

**LAW AND JUSTICE COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road**  
**Woodstock IL 60098**

MINUTES OF MONDAY, JUNE 6, 2011

Chairman Provenzano called the meeting to order at 8:20 a.m. The following Committee members were present: Chairman Nick Provenzano; Jim Heisler; John Jung; Sue Draffkorn and Randy Donley. Bob Nowak arrived at 8:34 a.m. Bob Bless was absent. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Ralph Sarbaugh, Associate County Administrator – Finance; Chief Dan Sedlock, Corrections; Judge Michael Sullivan; Dan Wallis, Court Administration; Undersheriff Andy Zinke and Angela Wood-Zuzevich, Sheriff's Department; Tiki Carlson, E-911; Dave Christensen, EMA Director; Phil Dailing, Court Services; and interested public.

Nick Provenzano, Chairman	
Robert "Bob" Bless	Randy Donley
Sue Draffkorn	Jim Heisler
John Jung	Robert "Bob" Nowak

PUBLIC COMMENT

None

MINUTES

Committee members reviewed the minutes from May 2, 2011. Mr. Jung made a motion, seconded by Mr. Donley, to recommend approval of the above minutes as presented. The minutes were approved with all members present voting aye on a voice vote.

PUBLIC COMMENT

None

PRESENTATION

None

NEW BUSINESS

*Resolution Authorizing a Budget Line Item Transfer in the Law Library Fiscal Year 2011 Budget for the Purchase of Technology for the Judges of the 22<sup>nd</sup> Circuit:* Mr. Jung made a motion, seconded by Ms. Draffkorn to recommend approval of the above Resolution as presented. Committee members were informed that this Resolution would allow the department to purchase I-Pads for the Judges. This purchase will be covered by the automation fund. I-Pads would allow for great mobility for the Judges, no matter where they would be located within the building. This will be a great benefit for the department. IT is looking into various formats to support function issues. The department would purchase 17 I-Pads and keyboards and any printer needs would be added to the lease for the county printers. The motion carried with all members present voting aye on a roll call vote (Donley, Draffkorn, Heisler, Jung, Provenzano)

Mr. Nowak arrived at 8:34 a.m.

*Resolution Authorizing the Reclassification of Positions 042-0015-10 and 042-0013-08 (Self Help Center Navigators) From Less Than 1,000 Hours Per Year to 1,000 Hours Per Year Each and a Budget Line Item Transfer in the Law Library Fiscal Year 2011 Budget:* Mr. Jung made a motion, seconded by Ms. Draffkorn to recommend approval of the above Resolution as presented. Committee members were informed that this Resolution would allow the department to reclassify two positions in the self help center. When the center originally opened, the two positions were authorized to work under 20 hours per week to assist the general public with on-line research. The use of the self help center has continued to grow in demand requiring the two self help navigator's to work twenty hours per week to meet the needs of the community/county. The extra hours require IMRF benefits to be paid for both positions. The Law Library Fee was increased and has sufficient funds available to cover the cost of the IMRF benefits for both positions without placing a burden on the fund reserves. The motion carried with a majority of member's present voting aye on a roll call vote (Donley, Draffkorn, Heisler, Jung, Nowak) nay (Provenzano)

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*Resolution Authorizing Payment of Special Prosecutor Fees and Consultant Fees from the General Fund Fiscal Year 2011 Budget:* Mr. Jung made a motion, seconded by Mr. Heisler to postpone the above Resolution until the August 1<sup>st</sup> Law and Justice Committee meeting, pending the court case addressing payment of the Special Prosecutor fees. The motion carried with all members present voting aye on a voice vote.

*Resolution Authorizing a Budget Line Item Transfer in the Emergency Telephone System Board's 2010-2011 Budget:* Mr. Jung made a motion, seconded by Mr. Heisler to recommend approval of the above Resolution as presented. Committee members were informed that the department is in the second year of the project and they need to change the purchase order to "capitalize" the software purchase to allow for changes in the GASB regulations. When the project started they were unsure of the costs for each item or license. The motion carried with all members present voting aye on a roll call vote (Donley, Draffkorn, Heisler, Jung, Nowak, Provenzano)

*Resolution Authorizing the Purchase of a Transportation Van and Transportation Squad Vehicle in the Fiscal Year 2011 Sheriff's Budget Out of State Criminal Alien Assistance Program (SCAAP) Funds:* Mr. Donley made a motion, seconded by Mr. Nowak to recommend approval of the above Resolution as presented. Committee members were informed that the department would like to use the remaining FY08 SCAPP grant funds that were not completely expended, to purchase two transport vehicles for the department. These funds must be used for correctional facility purchases. There is an increased need for a replacement transport van and squad car for transporting of juveniles and inmates. The motion carried with all members present voting aye on a roll call vote (Donley, Draffkorn, Heisler, Jung, Nowak, Provenzano)

