

**Special Transportation Committee  
Meeting Minutes  
Tuesday, August 30, 2011 – 8:00 A.M.  
McHenry County DOT  
Main Conference Room**

Chairperson Anna May Miller  
Vice-Chairperson Paula Yensen    Scott Breeden  
Diane Evertsen    Virginia Peschke  
Nick Provenzano    Sandra Salgado

**CALL TO ORDER**

Chairperson Miller called the meeting to order at 8:00 A.M.

**MEMBERS IN ATTENDANCE**

Chairperson Miller, Paula Yensen, Diane Evertsen, Nick Provenzano and Virginia Peschke

**MEMBERS NOT IN ATTENDANCE**

Sandra Salgado and Scott Breeden

Ms. Peschke arrived at 8:35 A.M.

**OTHER ATTENDEES**

In attendance were: Joseph Korpalski, Director of Transportation/County Engineer; Jessica Drahos, State's Attorney Office (SAO); Charlie Eldredge, McHenry County Economic Development Corporation (MCEDC); Jacek Tyszkiewicz, Omega & Associates; Jeff Young, Division of Transportation, Assistant County Engineer; and Walter Dittrich, Division of Transportation, Design Manager.

**PUBLIC COMMENT**

None

**WALKUP ROAD INTERVIEWS FOR CONSTRUCTION ENGINEERING CONSULTANT SELECTION**

Twenty-six (26) Statement of Qualifications were submitted and McHenry County Division of Transportation (MCDOT) staff recommended that the following four (4) firms be interviewed for the Walkup Road Phase III Engineering Services project. The Transportation Committee approved staff's recommendations of the above four (4) firms at the August 17, 2011 Transportation Committee meeting.

**INTERVIEWS**

**Baxter & Woodman**

8:00 A.M. - Interview  
Question and Answer Period

Ms. Peschke arrived at 8:35 A.M.

**Christopher B. Burke Engineering, Ltd.**

8:35 A.M. - Interview  
Question and Answer Period

**H. R. Green, Inc.**

9:10 A.M. – Interview  
Question and Answer Period

**Thomas Engineering**

9:50 A.M. – Interview

Question and Answer Period

All interviews were completed by 10:25 A.M.

Ms. Peschke made a motion to select H. R. Green as Consultant #1, no second to the motion was made; motion failed.

Ms. Yensen made a motion to select Baxter & Woodman, Inc. as Consultant #1, and Ms. Evertsen seconded the motion.

Discussions ensued and a roll call vote was taken with all members present voting “yes”; motion carried.

Ms Peschke made a motion to select H. R. Green as Consultant #2, and Ms. Yensen seconded the motion.

Discussions ensued and a roll call vote was taken with all members present voting “yes”; motion carried.

Mr. Provenzano made a motion to select Thomas Engineering Group as Consultant #3, and Ms. Yensen seconded the motion.

Discussions ensued and a roll call vote was taken with all members present voting “yes”; motion carried.

As a result of the above selections, Christopher B. Burke Engineering, Ltd. (CBBEL) is Consultant #4.

Final results:

Baxter & Woodman, Inc.  
H. R. Green  
Thomas Engineering Group  
Christopher B. Burke Engineering, Ltd.

**MEMBER COMMENTS**

Ms. Yensen addressed her concerns while reading the Statement of Qualifications (SOQ). She stated that a directory of acronyms should be provided to assist Committee members in the review of these materials. She felt that it was extremely difficult for the lay person to understand the language, because of the technically oriented terminology.

**NEXT MEETING DATE & LOCATION**

8:15 A.M. on September 7, 2011 – McHenry County Division of Transportation

**ADJOURNMENT**

On a motion by Ms. Peschke, seconded by Ms. Yensen, the meeting adjourned at 10:47 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.