

**FINANCE AND AUDIT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road**  
**Woodstock IL 60098**

MINUTES OF TUESDAY, AUGUST 9, 2011

Mr. Breeden, Chairman called the meeting to order at 1:05 p.m. The following Committee members were present: Scott Breeden; John Hammerand; Jim Heisler; Mary McCann; Tina Hill and Bob Bless. Mary Donner was absent. Also in attendance: Pete Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; Jim Bernier, Auditor; Dan Wallis, Court Administrator; Bill LeFew, Glenda Miller, Treasurer; Dave Christensen, EMA; Ed Markison, Division of Transportation; Mark Altmayer, District 158; Eric Anderson, Harris Bank, BMO-Capital Markets; Ersel Schuster, County Board member; interested public and the press.

Scott Breeden, Chairman	
Bob Bless	Mary L. Donner
John Hammerand	James Heisler
Tina Hill	Mary McCann

MINUTES

Committee members reviewed the committee minutes of July 26, 2011. Ms. Hill made a motion, seconded by Mr. Heisler to recommend approval of the above minutes as presented. The motion carried with all members present voting aye on a voice vote.

PUBLIC COMMENT

None

PRESENTATION

None

NEW BUSINESS

*Resolution Allocating Qualified Energy Conservation Bond Volume Cap and Approving a Project for Purposes of the American Recovery and Reinvestment Tax Act of 2009:* Ms. McCann made a motion, seconded by Mr. Bless recommending approval of the above Resolution as presented. Mr. Anderson joined committee members to provide a follow-up from the previous committee meeting. He stated that he has spoken to counsel at Chapman Cutler regarding the request of the County to provide assurances that the County will have no liability for approving the allocation as outlined in the above Resolution. He stated that the letter he received does not specifically state what the committee members requested at the previous meeting. He stated that this letter was written by the tax department and does not include the information that was requested. A new letter is being drafted that specifically states that the County has no liability for this project. This letter should be available prior to consideration of the above Resolution. The motion carried with all members present voting aye on a roll call vote (Bless, Hammerand, Heisler, Hill, McCann, Breeden)

*Resolution Authorizing the Acceptance of a State of Illinois Emergency Management Assistance (EMA) Grant Program Agreement for FY2011:* Ms. Hill made a motion, seconded by Ms. McCann recommending approval of the above Resolution as presented. Mr. Christensen joined committee members to answer questions regarding the above agreement. He stated that there are mandated training requirements in the agreement, which has already been completed. The department has to meet the terms of the agreement yearly. The State had previously included in the agreement that McHenry County would "host" three training exercises. This is a very expensive process so it was negotiated that the department only has to attend the training exercises versus host the exercises. It was noted that the Agreement includes a dollar amount that will be accepted and they suggested this be included in the resolution. Ms. Hill amended her motion, seconded by Ms. McCann to include the dollar amount of the grant in the Resolution Authorizing the Acceptance of a State of Illinois Emergency Management Assistance Grant Program Agreement for FY2011. The amendment motion carried with a voice vote of all ayes. The original motion carried with all members present voting aye on a roll call vote (Bless, Hammerand, Heisler, Hill, McCann, Breeden)

*Resolution Authorizing Workers' Compensation Claim Settlement No. 10-5100-06:* Ms. Hill made a motion, seconded by Mr. Hammerand to recommend approval of the above Resolution as presented. Mr. Labaj requested that the committee beg his consideration on this item as this Resolution was inadvertently placed on the agenda for the previous County Board Meeting and therefore has already been approved by the County Board. He stated that this is an example of the human side of agenda management and why a new agenda management system is

## FINANCE AND AUDIT COMMITTEE

August 9, 2011

Page 2

needed. He stated this resolution would be approved “nunc pro tunc” which is a Latin term that means retroactive. Ms. Hill made a motion, seconded by Mr. Hammerand to recommend approval of the above Resolution, nunc pro tunc, as presented. Mr. Labaj informed committee members this is a claim from an Animal Control employee that was injured when she fell while exiting the facility, with an animal on March 18, 2010. This fall resulted in a dislocated shoulder. The employee did not lose any work from this injury and continued to work while doing physical therapy. She was released from medical care on October 26, 2010. The motion carried with all members present voting aye on a roll call vote (Bless, Hammerand, Heisler, Hill, McCann, Breeden) Mr. Hammerand suggested Animal Control place some trolleys or guidelines in the walking area so the dogs could walk themselves to alleviate the need for human walkers.