*Resolution Authorizing the Purchase of a Key Control System and Security Camera for the Jail Correctional Facility and a Budget Line Item Transfer in the State Criminal Alien Assistance Program Fiscal Year 2011 Budget:* Mr. Nowak made a motion, seconded by Ms. Draffkorn to recommend approval of the above Resolution as presented. The above purchase will be completed with the FY2010 SCAAP grant. The department will purchase 12 security cameras and a Key Control System to address weaknesses within the jail. The cameras will cover blind areas in the facility. The motion carried with all members present voting aye on a roll call vote (Donley, Draffkorn, Heisler, Jung, Nowak, Provenzano)

*Resolution Authorizing Acceptance of the Illinois Emergency Services Management Association EOC Grant Agreement and Authorization for an Emergency Appropriation in the Emergency Management Agency's Fiscal Year 2011 Budget:* Mr. Heisler made a motion, seconded by Mr. Jung to recommend approval of the above Resolution, as presented. Committee members were informed that this grant is to utilize funds from the Department of Homeland Security (DHS) as identified and allocated by the Illinois Terrorism Task Force and approved by the IESMA (Illinois Emergency Services Management Association) Executive Board. The grant will reimburse for the purchase of technology equipment for the Emergency Operations Room in the EMA Department. The motion carried with all members present voting aye on a roll call vote (Donley, Draffkorn, Heisler, Jung, Nowak, Provenzano)

REPORTS/UPDATES

*EMA Director – FY2011 Emergency Operations Center (EOC) Grant Program:* Mr. Christensen informed committee members that he has applied for a grant on behalf of the County for the construction for a new Emergency Management Center. He stated there is only \$14 million dollars available, nationwide, to improve emergency management preparedness nationwide. He stated he does not expect to receive this grant, but, you won't get any funds unless you apply. These funds are being made available for construction or renovation assistance. He stated that he applied for \$1 million dollars for construction of a new facility and \$250,000 for renovations. This is for information only. The grants would require a 25% match.

*EMA Director – Collaborative Healthcare Urgency Group – Mutual Aid for Functional Needs Evacuation and Care:* Mr. Christensen joined committee members to inform them of the concept of the Collaborative Healthcare Urgency Group (CHUG). This group was formed in the late 1990's when a therapist recognized the frailty of residents in healthcare facilities and became concerned about their well-being in cases of emergency. It could be very complicated to move these frail individuals into emergency healthcare facilities. This helps the County promote this program to the senior healthcare facilities in the county. He stated he would work with Valley Hi on their plan.

REPORTS/UPDATES TO COMMITTEE CON'T

*EMA Director – McHenry County Citizen Corps Council – Application and Program Development:* Mr.

Christensen reminded committee members that when he interviewed, one of the programs he wanted to get up and running in the County was a Citizens awareness group. A grant has been applied for which is the first step in bringing funding to the County to form this group. Up to \$12,000 could be awarded by the US Department of Homeland Security to form a Citizens Council. If this grant is approved, it would allow the department to train residents in the community for a resident's response program. This is the first step in the process to provide guidance and education for community members. This is a separate program from the emergency health response group.

*Fox Waterway Agency:* The Sheriff's Department scaled back their presence on the waterway in May. They are now patrolling the Fox River between the hours of 10:00a.m. and Midnight, depending on the day of the week and how busy the river traffic is. They will patrol the river from June until October.

Mr. Sarbaugh reminded committee members that the budget kick off is scheduled to begin in the near future. He stated the Law and Justice Committee will need to meet twice in August as part of the budget process.

Committee members were reminded that there were some questions previously on how to move forward with the integrated justice project for the State's Attorney, the Public Defender and the specialized courts (Drug Court and Mental Health Court). It was requested that the timeline for consideration be extended in order to construct avenues/timelines for the system in these areas. This will allow the departments to focus on their needs for the system.

Committee members were informed that State Senator Mark Beaubien passed away suddenly yesterday. Information regarding visitation is available in the local paper.

EXECUTIVE SESSION

None.

ADJOURNMENT

Noting no further business, Mr. Heisler made a motion, seconded by Mr. Jung, to adjourn the meeting at 9:11 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

Resolution Authorizing a Budget Line Item Transfer in the Law Library Fiscal Year 2011 Budget for the Purchase of Technology for the Judges of the 22<sup>nd</sup> Circuit

Resolution Authorizing the Reclassification of Positions 042-0015-10 and 042-0013-08 (Self Help Center Navigators) From Less Than 1,000 Hours Per Year to 1,000 Hours Per Year Each and a Budget Line Item Transfer in the Law Library Fiscal Year 2011 Budget

Resolution Authorizing a Budget Line Item Transfer in the Emergency Telephone System Board's 2010-2011 Budget

Resolution Authorizing the Purchase of a Transportation Van and Transportation Squad Vehicle in the Fiscal Year 2011 Sheriff's Budget Out of State Criminal Alien Assistance Program (SCAAP) Funds

Resolution Authorizing the Purchase of a Key Control System and Security Camera for the Jail Correctional Facility and a Budget Line Item Transfer in the State Criminal Alien Assistance Program Fiscal Year 2011 Budget

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