staff requested

Impact on Budget (Revenue, Expenses, Fringe Benefits): income to cover expenditures

Impact on Capital Expenditures:

none

Impact on Physical Space:

none

Attachments/Appendices:

Resolution

cc: County Administrator

R E S O L U T I O N

AUTHORIZING A BUDGET LINE ITEM TRANSFER IN THE PLANNING & DEVELOPMENT DEPARTMENT'S FISCAL YEAR 2011 BUDGET

WHEREAS, the Stormwater Division of the Planning & Development Department employs three full-time staff members to provide the services required by the County Stormwater Ordinance; and

WHEREAS, a team member of the Stormwater division has notified the Director of Planning and Development of the need to take an emergency medical leave; and

WHEREAS, due to the demands currently placed upon the Stormwater Division, the absence of this employee will place an undue burden on the division in providing acceptable levels of permit reviews to current applicants; and

WHEREAS, the Department of Planning and Development – Stormwater Division has an existing contract with a stormwater engineer consulting firm to assist in providing permit review services on an as-needed basis and are requesting a budget line item transfer in the event more time is required with the consulting firm due to the absence of the team member.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that a budget line item transfer in the amount of \$10,000 from OCA 100035-3030 (ZBA – Per Diems) to OCA 100030-4435 (Stormwater Management – Consultants) is hereby authorized in the Planning & Development – Stormwater Division fiscal year 2011 budget; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Director of the Planning & Development Department, the County Auditor, the Associate County Administrator – Finance, and the County Administrator.

DATED at Woodstock, Illinois this 4th day of October, A.D., 2011.

KENNETH D. KOEHLER, Chairman
McHenry County Board

ATTEST:

KATHERINE C. SCHULTZ, County Clerk

**Department of Planning and Development
McHenry County Government Center - Administration Building**

2200 North Seminary Avenue
Woodstock, Illinois 60098



815 334-4560 Fax 815 337-3720
www.co.mchenry.il.us

To: Scott Breeden, Chairman, and members of the Finance and Audit Committee
CC: Tina Hill, Chairman, and members of the Planning and Development Committee
From: Dennis Sandquist, Director of Planning and Development
Date: September 16, 2011
Re: Budget Line Item Transfer for Stormwater Engineering Consulting Services

Action Requested:

The Planning and Development Department requests approval of a budget line item transfer in the amount of \$10,000 from OCA 100035-3030 (ZBA – Per Diems) to OCA 100030-4435 (Stormwater Management – Consultants).

Background:

A member of our Stormwater Division must take emergency medical leave for up to six weeks during September/October and again in December. Because the Division has only three members, the Stormwater Division will not have sufficient remaining staff capacity (one engineer and one wetland specialist/stormwater manager) to provide an acceptable level of permit review and customer service. Therefore, the Department is requesting a line item transfer to allow it to utilize a consulting engineer to review stormwater permits and engineering plans during this period.

Discussion:

The Planning and Development Committee informally considered this request at its September 15, 2011, meeting. Due to time limitations and the importance of maintaining stormwater review services, the Committee members agreed by consensus to allow this request to proceed directly to the Finance and Administrative Committee and County Board.

The Department of Planning and Development has an existing contract with a stormwater engineer consulting firm which can provide these services. The requested funding amount will provide for approximately 12 days of work by the consultant during the September/October emergency medical leave. Because the second emergency medical leave will be in FY2012, funding will need to be identified within next year's budget.

Impact on Human Resources:

The request will resolve a short-term human resource need of the Department.

Impact on Budget:

The requested funds are available in the Department's approved FY2011 budget. These funds were allocated for ZBA per diems. Based on YTD activities, these funds will not be required by the ZBA.

Impact on Capital Expenditures:

The request will not require any additional capital expenditures.

Impact on Physical Space:

The request will not have any impact on physical space requirements.

Impact on Other County Departments or Outside Agencies:

The request will not impact other County Departments or outside agencies.

Conformity to Board Ordinances and Policies:

The request conforms to all County policies and ordinances.