*Resolution Authorizing Workers' Compensation Claim Settlement No. 10-3200-13:* Ms. Hill made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Ms. Hill stated that this was for discussion purposes and she did not like the fact that this would include “medical for life”. Mr. Labaj stated that they tried to keep this claim open, until the deputy completed his medical treatments, but he insisted on taking this claim before the Workers Compensation Commission. Mr. Labaj stated he does not feel this will result in any large future claims as the medical treatment must be reasonable and necessary and must follow the same workers compensation rules as the initial injury. The motion carried with all members present voting aye on a roll call vote (Bless, Hammerand, Heisler, Hill, McCann, Breeden)

*Resolution Authorizing Reclassification of Position #010-0028-07 and Position #010-0012-05 in the Planning and Development Department:* Ms. Hill made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. This reclassification request is the result of a long term employee that retired. This employee was being paid by CDBG and the General Fund. When this retirement occurred the Department Director requested a reorganization of this position. This request will save money for the department. The motion carried with all members present voting aye on a roll call vote. (Bless, Hammerand, Heisler, Hill, McCann, Breeden) This resolution has already been approved by the Human Resources and Planning and Development Committees.

*Resolution Authorizing a Budget Line Item Transfer in the Division of Transportation FY2010-2011 Budget for Fuel, Oil and Grease:* Ms. Hill made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Mr. Markison from the Division of Transportation joined committee members to provide information regarding the above resolution. He stated that this resolution is the result of increased fuel costs. The motion carried with all members present voting aye on a roll call vote (Bless, Hammerand, Heisler, Hill, McCann, Breeden)

*FY11-12 Budget Reviews (not in packet) Treasurer:* Mr. LeFew and Ms. Miller joined committee for presentation of the budget for the Treasurer's Office. Committee members were informed that the Treasurer has presented a clean maintenance budget. There are no supplemental requests from this department. Ms. Hill made a motion, seconded by Ms. McCann to move the FY11/12 Treasurers budget through the budget process. The motion carried with all members present voting aye on a roll call vote (Bless, Hammerand, Heisler, Hill, McCann, Breeden)

Committee members asked Mr. LeFew if the work in the basement has been completed at the facility. They were informed that bids for the work has been sent out. Completion of the work is expected by September. They are currently keeping the area dry with dehumidifiers and fans.

Committee members questioned how Mr. LeFew likes his new facility. He stated that the facility is working well for his department. They are now able to provide a great service to county constituents by being the only Treasurer's office in the State with drive up service.

### REPORTS TO COMMITTEE, AS APPLICABLE

*Auditor's Report:* None

*Contingency Report:* Committee members reviewed the Contingency Report as of August 3, 2011. Committee members noted that they noticed that a lot of money is spent at Menards. They requested that the Departments look for local vendors for their needs.

*Economic Development Corporation:* Committee members were reminded that Senator Durbin attended a meeting at the EDC. After the meeting, Senator took a tour of area businesses with Mr. Heisler. Mr. Heisler told Senator Durbin of the need to level the playing field for businesses by collecting sales tax on internet sales, which the

FINANCE AND AUDIT COMMITTEE

August 9, 2011

Page 3

Senator supported. Senator Durbin had contacted our lobbyist group to ask questions regarding the needs of the County.

FUTURE TOPICS

None.

EXECUTIVE SESSION

None

ADJOURNMENT

Noting no further business, Ms. Hill made a motion, seconded by Ms. McCann to adjourn the meeting 1:40 p.m. The motion carried with all ayes on a voice vote.

\* \* \* \* \*

**RECOMMENDED FOR BOARD/COMMITTEE ACTION:**

- Resolution Allocating Qualified Energy Conservation Bond Volume Cap and Approving a Project for Purposes of the American Recovery and Reinvestment Tax Act of 2009
- Resolution Authorizing the Acceptance of a State of Illinois Emergency Management Assistance (EMA) Grant Program Agreement for FY2011
- Resolution Authorizing Workers' Compensation Claim Settlement No. 10-3200-13
- Resolution Authorizing Reclassification of Position #010-0028-07 and Position #10-0012-05 in the Planning and Development Department
- Resolution Authorizing a Budget Line Item Transfer in the Division of Transportation FY2010-2011 Budget for Fuel, Oil and Grease

:ksf