

**Transportation Committee
Meeting Minutes
Wednesday, June 1, 2011 – 8:15 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Vice-Chairperson Paula Yensen Scott Breeden
Diane Evertsen Virginia Peschke
Nick Provenzano Sandra Salgado

1.0 CALL TO ORDER

Chairperson Miller called the meeting to order at 8:15 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Paula Yensen, Sandra Salgado, Virginia Peschke, Diane Evertsen, and Nick Provenzano

MEMBERS NOT IN ATTENDANCE

Scott Breeden

OTHER ATTENDEES

In attendance were: Peter Austin, County Administrator; Joseph Korpalski, Director of Transportation/County Engineer; Jeff Young, Division of Transportation, Assistant County Engineer; Wally Dittrich, Division of Transportation, Design Manager; Cynthia Schaupp, State's Attorney Office (SAO); Mark Mathewson, MROWCO; Charlie Eldredge, McHenry County Economic Development Corporation; Ted Lachus, Primera Engineers, Ltd.; Steve Pasinski, Thomas Engineering Group; Brian Smith, AECOM; Peter Quinn, H. R. Green Company; Diane Lukas, Hampton Lenzini & Renwick, Inc. (HLR, Inc.); Robert Rollings, Bollinger Lach & Associates, Inc. (BLA); Mark Dammyer, Division of Transportation, Construction Manager; Jim Werner, Division of Transportation, Construction Engineer; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Jason Osborn, Division of Transportation, Principal Transportation Planner; Mark DeVries, Division of Transportation, Maintenance Superintendent; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Dave Hansen, Division of Transportation, Shop Supervisor; Ben Justen, Division of Transportation, Shop Maintenance; Chalen Daigle, Planning Liaison; Ernest Varga, Division of Transportation, Project/Design Engineer; Debra Kroll, Division of Transportation, Administrative Specialist.

2.0 PUBLIC COMMENT

None

3.0 APPROVAL OF MEETING MINUTES – MAY 18, 2011

On a motion by Ms. Evertsen, seconded by Ms. Peschke, the meeting minutes of May 18, 2011 were approved as presented.

A voice vote was taken with all members present voting "aye"; motion carried.

4.0 PRESENTATIONS

Alden Road Project Update by McHenry County Division of Transportation (MCDOT) staff:

- A stakeholder meeting was held last week to review public comments received at the January 2011 public meeting.
- Public comments and concerns:
 - Discussion of Federal Highway shoulder safety edge and its use.
 - Further minimizing of right-of-way impacts – discussion of design and proposed right-of-way.
 - Preservation of trees.
 - The 8-foot shoulder (an IDOT standard and a safety measure) will continue to be a component of the project.

In order to augment the MCDOT's litter collection efforts, the County enacted an Ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of these agreements, the MCDOT has 135 groups enrolled in the program covering 155.25 centerline miles of the 214 available miles in the program which is roughly 73%.

The Ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with two (2) groups for two (2) sections of highway.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program was approved, with a recommendation to the County Board.

A voice vote was taken with all members present voting "aye"; motion carried.

6.0 RESOLUTION AMENDING THE POLICY FOR THE ESTABLISHMENT AND POSTING OF SPEED LIMITS ON COUNTY AND TOWNSHIP HIGHWAYS WITHIN MCHENRY COUNTY ILLINOIS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an amendment to the *Policy for the Establishment and Posting of Speed Limits on County and Township Highways within McHenry County Illinois* authorizing the County Engineer to post construction or maintenance zone speed limits.

The MCDOT's speed limit policy was first adopted November 19, 1996 and amended December 15, 1998. The State of Illinois established a law where the County Engineer may be given authority by the County Board to post construction or maintenance zone speed limits. Presently, typical black on orange construction speed limit signs are advisory only. With this law, regulatory black on white speed limit signs are posted allowing local agencies to enforce the posted work zone speed limit.

To post a construction or maintenance zone speed limit, by Illinois Statute, the County Engineer is required to complete the following: (1) the signs shall be of a design approved by the Illinois Department of Transportation, (2) give proper warning that a construction or maintenance speed zone is being approached, (3) indicated the maximum speed limit in effect, and (4) state the amount of the minimum fine for a violation.

The sole purpose of this law is to improve the safety in a work zone for the traveling public as well as the workers on the project. Safety is paramount on any project and having an enforceable speed limit aids in the education of the general public regarding work zone safety. This particular recent request came from both the City of Crystal Lake and the Village of Lake in the Hills.