Attachments: Resolution

**2010-2011 FISCAL YEAR
GENERAL FUND CONTINGENCY ACCOUNT
STATEMENT OF ACTIVITY
as of 9/21/2011**

DATE	FOLIO NUMBER	VENDOR	DESCRIPTION OF EXPENSE	AMOUNT	BALANCE
			Beginning Balance 12/01/2010		500,000.00
12/20/10	VD268208	Vincent E Solano	Circuit Clerk - Bond Refund to Attorney	9,500.00	490,500.00
12/30/10	VC234338	Rodriguez & Sons	Judge Zopp Courtroom 361 Reconfigure Seating Benches	4,580.00	485,920.00
12/30/10	VC234343	Mayfair Carpet	Judge Zopp Courtroom 361 Carpet and Installation	6,378.00	479,542.00
01/06/11	VD268627	Menards Woodstock	Judge Zopp Courtroom 361 Materials	154.81	479,387.19
01/07/11	VD268629	Grainger	Courtroom Project - wood trim nails	6.29	479,380.90
01/13/11	VC234683	Anderson Rock River Ford	Facilities Management Ford F250 Pickup	21,767.00	457,613.90
01/20/11	ZZ200029		Encumbrance Rollover	(119,150.81)	576,764.71
01/20/11	GN200017	Anmerican Legal Publishers	Codification Services	3,960.00	572,804.71
01/21/11	DP203002	Legal Services	Investigation	56,938.81	515,865.90
01/21/11	VD268962	Legal Services	Investigation	481.25	515,384.65
01/24/11	VC234826	Wauconda Car Care	Plow for Facilities Management Pickup	4,654.00	510,730.65
03/10/11	VD270051	Legal Services	Investigation	7,131.25	503,599.40
04/13/11	CR243588	Hewlett Packard	Overpayment on Computer Monitor	(361.94)	503,961.34
04/14/11	VD270891	Legal Services	Investigation	4,200.00	499,761.34
04/21/11	VD271082	Legal Services	Investigation	743.75	499,017.59
04/21/11	VD271084	Legal Services	Investigation	20,873.00	478,144.59
05/03/11	BD201855	R-201105-90-108	Budget Increase	(250,000.00)	728,144.59
05/27/11	VD272019	Legal Services	Investigation	5,968.97	722,175.62
06/24/11	VD272667	AV Installation Technology	Boardroom Audio System Repair	85.00	722,090.62
07/11/11	DP203278	Gavers Asphalt Paving & Excavating	Demolition and Removal of old Valley Hi Building	169,585.00	552,505.62
07/28/11	VD273375	Legal Services	Investigation	306.25	552,199.37
07/28/11	VD273376	Petroliance LLC	Fuel for Generators due to storm on 7/11 (Animal Control)	367.75	551,831.62
07/28/11	VD273376	Petroliance LLC	Fuel for Generators due to storm on 7/11 (Archive Center)	442.80	551,388.82
07/28/11	DP203295	Kluber, Inc.	Treasurers Building Waterproofing Project	2,562.50	548,826.32
08/05/11	VD273571	A Direske Local Moving Inc	Health Dept. Archive Move	1,538.00	547,288.32
08/02/11	VD273572	Associated Electrical Contractors	Emergency Generator for Animal Control 7/11	426.60	546,861.72
08/25/11	VD273980	Legal Services	Investigation	175.00	546,686.72
08/26/11	VC238696	Nicor Gas	Relocation of Gas Line - Valley Hi	2,699.90	543,986.82
09/08/11	DP203316	McHenry County Federal Credit Union	Treasurers Building Waterproofing Project	1,600.00	542,386.82
09/08/11	DP203317	Carmichael Construction	Treasurers Building Waterproofing Project	93,800.00	448,586.82
09/08/11	DP203318	Brickman Group Ltd	Treasurers Bldg Waterproofing Proj-Replanting following Drainage	1,960.00	446,626.82
09/08/11	DP203319	Diebold Inc.	Treasurers Building Waterproofing Project	3,712.00	442,914.82
09/09/11	VC238856	Kluber, Inc.	Treasurers Building Waterproofing Project	1,957.50	440,957.32
			Reconciliation to the IFMS Accounting System		
			Report Ending Balance	440,957.32	
			IFMS Ending Balance	(440,957.32)	
					<u>0.00</u>