



## Valley Hi Operating Board

Valley Hi Nursing Home  
2406 Hartland Rd  
Woodstock, IL 60098

MINUTES OF TUESDAY, JUNE 28, 2011

Chairman Michling called the meeting to order at 7:04 pm. The following Operating Board Members were present: Joanne Hanrahan, Kathleen Bergan-Schmidt, and Lynn Ryan. Also present was Thomas Annarella, Valley Hi Administrator, Peter Austin, County Administrator, and Adam Lehmann, Assistant to the County Administrator. Absent was Jim Heisler.

### MINUTES

Board members reviewed the minutes of the 5-25-2011 meeting. A motion to approve the minutes was made by Kathleen Bergan-Schmidt, seconded by Joanne Hanrahan. The minutes were approved unanimously with no changes.

### PUBLIC COMMENT

- None

### PRESENTATION

- None

### NEW BUSINESS

*Resolution Authorizing the Entering into a Contract with Gaver's Excavating for the Demolition of the Old Valley Hi Facility.* Mr. Lehmann presented the resolution to the Operating Board noting that the resolution has already passed through the Management Services Committee and the Finance and Audit Committee. Mr. Lehmann explained that the resolution calls for three funds for the payment of the demolition, the County Contingency Fund, the Risk Management Fund, and the Valley Hi Contingency Fund. It was noted that the Valley Hi amount would be \$100,000. A motion to approve the resolution was made by Kathleen Bergan-Schmidt, seconded by Lynn Ryan. The motion passed with unanimous approval.

*Resolution to Reclassify Position #61017 into a Part-Time Cook and Part-Time Food Service Assistant.* Tom Annarella explained that a full-time cook resigned with no notice. Mr. Annarella explained that the change will satisfy departmental needs, especially for weekend coverage and will save approximately \$16,000 annually due to the lower pay grades and less benefits. A motion to approve was made by Lynn Ryan, seconded by Joanne Hanrahan. The motion passed with unanimous approval.

*FY2012 Preliminary Budget.* Tom Annarella detailed the upcoming budget schedule and indicated that the numbers for FY2011 looked real good so far. Mr. Annarella discussed that he will present a budget to County Administration, then the Operating Board, and then to the Public Health and Human Services Committee before it goes to the full County Board. Ms. Bergan-Schmidt asked about raises for staff and Mr. Annarella and Mr. Austin noted that there is a considerable frustration among staff that did not get a wage increase in FY2011.

Approved: 7-16-11





*Nursing Department Wage Survey.* Mr. Annarella presented the Operating Board with the annual nursing department wage survey and explained the results. Some discussion took place in regards to how Valley Hi's rates compared with the other area nursing homes.

*Potential Changes in Therapy and Pharmacy Providers.* Tom Annarella noted that he is not ready for a final decision, but is engaging the interest of the Operating Board in changing therapy and pharmacy providers. The County Auditors, coincidentally, have asked Mr. Annarella to look at reviewing these contracts as they are now older than the initial period agreed upon. Mr. Annarella noted that the change in therapy providers has the potential to impact the ability to increase Medicare bed census days and that Mr. Annarella is familiar with RehabCare, which is a national therapy provider. The Board discussed the value of allowing other companies to compete for services. Mr. Annarella will work with the County Purchasing Department on developing RFP's for both therapy providers and pharmacy providers with a target start of 12-1-2011.

#### OLD BUSINESS

*State Funding.* Mr. Annarella discussed the current status of the state funding debate. Mr. Annarella noted that there are no changes to the funding amount, however there will be an extension in the payment cycle to approximately 30 – 90 days. Mr. Annarella discussed the IGA program status and the potential changes within the program. Mr. Annarella indicated that a new agreement would need to be signed to participate and that the State has already provided a draft agreement. Mr. Annarella explained that the State "overpaid" the County in 2008. Mr. Annarella explained that when the program begins, the State will deduct the "overpayment" amount from the amount owed to Valley Hi by the State for 2010 and 2011. The County will see a payment from the State of approximately \$500,000 - \$1,000,000 from the State.

*Operating Board Vacancies / Recruitment.* Mr. Annarella advised the Board that Jim Kennedy and Jody Borck were recommended by the Public Health and Human Services Committee to join the Operating Board. They will be approved by the full County Board on 7-5-2011. It was noted that the Operating Board should begin developing a list of potential candidates for future vacancies.

*Class Account Funds for Television Purchases.* Mr. Annarella advised the Board that Valley Hi administration has multiple proposals for the purchases discussed at the previous meeting. Details on the installation costs are being investigated and a recommendation will be provided to the Board at a future meeting.

*Medical Director Resignation and Recruitment.* The Valley Hi medical director has resigned effective 10-1-2011. Mr. Annarella explained the process for recruitment and explained that he would like to have the assistance of the Operating Board with their input in the selection. Ms. Ryan made it clear that the Operating Board should get a copy of the Medical Director regulations / position requirements as well as all the candidates should as well.

*Strategic Plan Presentation to the County Board.* Chairman Michling would like to present to the County Board on 7-19-2011. Chairman Michling and Mr. Annarella will meet ahead of time to discuss the presentation.





## REPORTS TO COMMITTEE

### *Administrator's Report.*

- The gravel road paving project has been completed
- A room arte survey has been initiated and preliminary results indicate that there may be a 2 step increase in the private room rates in FY2012
- A report on the privatization of Winchester House, the Lake County nursing home was provided

*Census Report.* Tom explained that currently there were 1198 residents due to 3 recent deaths. Tom explained that there were 3 admissions today and 1 more planned for tomorrow. Tom noted that there has been some strong Medicare activity as of late. Tom explained that the facility continues to remain above the County Board case mix number of 80 Medicaid residents.

*Staffing Report.* Tom discussed the staffing report from May.

*Financial Report.* Tom explained financial report for May 2011, indicating that there was a strong May operating performance before depreciation. Tom noted that thru May, the facility was up approximately \$103,000 before depreciation.

*Quality Indicator Report.* No report at this time due to the changes associated with the switch from MDS 2.0 to 3.0, which is a national change.

*Quality Assurance Meeting Minutes.* The meeting minutes were provided to the Board. Tom explained the facility has been working on strengthening the accident and incident reporting and trending process and that the facility was offering transfer training to families who take residents out of the facility periodically.

*Resident Council Meeting Minutes.* The meeting minutes were provided to the Board. Tom noted that the focus of the Resident Council at the last meeting was that they wanted another cookout with the staff. Tom noted that the facility was buying a new grill that would better accommodate the cookouts planned.

## FUTURE TOPICS

- Customer Service Program as noted in the Strategic Plan

The next meeting is scheduled 7-26-2011 at 7 pm.

## ADJOURNMENT

The Board adjourned by consensus at 9:05 pm.

Approved: 7-16-11

