

**JOINT FINANCE AND AUDIT COMMITTEE  
AND THE  
HUMAN RESOURCES COMMITTEE  
McHenry County Government Center – Administration Building  
667 Ware Road  
Woodstock IL 60098**

MINUTES OF TUESDAY, APRIL 6, 2010

Finance and Audit Committee Chairman Marc Munaretto and Human Resources Committee Vice-Chair Scott Breeden called the joint meeting to order at 8:30 a.m. The following Finance and Audit Committee members were present: Marc Munaretto; Scott Breeden; Mary Donner; John Hammerand; and Tina Hill. Lyn Orphal arrived at 8:41 a.m.. For the Human Resources Committee: Scott Breeden; Bob Bless; Sue Draffkorn; Ed Dvorak; and Ersel Schuster. Sandra Fay Salgado, Paula Yensen and Dan Ryan were absent. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; Pam Palmer, County Auditor; Joe Korpalski and Jeff Young, McHenry County Department of Transportation, interested public; and the press.

**HUMAN RESOURCES COMMITTEE**

Sandra Fay Salgado, Chairman  
Scott Breeden      Bob Bless  
Sue Draffkorn      Ed Dvorak  
Ersel Schuster      Paula Yensen

**FINANCE AND AUDIT COMMITTEE**

Marc Munaretto, Chairman  
Scott Breeden      Mary L. Donner  
John Hammerand      Tina Hill  
Lyn Orphal      Daniel P. Ryan

MINUTES None

PUBLIC COMMENT: None

PRESENTATION: None.

**NEW BUSINESS:**

Mr. Austin thanked committee members for attending today's meeting. He noted that Robert Ross, candidate for appointment as Chief County Assessor, was unable to attend today's meeting, but will be at the April 20<sup>th</sup> County Board meeting.

*Resolution authorizing a mid-year reclassification of the Internal Auditor Position Number 011-0006-07 for FY 2010:* On behalf of the Finance and Audit Committee, Ms. Hill made a motion, seconded by Mr. Breeden to recommend the County Board approve a Resolution authorizing a mid-year reclassification of the Internal Auditor Position Number 011-0006-07 for FY 2010. Ms. Draffkorn made a like motion on behalf of the Human Resources Committee which was seconded by Mr. Dvorak. Ms. Palmer reviewed the Resolution and discussed how this reclassified position will assist her office in conducting internal audits. She stated she has received several applications and is seeking an individual who is either a Certified Public Accountant (CPA) or a Certified Internal Auditor (CIA). Such a person would provide the professional and technical needs of the office. Chairman Munaretto commented that the Finance and Audit Committee has played a large role in supporting the internal audit program which enhances the County's fiscal controls. After discussion a roll call vote of both committees was called. The motion carried with all members present voting aye (Draffkorn, Dvorak, Hammerand, Hill, Donner, Schuster, Breeden and Munaretto).

Noting no additional business for the Human Resources Committee, Ms. Draffkorn made a motion, seconded by Mr. Dvorak to adjourn the Human Resources Committee at 8:40 am. The motion carried with a unanimous voice vote of all ayes.

Ms. Orphal arrived at 8:41 am.

*Resolution awarding a County Highway Pavement Preservation and Maintenance Contract for crack sealing and appropriating funds (Finance & Audit):* Ms. Donner made a motion, seconded by Ms. Orphal, to recommend the County Board approve a Resolution awarding a County Highway pavement preservation and maintenance contract for crack sealing and appropriating funds. On a roll call vote, the motion carried with six ayes (Orphal, Breeden, Donner, Hammerand, Hill and Munaretto).

*Resolution awarding a County Highway Maintenance Resurfacing Contract for resurfacing and appropriating funds (Finance and Audit):* This item was placed on the agenda in error and was therefore pulled from consideration.

*Resolution approving the purchase of maintenance equipment:* This item was presented to the Committee for discussion only since it was inadvertently not placed on today's agenda. Mr. Korpalski stated this Resolution which will be considered by the County Board today is to replace a 2003 patch wagon. He noted that the Department had budgeted \$35,000 for this equipment replacement. Bids were received and the patch wagon will be replaced with a 2010 Spaulding four ton tandem axle hot asphalt patch wagon at a cost of \$27,427.00. The old equipment will be sold through the County Auction or on the internet through a program similar to e-bay. The new equipment, if approved, will be delivered in mid-summer.

OLD BUSINESS: None

REPORTS TO COMMITTEE: None

EXECUTIVE SESSION: None.

ADJOURNMENT

Noting no further business, Ms. Hill made a motion, seconded by Mr. Breeden, to adjourn the Finance and Audit Committee at 8:47 am. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

Resolution authorizing a mid-year reclassification of the Internal Auditor Position Number 011-0006-07 for FY 2010

Resolution awarding a County Highway Pavement Preservation and Maintenance Contract for crack sealing and appropriating funds (Finance & Audit)

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