



Valley Hi Operating Board

Valley Hi Nursing Home
2406 Hartland Rd
Woodstock, IL 60098

MINUTES OF WEDNESDAY, March 23, 2011

Chairman Michling called the meeting to order at 4:15 pm. The following Operating Board Members were present: Joanne Hanrahan, Victor Narusis, Kathleen Bergan-Schmidt, Dallas Larson, and Lynn Ryan. Also present was Kenneth Koehler, County Board Chairman, Thomas Annarella, Valley Hi Administrator and Peter Austin, County Administrator. Absent were Lynn Ryan, Dallas Larson, and Peter Austin, County Administrator. Jim Heisler was absent.

STRATEGIC PLANNING EVENT

Tom Annarella started off the meeting by inquiring about the process that the Board would like to follow to develop the strategic plan. Tom explained that Peter Austin, Pete Michling, and him met prior to discuss four potential goal areas to initiate the strategic planning process. Mr. Michling stated that he wanted to leave Valley Hi better when his time on the Operating Board is over than Valley Hi was when he started. Mr. Michling expressed that the process should begin with brainstorming and that there would be no right or wrong ideas. Mr. Narusis stated that we should begin by looking at how Valley Hi measured up against the competition, Valley Hi's strengths and weaknesses. Mr. Michling indicated we should develop a shared vision. Mr. Narusis stated he felt we should start with a SWOT analysis to keep us honest about who we are. Mr. Michling asked the group, to get started, what they felt the vision of the Operating Board should be. Ms. Bergan-Schmidt expressed to the group that she felt Valley Hi was different because Valley Hi served the indigent. A discussion about the definition of indigent took place highlighting the McHenry County Board's historical definition of those being Medicaid eligible and other definitions such as those who cannot care for themselves. The Operating Board discussed and developed an Operating Board Mission Statement, "Caring for those least able to care for themselves, while maintaining a sustainable organization". The Operating Board then began the process of completing an in depth SWOT analysis. The Board decided to adjourn the Strategic Planning portion of the meeting at 7:20 pm, with a motion being made by Ms. Bergan-Schmidt and seconded by Ms. Hanrahan. The Board indicated that they would continue the discussion at the next meeting scheduled in April.

MINUTES

Board members reviewed the minutes of the 2-23-2011 meeting. The Board discussed and agreed to add additional language to the minutes. A motion to approve the minutes with changes was made and was approved unanimously.

PUBLIC COMMENT

- None

PRESENTATION

- None

Approved: 4-27-11





NEW BUSINESS

Resolution Authorizing the Paving of the Emergency Access Road. Tom Annarella presented the background on why the access road needed to be paved and what steps were taken to minimize the cost while complying with the Illinois Department of Public Health concern. Mr. Narusis made a motion to pass the resolution with a follow-up request of staff to communicate the options on alternatives with IDPH. Ms. Bergan-Schmidt seconded the motion. The motion passed unanimously.

McHenry County Health Forum 2-18-2011. The item was removed from the agenda.

OLD BUSINESS

Proposed State Budget Cuts and IGT Status. Tom Annarella reviewed the current uncertainty in the State funding environment. Tom noted the State may create a longer lag in payments, possibly up to 6 months. This change may prompt Valley Hi to build the current fund reserve to 12 months.

Community Liaison Recruitment. Tom Annarella explained the status of the recruitment process reported to the Board on the top pick for the position. A discussion on the terms of the offer to the candidate took place.

REPORTS TO COMMITTEE

Administrator's Report.

- Physician Appreciation Breakfast will be held on 3-30-2011
- *Alternative therapy programming.* Tom explained that Valley Hi was looking into alternative, non-pharmacological therapy programming possibilities at Valley Hi.
- Aggeus Health Care. Tom explained that an additional Podiatry Group, Aggeus Health Care will be added to offer residents an additional choice for Podiatry services.
- Tuition Reimbursement Program. Tom advised the Board that Valley Hi will be offering employees a tuition reimbursement program.
- Infection Control Update. Tom advised the Board that there has been an increase in flu-like viruses in the community and some activity at Valley Hi.
- National Nursing Home Week. Tom advised the Board that National Nursing Home Week would be coming up, starting on 5-8-2011. Tom expressed that he felt the Board should put forth a proclamation recognizing Valley Hi staff. The Board unanimously agreed.

Financial Report. Tom explained that the first quarter of the fiscal year was trending good on expenses, only approximately 18% of the budget was spent in the first quarter. Financial trends continue to move in the right direction.

Quality Indicator Report. No report at this time due to the changes associated with the switch from MDS 2.0 to 3.0, which is a national change.

Quality Assurance Meeting Minutes. The meeting minutes were provided to the Board. Tom explained the facility was expecting the IDPH annual survey at any time. Tom also explained that Valley Hi was starting to go through all policies and procedures to determine if any updates or changes were warranted. Tom also





explained that new Physician Standing Orders were implemented to ensure that all residents would receive an automatic therapy evaluation for Medicare A services following re-admission from the hospital.

Resident Senate Meeting Minutes. The meeting minutes were provided to the Board. Tom noted that the Constitution and Bylaws were updated and would be voted on at the 4-7-2011 meeting.

FUTURE TOPICS

The next meeting is scheduled 4-27-2011 at 4 pm.

ADJOURNMENT

The Board adjourned following a motion and a unanimous vote at 8:23 pm.

Approved: 4-27-11

