

## **McHENRY COUNTY MERIT COMMISSION**

### MINUTES OF WEDNESDAY, APRIL 13, 2011

The meeting of the McHenry County Merit Commission was called to order at 10:32 a.m. on April 13, 2011 with the following members in attendance as indicated by a roll call: Janelle Crowley, Chairman; Gloria Van Hof and Patrick McAndrews (Brian Goode and William Mack were absent). Also in attendance: Andrew Zinke, Undersheriff; and Susan Connor, attorney.

### MINUTES

The commission reviewed the minutes of March 9, 2011. Following discussion, Ms. Van Hof moved to accept the minutes as presented. Motion seconded by Mr. McAndrews. Following discussion, Mr. McAndrews moved to amend the minutes to reflect that the Sheriff's Department will post the dates of the promotional exams when available. Motion to accept the minutes, as amended, was seconded by Ms. Van Hof and carried with all ayes.

### BILLS

The commission reviewed the bills presented for payment. Following review, Ms. Van Hof moved to approve payment of the bills as presented. Motion seconded by Mr. McAndrews and carried with all ayes.

### OLD BUSINESS

*Patrol Entry Exam* – Ms. Connor informed the commission that two bids were received in response to the RFP to conduct a patrol entry exam. Mr. McAndrews moved to recommend I/O Solutions as the successful bidder. Ms. Van Hof seconded the motion which carried with all ayes. Ms. Crowley expressed concern regarding using a different vendor. Following discussion, Ms. Van Hof moved to approve I/O Solutions to perform the entry level exam for patrol. Motion seconded by Mr. McAndrews and carried with all ayes. Ms. Connor informed the commission that a June exam date is planned.

Ms. Connor informed the commission that the promotional eligibility lists for Sergeant and Lieutenant will expire on April 19, 2011 when a notice will be posted that promotional exams will be held and invite eligible officers to apply. The study guide will be available at that time. When the number of candidates has been determined, the exam dates will be scheduled. It is anticipated that the exams will be held in June.

*CALEA Update* – Undersheriff Zinke announced that on March 26, 2011, the Sheriff's Department was awarded the CALEA accreditation at the CALEA Spring Awards Conference. Undersheriff Zinke informed the commission that McHenry County is the third county in Illinois to receive this honor. The commission congratulated the Sheriff's Department on this achievement.

Merit Commission

April 13, 2011

Page 2

#### OTHER BUSINESS

Undersheriff Zinke informed the commission that 2011 marks the 175<sup>th</sup> anniversary of the Sheriff's Department.

Ms. Connor addressed the commission on the issue of lateral hiring. Undersheriff Zinke informed the commission that some counties offer currently employed full time officers the opportunity to apply at any time and, if approved, be added to the eligibility list. The commission determined the issue would be placed on the next agenda for discussion.

Motion to adjourn at 10:52 by Mr. McAndrews. Motion seconded by Ms. Van Hof and carried with all ayes.