



MCHENRY COUNTY
BOARD OF HEALTH
MINUTES • MARCH 23, 2015

Regular Meeting

MCDH - Crystal Lake Health Clinic
100 N Virginia Street, Crystal Lake, IL 60014

7:00 PM

1. CALL TO ORDER

PRESENT: McCann, Lorenc, Andresky, Jackson, McNerney, Stinson (7:00 PM - 7:55 PM), Foszcz, Biere, Gaffney, Szurek (7:12 PM), Hill, Gugle, Nommm, Morzos, Lembke, Dorin, Plonczynski
ABSENT: Banaszynski, Goodlow

2. PUBLIC COMMENT

3. MINUTES APPROVAL

A. Board of Health - Regular Meeting - Feb 23, 2015 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: William McNerney
SECONDER: William Stinson
AYES: McCann, Lorenc, Andresky, Jackson, McNerney, Stinson, Foszcz, Biere, Gaffney
ABSENT: Banaszynski, Szurek

B. Board of Health - Regular Meeting - Mar 10, 2015 2:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Mary McCann
SECONDER: Andy Andresky
AYES: McCann, Lorenc, Andresky, Jackson, McNerney, Stinson, Foszcz, Biere, Gaffney
ABSENT: Banaszynski, Szurek

4. CONSENT AGENDA

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ted Lorenc
SECONDER: William McNerney
AYES: McCann, Lorenc, Andresky, Jackson, McNerney, Stinson, Foszcz, Biere, Gaffney
ABSENT: Banaszynski, Szurek

- A. Income & Expenses
- B. Disbursements
- C. Administrator Report
- D. ADM Division Report

- E. PHN Division Report
- F. VPH Division Report
- G. DEN Report
- H. Community Health Partnership of Illinois

5. CONTRACTS AND AGREEMENTS - NEW

- A. Independent Contractor - Nick A Geroulis, DDS

Mr. Hill explained that the Health Department is looking to contract with a dentist as opposed to hiring a dentist at this time. Mr. Hill stated he will continue to monitor the financial situation at the dental clinic and not over spend beyond revenues. Mr. Geroulis will be replacing a dentist, that has since left the clinic.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ted Lorenc
SECONDER:	William McNerney
AYES:	McCann, Lorenc, Andresky, Jackson, McNerney, Stinson, Foszcz, Biere, Gaffney, Szurek
ABSENT:	Banaszynski

6. PROGRAM HIGHLIGHTS

- A. Animal Control & Adoption Division

The program was presented by Dr. Lisa Lembke.

Dr. Lembke gave a presentation about the Veterinary Public Health Division. She reviewed the organizational structure of the Division, its animal housing capacity, and its revenue and expenses both historically and projected for fiscal 2015. Data was presented on staffing, including volunteers; animal control activities; animal bites; visitors to McHenry County Animal Control; and dog registration. General services provided to county residents and emergency response were reviewed as well as health education programs. The presentation concluded with successful adoptions.

RESULT:	PRESENTED
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7. OLD BUSINESS

- A. Food Establishment Inspection Search On The Web

Mr. Hill explained that the special meeting went well on March 10th with everyone being able to have a hands on approach. The Health department will have a soft release onto the website in anticipation of finding glitches and errors. If everything goes well with the soft release the Health department will then put out a press release announcing the addition to our website.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andy Andresky
SECONDER:	Cindy Gaffney
AYES:	McCann, Lorenc, Andresky, Jackson, McNerney, Stinson, Foszcz, Biere, Gaffney, Szurek
ABSENT:	Banaszynski

8. NEW BUSINESS

A. Dental Clinic Advisory Committee Appointment

Mr. Gugle explained that there is an open position on the committee for a community at large member. Suzanne Hoban is a former employee of the Health Department and is also the Executive Director of Family Health Partnership Clinic in Crystal Lake.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Szurek, DDS
SECONDER:	Mary McCann
AYES:	McCann, Lorenc, Andresky, Jackson, McNerney, Foszcz, Biere, Gaffney, Szurek
ABSENT:	Banaszynski, Stinson

B. Ordinance Designating the Exclusive Collector of Solid Waste, Recyclables and Yard Waste in Certain Areas of Unincorporated McHenry County

Ms. Nomm explained this is an ordinance designating the exclusive collector of solid waste, recyclables and yard waste to approximately 750 homes in Spring Grove and Crystal Lake unincorporated areas. Five bids were submitted with Lakes Disposal Services as the lowest bidder. The residents in the areas that will be affected have been notified of the County's proposal to start a new cycle for exclusive waste collection.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Mary McCann
SECONDER:	Ted Lorenc
AYES:	McCann, Lorenc, Andresky, Jackson, McNerney, Foszcz, Biere, Gaffney, Szurek
ABSENT:	Banaszynski, Stinson

C. Update To Position Titles & Grades

The Board of Health broke up the 2 divisions for discussion and voting..

Beginning with the Nursing Division, Mr. Hill discussed this is not a new position. He stated the intention was to rename the position and changing the pay grade to more accurately reflect the nature of the position. In so doing this, it removes the challenge of supervising others at the same pay scale. The position is currently vacant and Mr. Hill believes he will be able to fill the position from internal candidates. Motion by Ms. McCann, second by Mr. Andresky. Motion passed with a roll call vote.

Mr. Hill then discussed the Environmental Division. He would like to reclassify positions to better meet operational needs and properly classify positions according to the work being performed. He would like to merge the private sewage program coordinator function with the potable water program coordinator. There are two Environmental Health Inspector positions that are one grade

lower than the practitioners. He would like to upgrade from Environmental Health Inspector to Environmental Health Practitioner. There are also two positions in the Environmental Health Division that also appear to have been incorrectly classified as non-exempt rather than exempt and he would like those two coordinator positions be reclassified.
 Motion by Ms. Biere, second Dr. Szurek. Motion passed with a roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary McCann
SECONDER:	Andy Andresky
AYES:	McCann, Lorenc, Andresky, Jackson, McNerney, Foszcz, Biere, Gaffney, Szurek
ABSENT:	Banaszynski, Stinson

9. BOARD ISSUES

10. INFORMATION AND COMMUNICATIONS

A. Thank You Letter

RESULT:	PRESENTED
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B. Residential Electronics & Recycling Extravaganza

RESULT:	PRESENTED
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C. Dental Advisory Committee Meeting Minutes

RESULT:	PRESENTED
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11. OTHER BUSINESS

Ms. Gaffney questioned the euthanasia information that was given out by animal control. She believes the number is a little high and doesn't want to be spending tax payers money taking care of a responsibility that's ultimately an owners responsibility. She would like to see the numbers reduced for owners request for euthanasia and relinquished dogs. Ms. Foszcz suggested that Dr. Lembke update/change animal controls interview process with staff as well as consult with surrounding veterinarians.

The Finance Committee will be setting up a meeting in April to discuss the upcoming budget for the Health department which is due May 29th. Also to discuss whether they would like to update/change the format of the financial reports that are provided each month to the Board of Health.

Ms. McCann inquired as to Mr. Hill's plans for the drug - Narcan. Mr. Hill explained that the Health Department does not have funding for such a program, however he contacted the Executive Director of the Mental Health Board. There is a possibility that the Mental Health Board and the Health Department can put together a training program for the future.

12. EXECUTIVE SESSION (AS NECESSARY)

13. APPENDIX

14. ADJOURNMENT

Motion by Dr. Lorenc, second by Ms. Jackson to adjourn the meeting at 8:30PM. The motion was passed by a voice vote.