This has been reviewed and approved by the State's Attorney Office (SAO).

On a motion by Ms. Peschke, seconded by Ms. Yensen, approving the resolution amending the policy for the establishment and posting of speed limits on County and Township highways within McHenry County Illinois was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

7.0 & 8.0 RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF MCHENRY AND THE VILLAGE OF LAKE IN THE HILLS WITH RESPECT TO PYOTT ROAD CONSTRUCTION IMPROVEMENTS AND THE JURISDICTIONAL TRANSFER FOR A PORTION OF PYOTT ROAD

Transportation (MCDOT) staff requests the approval of the resolutions approving the intergovernmental agreement (IGA) and authorizing the jurisdictional transfer (JT) for Pyott Road with the Village of Lake in the Hills.

The Village of Lake in the Hills received Federal Aviation Administration (FAA) funds to improve the safety of the Lake in the Hills Airport. Part of these improvements included the relocation of Pyott Road shifting it further east away from the airport to meet current FAA standards. This relocation project was lead by and undertaken by the

Village requiring land to be purchased for the new Pyott Road. With the newly constructed Pyott Road, a portion of old Pyott Road is now disjointed from the new Pyott Road.

The provided IGA, reviewed and approved by the McHenry County State's Attorney Office, deeds the land to the County where the new Pyott Road is located. The portion of old Pyott Road that is no longer on the County Highway system needs to be jurisdictionally transferred to the Village so that it can be maintained as a municipal street.

The jurisdictional transfer must be approved by IDOT and also requires the Village to pass an ordinance accepting the portion of old Pyott Road.

On a motion by Ms. Salgado, seconded by Ms. Yensen, approving the resolution that approves an intergovernmental agreement between the County of McHenry and the Village of Lake in the Hills for the jurisdictional transfer of a portion of Pyott Road was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

Agenda Item #7 and #8 were approved under one motion.

9.0 & 10.0 RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT FOR TRANSIT PLANNING FOR THE 2040 MCHENRY COUNTY LONG-RANGE TRANSPORTATION PLAN

The McHenry County Division of Transportation (MCDOT) staff requests the approval of an engineering services contract with TranSystems Corporation and the corresponding Technical Services Agreement (TSA) with the Regional Transit Authority (RTA) for the transit planning portion of the 2040 McHenry County Long-Range Transportation Plan.

Since the County Board adopted the Transit Plan in 2005, staff has been working with the Implementation Task Force (ITF) to implement the first phase of the Transit Plan which was to coordinate paratransit activities. On July 6, 2010, the County Board passed a resolution authorizing the MCDOT to apply for a sub-regional planning grant with the RTA to study the restructuring of transit services in the County as part of the 2040 long-range transportation plan. On December 16, 2010, the MCDOT was notified by the RTA that \$120,000.00 in sub-regional planning grant monies were programmed for the County for this project.

On February 15, 2011, the County Board re-approved an application for the RTA Sub-regional planning grant, which is the final step in the grant process. A Request for Qualifications (RFQ) was then posted on March 29, 2011 upon concurrence from the RTA and the Transportation Committee to solicit qualified consultants to aid the MCDOT in this project. Four (4) firms submitted proposals and following a review of the proposals and a presentation by staff to the Transportation Committee, TranSystems Corporation was selected by the Transportation Committee on April 20, 2011.

This contract is for the transit planning aspects of the 2040 Long-Range Transportation Plan. As such, the scope of work dove-tails with the public involvement portion of the plan being undertaken by the Sam Schwartz Engineering team. The TranSystems Corporation contract will be funded 80% through the RTA grant. Notice to proceed will be given to the consultant, pending notice to proceed from the RTA.

On a motion by Ms. Salgado, seconded by Ms. Yensen approving the resolution endorsing an engineering services agreement for transit planning for the 2040 McHenry County Long-Range Transportation Plan and authorization to execute a technical services agreement under the RTA's general authority to expend grant funds was approved with a recommendation to the County Board.

A roll call vote was taken as follows: Ms. Miller, Ms. Salgado, Ms. Yensen, Ms. Peschke, and Mr. Provenzano - voting "yes"; Ms. Evertsen – voting "no"; motion carried.

Agenda Item #9.0 and Item #10.0 were approved under one motion.

