

**Transportation Committee
Meeting Minutes
Wednesday, February 16, 2011 – 8:15 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Vice-Chairperson Paula Yensen Scott Breeden
Diane Evertsen Virginia Peschke
Nick Provenzano Sandra Salgado

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:15 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Paula Yensen, Virginia Peschke, Diane Evertsen, Nick Provenzano and Scott Breeden

MEMBERS NOT IN ATTENDANCE

Sandra Salgado

OTHER ATTENDEES

In attendance were: Ken Koehler, County Board Chairman; Peter Austin, County Administrator; Joseph Korpalski, Director of Transportation/County Engineer; Jeff Young, Division of Transportation, Assistant County Engineer; Wally Dittrich, Division of Transportation, Design Manager; Cynthia Schaupp, State's Attorney Office (SAO); Mark Mathewson, MROWCO; Gary Blazek, Civiltech Engineering, Inc.; P. J. Fitzpatrick, Wills, Burke, Kelsey Associates; Kelly Farley, Crawford Murphy & Tilly (CMT); Glenn Schirmer, Chastain Homer L & Associates LLP; Erik Morimoto, City of Crystal Lake; Mark Dvonan, Teng & Associates, Inc.; Charles Eldredge, McHenry County Economic Development Corporation (MCEDC); Mary Moltmann Fleming Road Alliance (FRA); Mark DeVries, Division of Transportation, Maintenance Superintendent; Mark Dammyer, Division of Transportation, Construction Manager; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Chalen Daigle, Division of Transportation, Planning Liaison; Debra Kroll, Division of Transportation, Administrative Specialist.

Mr. Provenzano arrived at 8:30 A.M.

PUBLIC COMMENT

None

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR THE LAWRENCE ROAD BRIDGE PROJECT AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an Intergovernmental Agreement (IGA) with the State of Illinois for Federal Participation for the Lawrence Road Bridge over the Lawrence Creek reconstruction project.

The MCDOT has secured Highway Bridge Replacement (HBP) funds for 80% of the construction cost of the structure. This agreement outlines the funding commitment from the State to provide Federal funds to the project. This project is scheduled for the April 29, 2011 letting. Right-of-way from three (3) parcels is required for this project, and all three (3) parcels have been acquired.

This is a standard agreement with the State of Illinois for Federal Participation. The agreement identifies that the County will be reimbursed \$1,824,000.00 (maximum allowable) for the construction agreement. The local (County) share is \$456,000.00.

The MCDOT received a phone call this morning advising that the County's participation may increase (approximately \$40,000.00) because part of this project may not be eligible for Federal funding. The resolution will be modified denoting the County's dollar participation difference.

On a motion by Ms. Yensen, seconded by Ms. Evertsen, the resolution approving an IGA with the State of Illinois for the Lawrence Road Bridge project and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

Mr. Provenzano arrived at 8:30 A.M.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR THE DUNHAM ROAD TOWNSHIP BRIDGE PROJECT AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an Intergovernmental Agreement (IGA) with the State of Illinois for Federal Participation for the Dunham Road Township Bridge over the Rush Creek reconstruction project.

The MCDOT has secured Highway Bridge Replacement funds for 80% of the construction cost of the structure. This agreement outlines the funding commitment from the State to provide Federal funds to the project. This project is scheduled for the April 29, 2011. The two (2) parcels required for this project, have been settled.

This is a standard agreement with the State of Illinois for Federal Participation. The agreement identifies that the County will be reimbursed \$995,576.00 (maximum allowable) for the construction agreement. The local (County) share is \$49,779.00. The remaining \$199,115.00 is being allocated out of the Township Bridge Program (TBP) funds allocated to McHenry County.

On a motion by Ms. Yensen, seconded by Ms. Evertsen, the resolution approving an IGA with the State of Illinois for the Dunham Road Township Bridge project and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

PROJECT STATUS REPORT

The report was offered but not discussed.

Chairperson Miller wanted to share with the Committee that she was part of a group of local elected officials that met with the consultant engineering firm for the Rakow Road construction project and MCDOT staff, at one of many meetings to be held with elected representatives and stakeholders that might possibly be impacted by the project and wanted to note that it was a wonderful opportunity for feedback.

MCDOT staff spoke about the kick off meetings and discussed the Rakow Road construction brochure, which was distributed to Committee members and will be distributed to the municipalities. The brochure lists contact information for this project i.e., the public information representative, the resident engineer, the MCDOT key contact and the technical coordinator. Anyone with questions or concerns can phone or access the public website for this project. www.rakowroad.com

OLD BUSINESS

Fleming Road

- A Citizen's Advisory Group (CAG) meeting was held on Thursday, February 10, 2011 at the McHenry County Division of Transportation (MCDOT). The meeting was very well attended with a focus on problem areas, which drew a great deal of participation by stakeholders.

