

**EMERGENCY TELEPHONE SYSTEM BOARD  
MEETING February 19, 2009**

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order February 19, 2009, at 9:05 AM McHenry County Government Center EMA/911 area meeting room, IL for a regular meeting.

**MEMBERS IN ATTENDANCE:** Art Weber, Chairman, Sgt. Dick Johns Vice Chairman, Chief Jim Saletta, DC Dennis Harris, DC Geoff Cooker, Captain Dave Shepherd, Sgt. Rich Solarz, Director Barry Valentine, Mark Kuhlman, Jim Molnar, John Shay and Mike Vest.

**MEMBERS ABSENT:** Chief Ken Rydberg

**STAFF IN ATTENDANCE:** Tiki Carlson, Coordinator, Wileen Peterson, Application Specialist, Robin Gibbs, Admin Specialist, Ryan Cypher, Technology Specialist.

**VISITORS:** Pat McCarthy, Brian Knop, MCSO; Mary Christiansen, ALFPD; Deb Palmsiano, CLPD; D.C. Joe Krueger, MTFPD; Cindy Amore, NIMC/MCC; Denise Wills, HUPD; D.C. Ken Caudle, HFPD; Bill Burton, Jeff Stolwasta, Motorola.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** Motion to approve bills at the January 15<sup>th</sup> meeting was John Shay, not Barry Valentine, and the second was made by Mike Vest, not John Shay. The minutes will be corrected to reflect as such.

**MOTION:** by Barry Valentine, second by Captain Shepherd, to accept the January 15, 2009, minutes as amended. All members present voted AYE. Motion passed.

**CORRESPONDENCE:**

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of January 31, 2009, was \$4,061,792.76 in the General Account.

**MOTION:** by Barry Valentine, second by John Shay, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Saletta, Shepherd, Solarz, Shay, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Barry Valentine, second by Captain Shepherd, to approve the 290001 expenditures in the amount of \$117,746.76, 290100 expenditures in the amount of \$23,950.00 for the month of February. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Saletta, Shepherd, Solarz, Shay, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** Resolution for an emergency appropriation of funds was submitted and passed by the County Board.

**TECHNICAL:** Additional application servers and software need to be purchased to begin the installation process of the VisionAIR system.

**MOTION:** by Jim Molnar, second by Captain Shepherd, to approve the purchase of servers and NeverFail software as recommended in an amount not to exceed \$94,9000. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Saletta, Shepherd, Solarz, Shay, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

**PERSONNEL:** A meeting will be held next week.

**TRAINING:** Cindy Amore presented a draft copy of the Emergency Medical Dispatch Plan, and the Administrative Code Title 77, Section 515.710. Upon discussion it was determined changes need to be made to the draft copy. The committee will meet at later date to discuss this.

**PSAP:** Request from MCSO to move 911 position from Ryan's office upstairs to the Radio Room training area.

**GRANT WRITING:** No Report

**DISCUSSION/INFORMATION:** An article appeared in the Northwest Herald regarding the new system purchased by the ETSB.

**MOTION:** by Deputy Chief Harris, second by Jim Molnar, to adjourn. All members present voted AYE. Motion passed.  
Meeting adjourned at 9:38 AM

**The next meeting is 9:00 AM Thursday March 19, 2008  
McHenry County Government Center EMA/911 Area meeting room**

## Coordinator's Report for February 19, 2009

### HTE APPLICATIONS-

- ❖ The MDB Server State Processor has intermittently going idle. The resolution has been to stop and restart the service.

### VISIONAIR APPLICATIONS-

- Installation and training dates are being finalized, and will be sent out soon. If you haven't already, please start thinking about whom from your agency will be assigned as your application administrator for the applications you use. Many of the sessions will be at an admin level, or train the trainer as we've done in the past. End user training for CAD and Mobile (police and fire) are slated for September.

### PSAP/911-

- **In the event of an error or message from the Plant Vesta equipment indicating there is or was a problem, please contact the 911 on call person. In order for logs to be read by Mission Control, they need to be looked at within a certain amount of time.**
- **Please remind your TC's to contact the office or on call person (after hours) if they receive a call from Mission Control, Plant, Motorola, or the 911 Resolution Center regarding any reported issues with the respective 911 system. There have been a few instances recently that we have not been made aware of by the PSAP.**

### NETWORK / VERIZON-

❖

### CORRESPONDENCE-

➤

### MISCELLANEOUS INFORMATION-

- ❖ GTG has asked for electronic or paper copies outlining individual police and fire jurisdictions for the boundary layer. Please forward maps or files to the ETSB office.

### REMINDERS –

**If something doesn't "seem right" let us know, give us a call!!**