11.0 RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND APPROPRIATING FUNDS FOR THE BURLINGTON ROAD RESURFACING PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests approval of the resolution approving an Intergovernmental Agreement (IGA) with the State of Illinois for Federal Participation for the Burlington Road Resurfacing project. The roadway will be resurfaced in its entirety from U.S. Route 12 to the Wisconsin State line.

The MCDOT has secured Surface Transportation Project (STP) funds through the McHenry County Council of Mayors for 80% of the construction cost. This agreement outlines the funding commitment from the State to provide Federal funds to the project. This project is scheduled for the August 5, 2011 letting.

The approval of the Burlington Road resurfacing contract is the last in a series of four (4) resurfacing projects that the MCDOT was able to secure Federal funding for, allowing the MCDOT to resurface over twelve (12) miles of County highways with a combined construction value over \$1 million. While using Federal funds, this would allow the MCDOT funds to be stretched further substantially, while additional engineering effort is required in the preparation of plans as well as the required documentation during and after construction.

The MCDOT was able to design and prepare the bid documents and will supervise the construction all with MCDOT staff. An opportunity to recognize staff who worked extremely hard to bring these projects to fruition was taken: from the Design Section – Ernest Varga and Cha Lee; and from the Construction Section – Ken Baker, Troy Strange, and Pablo Faillaci. Having experienced and quality engineers as part of the MCDOT team is vital to our success and we thank them for these efforts.

The four (4) projects are Main Street in Huntley and Ackman Road, Greenwood Road, Chapel Hill Road, and Burlington Road.

This is a standard agreement with the State of Illinois for Federal Participation. The agreement identifies that the County will be reimbursed \$140,069.00 (maximum allowable) for the construction agreement. The local (County) share is estimated to be \$35,017.00.

On a motion by Ms. Peschke, seconded by Mr. Provenzano, approving the resolution of an intergovernmental agreement with the State of Illinois and appropriating funds for the Burlington Road resurfacing project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

12.0 RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE MCHENRY COUNTY CONSERVATION DISTRICT AND MCHENRY COUNTY FOR A BIKE TRAIL PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the intergovernmental agreement (IGA) with the McHenry County Conservation District (MCCD) for the Crystal Lake-Woodstock Bike Trail Crossing of Walkup Road.

The MCCD and McHenry County entered into a similar IGA for the crossing of Ridgefield Road for another segment of this MCCD bike trail in 2008.

As part of the agreement, the MCDOT will install an advance warning flasher for motorists along Walkup Road as part of the Walkup Road project. The MCCD will then reimburse the MCDOT the cost to install the flasher system.

The IGA has been prepared by the MCCD and staff and meets the requirements of the MCDOT. The agreement has been reviewed and approved by the McHenry County State’s Attorney Office (SAO).

On a motion by Ms. Yensen, seconded by Ms. Salgado, approving the resolution of an intergovernmental agreement between the McHenry County Conservation District and McHenry County for a bike trail project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

13.0 RESOLUTION APPROVING THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE MILLER ROAD PROJECT PURSUANT TO EMINENT DOMAIN

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the acquisition of right-of-way for highway purposes for the Charles Miller Road project pursuant to eminent domain, as previously discussed in length during Executive Session.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving the acquisition of right-of-way for highway purposes for the Miller Road project pursuant to eminent domain was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

14.0 RESOLUTION APPROVING THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE JOHNSBURG ROAD PROJECT AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution appropriating funds for right of way purposes for the Johnsburg Road project.

On a motion by Ms. Peschke, seconded by Ms. Salgado, approving the resolution approving the acquisition of right-of-way for highway purposes for the Johnsburg Road project and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

15.0 OLD / NEW BUSINESS

15.1 Old Business

15.1.1 Construction Updates were given for the following projects:

- ***North Union Road Bridge Replacement Project***
- ***Dunham Road Bridge Replacement Project***
- ***Rakow Road Project***
- ***Walkup Road Project***
- ***Valley Hi Emergency Paving Project***
- ***Alden Road Bridge Replacement Project***
- ***Lawrence Road Bridge Replacement Project***
- ***Dunham Road Bridge over Rush Creek Project***
- ***Graf Road Bridge Replacement over Lawrence Creek Project***

This project has been significantly hampered by the weather and utility conflicts. A night detour for Rakow Road is being considered to be put into place for approximately three (3) weeks and will extended from Virginia Road to Illinois Route 31.