Staff offered an update of the CAG meeting and advised that future focal points at stakeholder meetings will address possible solutions regarding identified problems. Staff recommended to the Committee that

even though some CAG members did not desire to solve some of the problems utilizing the current design standards that the consultant should evaluate everything utilizing these standards so that the Committee and County Board had all of the necessary information by which to evaluate the issues to which the Transportation Committee offered their concurrence.

Board members had questions regarding the coordination of maintenance procedures for the MCDOT and more specifically for Fleming Road and were provided with a memo explaining such. Chairperson Miller requested that this information be made available to the Fleming Road Alliance (FRA). Staff advised that the information can be placed on the website and also sent out to all individuals on the CAG mailing list.

NEW BUSINESS

2011 Blizzard

- An update regarding the recent blizzard of 2011 was provided at Tuesday's County Board meeting. It was stated that the MCDOT Maintenance staff performed very well in addition to all who assisted during the blizzard. Staff shared with the Committee that MCDOT received outstanding feedback and expressions of gratitude from various entities, noting the correspondence was posted on the conference room board for viewing.

Federal reimbursement for the blizzard efforts will be sought by MCDOT for labor, equipment and materials. A preliminary dollar amount was estimated at approximately \$176,000.00 for a 48-hour period and of that, MCDOT could recoup 78%. However, it is important to remember that the dollar amount is a preliminary number and could go up to include allowable expenses. There are certain required criteria that must be met and MCDOT is reviewing those criteria requirements with the Emergency Management Agency (EMA) and the Illinois Emergency Management Agency (IEMA).

Request for Qualifications (RFQ) – Material Testing

- Staff is seeking direction from the Transportation Committee to issue a Request for Qualifications (RFQ) to obtain an engineering consultant for construction materials testing for 2011. The McHenry County Division of Transportation (MCDOT) annually contracts with an outside material testing company to provide material testing, required by the Illinois Department of Transportation (IDOT) in the performance of Division of Transportation and Township Pavement Management contract construction programs.

The previous material testing contract has been extended for one (1) year to cover the 2010 construction season per the agreement. New requests for qualifications are made after two (2) consecutive seasons with the same consultant. State Testing has performed well over the last two (2) years, including their initial and renewed contract. In accordance with the Consultant Selection Policy, since the fee is anticipated to be below \$100,000.00, interviews are not required.

Staff sought the Committee's concurrence to post this RFQ, to which the Committee concurred.

EXECUTIVE SESSION – Land Acquisition, Pending Litigation and Meeting Minutes

On a motion by Ms. Yensen, seconded by Ms. Peschke, the Committee went into Executive Session at 8:35 A.M. to discuss land acquisition, pending litigation and to review meeting minutes.

A roll call vote was taken with all members present voting "yes"; motion carried.

REGULAR SESSION

On a motion by Ms. Peschke, seconded by Mr. Provenzano, the Committee went into Regular Session at 9:01 A.M.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairperson Miller noted that "no action" was taken in Executive Session.

The Executive Session meeting minutes of January 19, 2011 were reviewed and by direction of the Committee will be forwarded to the State's Attorney Office (SAO) for review and release.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR THE GRAF ROAD TOWNSHIP BRIDGE PROJECT AND APPROPRIATING FUNDS

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving an IGA with the State of Illinois for the Graf Road Township Bridge project and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE MILLER ROAD PROJECT

On a motion by Ms. Peschke, seconded by Ms. Yensen, the approval of the resolution for the acquisition of right-of-way for highway purposes for the Charles Miller Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE JOHNSBURG ROAD PROJECT

On a motion by Ms. Peschke, seconded by Ms. Yensen, the approval of the resolution for the acquisition of right-of-way for highway purposes for the Johnsburg Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

MEMBER COMMENTS

- Ms. Yensen reported that a meeting will be held regarding non-dedicated roads on March 7, 2011 at 5:30 P.M. off of IL Route 31 in the City of McHenry. If further information is needed, please call (815) 653-2480 after 3:00 P.M. and speak with Antoine.
- Ms. Yensen advised that her husband Mike was appointed to the Senior Services Committee for Grafton Township and has now been appointed the Chairman. She stated that if any transportation issues should arise regarding Grafton Township, she would remove herself from voting, to which she was told that was not necessary, because it was a non-paying position.

Ms. Yensen presented a spreadsheet representing average senior bus service rides for Grafton Township and offered it for the record. She noted that a number of those rides extend past County and Township borders.

NEXT MEETING DATE & LOCATION

8:15 A.M. on March 2, 2011 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Mr. Provenzano, seconded by Mr. Breeden, the meeting adjourned at 9:15 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.