- ***Pavement Preservation***

MCDOT is planning that a micro-surfacing project will still take place this year on Charles Road. A contract will be let and sent to IDOT this week, with a June 13, 2011 bid opening. Bids will be presented to the Transportation Committee on June 15, 2011 for their consideration, then to the Finance Committee for micro-surfacing and aggregate purchase contracts. Both contracts will go to the County Board for approval on July 5, 2011.

- ***Corrective Asphalt Materials***

MCDOT staff met with Corrective Asphalt Materials (CAM) who will perform a demonstration application with Reclamite of a 300-foot / a one (1) lane section of Hartland Road and also a demonstration application with Rejuvenator CRF material on Coral Road (5-year old pavement) for MCDOT on Friday, May 3, 2011.

- ***County Paving***

15.1.1.1 Update on Illinois Route 47 @ I-90 interchange Study

- The County is participating in a Regional project for a full interchange at Illinois Route 47 at the Interstate 90 interchange as part of the Highway Improvement Program (HIP). The final elements are being added to the master intergovernmental agreement (IGA) between five (5) entities; the Illinois Tollway, the Illinois Department of Transportation (IDOT), the Village of Huntley, Kane County and McHenry County. This will be brought forward for the Committee's consideration in the near future. A 2012 construction start is anticipated.

15.2 New Business

• **15.2.1 New Staff Personnel - Maintenance Worker**

The McHenry County Division of Transportation (MCDOT) is pleased to welcome the addition of Mr. Benjamin Justen to our staff as our newest Maintenance employee. Mr. Justen has been assigned to the Division's Shop section, where he will assist in the day to day operations of the MCDOT.

Mr. Justen brings with him the knowledge he learned while attending Wyotech, studying diesel engine technology in Wyoming. Mr. Justen also brings with him experience operating and maintaining trucks and equipment from his past employment. Mr. Justen spends his free time playing softball and is a Cubs fan. When the weather turns cooler and the Cubs are not in the World Series, he enjoys going deer and good hunting. Mr. Justen is a lifelong resident of McHenry County and is currently residing in Ringwood.

16.0 EXECUTIVE SESSION – Meeting Minutes, Land Acquisition, and Pending Litigation

On a motion by Ms. Salgado, seconded by Ms. Yensen, the Committee went into Executive Session at 9:40 A.M. to discuss land acquisition, pending litigation and to review meeting minutes.

A roll call vote was taken with all members present voting "yes"; motion carried.

REGULAR SESSION

On a motion by Ms. Salgado, seconded by Ms. Peschke, the Committee went into Regular Session at 10:04 A.M.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairperson Miller noted that "no action" was taken in Executive Session.

The Executive Session meeting minutes of May 18, 2011 were reviewed and by direction of the Committee will be forwarded to the State's Attorney Office (SAO) for review and release.

17.0 MEMBER COMMENTS

- Ms. Yensen extended her thanks to MCDOT staff for their promptness of information regarding the Illinois Route 47 construction project in Huntley. Ms. Yensen was advised that this construction project was not a McHenry County Division of Transportation (MCDOT) project; however, all pertinent information was provided to Ms. Yensen in order to relay the information to a constituent who had concerns.
- Ms. Peschke stated that her husband utilized the Para Transit system in McHenry County and that it worked so well, he will be using it again.
- Mr. Provenzano expressed his appreciation to MCDOT staff for providing the necessary information regarding Walkup Road, so that he could address concerns and questions received from a constituent.
- Chairperson Miller discussed a presentation provided to the County Board by Mr. Eberhard Veit who is a member of the McHenry County Bicycle Advocates (MCBA), whereby he requested that the Transportation Committee update the McHenry County Bicycle Plan and bring forth a resolution that he was purporting. MCDOT staff met with Chairperson Miller and offered some history regarding the bicycle plan, and advised that when MCDOT took a proposal to the Council of Mayors to update the McHenry County Bike Plan, there was no universal interest at that time. After her discussion with Mr. Veit, Chairperson Miller felt that a more appropriate time to consider an update would be after the 2040 Plan was drafted and all pertinent and relevant data could be evaluated. Until that point in time, an effective decision to update the bicycle plan would not behoove the County. Chairperson Miller continues to be in communication with Mr. Veit.

18.0 NEXT MEETING DATE & LOCATION

8:15 A.M. on June 15, 2011 – McHenry County Division of Transportation

19.0 ADJOURNMENT

On a motion by Ms. Salgado, seconded by Ms. Yensen, the meeting adjourned at 10:13 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.

APPROVED